



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
REPUBLIC OF SOUTH AFRICA

## TERMS OF REFERENCE:

### APPOINTMENT OF SERVICE PROVIDER TO DELIVER CERTIFIED STRATEGIC MANAGEMENT PRINCIPLES COURSE

#### 1. Purpose

The Directorate: Human Resources Development requires the appointment of accredited and credible service provider to deliver the training intervention in Strategic Management Principles course.

#### 2. Background

The Department of Public Works and Infrastructure has in line with the National Skills Development Act and Human Resources Development Strategy conducted a training needs analysis in Head Office for the current financial year to identify the training needs of the Units and developed a Training Plan for implementation of needs.

Strategic Management Principles course was identified by one (01) employee from the Strategic Management Unit as a training need.

#### 3. Expected Outcomes/ Deliverables

This course is aimed at employees who require knowledge of strategic management, it also covers basic strategic management principles. It will give employees an understanding of strategic management process including the use of tools for analysis, strategic formulation and implementation.

##### 3.1.1 The course will cover the following topics:

- Strategy: origins, definition and application,
- Strategic management process,
- External and internal environment analyses,
- Selecting and implementing the best strategy,
- Critical insights on leadership issues and
- Culture during and after the strategic process.

#### 3.2 Duration

The course should be presented over a period of five (05) days.

#### 3.3 Total number to be trained

One (01) employee from is to attend the course.

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### **3.4 Certification**

The employee should be awarded a certificate of attendance upon successful completion of the course.

### **3.5 Training venue**

The training venue will be provided by Service Provider.

### **3.6 Training Dates**

The dates for the training would be determined by the Service Provider.

### **3.7 Specific professional experience**

The Service provider should be chosen for their training experience have proven relevant experience in management and facilitation of Strategic Management Principles course. The successful bidder must provide a competent facilitator for this skills programme.

### **3.8 Special requirements**

It is a requirements that all service providers facilitating any type of training must be registered/ accredited with the relevant Education Training Quality Assurance (ETQA) Body or Professional Body/Council and must submit a letter confirming accreditation/decision number.

**3.9** All disbursements must be included within the cost of the employee.

## **4. Enquiries**

All enquiries should be directed to:

**Ms Mikateko Mkhwanazi**  
**SPP: Training Coordination**  
**(012) 406 1679**