

3. ITEM DETAILS

ICN	DESCRIPTION	UNIT OF ISSUE	QUANTITY REQUIRED	ESTIMATED VALUE
	FILE A4 DURAPLUS WITH CLEAR FRONT POCKET (BLUE & RED)	BOX OF 25	20 (10 Blue & 10 RED)	R
	CLEAR A4 POCKET FILING SLEEVES	PACKET OF 100	10	
	SIGN HERE FLAGS 44mm x 25mm YELLOW AND RED wording sign here	EACH	20	

BALLPOINT PEN BLACK 0.7mm	BOX OF 50	3	
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LEAD PENCIL WITH REFILLS	BOX OF 50	2	
HIGHLIGHTER ASSORTED COLOUR	EACH	6	
LIQUID GLUE STICK 15ML	EACH	10	
CORRECTION PEN 10ML	EACH	5	
CELLOTAPE 12x66mm	EACH	3	
FOLDER DIVIDERS A4 PVC	PACKET OF 100	20	
HEAVY DUTY STAPLE REMOVER	EACH	5	
STICKY NOTES 76X76 4X100	PACKET OF 100	5	
SPIRAL BIND NOTE BOOK A5 100 PAGES	BOX OF 50	4	
CELLOTAPE 18mmx66mm	EACH	2	