

DESCRIPTION	UNIT OF ISSUE	QUANTITY REQUIRED
MARKER PERMANENT MEDIUM BULLET POINT	12	12
SHREDDER PLASTIC BAGS (460 X 400)	2 PACK OF 25	2 PACK OF 25
SELLO TAPE 18MM	5	5
3M POST IT FLAGS -ASSORTED COLOURS 11.9 X43.2 MM	12	12
FILE DIVIDERS (10 PACK RAINBOW COLOURS	10 SETS	10 SETS
FOLD BACK 32 MM	10 BOXES	10 BOXES
FOLD BACK 77 MM	10 BOXES	10 BOXES
GEM CLIP/ PAPER SILVER 30MM	10 BOXES	10 BOXES
GEM CLIP/PAPER SILVER 50MM	10 BOXES	10 BOXES
RUBBER DATE STAMP	1	1
CLUTCH PENCILS	24	24
PILOT PEN BALL POINT BLACK MEDIUM	48	48
A4 COLOUR PAPER BLUE	2 REAMS	2 REAMS
A4 COLOUR PAPER PINK	2 REAMS	2 RAMS
TIPPEX/CORRECTIONAL PEN	5	5
STAPLES 26/6	12	12
STAPLES GIANT 66/8	12	12
STAPLES REMOVER	10	10