



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

256 Madiba St, Pretoria Central, Pretoria,
0001 Pretoria Private Bag X 828
Tel: +27 (12) 516 0009 · Fax (+ 2786) 536 8204

**APPOINTMENT OF A SERVICE PROVIDER
TO
SUPPLY AND DELIVER HPG
ELECTROSURGICAL GENERATORS
(PART NUMBER HPG0700)
RFQ
(DPWU8-23/19-8424)**

TENDER NOTICE

1. INTRODUCTION

National Department of Public works is poised to play a greater role than ever before, both on the global stage and in the lives of South Africans. However, National Department of Public works is about much more than the policies, statistics and objectives that we often talk about. It is about people.

Being a labor-intensive sector with a supply chain that cascades deep into our national economy and across all communities, National Department of Public works is positioned as a priority sector in Government's planning and policy frameworks.

2. BACKGROUND

The National Department of Public works is mandated to create conditions for the sustainable growth and development of National Department of Public works in South Africa. The National Department of Public works Act makes provision for the promotion of National Department of Public works to and in the Republic and for regulation and rationalization of the Gauteng Department of Health sector, including measures aimed at the enhancement and maintenance of the standards of facilities and services utilized by tourists; and the co-ordination and rationalization of the activities of those who are active in the National Department of Public works sector.

The NATIONAL DEPARTMENT OF PUBLIC WORKS therefore requires the HPG ELECTROSURGICAL GENERATORS to be used by our disabled staff.

3 SCOPE OF THE PROJECT

The department seeks to appoint a service provider to supply and deliver **HPG ELECTROSURGICAL GENERATORS** urgently to be used by our disabled staff during this campaign

The project requires suppliers to purchase and deliver a total of **FIFTEEN (15) WHEELCHAIRS**.

SPECIAL CONDITIONS

- a. All WHEELCHAIRS must be as per the specification
- b. All ordered items should be delivered on or before the delivery date stated on the order form

4. PURPOSE OF THIS DOCUMENT

The purpose of this document is to outline to potential service providers the National Department of Public works. Department requirements in as far as the **HPG ELECTROSURGICAL GENERATORS** are concerned and to ensure that potential service providers can submit informed proposals on the required WHEELCHAIRS including supply and delivery.

5. BUDGET

A project budget, (including supply, delivery and off-loading of the GENERATORS), outlining a scheduled cost associated with the proposed project should be included in your quotation. All monetary values quoted (in South African Rand) must include Value Added Tax (VAT).

The service provider must provide a fixed price for the duration of the contract period.

Project budget should not exceed **R 1,000,000.00** (One Million Rand only) VAT Inclusive)

6. TIME FRAME

The project is to commence on **Wednesday 04th December 2019**. So, the successful bidder is expected to deliver on or before **Wednesday 18th December 2019** before **04:30**.

An official order stating the commencement date and Delivery date will be given to the Successful Bidder on OR before **Friday 13th December 2019**.

7. SPECIFICATIONS

Below is an outlining specification of the GENERATORS required for this project.

ITEM	HPG ELECTROSUGICAL GENERATORS
PART NUMBER	HPG0700
WEIGHT CAPACITY	150 lb (60 kg)
LENGTH	45 Inches (1143 mm)
WIDTH	30 Inches (762 mm)
HEIGHT	48 Inches (1219.2 mm)
WEIGHT	68 lb (16.4 kg)
UNITS	8 UNITS



8. REQUIREMENTS FOR SERVICE PROVIDER

- 8.1 A quotation for the service. Costs should include VAT and where possible should be linked with specific tasks to be undertaken.
- 8.2 Warranty period should be stipulated on the quotation
- 8.3 A service provider should comply with the specification.
- 8.4 A valid Tax clearance certificate should accompany the quotation.

9. SUBMISSION OF QUOTATION

The closing date for the submission of quotations is **Tuesday 10th December 2019**. Before **10:30 Am**. Documents required from the provider should be faxed to National Department of Public works Supply Chain Management to **086 585 0028** or Emailed to Belinda.nkosi@dpw.govt.org

10. DELIVERY ADDRESS:

All the WHEELCHAIRS are to be delivered to the.
National Department
Public works
256 Madiba St, Pretoria Central,
Pretoria, 0001

Contact Person:

Mrs. BELINDA NKOSI

(Tel. 012 516 0009) Office hours

11. PAYMENT TERMS

Full payment is to be made strictly 3-5 days after receipt / Delivery of goods.

PRICING SCHEDULE—FIRM PRICES

(PROFESSIONAL SERVICES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

Name of bidder.....	Quotation number: DPWU8-23/19-8424
Closing time 10:30	Closing Date: Tuesday 10 th December 2019.

Comments: Please provide us with a quotation for the items / Services specified here under where applicable, or in accordance with the attached specifications

ITEM	DESCRIPTION OF GOODS	QUANTITY
001	HPG ELECTOSURGICAL GENERAROTORS (Voltage-230 at 60HZ)	15

Quotations must be submitted by fax to **086 536 8204** or by Email Belinda.nkosi@dpw-govt.org not later than **Tuesday 22nd October 2019. AT 10:30.**

EVALUATION CRITERION (80/20)

Minimum Requirements:

- Copy of valid tax clearance certificate
 - Copy of Valid company registration
 - Copy of BBBEE certificate or Certified Affidavit from Accountant or Auditors
- (Failure to submit BBB_EE Certificate or Affidavit; no points will be allocated, but will be evaluated further)**

General Notes:

- Please note that the **NATIONAL DEPARTMENT OF PUBLIC WORKS** reserves the right not to accept the lowest quote or not to proceed with this project. All costs that the service provider may incur due to the preparation of the project for the **DEPARTMENT OF PUBLIC WORKS** shall be the sole responsibility of the service provider.

Enquiries in this regard should be directed to **012 516 0009**

.....
DATE





public works & infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

NATIONAL DEPARTMENT
OF PUBLIC WORKS &
INFRASTRUCTURE

PRETORIA,
0001

REQUEST FOR QUOTATION NUMBER: DPWU8-23/19-8424

ENQUIRIES: BELINDA NKOSI
TELEPHONE: 012 516 0009
FAX: 086 536 8204
EMAIL: Belinda.nkosi@dpw-govt.org

RE: INVITATION TO QUOTE, SUPPLY AND DELIVER HPG ELECTROSURGICAL GENERATORS

Comments: Please provide us with a quotation for the items / Services specified hereunder where applicable, or in accordance with the attached specifications

ITEM	DESCRIPTION OF GOODS	QUANTITY	PRICE	BID PRICE IN RSA CURRENCY
001	HPG ELECTROSURGICAL GENERATORS (PART NO-HPG0700)	15	R.....	R.....
TOTAL				R.....
VAT				R.....
TOTAL Including VAT				R.....

Please Note:

- This request for Quotation must be completed and accompanied by an official Quotation
Quotations must be faxed to **086 536 8204** or Emailed to Belinda.nkosi@dpw-govt.org not later than **10:30, Tuesday 10th December 2019.**
- Quotations should be valid for at least 5 days.
- Please indicate your delivery period:**
 - Is delivery period firm? **Yes / No**
 - Is the price (s) firm for the duration of the contract? **Yes / No**
 - Is the offer strictly to specification? **Yes / No**
- If not to specification, state deviation (s)
.....
- All prices must be VAT inclusive, if no indication is given, prices will be evaluated as VAT inclusive
I / we agree that the offer herein shall remain binding upon me/us and open for acceptance by the National Department of Public works during the validity period indicated and calculated from the closing time stated above.

NAME..... POSITION.....

COMPANY NAME:

REGISTRATION NUMBER..... VENDOR NUMBER.....

.....

SIGNATURE

PHONE NUMBER

DATE
