

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	Total
1. Calculator – 12 Digit electronic	<i>Each</i>	6	
2. File duraplus A4 with clear front pockets (various clours) 25 per pack	<i>Each</i>	10	
3. Fold back paper clips (19mm) 24 pcs	<i>Box</i>	7	
4. Fold back paper clips (32mm) 24 pcs	<i>Box</i>	7	
5. Fold back paper clips (77mm) 24 pcs	<i>Box</i>	7	
6. Paper clip silver 80mm (pack of 6)	<i>Box</i>	7	
7. Highlighters Assorted colours (6 per pack)	<i>Each</i>	2	
8. Lever Arch PVC white create a cover clear pocket 2D ring binder (set of 1)	<i>Each</i>	10	
9. Pen,ball-point, Red 12 pcs	<i>Box</i>	1	
10. Pen,ball-point, Black (pack of 50)	<i>Box</i>	1	
11. Pop-up sign here flags 45mm X25mm assorted colours (set/pack of 100)	<i>Each</i>	14	
12. Ruler clear plastic 30cm	<i>Each</i>	6	
13. Writing book A4 Hardcover counter book feint ruled 192 pages	<i>Each</i>	5	
		Sub-Total	
		Vat	
		Total	