

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 337-3208 Fax: 321-0517 Website: www.publicworks.gov.za

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO

: RFQ244A4567

QUOTATION DESCRIPTION

: SUPPLY. DELIVERY & INSTALLATION OF

CARPETS AT MAHLAMBA NDLOFU **VALIDITY PERIOD CLOSING TIME CLOSING DATE**

: 11:00 : 02/02/2022

DESCRIPTION	UNIT OF PURCHASE	QUANTITY	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
Whiteboard marker SUPPLY, DELIVERY & INSTALLATION OF CARPETS AT MAHLAMBA NDLOFU				
PLEASE REFER TO THE ATTACHED SPECIFICATION				

Quotations may be emailed or hand delivered. If it is hand delivered please send the completed quotation to:

: Public Works

: Corner Vermeulen and Bosman Street

: Pretoria

Enquiries

: Portia Moipolai : 012 406 1812

Technical enquiries

Tel

012 406 1597

Quotations must be submitted to the following email

ndpwquotations@dpw.gov.za or quotations box

NOTE: Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. However a quotation on the company letterhead would be accepted. Failure to return the forwarded PA-Forms will result in your quotation being considered as non-responsive.



Private Bag x 229, PRETORIA, 0001 Tel 012 492 3022 Email: Edward.mbele@dpw.gov.za

Enquiries on this project: Mr E. Mbele Cell 083 326 9478

PLACE / RESIDENCE: Mahlamba Ndlopfu, Supply and Installation of carpet.

NO	DESCRIPTION OF WORK		QTY	UNIT PRICE	PRICE EXC
	SUPPLY AND INSTALL DESIGNER	CARPET			
	NB: This designer carpet was depression of the President house. The designer has wool and Nylon to produce the end the President house Manager. Beca colour patterns, only a specialised install this carpet. This job will only are specialising in installing internation a valued carpet. The staircase is so treatments.				
	Blend : Quality : Colour : Loom Width : Pile Height : Type :	Axminster. 80% Wool and 20% Nylon. 10 Raw 10 Colours 3.66m 10mm Master Weave Monn and PCI carpets			
1	FRONT ENTRANCE HALL				
	Designer carpet 9.52 m2	2	1		
-	Rubber underlay 5mm		1		
	Rug size 3600 x	2600			
2	1 ST STAIRCASE			 	
	Designer carpet 38,40m2	2	1		
	Plain carpet 8m2		1		
	Rubber underlay 5mm		1		
3	2 ND STAIRCASE			+	_
-	Designer carpet 36.30m2	?	1	1	
	Rubber underlay 5mm		1		
4	GROUND PASSAGE			-	
	Designer carpet 60.80m;	2	1		
	Rubber underlay 5mm		1		
		1200mm			
		1200mm			
-		2222		Sub-total	
	We are the second of	,,		Vat	
				Total	

SUPPLIER DETAILES	SIGNATURE:

PA-03 (GS): NOTICE AND INVITATION FOR QUOTATION

THE DEPARTMENT OF PUBLIC WORKS INVITES BIDDERS FOR THE PROVISION OF:

Project description:	SUPPLY, DELIVERY & INSTALLATION OF CARPETS AT MAHLAMBA NDLOFU					
Quote no:	RFQ244A4567	Closing date:	02-02-2022			
Closing time:	11H00	Validity period:	30 days			

Bidders who do not comply to the below criteria may be disqualified

\boxtimes	Bid offer must be properly received on the bid closing date and time specified on the invitation, fully completed and signed in ink.
\boxtimes	Submission of standard bidding documents (PA-11; PA-29; PA-32)
\boxtimes	PA-16 preference points claim form in terms of the preferential procurement regulations 2017
\boxtimes	Compliance with Pre-qualification criteria for Preferential Procurement (It is compulsory to submit the certified BBBEE Certificate or a sworn affidavit in order to be considered.)

Only bidders who complies with the following Pre-qualification criteria for Preferential Procurement will be considered:

\boxtimes	A tenderer having stipulated minimum B-BBEE status level of contributor;
	☐ Level 1
	OR
ri	
	☐ Level 2

Points scoring system applicable for this bid:

⊠ 80/20 points scoring system

Price weighting applicable to this bid:

	Weighting percentage (must add up to 100 %)
Price:	100% of 80 points
Total:	100%

TAX INFORMATION

The taxes of the successful bidder must be in order at all times. Should the department find that the tax matters are not in order; 3 days may be given to the service provider to rectify the situation, or satisfactory arrangements must be made with the Receiver of Revenue to meet the bidder's tax obligations. Written confirmation is required. Bidders who fail to meet this requirement will lead to disqualification

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tenderer".

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For Internal Use

Effective date August 2017

PART A PA-32: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR I	REQUIREMENTS	OF THE (NAM	IE OF DE	EPART	MENT/ PUBLIC	ENTIT	Ŋ
BID NUMBER: RFQ244A4567	CLOSING D		2/02/20			ING TIN	Name and Address of the Owner, where the Party of the Owner, where the Owner, which is the Owner, whic
DESCRIPTION SUPPLY, DELIVE							
THE SUCCESSFUL BIDDER WILL BE REQ BID RESPONSE DOCUMENTS MAY BE D			A WRITT	EN CO	NTRACT FOR	M (DPW	/04.1 GS or DPW04.2 GS).
SITUATED AT (STREET ADDRESS)	EPOSITED IN T	UE BID BOY					
CNR MADIBA AND BOSMAN STRE	ETS						
256 CENTRAL GOVERNMENT OFF	ICES;						
OR EMAILED TO:							
ndpwquotations@dpw.gov.za							
SUPPLIER INFORMATION					day graces -		
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS			1,5/1				
TELEPHONE NUMBER	CODE				NUMBER		
CELLPHONE NUMBER					1	,	
FACSIMILE NUMBER	CODE				NUMBER		
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
					т		
	TCS PIN:			OR	CSD No:		
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	Yes			B-BBI LEVE	EE STATUS L SWORN	□ Yı	es
[TICK APPLICABLE BOX]	□ No			AFFIC		□ N	0
IF YES, WHO WAS THE CERTIFICATE	15.00						
ISSUED BY?	_ [AN ACCOUN	TING (DEFICE	R AS CON	ITEMPL	ATED IN THE CLOSE
AN ACCOUNTING OFFICER AS	🗀 ,	CORPORATIO	NACT (C	CA)			
CONTEMPLATED IN THE CLOSE		A VERIFICAT ACCREDITATION				D BY	THE SOUTH AFRICAN
CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX		A REGISTERE			ANAO)		<u>-</u> .
		VAME:					
[A B-BBEE STATUS LEVEL VERIFICA ORDER TO QUALIFY FOR PREFEREN			I AFFID.	AVIT(I	FOR EMES& G	QSEs) I	MUST BE SUBMITTED IN
ADE VOU THE ACCREDITED	□Voc	Пм-			YOU A FORE		□Yes □No
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA	Yes	□No		THE		ODS	∟ies ∐N0
FOR THE GOODS /SERVICES /WORKS				1 -	RVICES /WO		[IF YES ANSWER PART B:3
OFFERED?	[IF YES ENCLO	DSE PROOF]		OFF	ERED?		BELOW]
	22-7-37-H						
SIGNATURE OF BIDDER	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	******		DAT	E		
CAPACITY UNDER WHICH THIS BID IS							
SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)							
and side of the second of the				TOT	AL BID PRICE ((ALL	
TOTAL NUMBER OF ITEMS OFFERED	4		I ==	APP	LICABLE TAXE	S)	
BIDDING PROCEDURE ENQUIRIES MAY I	PUBLIC WORK		-		INFORMATION IRSON	MAY B	E DIRECTED TO:
DEFARTIVIENT/ FUDLIC ENTITY	L LODLIC MOK	10	LOOMI	TOTE	NOON		

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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CONTACT PERSON	Portia Moipolai	TELEPHONE NUMBER	012 406 1812
TELEPHONE NUMBER	012 406 1812	FACSIMILE NUMBER	
FACSIMILE NUMBER	086 272 8850	E-MAIL ADDRESS	
E-MAIL ADDRESS	Portia.moipolai@dpw.gov.za		

PART B TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION:	non entitle de la comitation
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE ACCEPTED FOR CONSIDERATION.	BIDS WILL NOT BE
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
1.3.	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPL INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTI COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBE SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.	TY NUMBERS; TAX
1.4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NA REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STANDAMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT BE SUBMITTED TO BIDDING INSTITUTION.	ATUS MÁY NOT BE
1.5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 200 PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.	0 AND THE RACT (GCC) AND, IF
2.	TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PI TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	N) ISSUED BY SARS
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUWWW.SARS.GOV.ZA.	S. IN ORDER TO USE UGH THE WEBSITE
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.	
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, BUBMIT A SEPARATE PROOF OF $\ \ TCS\ /\ PIN\ /\ CSD\ NUMBER.$	EACH PARTY MUST
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIES A CSD NUMBER MUST BE PROVIDED.	R DATABASE (CSD),
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	YES NO
3.4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
STA	HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE IISTER AS PER 2.3 ABOVE.	TAX COMPLIANCE (SARS) AND IF NOT

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. AN ORIGINAL OR CERTIFIED COPY OF THE B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tendere". Page 3 of 13

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Note Well:

- a) In respect of non VAT vendors the bidders may not increase the bid price under Section 67(1) of the Value Added Tax Act of 1991 where the relevant transaction would become subject to VAT by reason of the tumover threshold being exceeded and the bidder becomes liable for VAT.
- All delivery costs must be included in the bid price, for delivery at the prescribed destination.

The price that appears on this form is the one that will be considered for acceptance as a firm and final offer.

- The grand total in the pricing schedule(s), inclusive of VAT, attached to the bid offer must correlate and be transferred to this
- Where there are inconsistencies between the grand total price offer in the pricing schedule(s) and the PA32 price offer, the price offer on the PA32 shall prevail and deemed to be firm and final. No further correspondence shall be entered into in this

PA-11: DECLARATION OF INTEREST AND BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Failure to complete this form in full and signed by the duly authorized person shall render the tender non-responsive and will be removed from any and all further contention.

Project title:	SUPPLY, DELIVERY MAHLAMBA NDLOFU		INSTALLATION	OF	CARPETS	AT
Bid no:		Refe	erence no:			

- 1. Any legal person, including persons employed by the State1; or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, where:
- The bidder is employed by the state; and/or
- The legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons 1
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1	Tuil Name of blader of his of her representative.
2.2	Identity number:
2.3	Position occupied in the Company (director, trustees, shareholder ² ect
24	Company Registration Number:

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 4 of 13

2.1 Full Name of hidder or his or her representative:

¹ All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies

2.5	Tax Reference Number:
2.6	VAT Registration Number:
2.6	.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.
1.//5	
¹ "State	 e" means – (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); (b) any municipality or municipal entity; (c) provincial legislature; (d) national Assembly or the national Council of provinces; or (e) Parliament.
² "Shar	eholder" means –
	(a) a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercise control over the enterprise
2.7	Are you or any person connected with the bidder presently employed by the state? YES NO
2.7.1	If so, furnish the following particulars:
	Name of person / director /trustees/shareholder/ member:
	Name of state institution at which you or the person is connected to the bidder is employed
	<u> </u>
	Position occupied in the state institution:
	Any other particulars:
2.8	Did you or your spouse, or any of the company's directors / trustees/shareholders / members or their spouses conduct business with the state in the previous twelve months?
2.8.1	If so, furnish particulars:
2.9	Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 5 of 13 For Internal Use Effective date August 2017

	Request for Quotation (Head Office only)	
	and or adjudication of this bid?	
2.9.1	If so, furnish particulars.	
2.10	Are you, or any person connected with the bidder, aware of any relationship (family, friend, othe between the bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? YES NO	r
2.10.1	If so, furnish particulars.	
2.11	Do you or any of the directors /trustees/shareholders/ members of the company have any interest in any other related companies whether or not they are bidding for this contract?	
	□ YES □ NO	
2.11.1	If so, furnish particulars:	

3. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

4. DECLARATION OF TENDERER / BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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4.1	Treasury's databasiness with the	ase as companies or per public sector?	ctors listed on the National sons prohibited from doing		□ No
			d on this database were		
			iction by the National		
4.2	If so, furnish parti	the audi alteram parte	em ruie was applied).		
7.2	n so, runnen punt	ourus o.			
4.3	Tender Defaulter		ors listed on the Register for 29 of the Prevention and of 2004)?		
	_		onal Treasury's website,	Yes	□ No
		_	on "Register for Tender		140
		-	equest for a hard copy of		
		facsimile number (012			
4.4	If so, furnish parti	culars:			
4.5			ctors convicted by a court of		
		court outside of the Repub ng the past five years?	lic of South Africa) for fraud	Yes	│
4.6	If so, furnish parti			1	
***	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
4.7	terminated during	the past five years on acc	idder and any organ of state count of failure to perform on		☐ No
4.8	or comply with the		<u></u>		
4.0	n so, rannon para	outer o.			
		10-111			
. CER	RTIFICATION				
the ur	ndersigned (full na	me)	certify that the	information	furnished
nis dec	claration form is tr	ue and correct.			
ассер	t that, in addition	to cancellation of a cor	ntract, action may be take	en against n	ne should
eclara	tion prove to be fa	lse.			
Nam	ne of Tenderer /	Signature	Date	Positi	~m

This form has been aligned with SBD4 and SBD 8

PA- 29: CERTIFICATION OF INDEPENDENT BID DETERMINATION

Project title:	SUPPLY, DELIVERY MAHLAMBA NDLOFU	INSTALLATION	OF	CARPETS	AT
Bid no:		***			

INTRODUCTION

- This PA-29 [Certificate of Independent Bid Determination] must form part of all bids¹ invited.
- 2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe* se prohibition meaning that it cannot be justified under any grounds.
- 3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4. This form (PA-29) serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5. In order to give effect to the above, the attached Certificate of Bid Determination (PA-29) must be completed and submitted with the bid:

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 8 of 13

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:
(Bid Number and Description)
in response to the invitation for the bid made by:
(Name of Institution)
do hereby make the following statements that I certify to be true and complete in ever respect:
I certify, on behalf of: that:
(Name of Bidder)
I have read and I understand the contents of this Certificate.
2. I understand that the accompanying bid will be disqualified if this Certificate is found no to be true and complete in every respect.
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder.
4. Each person whose signature appears on the accompanying bid has been authorize by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder.
5. For the purposes of this Certificate and the accompanying bid, I understand that the wor "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the Page 9 of 13 words "Tender" or "Tenderer".

- (a) has been requested to submit a bid in response to this bid invitation;
- could potentially submit a bid in response to this bid invitation, based (b) on their qualifications, abilities or experience; and
- (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - the intention or decision to submit or not to submit, a bid; (d)
 - the submission of a bid which does not meet the specifications and (e) conditions of the bid: or
 - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the Page 10 of 13 words "Tender" or "Tenderer". For Internal Use

and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract. sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Name of Bidder	Signature	Date	Position

PA-40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Name of Tenderer						□ EME¹ □ QSI	□ EME¹ □ QSE² □ Non EME/QSE (tick applicable box)	applicable box)
1. LIST ALL PROPRIETORS, MEMBERS OR SHAR	TORS, MEMBERS	OR SHAREHO	LDERS BY NAME	EHOLDERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.	BER, CITIZENSHI	P AND DESIGNA	TED GROUPS.	
Name and Surname #	Identity/ Passport number and Citizenship##	Percentage owned	Black	Indicate if youth	Indicate if woman	Indicate if person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U)	Indicate if military veteran
		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□UD□T□U	☐ Yes ☐ No
2		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
<u>හ</u>		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
4.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
വ്		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□UD□T□U	☐ Yes ☐ No
9		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	OR OUD OT OU	☐ Yes ☐ No
.2		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
8.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
6		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□ R □ UD □ T □ U	☐ Yes ☐ No

Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number State date of South African citizenship obtained (not applicable to persons born in South Africa)

EME: Exempted Micro Enterprise QSE: Qualifying Small Business Enterprise

Request for Quotation (Head Office only)

2. DECLARATION:

2

m

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:

- The information and particulars contained in this Affidavit are true and correct in all respects;
- The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential Procurement Regulations, 2017, National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood and that the above form was completed according to the definitions and information contained in said documents;
- The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer
- The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein;
 - Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter; S

Signed by the Tenderer

Date Signature Name of representative

All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies



Preference Points Claim for Bids PA-16

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1. The following preference point systems are applicable to all bids:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2.
- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- 1.3. Points for this bid shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4. The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5. Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6. The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. **DEFINITIONS**

(a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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Broad-Based Black Economic Empowerment Act;

- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right) \qquad \text{or} \qquad Ps = 90\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR



1.1. In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5.	RID	DECL	ARA	MOITA
iJ.			-01	

1.1.	Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the
	followina:

6.	B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.
	AND 4.1

1.1.	B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
	(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in
	paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of
	contributor.

7. SUB-CONTRACTING

1.1. Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	NO	
	.,,	

7.	1	. 1	lf	yes,	in	d	ica	te:
				100.		~	\sim	···

i)	What percentage of the contract will be subcontracted	.%

iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)
YES NO

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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4 Preference Points Claim for Bids: PA-16

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE V
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people	Ì	
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8.	DECLARATION WITH REGARD TO COMPANY/FIRM
1.1.	Name of company/firm:
1.2.	VAT registration number:
1.3.	Company registration number:
1.4.	TYPE OF COMPANY/ FIRM
	Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited [TICK APPLICABLE BOX]
1.5.	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES
1.6.	COMPANY CLASSIFICATION
	Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc. [TICK APPLICABLE BOX]
1.7.	Total number of years the company/firm has been in business:
1.8.	I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the

preference(s) shown and I / we acknowledge that:



5 Preference Points Claim for Bids: PA-16

- i) The information furnished is true and correct;
- The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

	GNATURE(S) OF BIDDERS(S)
DATE:	
ADDRESS	
	DATE:



6 Preference Points Claim for Bids: PA-16

SATS 1286.2011 Total Imported Note: VAT to be encluded from all caledations content (613) Total exempted imported content (C23) Total Imported content (C24) Total local content (C25) Average local content % of tender (CIB) Total tender value (C1) Total Enempt Imported content (C22) Total Tender value net of exempt imported content (C12) (C20) Total tender value Tender Qty (C16) Local Content Declaration - Summary Schedule (per Rem) (CLS) Local Local value (C14) Annex C GBP Calculation of local content. Imported value (C13) net of exempted Imported (C12) 3 Exempted imported value (C13) Tender price each (enclVAT) (C.20) List of items Simeture of tenderar from Annex B 0 Tendering Enthy name: Tender Enchange Rate: Specified local content % Designated product(s) Tender Authority: Tender description: Tender flom Jender No. 10°s 3 Date: 00000000

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SATS 1286.2011 **Annex E** Local Content Declaration - Supporting Schedule to Annex C (61) Tender No. Note: VAT to be excluded from all calculations (E2) Tender description: (E3) Designated products: (E4) Tender Authority: (E5) Tendering Entity name: Local Products Description of Items purchased Local suppliers Value (E6) (E7) (£8) (E9) Total local products (Goods, Services and Works) (E10) Manpower costs (Tenderer's manpower cost) (E11) factory overheads (Rental, depreciation & amortisation, utility costs, consumables etc.) (E12) Administration overheads and mark-up (Marketing, Insurance, financing, Interest etc.) (E13) Total local content Signature of tenderer from Annex B Date:



PA-36: DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.



The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial development/ip.jsp at no cost.

- 1.6 A bid may be disqualified if -
 - (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
 - (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

- 2.1. "bid" includes written price quotations, advertised competitive bids or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3. "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. "local content" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
- 3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:



Declaration Certificate for Local Production and Content for Designated Sectors: (This form has been aligned with NT - SBD 6.2)

	Description of services, works or goo	ds Stipulated minimum threshold
	CARPETS	100%
4.	Does any portion of the services, w (Tick applicable box) YES NO	vorks or goods offered have any imported content?
4.1	prescribed in paragraph 1.5 of the	to be used in this bid to calculate the local content as general conditions must be the rate(s) published by SARB n the date of advertisement of the bid.
The	relevant rates of exchange information	n is accessible on <u>www.reservebank.co.za</u> .
	cate the rate(s) of exchange against th ATS 1286:2011):	e appropriate currency in the table below (refer to Annex A
	ency	Rates of exchange
	Dollar	
	nd Sterling	
Euro		
Yen		
Othe	PF	
NB:	Bidders must submit proof of the SAR	B rate (s) of exchange used.
5.	Were the Local Content Declaratio correct? (Tick applicable box) YES NO	n Templates (Annex C, D and E) audited and certified as
5.1.	If yes, provide the following particulars	s:
(a) Full name of auditor: b) Practice number: c) Telephone and cell number: d) Email address:	
	(Documentary proof regarding the satisfaction of the Accounting Office	declaration will, when required, be submitted to the er / Accounting Authority)
		lenges are experienced in meeting the stipulated minimum ist be informed accordingly in order for the DTI to verify and e directives in this regard.

LOCAL CONTENT DECLARATION (REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY



ME	SPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUT MBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE RTNERSHIP OR INDIVIDUAL)		
IN F	RESPECT OF BID NO.		****
ISS	UED BY: (Procurement Authority / Name of Institution):		

NB:			
1.	The obligation to complete, duly sign and submit this declaration cannot be external authorized representative, auditor or any other third party acting bidder.		
2.	Guidance on the Calculation of Local Content together with Local Contemplates (Annex C, D and E) is accessible on http://www.thdt.development/ip.jsp . Bidders should first complete Declaration D. After comp D, bidders should complete Declaration E and then consolidate the informat C. Declaration C should be submitted with the bid documentation at the close of the bid in order to substantiate the declaration made in paragraph (c) be D and E should be kept by the bidders for verification purposes for a period of The successful bidder is required to continuously update Declarations C, actual values for the duration of the contract.	ti.gov.za/indu oleting Declar ion on Declar sing date and low. Declara of at least 5 y	ration ration time ations ears.
3.	Declaration		
I, th	e undersigned,	(full nai	nes),
do l	nereby declare, in my capacity as		•••••
of	(name	of bidder e	ntity),
the	following:		
(a)	The facts contained herein are within my own personal knowledge.		
(b)	I have satisfied myself that:		
	 the goods/services/works to be delivered in terms of the above-spewith the minimum local content requirements as specified in the bid, in terms of SATS 1286:2011; and the declaration templates have been audited and certified to be corrected. 	and as meas	
(c)	The local content percentage (%) indicated below has been calculated using in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragrathe information contained in Declaration D and E which has been consolidate:	ph 4.1 above	e and
	Bid price, excluding VAT (y)	R	
	Imported content (x), as calculated in terms of SATS 1286:2011	R	

Declaration Certificate for Local Production and Content for Designated Sectors: (This form has been aligned with NT - SBD 6.2)

PA36

Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE:	DATE:
WITNESS No. 1	DATE:
WITNESS No. 2	DATE: