



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

TERMS OF REFERENCE:

APPOINTMENT OF SERVICE PROVIDER TO DELIVER ONLINE TRAINING ON GETTING ACQUAINTED WITH GENERAL CONDITIONS OF CONTRACT (GCC 2015)

1. Purpose

The Directorate: Human Resources Development requires the appointment of accredited and credible service provider to deliver the online training on Getting Acquainted with General Conditions of Contract (GCC 2015).

2. Background

The Department of Public Works and Infrastructure has in line with the National Skills Development Act and Human Resources Development Strategy conducted a training needs analysis in Head Office for the current financial year to identify the training needs of the Units and developed a Training Plan for implementation of needs.

Getting Acquainted with General Conditions of Contract (GCC 2015) online training was identified by twelve (12) officials from Engineering Services.

3. Expected Outcomes/ Deliverables

By the end of the course the employee would have learned about:

- Conditions for good project management
- Effective and efficient management of construction contracts
- Risks and related matters
- Obligations of the contracting parties
- Management of the contract by the contractor's
- Site agent and the employer's engineer

3.1 The course will cover the following topics:

- Relevant procedures and approaches
- Introduction to GCC 2015
- Getting acquainted with GCC 2015
- Supplementary documents

3.2 Duration

The course should be presented in a period of two days.

3.3 Total number to be trained

Twelve (12) employees from Head Office are to attend the training.

3.4 Certification

Learners should not be subjected to any practical assessment on completion of the course but should be awarded CPD points.

3.5 Training Dates

The dates for the training would be determined by the Service Provider.

3.6 Specific professional experience

The Service provider should be chosen for their training experience have proven relevant experience in management and facilitation of Getting Acquainted with General Conditions of Contract (GCC 2015) online training. The successful bidder must provide a competent facilitator for this skills programme.

3.7 Special requirements

It is a requirements that all service providers facilitating any type of training must be registered/ accredited with the relevant Education Training Quality Assurance (ETQA) Body or Professional Body/Council and must submit a letter confirming accreditation/decision number.

3.8 All disbursements must be included within the cost per employees.

4. Enquiries

All enquiries should be directed to:

**Ms Mikateko Mkhwanazi
Training and Development
(012) 406 1679**