

ANNEXURE A : PRICING SCHEDULE

ITEM NUMBER LIST#	ITEM DESCRIPTION	AVERAGE QUANTITY IN UNIT OF ISSUE	UNIT OF ISSUE (UOI)	QUANTITY REQUIRED	UNIT PRICE	TOTAL PRICE	VAT	TOTAL PRICE INCLUSIVE OF VAT
1	BIG DESK PENCIL SHARPENER	1	EACH	1				
2	BINDING COVERS A4 FROSTED SHEETS	1	PACKET	0				
3	BINDING ELEMENT 12MM (BLACK) (100 ELEMENTS IN A BOX) COMB	1	BOX	0				
4	BINDING ELEMENT 16MM (BLACK) (100 ELEMENTS IN A BOX) COMB	1	BOX	0				
5	BINDING ELEMENT 22MM (BLACK) (100 ELEMENTS IN A BOX) COMB	1	BOX	0				
6	BINDING ELEMENT 28MM (BLACK) (100 ELEMENTS IN A BOX) COMB	1	BOX	0				
7	BINDING ELEMENT 38MM (BLACK) (100 ELEMENTS IN A BOX) COMB	1	BOX	0				
8	BINDING ELEMENT 45MM (BLACK) (100 ELEMENTS IN A BOX) COMB	1	BOX	0				
9	BINDING ELEMENT 51MM (BLACK) (100 ELEMENTS IN A BOX) COMB	1	BOX	0				
10	CALCULATOR - 12 DIGIT ELECTRONIC	1	EACH	2				
11	CALCULATOR - FINANCIAL HEAVY DUTY PRINT AND DISPLAY	1	EACH	0				
12	CELLOTAPE 55 X 66	1	ROLL	6				
13	CLIP BOARD MASONITE 240 X 380MM	1	EACH	0				
14	ERASER, PENCIL: IN A SLEEVE	1	EACH	5				
15	FILE DIVIDER A4 - 1-12, DIVISION(WHITE) MULTI-PUNCHED	1	SET	0				
16	FILE DIVIDER A4 - A-Z, 20 DIVISION (BRIGHT SOLID COLOURS) MULTI-PUNCHED	1	SET	10				
17	FILE DIVIDER A4- 1-12 DIVISION(BRIGHT SOLID COLOURS) MULTI-PUNCHED	1	SET	10				
18	FILE DIVIDER A4 - A-Z, 20 DIVISION FILE DIVIDER (WHITE) MULTI-PUNCHED	1	SET	0				
19	FILE DIVIDER A4 5 TABS (BRIGHT SOLID COLOURS) MULTI PUNCHED	1	SET	0				
20	FILE DIVIDER A4 10 TABS (BRIGHT SOLID COLOURS) MULTI PUNCHED	1	SET	10				
21	FILE DURAPLUS A4 WITH CLEAR FRONT POCKETS (VARIOUS COLOURS)	1	EACH	7				
22	A4 MEDIUM WEIGHT FILE ECONOMY RANGE WITH FLAPS	1	BOX	0				
23	A4 HEAVY WEIGHT FILE WITH FLAPS	1	BOX	0				
24	FILING POCKETS A4 PLASTIC BINDING EDGE MULTI PUNCHED	1	PACKET	5				
25	FINGER CONES VARIOUS SIZES	1	BOX	0				
26	FLIPCHART PAPER PERFORATED	1	PAD	0				
27	FOLD BACK PAPER CLIPS (19MM)	1	BOX	10				
28	FOLD BACK PAPER CLIPS (32MM)	1	BOX	10				
29	FOLD BACK PAPER CLIPS (77MM)	1	BOX	20				
30	FOLDER QUOTATION ASSORTED COLOURS WITH WHITE STRIP AND FILING	1	BOX	0				
31	GEMCLIP/PAPER SILVER 30MM	1	BOX	0				
32	GEMCLIP/PAPER SILVER 50MM	1	BOX	0				
33	GLUE ALL PURPOSE CLEAR ADHESIVE GLUE 25ML	1	EACH	0				
34	GLUE STICK 20G	1	EACH	0				
35	GLUE STICK 40G	1	EACH	10				
36	HIGHLIGHTERS ASSORTED COLOURS	1	EACH	5				
37	INDIAN TAGS (FOR FILING)	1	BOX	0				

38	INK ENDORSING RED / BLACK 30 ML	1	EACH	0			
39	INK, PAD 110MM X 147MM	1	PAD	0			
40	LABELS WHITE SHEET FORM 32 X50MM	1	SHEET	0			
41	LETTER OPENER STEEL	1	EACH	0			
42	LEVER ARCH FILES A4 BOARD ASSORTED COLOURS 80MM	1	EACH	5			
43	LEVER ARCH FILES A4 PVC WITH MECHANISM ASSORTED COLOURS 75MM	1	EACH	0			
44	LEVER ARCH PVC WHITE CREATE A COVER CLEAR POCKET 2D RING BINDER	1	EACH	0			
45	MEMO CUBE REFILLS 800 BOND SHEETS ASSORTED COLOURS	1	CUBE	0			
46	MARKER PERMANENT MEDIUM BULLET POINT	1	EACH	5			
47	PAPER BINDER STEEL 25MM	1	BOX	0			
48	PAPER BINDER STEEL 51MM	1	BOX	0			
49	PAPER BINDER STEEL VARIOUS SIZES	1	BOX	0			
50	PAPER BOND A4 80 GM	1	REAM	0			
51	PAPER BOND A3 80 GM	1	REAM	0			
52	PAPER BOND A4 80 GM COLOUR (VARIOUS COLOURS)	1	REAM	0			
53	PAPER BOND A3 80 GM COLOUR (VARIOUS COLOURS)	1	REAM	0			
54	CARBON PAPER A4 PAD 100 SHEETS	1	EACH	0			
55	A1 PAPER 841MM X 50M	1	ROLL	0			
56	A0 PAPER 1189MM X 50M	1	ROLL	0			
57	PLASTIC REFUSE BAGS 910MMX760	1	ROLL	10			
58	PEN, BALL-POINT, BLUE	1	EACH	10			
59	PEN, BALL-POINT, RED	1	EACH	10			
60	PEN, BALL-POINT, BLACK	1	EACH	250			
61	PENCIL TRADITIONAL HB	1	EACH	20			
62	PENCIL LEAD 0.5MM	1	TUBE	0			
63	PENCIL LEADS 0.7MM	1	TUBE	0			
64	PENCIL SHARPENER METAL ONE HOLE WEDGE SHAPE	1	EACH	2			
65	PENCIL CLUTCH MECHANICAL 0.5MM LEAD NON SLIP RUBBER BARREL	1	EACH	0			
66	POUCHES FOR LAMINATING A4	1	PACKET	0			
67	POUCHES FOR LAMINATING A3	1	PACKET	0			
68	POP-UP SIGN HERE FLAGS 45MMX12MM ASSORTED COLOURS	1	EACH	10			
69	PRESTIK 100G	1	EACH	1			
70	PUNCH, OFFICE PAPER 1-HOLE METAL, PUNCH 30 SHEETS	1	EACH	1			
71	PUNCH, OFFICE PAPER 2-HOLE; METAL PAPER ADJUSTER, PUNCH 30 SHEETS	1	EACH	0			
72	PUNCH, PAPER 2-HOLE HEAVY DUTY PAPER ADJUSTER, PUNCH 72 SHEETS	1	EACH	1			
73	RING BINDER A4 BOARD 2 RING 40MM ASSORTED COLOURS	1	EACH	0			
74	RING BINDER A4 BOARD 2 RING 25MM ASSORTED COLOURS	1	EACH	0			
75	RING BINDER A4 PVC 2 RING 25MM ASSORTED COLOURS	1	EACH	0			
76	RING BINDER A4 PVC 2 RING 40MM ASSORTED COLOURS	1	EACH	0			
77	RUBBER BANDS, ASSORTMENT	1	PACKET	3			
78	RUBBER BANDS, 38	1	PACKET	3			
79	RUBBER BANDS, 69	1	PACKET	3			
80	RUBBER BANDS, 75	1	PACKET	3			
81	RUBBER BANDS, 89	1	PACKET	3			

82	RULER CLEAR PLASTIC 30CM	1	EACH	4				
83	SCISSORS ASSORTED COLOURS 170MM STAINLESS STEEL BLADE	1	EACH	5				
84	STAPLER GIANT	1	EACH	5				
85	STAPLER OFFICE METAL S17	1	EACH	5				
86	STAPLES 26/6	1	BOX	5				
87	STAPLES, GIANT: 66/8	1	BOX	5				
88	STAPLE REMOVER	1	EACH	10				
89	STAPLE REMOVER FOR GIANT STAPLES	1	EACH	5				
90	STICK NOTE SELF ADHESIVE 130MM X 85MM ASSORTED COLOURS	1	PAD	5				
91	STICK NOTE SELF ADHESIVE 51MM X 38MM ASSORTED COLOURS	1	PAD	5				
92	STICK NOTE SELF ADHESIVE 75MM X 70MM ASSORTED COLOURS	1	PAD	5				
93	TAPE, CELLOTAPE, ASSORTED COLOURS 18MM X 66M	1	EACH	5				
94	TAPE, CELLOTAPE, ASSORTED COLOURS 12MM X 66M	1	EACH	5				
95	TAPE, POST-IT TAPE FLAG, ASSORTED COLOURS	1	EACH	1				
96	WHITEBOARD BOARD, MARKER ASSORTED COLOURS, MEDIUM BULLET POINT	1	EACH	3				
97	WRITING BOOK A4 HARDCOVER COUNTER BOOK FEINT RULED 192 PAGES	1	EACH	10				
98	WRITING A5 SHORTHAND NOTEBOOKS(NO CENTRE LINE) TOP BOUND	1	EACH	10				
99	WRITING EXAMINATION PAD A4, 100 SHEETS PUNCHED	1	EACH	10				