



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
REPUBLIC OF SOUTH AFRICA

## TERMS OF REFERENCE:

### APPOINTMENT OF SERVICE PROVIDER TO DELIVER FOR CONSTRUCTION CONTRACTS MANAGEMENT STRUCTURE WORKSHOP

#### 1. Purpose

The Directorate: Human Resources Development requires the appointment of accredited and credible service provider to deliver the training intervention for Construction Contracts Management Course.

#### 2. Background

The Department of Public Works and Infrastructure has in line with the National Skills Development Act and Human Resources Development Strategy conducted a training needs analysis in Head Office for the current financial year to identify the training needs of the Units and developed a Training Plan for implementation of needs.

Construction Contract Management course was identified by one (01) employee from the Directorate: Vuk'uphile Learnership Programme.

#### 3. Expected Outcomes/ Deliverables

By the end of the course the employee should be able to:

- Understand the different and similarities between FIDIC, NEC, JBCC and GCC contracts,
- Grasp how to make effective procurement choices from amongst the different contracts that are available for your selection,
- Explore the structure of FIDIC, NEC, JBCC and GCC contracts,
- Gain practical tips on the procurement and administer and to assess them,
- Analyse the processes applicable to contract variations, compensation events or claims for an extension of time and additional payment and the manner in which to prepare, to administer and to assess them,
- Examine the milestones relative to the stages of completion,
- Delve deeper into dispute resolutions mechanisms application under FIDIC, NEC, JBCC and GCC contracts,
- Discover the changes made to the JBCC agreements relative to the previous 5<sup>th</sup> edition.

### **3.1. The course will cover the following topics:**

#### **3.1.1 FIDIC**

- The legal framework underpinning engineering,
- Introduction to the FIDIC" family of contract,
- Preparing FIDIC contract,
- Introduction to the FIDIC 2017 contracts,
- FIDIC and change control: time, scope and costs and profits,
- Pre – awarding of contracts,
- After award and before work commences,
- During progress of works and
- Disputes and termination.

#### **3.1.2 NEC**

- The procurement process,
- Administrating the NEC cntract,
- Delays and extention of time,
- Disputes and claims.

#### **3.1.3 JBCC 6.2**

- Overview and use of the JBCC principal building agreement,
- Administration of the contract,
- Time and change management,
- Disputes,
- Introduction to GCC 2015,
- Introduction and overview of the GCC 2010,
- Payment time and change management,
- Disputes and termination.

#### **3.1.4 GCC 2010 & INTRODUCTION GCC 2015 3<sup>RD</sup> EDITION**

- Introduction to GCC 2015,
- Introduction and overview of the GCC 2010,
- Payment time and change management and
- Dispute and termination.

### **3.2 Duration**

The workshop should be presented over a period of three (03) days.

### **3.3 Total number to be trained**

One (01) employee from Head Office is to attend the workshop.

### **3.4 Certification**



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Employee should be awarded CPD Points upon successful completion of the workshop.

### **3.5 Training venue**

The training venue should be provided by Service Provider.

### **3.6 Training Dates**

The dates for the training would be determined by the Service provider.

### **3.7 Specific professional experience**

The Service provider should be chosen for their training experience have proven relevant experience in management and facilitation of Construction Contracts Management Workshop. The successful bidder must provide a competent facilitator for this workshop.

### **3.8 Special requirements**

It is a requirements that all service providers facilitating any type of training must be registered/ accredited with the relevant Education Training Quality Assurance (ETQA) Body or Professional Body/Council and must submit a letter confirming accreditation/decision number.

### **3.9 All disbursements must be included within the cost of the employee.**

## **4. Enquiries**

All enquiries should be directed to:

**Ms Mikateko Mkhwanazi**  
**Intern: Training Coordination**  
**(012) 406 1679**