

SPECIFICATION

ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY REQUIRED
BIG DESK PENCIL SHARPENER	EACH	13
CELLOTAPE 55 X 66 (ROLL)	EACH	130
CLIP BOARD MASONITE 240 X 380MM	EACH	13
ERASER, PENCIL LARGE IN SLEEVE	EACH	13
FILE DIVIDER A4 - 1-12, DIVISION(WHITE) MULTI-PUNCHED	SET(12)	26
BOARD FILE DIVIDER A4 10 TABS (BRIGHT SOLID COLOURS) MULTI PUNCHED (WRITABLE)	SET(10)	65
FINGER CONES VARIOUS SIZES	BOX(10)	13
METAL PAPER CLIPS	BOX(100)	39
FOLD BACK PAPER CLIPS (19MM)	BOX(24)	26
FOLD BACK PAPER CLIPS (32MM)	BOX(24)	26
FOLD BACK PAPER CLIPS (51MM)	BOX(24)	26
FOLD BACK PAPER CLIPS (77MM)	BOX(24)	26
GLUE STICK 43G	EACH	65
HIGHLIGHTERS ASSORTED COLOURS	EACH	130
INK, PAD RED & BLACK 110MM X 147MM	PAD	4
LEVER ARCH FILES A4 BOARD PINK COLOUR 80MM	BOX(10)	50
LEVER ARCH FILES A4 PVC WITH MECHANISM PINK COLOUR 75MM	BOX(10)	50
MARKER PERMANENT MEDIUM BULLET POINT (BLACK)	EACH	65
PLASTIC REFUSE BAGS 910MMX760	ROLL	20
PEN, BALL-POINT, BLUE	EACH	65
PEN, BALL-POINT, RED	EACH	65
PEN, BALL-POINT, BLACK	EACH	260
WATERPROOF UNI BALL EYE FINE (RED)	EACH	10
WATERPROOF UNI BALL EYE FINE (BLUE)	EACH	10
WATERPROOF UNI BALL EYE FINE (BLACK)	EACH	20
PENCIL TRADITIONAL HB	EACH	130
PENCIL LEADS 0,7MM	TUBE	5
PENCIL CLUTCH MECHANICAL 0,5MM LEAD NON-SLIP RUBBER BARREL	EACH	5
POP- UP SIGN HERE FLAGS 45MMX12MM ASSORTED COLOURS	EACH	130

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PUNCH, PAPER 2-HOLE HEAVY DUTY PAPER ADJUSTER, PUNCH 72 SHEETS	EACH	9
RING BINDER A4 BOARD 2 RING 40MM ASSORTED COLOURS	EACH	65
RUBBER BANDS, 75	PACKET(40)	260
RUBBER BANDS, 89	PACKET(100)	520
RULER CLEAR PLASTIC 30CM	EACH	13
BIG SCISSORS ASSORTED COLOURS 170MM STAINLESS STEEL BLADE	EACH	13
STAPLES 26/6	BOX(5000)	26
STAPLES, GIANT; 66/8	BOX(5000)	26
STAPLE REMOVER	EACH	13
STAPLE REMOVER FOR GIANT STAPLES	EACH	13
STICK NOTE SELF ADHESIVE 130MM X 85MM ASSORTED COLOURS	PAD	26
STICK NOTE SELF ADHESIVE 51MM X 38MM ASSORTED COLOURS	PAD	26
STICK NOTE SELF ADHESIVE 75MM X 70MM ASSORTED COLOURS	PAD	26
TAPE, POST-IT TAPE FLAG; ASSORTED COLOURS	EACH	26
WHITEBOARD BOARD, MARKER ASSORTED COLOURS, MEDIUM BULLET POINT	PACK (10)	26
WRITING BOOK A4 HARDCOVER COUNTER BOOK FEINT RULED 192 PAGES	EACH	65
WRITING A5 SHORTHAND NOTEBOOKS (NO CENTRE LINE) TOP BOUND	EACH	65
WRITING EXAMINATION PAD A4, 100 SHEETS PUNCHED	EACH	13
DPWI DATE STAMP (PRINTY 5460 DATER 58X33MM) RED	EACH	2