

## SPECIFICATION OF GOODS

ITEM NUMBER LIST	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY REQUIRED	TOTAL
1.	CALCULATOR-12 DIGIT ELECTRONIC	EACH	20	
2.	ERASER PENCIL IN A SLEEVE	EACH	30	
3.	FILE DURAPLUS A4 WITH CLEAR FRONT POCKETS (VARIOUS COLOURS)	EACH	400	
4.	GEMCLIP / PAPER SILVER 30MM	BOX	100	
5.	GEMCLIP / PAPER SILVER 50MM	BOX	100	
6.	GLUE STICK 40G	EACH	30	
7.	HIGHLIGHTERS ASSORTED COLOURS	EACH	300	
8.	PAPER BINDER STEEL 51MM	BOX	30	
9.	PEN, BALL-POINT RED	EACH	100	
10.	PEN, BALL-POINT BLACK	EACH	200	
11.	PENCIL LEAD 0.5MM	EACH	30	
12.	PENCIL CLUTCH MECHANICAL 0.5MM LEAD NON-SLIP RUBBER BARREL	EACH	60	
13.	RUBBER BANDS ASSORTMENT	PACKET	50	
14.	SCISSORS ASSORTED COLOURS 170MM STAINLESS STEEL BLADE	EACH	60	
15.	STAPLER OFFICE METAL S17	EACH	30	
16.	STAPLES 26/6	BOX	100	
17.	STAPLE REMOVER	EACH	30	
18.	STICK NOTE SELF ADHESIVE 51MM X 38MM ASSORTED COLOURS	PAD	100	
19.	STICK NOTE SELF ADHESIVE 75MM X 70MM ASSORTED COLOURS	PAD	100	
20.	TAPE POST-IT TAPE FLAG ASSORTED COLOURS	PAD	100	
21.	WRITING EXAMINATION PAD A4 100 SHEETS PUNCHED	EACH	60	
22.	WRITING BOOK A4 HARDCOVER COUNTER BOOK FEINT RULED 192 PAGES	EACH	60	
23.	WRITING A5 SHORTHAND NOTEBOOKS (NO CENTRE LINE) TOP BOUND	EACH	90	
24.	RULER CLEAR PLASTIC 30 CM	EACH	60	

			<b>TOTAL</b>	
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