

## PA-03 (GS): NOTICE AND INVITATION FOR QUOTATION (EXEMPTION)

THE DEPARTMENT OF PUBLIC WORKS INVITES BIDDERS FOR THE PROVISION OF *BLINDS*

<b>Project description:</b>	<b>BLINDS</b>
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<b>Quote no:</b>	244A0039	<b>Closing date:</b>	29/06/2022
<b>Closing time:</b>	11:00	<b>Validity period:</b>	30 days

Indicate responsiveness criteria applicable for this bid. Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration:

1.	<input checked="" type="checkbox"/>	Bid offer must be properly received on the bid closing date and time specified on the invitation, fully completed and signed in ink.
2.	<input type="checkbox"/>	Submission of other compulsory returnable schedules / documents as per (PA-09 (GS)): List of returnable documents.
3.	<input checked="" type="checkbox"/>	Compliance to Local Production and Content requirements as per PA36 and Annexure C
4.	<input type="checkbox"/>	Submission of record of attending compulsory virtual bid clarification / site inspection meeting (where attendance of the site inspection is necessary)
5.	<input checked="" type="checkbox"/>	Registration on National Treasury's Central Supplier Database (CSD)
6.	<input checked="" type="checkbox"/>	Use of correction fluid is prohibited
7.	<input type="checkbox"/>	Specify other responsiveness criteria
8.	<input type="checkbox"/>	Specify other responsiveness criteria
9.	<input type="checkbox"/>	Specify other responsiveness criteria
10.	<input type="checkbox"/>	Specify other responsiveness criteria

Indicate administrative requirements applicable for this tender. Tenderers may be required to submit the below documents where applicable.

1	<input type="checkbox"/>	Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's .
2	<input type="checkbox"/>	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3	<input checked="" type="checkbox"/>	Submission of (Revised PA-11): Declaration of Interest and Tenderer's Past Supply Chain Management Practices.
4	<input type="checkbox"/>	Submission of record of attending compulsory virtual bid clarification / site inspection meeting (where attendance of the site inspection is not necessary)
5	<input type="checkbox"/>	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD).
6	<input type="checkbox"/>	<b><i>Specify other responsiveness criteria</i></b>
7	<input type="checkbox"/>	<b><i>Specify other responsiveness criteria</i></b>
8	<input type="checkbox"/>	<b><i>Specify other responsiveness criteria</i></b>
9	<input type="checkbox"/>	<b><i>Specify other responsiveness criteria</i></b>
10	<input type="checkbox"/>	<b><i>Specify other responsiveness criteria</i></b>

**COLLECTION OF BID DOCUMENTS:**

All quotations must be completed on the official forms provided with this invitation and completed in ink, preferably black. Completed forms must be delivered to the Department of Public Works at the following address or faxed to the fax number below.

This quotation is subject to the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract. Attached Terms and Conditions should be signed and submitted with the official documents.

The taxes of the successful bidder must be in order, or satisfactory arrangements must be made with the Receiver of Revenue to meet the bidder's tax obligations. The attached (PA-07) form "Application for Tax Clearance Certificate", must be completed in all respects and submitted to the Receiver of Revenue where the bidder is registered for tax purposes.

- Bid documents may be collected during working hours on **N/A** at the following address **Public Works, C/N Madiba and Bosman street**
- Bid documents are available for free download on e-Tender portal [www.etenders.gov.za](http://www.etenders.gov.za)
- A non-refundable bid deposit of R0.00 is payable, (Cash only) is required on collection of the bid documents.
- A **non-compulsory** pre-bid meeting with representatives of the Department of Public Works will take place at **insert address** on **dd/mm/yyyy** starting at **insert time**.

**ENQUIRIES RELATED TO BID DOCUMENTS MAY BE ADDRESSED TO:**

<b>DPW Project Leader:</b>	Edward Mbele	<b>Telephone no:</b>	012 492 3022
<b>Cell no:</b>		<b>Fax no:</b>	
<b>E-mail:</b>			

**DEPOSIT / RETURN OF BID DOCUMENTS:**

The closing time for receipt of bids is **11:00** on **29/06/2022**.

Telegraphic, telephonic, telex, facsimile, electronic and / or late bids will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the bid advertisement.

All bids must be submitted on the official forms – (not to be re-typed)

<p><b>BID DOCUMENTS MAY BE POSTED TO:</b></p> <p><b>THE DIRECTOR -GENERAL NATIONAL DEPARTMENT OF PUBLIC WORKS PRIVATE BAG X <i>insert bag no</i> <i>insert town</i> <i>postal code</i></b></p> <p>ATTENTION: <b>PROCUREMENT SECTION: ROOM N/A</b></p>	OR	<p><b>DEPOSITED IN THE TENDER BOX AT:</b></p> <p><i>Physical Address</i> <i>Building name</i> <i>Street name</i> <i>Room no</i></p>

**COMPILED BY:**

Name of Project Leader	Signature	Capacity	Date