



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

TERMS OF REFERENCE:

APPOINTMENT OF SERVICE PROVIDER TO DELIVER THE AZA ARCHITECTURAL CONGRESS

1. Purpose

The Directorate: Human Resources Development requires the appointment of accredited and credible service provider to deliver the AZA Architectural Congress.

2. Background

The Department of Public Works & Infrastructure has in line with the National Skills Development Act and Human Resources Development Strategy conducted a training needs analysis in Head Office for the current financial year to identify the training needs of the Units and developed a Training Plan for implementation of those needs.

AZA Architectural Congress was identified by five (05) officials in the Chief Directorate: Engineering Services.

3. Expected Outcomes/ Deliverables

The Congress will enable officials to stay up to date with the latest trends, technologies, materials, and design methodologies in architecture.

4. The Congress should cover the following topics:

- Production of Situated Practices of Repair,
- An Interdisciplinary Read of the City,
- Design Across the Geographics,
- Creative Research and Design,
- Cultural Production and Entrepreneurial Futures, and
- Creative Praxis and Continental Futures.

5. Duration of the congress

The Congress should be presented over a period of three (03) days.



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6. Total number to be trained

Five (05) officials from Head Office are to attend the Congress.

7. Certification

No formal assessment is required upon successful completion of the Congress.

8. Training venue

The training venue should be provided by the Service Provider.

9. Training dates

Training dates shall be determined by the appointed service provider.

10. Specific professional experience

The course facilitator should be chosen for their training experience and have proven relevant experience in management and facilitation of the AZA Architectural Congress. The service provider should provide a competent speakers for this Congress.

11. Special Requirements

It is a requirement that all service providers facilitating any type of training be registered/ accredited with the relevant Education Training Quality Assurance (ETQA) Body or Professional Body/Council and must submit a letter confirming accreditation/decision number.

12. The following documents should be attached to the bid:

- Accreditation letter
- Course content/outline

13. All disbursements must be included within the cost per delegate.



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14. Enquiries

All enquiries should be directed to:

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Training and Development
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