



# public works

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Department:  
Public Works  
REPUBLIC OF SOUTH AFRICA

**NATIONAL DEPARTMENT OF PUBLIC WORKS**

**ANTI-FRAUD AND CORRUPTION POLICY**

December 2013

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**1. POLICY OBJECTIVES**

This policy is intended to set down the stance of the Department on fraud and corruption and to reinforce existing systems, policies, procedures, rules and regulations of the Department aimed at deterring, preventing, detecting, reacting to and reducing the likelihood of fraud and corruption.

Furthermore, the purpose of the policy is to confirm the Department's commitment to a culture of zero tolerance to fraud and corruption in all its activities.

**2. SCOPE OF THE POLICY**

This policy applies to all allegations, attempts and incidents of fraud and corruption impacting, or having the potential to impact on the Department. All employees of DPW shall comply with the spirit and content of the Policy.

**3. ANTI-FRAUD AND CORRUPTION POLICY STATEMENT**

The Department's stance is "Zero Tolerance to Fraud and Corruption". All allegations of fraud, corruption and maladministration will be investigated and tough action will be taken against perpetrators i.e. disciplinary steps, civil recovery of financial losses and criminal prosecution.

The Department shall implement appropriate prevention and detection controls, which include the existing financial and other controls as prescribed in the systems, policies, procedures, rules, and regulations of the DPW.

The Department shall obey the principles contained in the Public Service Anti-Corruption Strategy, including the Code of Conduct for Public Service, Batho Pele principles and the ethical values adopted by DPW in its Strategic Plan, which are the following:

- Integrity

  
14/04/2014

- Honesty
- Transparency
- Accountability
- Objectivity
- Selflessness
- Leadership

#### **4. REPORTING PROCEDURES FOR FRAUD AND CORRUPTION**

All allegations of fraud, corruption and maladministration will be treated in confidence and every effort will be made, subject to any legal constraints, not to reveal your identity if you so wish. At the appropriate time, however, you may need to come forward as a witness.

The allegations reported will be screened and evaluated; and depending on the outcome, they may subsequently:

- Be regarded as closed (Should no substance be found to support the allegation made, a submission will be made to the Accounting Officer to regard the matter as closed);
- Be investigated internally; and/or
- Referred to the South African Police Service (SAPS) or appropriate law enforcement agency

##### **4.1. Types of allegations for reporting will include but not limited to the following:**

- Financial misconduct;
- Fraud and corruption;
- Conflict of interests;
- Maladministration;
- Gross negligence;

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- Unethical conduct; and
- Nepotism

### **1.2. Employee Responsibilities**

- 1.2.1. It is the responsibility of all employees to immediately report all allegations or incidents of fraud and corruption to their immediate Managers, Director: Fraud Awareness & Investigations and / or the Chief Audit Executive of the Department.
- 1.2.2. Should employees wish to remain anonymous, they can contact the National Anti – Corruption Hotline on 0800 701 701.

### **1.3. Stakeholders and Public Responsibilities**

The Department encourages stakeholders and members of the public or service providers, who suspect fraud and corruption incidents in the Department to contact:-  
The National Anti-Corruption Hotline on 0800 701 701,

The Department's Chief Audit Executive on Tel: (012) 406 1334 fax: 086 276 8868 and or, Director: Fraud Awareness and Investigations on Tel: (012) 406 1328 fax: 086 276 8876.

## **5. DELEGATED AUTHORITY**

The Director: Fraud Awareness and Investigations has overall responsibility for the maintenance of this policy.

This policy is intended to set down the stance of the Department on fraud, corruption and maladministration.

**6. POLICY REVIEW**

The policy will reviewed on a three (3) years basis, to ensure that's its objectives are being achieved.

**7. APPROVAL AND ADOPTION**

Approved by the Director General of the National Department of Public Works,

Mr. M. Dlabantu on this 14<sup>th</sup> day of April 2014

Signature: 

