

OHS STATIONARY SPECIFICATIONS

ITEM NO.	ITEM DESCRIPTION	QUANTITY REQUIRED
1.	PEN, GEL BALL-POINT , BLUE	40
2.	PEN, GEL BALL-POINT , RED	40
3.	PEN, GEL BALL-POINT , BLACK	70
4.	ERASER, PENCIL; IN A SLEEVE	12
5.	FINGER CONES VARIOUS SIZES	16
6.	GLUE STICK 40G	24
7.	HIGHLIGHTERS ASSORTED COLOURS	16
8.	POP- UP SIGN HERE FLAGS 45MMX12MM ASSORTED COLOURS	24
9.	INK ENDORSING RED / BLACK 30 ML	16
10.	PENCIL CLUTCH MECHANICAL 0,5MM LEAD NON SLIP RUBBER BARREL	24
11.	DANGER TAPE	12
12.	STAPLER	8
13.	POUCHES FOR LAMINATING A4	16
14.	POUCHES FOR LAMINATING A3	12
15.	RUBBER BANDS, 38	8
16.	SCISSORS ASSORTED COLOURS 170MM STAINLESS STEEL BLADE	8
17.	CELLOTAPE 55 X 66	16
18.	STAPLES 26/6	12
19.	FILE DURAPLUS A4 WITH CLEAR FRONT POCKETS (VARIOUS COLOURS) Blue	30 [Boxes]
20.	STICK NOTE SELF ADHESIVE 51MM X 38MM ASSORTED COLOURS	16
21.	STICK NOTE SELF ADHESIVE 75MM X 70MM ASSORTED COLOURS	16
22.	WRITING BOOK A4 HARDCOVER COUNTER BOOK FEINT RULED 192 PAGES	16
23.	WRITING A5 SHORTHAND NOTEBOOKS(144) TOP BOUND	16
24.	WRITING EXAMINATION PAD A4, 100 SHEETS PUNCHED	16
25.	WHITEBOARD BOARD, MARKER ASSORTED COLOURS, MEDIUM BULLET POINT	12
26.	FILING POCKETS A4 PLASTIC BINDING EDGE MULTI PUNCHED	12 Packets
27.	PENCIL SHARPENER METAL ONE HOLE WEDGE SHAPE	8
28.	PENCIL TRADITIONAL HB	24
29.	SIGN HERE FLAG	24
30.	MARKER PERMANENT MEDIUM BULLET POINT	12
31.	PAPER BINDER STEEL VARIOUS SIZES	8 Boxes
32.	PENCIL LEADS 0,7MM	16