



**public works**

Department:  
Public Works  
REPUBLIC OF SOUTH AFRICA

Private Bag X54315, Durban, 4000, Tel (031) 314 7000  
Corner of West and Aliwal Streets, Durban

**From: NATIONAL DEPARTMENT OF PUBLIC WORKS**  
**Tel: 073 950 1536/ (031) 314 7046**  
**Enquiries: Sanele Zuma / Anora Singh**  
**Ref: DBNQ-ID 3273769**

**ERRATUM NOTICE FOR : DBNQ-ID 3273769 That was advertised on the Departmental website on the 10/06/2026 with erroneous from Magistrate Court to SAPS**

**DBNQ-3218972 : SAPS: SCOTTBURGH POLICE STATION: SERVICING OF 22 X FIRE EXTINGUISHERS, 12 X 4KG AND 10 X 9KG, 12 X FIRE HOSE REELS, LAST SERVICE OCTOBER 2024**

**PLEASE NOTE THAT DBNQ-ID 3273769 WAS ADVERTISED WITH INCORRECTLY FROM SCOTTBURGH MAGISTRATE COURT TO SAPS SCOTTBURGH ON THE QUOTATION DOCUMENTS – FILE NO 19/2/3/2/3/922**

**TENDERERS MUST TAKE NOTE OF DBNQ-ID 3273769 still on the website**  
**ORIGINAL ADVERT DATE: 10/06/2026**  
**CLOSING DATE: 17/06/2026**

Supply Chain Management  
For: **REGIONAL MANAGER**

*12/06/2026*

Lefapha la Ditiro tsa Setshaba Department of Public Works Lefapha la Mesebetsi ya Setshaba Kgoro ya Mešomo ya Setshaba Ndzawuloya Mintirho ya Vaaki LITiko leTemisebenti yaHulumende Yemphakatsi lisebe leMisebenzi yoluNtu UmNyango wezemiSebenzi yomPhakathi uMnyango Wemisebenzi Yomphakathi eMiphakathi Muhasho wa Mishumo ya Tshitshavha Departement van Openbare Werke



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
**REPUBLIC OF SOUTH AFRICA**

## DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE DURBAN REGIONAL OFFICE

**REFERENCE NUMBER – DBNQ-ID3273769**

**SERVICE DESCRIPTION : SAPS: SCOTTBURGH POLICE STATION:  
SERVICING OF 22 X FIRE EXTINGUISHERS, 12 X 4KG AND 10 X  
9KG, 12 X FIRE HOSE REELS, LAST SERVICE OCTOBER 2024**

**SUBMITTED BY:**

Company Name: \_\_\_\_\_

CSD registration: \_\_\_\_\_

**CLOSING DATE: 17/06/2026 @11:00**  
**Box Number 16 – 157 Monty Naicker Street**

<b>TECHNICAL ENQUIRIES</b>	<b>OTHER ENQUIRIES</b>
Name : Sanele Zuma Contact number : 066 262 2824 Email: <a href="mailto:Sanele.Zuma@dpw.gov.za">Sanele.Zuma@dpw.gov.za</a>	Name : Anora Singh Tel no. : 031 314 7046 Email : <a href="mailto:anora.singh@dpw.gov.za">anora.singh@dpw.gov.za</a>



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
REPUBLIC OF SOUTH AFRICA

Private Bag X54315, DURBAN 4000 Int. Code: +27 31 Tel: 314 7000 website: [www.publicworks.gov.za](http://www.publicworks.gov.za)  
Supply Chain Management:

## REQUEST FOR QUOTATION

You are hereby invited to submit a quotation for the supply and delivery of the following service to be rendered at SAPS : SCOTTBURGH POLICE STATION: DBNQ-ID3273769

Bid response documents to be deposited in the bid box situated at: **National Department of Public Works and Infrastructure: Corner of Pixley Ka Seme (Aliwal Street) and Samora Machel (West Street)**

Item	Description	Quantity / Period
1	SERVICING OF 22 X FIRE EXTINGUISHERS, 12 X 4KG AND 10 X 9KG, 12 X FIRE HOSE REELS, LAST SERVICE OCTOBER 2024	SBD3.1 / 1 MONTH

**CLOSING DATE: 17/06/2026, CLOSING TIME @ 11:00AM**

**NB: No late documents will be accepted.**

Kindly submit your quotation by fully completing the attached bid document and bill of quantities or specifications attached in hereunder, and clearly indicate the delivery period and the validity period of your quotation, Kindly also clearly indicates if you price includes or excludes VAT. **"You may claim VAT only if you are a VAT Vendor"**.

### TERMS AND CONDITIONS

- If a supplier fails to deliver any or all goods or fails to deliver the required services within the specified period on the **order/ Contract or appointment letter** the Department of Public Works and Infrastructure may impose a penalty and further deduct from the order / contract a sum of the delayed goods or unperformed services, or terminate the contract in part or in whole.
- The Department of Public Works and Infrastructure quotation documents must be fully completed, signed by the bidder and bear the signature of witnesses and be forwarded to the aforementioned physical address or email, failure to comply with these requirements will result in the quotation being disregarded.

Yours Faithfully

SIGNATURE:

DATE:

17/06/2026

For: National Department of Public Works and Infrastructure

## PA-03 (EC): NOTICE AND INVITATION FOR QUOTATION

THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INVITES QUOTATIONS FOR:

<b>Project title:</b>	SCOTTBURGH SAPS - Servicing of 22x fire extinguishers 12x 4kg and 10x 9kg, 12x fire hose reels, the last service October 2024
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<b>Quotation no:</b>		<b>Reference no:</b>	3273769
<b>Advertising date:</b>		<b>Closing date:</b>	
<b>Closing time:</b>		<b>Validity period:</b>	84 Calendar days

### 1. REQUIRED CIDB GRADING

It is estimated that tenderers should have a CIDB contractor grading designation of **1 SF or higher, or 1 SF\*** or higher.

*\*Select tender value range and select class of construction works" or select "Not applicable" where only one class of construction works is applicable.*

It is estimated that potentially emerging enterprises should have a CIDB contractor grading designation of **Not applicable Not applicable PE or higher, or Not applicable Not applicable PE\*** or higher.

*\*Select tender value range and select class of construction works" or select "Not applicable" where no or only one class of construction works is applicable.*

### 2. FUNCTIONALITY CRITERIA APPLICABLE YES NO

**Note 1:** Failure to meet minimum functionality score will result in the tenderer being disqualified.

Functionality criteria <sup>1</sup> :	Weighting factor:
<b>Total</b>	<b>100 Points</b>

### 3. METHOD TO BE USED TO CALCULATE POINTS FOR SPECIFIC GOALS

<sup>1</sup>The points allocated to each functionality criterion should not be generic but should be determined separately for each tender on a case by case basis.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

**3.1. For procurement transaction with rand value greater than R2 000, 00 and up to R1 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.**

**Table 1**

Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	<ul style="list-style-type: none"> <li>SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.</li> </ul>
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	<ul style="list-style-type: none"> <li>Official Municipal Rates Statement which is in the name of the bidder.</li> </ul> <p>Or</p> <ul style="list-style-type: none"> <li>Any account or statement which is in the name of the bidder.</li> </ul> <p>Or</p> <ul style="list-style-type: none"> <li>Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder.</li> </ul> <p>Or</p> <ul style="list-style-type: none"> <li>Lease Agreement which is in the name of the bidder.</li> </ul>
3.	An EME or QSE which is at least 51% owned by black women (Mandatory)	4	<ul style="list-style-type: none"> <li>SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.</li> </ul>
4.	An EME or QSE which is at least 51% owned by black people with disability (Mandatory)	2	<ul style="list-style-type: none"> <li>SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.</li> </ul> <p>and</p> <ul style="list-style-type: none"> <li>Medical Certificate indicating that the disability is permanent.</li> </ul> <p>Or</p> <ul style="list-style-type: none"> <li>South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.</li> </ul> <p>Or</p> <ul style="list-style-type: none"> <li>National Council for Persons with Physical Disability in South Africa registration (NCPDOSA).</li> </ul>
5.	An EME or QSE which is at least 51% owned by black youth (Mandatory)	2	<ul style="list-style-type: none"> <li>ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.</li> </ul>

**Black people** mean Africans, Coloureds and Indians, who - (a) are citizens of the Republic of South Africa by birth or descent; or (b) became citizens of the Republic of South Africa by naturalisation - (i) before 27 April 1994; or (ii) on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalisation prior to that date. (BROAD-BASED BLACK ECONOMIC EMPOWERMENT ACT No 25899, 2003 of

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

9 JANUARY 2004).

#### 4. RESPONSIVENESS CRITERIA

##### 4.1. Indicate substantive responsiveness criteria applicable for this tender. Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration:

1	<input checked="" type="checkbox"/>	Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.
2	<input checked="" type="checkbox"/>	Tender offer must be properly received on the tender closing date and time specified on the invitation, completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).
3	<input checked="" type="checkbox"/>	Use of correction fluid is prohibited.
4	<input checked="" type="checkbox"/>	Submission of a signed bid offer as per the DPW-07 (EC).
5	<input checked="" type="checkbox"/>	Submission of DPW-09 (EC): Particulars of Tenderer's Projects.
6	<input type="checkbox"/>	Bidders must comply with DPW-21 (EC): Record of Addenda to tender documents, if any.
7	<input type="checkbox"/>	Submission of DPW-16 signed by the authorised official and completion of bid briefing attendance register. <b>insert motivation why the tender clarification meeting is declared compulsory</b>
8	<input checked="" type="checkbox"/>	The tenderer shall submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender.
9	<input type="checkbox"/>	The tenderer shall submit his fully priced and completed sectional summary- and final summary pages with the tender.
10	<input checked="" type="checkbox"/>	Submission of SBD 3.1 - Pricing Schedule: Firm Price - Fully Completed.
11	<input checked="" type="checkbox"/>	Bidding companies must provide proof that their employed technicians or artisans are qualified and experienced in fire related maintenance/repair services. The submission of a valid qualifications (TRADE TEST) and accreditations if applicable will be condition of appointment
12	<input checked="" type="checkbox"/>	The Department reserves the right not to appoint if a bidder has been awarded 2 or more contracts of similar nature within the NDPWI in the last six months, for equity & fair distribution of work amongst service providers.
13	<input checked="" type="checkbox"/>	Bidder to submit a valid certified copy SAQCC gas card for technician (FIRE RELATED) employed by the bidding company, should the gas card not have the bidding company – it will not be considered
14	<input checked="" type="checkbox"/>	Bidders must successfully complete a site inspection of the above service and submit both complete Inspection Site Form (co-signed by the facility representative) and signed specification document with a page 6 explicitly signed and stamped, failing which the bidders will be disqualified from further evaluation.
15	<input checked="" type="checkbox"/>	Bidders are required to submit references from previous clients, including contact details and a brief overview of the services provided. Proof of past experience and successful completion of similar projects must be included in the form of a letter of award and a completion certificate for evaluation.

##### 4.2. Indicate administrative responsiveness requirements applicable for this tender.

The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within seven (7) calendar days from request will disqualify the tender offer from further consideration.

1	<input checked="" type="checkbox"/>	Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's.
2	<input checked="" type="checkbox"/>	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3	<input checked="" type="checkbox"/>	All parts of tender documents submitted must be fully completed in ink and signed where required.
4	<input checked="" type="checkbox"/>	Submission of (PA-11): Bidder's disclosure
5	<input type="checkbox"/>	Submission of PA-16.1 (EC): Ownership Particulars
6	<input type="checkbox"/>	Submission of documentation relating to <b>risk assessment criteria</b> as contained in C 2.1 of DPW-03 Tender Data.
7	<input checked="" type="checkbox"/>	Submission of (PA 40): Declaration of Designated Groups.
8	<input checked="" type="checkbox"/>	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD). Insert the Supplier Registration Number on the form of offer, including proposed sub-contractors if any
9	<input type="checkbox"/>	Data provided by the tenderer in Part 2 of DPW-04 Contract Data (JBCC 2018) or DPW-05 Contract Data (GCC 2015) whichever applicable to be fully completed.
10	<input checked="" type="checkbox"/>	The tenderer shall submit his fully priced Bills of Quantities (complete document inclusive of all parts) within 14 calendar days from request.
11	<input type="checkbox"/>	Upon request, submission of fingerprints obtainable from local SAPS including any other additional documentation and information required for vetting purposes.
12	<input type="checkbox"/>	Upon request, submission of a fully completed security clearance application form with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.
13	<input checked="" type="checkbox"/>	Contractor to submit valid letter of good standing with Workman's Compensation certificate (COIDA)
14	<input checked="" type="checkbox"/>	All documents submitted by bidders are subjected to verification to confirm validity
15	<input checked="" type="checkbox"/>	Bidder to submit PA32 Invitation to Bid
16	<input type="checkbox"/>	
17	<input type="checkbox"/>	
18	<input type="checkbox"/>	

**4.3. Indicate administrative requirements applicable for specific goals, Tenderers will not be required to submit the below documents if not provided in the original tender proposals, Failure to comply with the criteria stated hereunder shall result in the tenderer not allocated points for specific goals**

1	<input checked="" type="checkbox"/>	Submission of (PA-16): Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022
2	<input type="checkbox"/>	A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Certificate issued by a SANAS accredited service provider

**5. THE FOLLOWING EVALUATION METHOD FOR RESPONSIVE BIDS WILL BE APPLICABLE:**

<input type="checkbox"/> Method 1 (Financial offer)	<input checked="" type="checkbox"/> Method 2 (Financial and Preference offer)
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**5.1. This bid will be evaluated according to the 80/20 Preference points scoring system:**

**6. ELIGIBILITY IN RESPECT OF RISK TO THE EMPLOYER:**

**Standard risk management assessment criteria in respect of tenders received for routine projects in the engineering and construction works environments:**

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Bid Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.

In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Bid Evaluation Committee, failing which the tender offer will *mutatis mutandis* be declared non-responsive.

**6.1 Technical risks:**

**Criterion 1: Experience on comparable projects during the past 5 years.**

The tendering Service Provider's experience on comparable projects during the past 5 years. The number of current and previous comparable projects performed by the Tenderer as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer will be *mutatis mutandis* declared non-responsive.

Aspects to be regarded as "comparable" includes (but may be extended according to circumstances): size of projects (measured against monetary value or other project quantifying parameters), nature of projects (building, engineering, high/low rise, etc.), locality/area of execution (site-specific influences, knowledge of local conditions, etc.), complexity of project, projects for similar client department irrespective of end purpose of buildings/facilities created or in progress of being created and time scales of projects (normal, fast track, etc.) and stage of its/their development.

**Criterion 2: Contractual commitment and quality of performance on comparable projects during the past 5 years.**

Adherence to contractual commitments and quality of performance of comparable current and previous projects performed by the Tenderer during the past 5 years as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer.

Aspects to be considered include, but are not limited to the following:

1. The level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general;
2. The degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto, and the extend of penalties imposed;
3. Project performance: time management & programming of works, timeous ordering of materials and appointment of subcontractors;
4. Financial management: payment to suppliers and cash flow problems;

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

5. Quality of workmanship: extent of reworks and timeous attention to remedial works;
6. Personnel resources: suitably qualified and experienced, turnover in site staff and labour force, specifically site manager and foreman;
7. Personnel management: extent of labour disputes and ability to resolving labour disputes amicably;
8. Sub-contractors: extent of turnover in subcontractors, general liaison and payment problems experienced;
9. Contract administration: contractual aspects such as complying to laws and regulations, insurances, security, submission of required documentation timeously, reaction to written contract instructions, appointments of subcontractors, etc. as can generally be expected in standard/normal conditions of contract.
10. Health & Safety: adherence to regulations and compliance, and number of transgressions & serious incidents.
11. Plant & equipment: sufficient resources on site and in time.
12. Delays: extent of causing delays, submission of claims timeously, and abuse of or exaggerated delay claims.
13. Final account: extent to which the contractor assisted in finalising the final account.

### **Criterion 3: Suitably qualified and appropriately experienced human resources**

Allocation of suitably qualified and appropriately experienced human resources, both in respect of principals and/or other staff (contract manager, site agent, site foreman including other professional, technical and/or administrative) of the tendering Service Provider to the project, as proof that the tendering Service Provider will be able to react/respond appropriately to the Services required herein. The Company Organogram with CV's and certified ID's of all principals and employed workforce as well as proof of Professional Registration will be verified. Current and future workload of the tenderer in relation to capacity and capability will also be considered. The tenderer should demonstrate that he or she possesses the necessary professional and technical qualifications and -competence in relation to the scope of work and work to be undertaken.

### **Criterion 4: Attendance of compulsory bid clarification meeting, if applicable**

If applicable, submission of confirmation of DPW-16.1 (PSB) attendance of compulsory bid clarification meeting or proof of attending the compulsory virtual meeting by a suitably qualified and experienced representative of the tenderer in terms of PA-04 (EC): Notice and Invitation to Tender.

## **6.2 Commercial risks:**

The financial viability assessment evaluates the risk over the life of the construction period, as to whether the tenderer will be able to deliver the goods and services which are specified in the contract and / or be able to fulfil guarantees or warranties provided for in the contract in order to complete the project successfully for the amount tendered.

Aspects to be considered include but are not limited to, the respective rates tendered, bank rating, financial capability and capacity whether the tenderer has or has access to sufficient financial resources to deliver the goods or services described in the tender documentation (including fulfilling any guarantees or warranty claims), whether the tenderer is not subject to any current or impending legal action (either formal proceedings or notification of legal action) which could impact on the financial standing of the tenderer or the delivery of the goods or services, financial report from auditors as proof of current liquidity, and company or any parent company or investor guarantee/s and financial statements.

## **7. COLLECTION OF QUOTATION DOCUMENTS**

- Quotation documents are available for collection during working hours
- Alternatively; quotation documents may be collected during working hours at the following address **insert physical address**. A non-refundable bid deposit of R **insert amount** payable (cash only) on collection of the bid documents.

## **8. SITE INSPECTION MEETING**

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

Compulsory briefing session will be held in respect of this quotation.

The particulars for compulsory briefing session or virtual briefing session are:

Venue:	N/A		
Virtual meeting Link:	N/A		
Date:	N/A	Starting time:	N/A

## 9. ENQUIRIES

9.1. Technical enquiries may be addressed to:

<b>DPWI Project Manager</b>	Mr. S Zuma	<b>Telephone no:</b>	031 314 7048
<b>Cellular phone no</b>	066 262 2824	<b>Fax no:</b>	
<b>E-mail</b>	sanele.zuma@dpw.gov.za		

9.2. SCM enquiries may be addressed to:

<b>SCM Official</b>		<b>Telephone no:</b>	
<b>Cellular phone no</b>		<b>Fax no:</b>	
<b>E-mail</b>			

## 10. DEPOSIT / RETURN OF QUOTATION DOCUMENTS

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

All tenders must be completed in non-erasable ink and submitted on the official forms – (forms not to be re-typed).

<p><b>Tender documents may be posted to:</b></p> <p>The Director-General Department of Public Works and Infrastructure Private Bag X Durban 4000</p> <p><b>Attention: Procurement section: Room</b></p>	<b>OR</b>	<p><b>Deposited in the tender box at:</b></p> <p>157 Monty Naiker Road, by Security National Department of Public Works</p>
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Invitation to Bid: PA-32

**PART A  
INVITATION TO BID (EXEMPTION)**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>				
BID NUMBER:		CLOSING DATE:		CLOSING TIME:
DESCRIPTION	SCOTTBURGH SAPS - Servicing of 22x fire extinguishers 12x 4kg and 10x 9kg, 12x fire hose reels, the last service October 2024			
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT</b>				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)				
<b>OR POSTED TO:</b>				
<b>SUPPLIER INFORMATION</b>				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
	TCS PIN:		OR	CSD No:
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER			DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)				
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE (ALL APPLICABLE TAXES)	
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>			<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT/ PUBLIC ENTITY			CONTACT PERSON	
CONTACT PERSON			TELEPHONE NUMBER	
TELEPHONE NUMBER			FACSIMILE NUMBER	
FACSIMILE NUMBER			E-MAIL ADDRESS	
E-MAIL ADDRESS				

**PART B**



Invitation to Bid: PA-32

**TERMS AND CONDITIONS FOR BIDDING**

<b>1. BID SUBMISSION:</b>	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE	
1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).	
1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.	
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.	
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.	
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.	
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
<b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>	
3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p><b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b></p>	

**Note Well:**

- a) In respect of non VAT vendors the bidders may not increase the bid price under Section 67(1) of the Value Added Tax Act of 1991 where the relevant transaction would become subject to VAT by reason of the turnover threshold being exceeded and the bidder becomes liable for VAT.
- b) **All delivery costs must be included in the bid price, for delivery at the prescribed destination.**
- c) The price that appears on this form is the one that will be considered for acceptance as **a firm and final offer.**
- d) The grand total in the pricing schedule(s), inclusive of VAT, attached to the bid offer must correlate and be transferred to this form (PA32).
- e) Where there are inconsistencies between the grand total price offer in the pricing schedule(s) and the PA32 price offer, the price offer on the PA32 shall prevail and deemed to be firm and final. No further correspondence shall be entered into in this regard.

<sup>1</sup> All applicable taxes<sup>1</sup> includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies

## PA-09 (EC): LIST OF RETURNABLE DOCUMENTS

Project title:	<b>SCOTTBURGH SAPS - Servicing of 22x fire extinguishers 12x 4kg and 10x 9kg, 12x fire hose reels, the last service October 2024</b>		
Tender / Quote no:		Reference no:	ID-3273769
Receipt Number:			

### 1. RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES

**Note:** Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

Tender document name	Number of pages issued	Returnable document
Form of Offer and Acceptance (DPW-07 EC)	4 Pages	Yes
Declaration of Interest and Tenderer's Past Supply Chain Management Practices (PA-11)	4 Pages	Yes
Resolution of Board of Directors (PA-15.1) <i>(if applicable)</i>	1 Page	Yes
Resolution of Board of Directors to enter into Consortia or JV's (PA-15.2) <i>(if applicable)</i>	2 Pages	Yes
Special Resolution of Consortia or JV's (PA-15.3) <i>(if applicable)</i>	3 Pages	Yes
Preference points claim form in terms of the Preferential Procurement Regulations 2017 (PA – 16)	5 Pages	Yes
Certificate of independent Bid Determination (PA - 29)	4 Pages	Yes
Declaration Certificate for Local Production and Content for designated sectors (PA – 36 and Annexure/s C)		Yes
Fully completed Declaration of Designated Groups for Preferential Procurement (PA 40)	2 Pages	Yes
Registration on National Treasury's Central Supplier Database (CSD).	-	Yes
Particulars of Tenderer's Projects (DPW-09 EC)	2 Pages	Yes
Site Inspection Meeting Certificate (DPW-16 EC) <i>(if applicable)</i> .	1 Page	
Record of attending compulsory virtual bid clarification / site inspection meeting <i>(if applicable)</i> .	1 Page	
Record of Addenda to tender documents (DPW-21 EC)	1 Page	Yes
Site Inspection Meeting Certificate (DPW-16 EC) <i>(if applicable)</i>	1 Page	
Proof of 30% Subcontracting participation and related documents in terms of the Preferential Procurement Regulations 2017 <i>(if applicable)</i> .		

\* In compliance with the requirements of the CIDB SFU Annexure G

Tender no:

**2. ADDITIONAL RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES**

**Note:** Failure to submit the applicable documents will result in the Tenderer having to submit same upon request within a stipulated time and if not complied with, will result in the tender offer being disqualified from further consideration. [See also C.2.18 of the Standard Conditions of Tender]

Tender document name	Number of pages issued	Returnable document
Any <u>additional</u> information required to complete a risk assessment ( <i>if applicable</i> )	-	Yes

**3. RETURNABLE DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT**

**Note:** Failure to submit the applicable documents will result in the Tenderer having to submit same upon request within a stipulated time and if not complied with, will result in the tender offer being disqualified from further consideration. [See also C.2.18 of the Standard Conditions of Tender]

Tender document name	Number of pages issued	Returnable document
Schedule of proposed sub-contractors (DPW-15 EC) ( <i>if applicable</i> )	1 Page	Yes
Particulars of Electrical Contractor (DPW-22 EC) ( <i>if applicable</i> )	1 Page	Yes
Mechanical / Electrical / Security Work material and equipment schedules ( <i>if applicable</i> )	Pages	Yes
Schedule for Imported Materials and Equipment (DPW-23 EC) ( <i>if applicable</i> )	1 Page	Yes

**4. OTHER DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT**

(Insert a tick in the "Returnable document" column to indicate which documents must be returned with the tender)

**Note:** Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

Tender document name	Number of pages issued	Returnable document
Priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts)	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fully priced and completed sectional summary- and final summary pages with the tender.	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>insert document name</i>	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>insert document name</i>	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>insert document name</i>	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No

Tender no:

**5. ADDITIONAL INFORMATION THAT MAY BE REQUIRED FOR TENDER EVALUATION PURPOSES**

<b>Legal Status of Tendering Entity:</b>	<b>Documentation to be submitted with the tender, or which may be required during the tender evaluation:</b>
<b>If the Tendering Entity is:</b>	
a. A close corporation, incorporated prior to 1 May 2011 under the Close Corporations Act, 1984 (Act 69 of 1984, as amended)	Copies of the Founding Statement – CK1
b. A profit company duly registered as a private company.  [including a profit company that meets the criteria for a private company, whose Memorandum of Incorporation states that the company is a personal liability company in terms of Section 8(2)(c) of the Companies Act, 2008 (Act 71 of 2008, as amended)].	Copies of: i. Certificate of Incorporation – CM1; ii. Shareholding Certificates of all Shareholders of the company, plus a signed statement of the company's Auditor, certifying each Shareholder's ownership / shareholding percentage relative to the total; and/or iii. Memorandum of Incorporation in the case of a personal liability company.
c. A profit company duly registered as a private company in which any, or all, shares are held by one or more other close corporation(s) or company(ies) duly registered as profit or non-profit company(ies).	Copies of documents referred to in a. and/or b. above in respect of all such close corporation(s) and/or company(ies).
d. A profit company duly registered as a public company.	Copy of Certificate of Incorporation – CM1, and a signed statement of the company's Secretary or Auditor confirming that the company is a public company.
e. A non-profit company, incorporated in terms of Section 10 and Schedule 1 of the Companies Act, 2008 (Act 71 of 2008, as amended).	Copies of: i the Founding Statement – CK1; and ii the Memorandum of Incorporation setting out the object of the company, indicating the public benefit, cultural or social activity, or communal or group interest.
f. A natural person, sole proprietor or a Partnership	Copy(ies) of the Identity Document(s) of: i. such natural person/ sole proprietor, or each of the Partners to the Partnership.
g. A Trust	Deed of Trust duly indicating names of the Trustee(s) and Beneficiary (ies) as well as the purpose of the Trust and the mandate of the Trustees.

**Signed by the Tenderer:**

<b>Name of representative</b>	<b>Signature</b>	<b>Date</b>



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
**REPUBLIC OF SOUTH AFRICA**

# SPECIFICATION

## UNPLANNED MAINTENANCE

### SCOTTBURGH SAPS - SERVICING OF 22X FIRE EXTINGUISHERS 12X 4KG AND 10X 9KG, 12X FIRE HOSE REELS.

**ID 3273769**

**15/04/2026**

*Chief Works Manager: S. Zuma – 073 950 1536*

**NOTE:**

- The Awarded Contractor/Bidder shall not commence occupancy or start works on the site until a site hand-over and scope brief has been conducted with the Project Manager. This hand-over and scope review shall include a comprehensive briefing on the project's objectives, scope of work, timelines, and all relevant documentation. The hand-over and scope review will be conducted in person between the Project Manager and Awarded Contractor/Bidder. The Project Manager reserves the right to delay the commencement of works if these requirements are not met. Any failure to comply may result in penalties or termination of the contract as per the terms and conditions outlined in this specification and/or "PA-10 - Facilities management conditions of contract".
- **FAILURE TO SIGN AND SUBMIT THIS SPECIFICATION DOCUMENT WILL RENDER YOUR BID INVALID AND IT WILL NOT BE EVALUATED.**

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## SECTION A: CONDITIONS OF TENDER & SITE SPECIFICS

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1. **Site Familiarization:** Contractor must introduce themselves and detail their operational plan to the relevant official at the institution before any assumption of work (Contact Chief Works Manager). Prior to submitting a quotation, the contractor must conduct a site inspection to ascertain the exact equipment quantities, locations, and current compliance status.
2. **Life-Safety Urgency:** Fire protection systems are critical life-safety infrastructure. The successful tenderer undertakes to commence work immediately upon receipt of an official order number. The maximum contract period is strictly one (1) month from the date of the official order.
3. **Pricing & Re-measurability:** All project costs—including but not limited to labour, replacement parts, test gases, transport, and certification fees—must be strictly and individually itemized on the Bill of Quantities (BOQ).
4. **Final Payment Amount:** The Contractor acknowledges that the total quoted price does not constitute a guaranteed payment amount. Upon completion of the services, all quantities will be subject to on-site re-measurement, and payment will be based strictly on the actual work verified and completed to ensure value for money. The Department reserves the right to amend the final purchase order downwards to align with the lower re-measured quantities; however, under no circumstances will the order amount be amended to a value higher than the original quoted amount.
5. **Occupational Health & Safety (OHS):** The Contractor must comply with all OHS regulations. A comprehensive "Safety Plan" (including procedures for isolating fire panels to prevent false alarms during testing) must be provided to the Chief Works Manager prior to commencement.

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## SECTION B: STATUTORY REQUIREMENTS, STANDARDS & BY-LAWS

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The maintenance and installation of fire equipment in South Africa is strictly governed by law. Ignorance of these laws is not an excuse. Bidders must ensure all works strictly comply with the latest editions of the following South African National Standards (SANS) and legislation:

1. **SANS 10400 - Part T:** National Building Regulations: Fire Protection.
2. **SANS 1475 - Part 1 & 2:** The production, maintenance, and servicing of portable and wheeled fire extinguishers and fire hose reels. (Strict compliance is legally non-negotiable).
3. **SANS 10139:** Fire detection and alarm systems for buildings - System design, installation, and servicing.
4. **SANS 10287:** Automatic sprinkler installations for fire-fighting purposes.
5. **SANS 10105 - Part 1 & 2:** The use and control of fire-fighting equipment.

**Occupational Health and Safety Act (Act 85 of 1993):** Specifically regarding the Employer's duty to provide a safe working environment and the Environmental Regulations for Workplaces.

**Local Municipal By-Laws:** Compliance with Ray local Municipality Fire Services by-laws, specifically regarding the reporting of disabled/faulty fire systems to the Local Fire Chief.

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## SECTION C: CONTRACTOR QUALIFICATIONS & REGISTRATIONS.

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1. In terms of the OHS Act and SANS requirements, the appointed contractor MUST submit valid proof of the following with their bid document. Failure to provide these will render the bid instantly invalid:
  2. **SAQCC Fire Registration (Mandatory):** ALL technicians physically working on portable fire extinguishers and hose reels must hold a valid SAQCC Fire 1475 registration card. Technicians working on detection systems must hold a SAQCC Fire Detection registration. (Note: Unregistered persons servicing fire equipment are committing a criminal offense in SA).
  3. **SABS 1475 Approved Facility:** The bidding company must provide proof that their workshop is an SABS 1475 approved permit holder for the servicing and pressure testing of fire equipment.
  4. **ASIB Registration:** If sprinkler works are required, the contractor must be registered with the Automatic Sprinkler Inspection Bureau (ASIB) or utilize an ASIB-approved specialist.
  5. **Department of Labour:** Registered for Workman's Compensation with a valid Letter of Good Standing (COIDA).
  6. **Public Liability Insurance:** Valid proof of comprehensive public liability insurance due to the high-risk nature of fire safety failure.
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## SECTION D: DETAILED TECHNICAL SCOPE OF WORKS

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### 1. Portable Fire Extinguishers & Fire Blankets

Conduct a comprehensive SANS 1475 annual service on all DCP (Dry Chemical Powder), CO<sub>2</sub>, and Foam extinguishers on site. Check weight, pressure gauges, safety pins, tamper seals, discharge hoses, and operating mechanisms.

**2. 5-Year Pressure Testing:** Identify all extinguishers that have exceeded 5 years since their last hydrostatic pressure test.

Replacement Clause: If the cost to service, repair, or pressure-test an extinguisher exceeds 60% of the replacement value of a new unit, the contractor must quote for a new unit instead. Inspect all fire blankets (SANS 1869). Replace if contaminated, damaged, or deployed. Update and affix valid SABS 1475 service labels and tamper seals to all passed units.

### 3. Fire Hose Reels & Hydrants

Fully unroll hose reels to inspect for perishing, leaks, or blockages. Conduct a dynamic flow and pressure test to ensure adequate water supply as per SANS 543. Service the stopcock/water valve, replace perished O-rings, and check the nozzle for correct operation. Check that the hose reel frame is securely mounted to the wall. Service all fire hydrants, check coupling threads, and grease operating spindles.

### 4. Fire Detection & Alarm Systems (SANS 10139)

Coordinate with the Chief Works Manager to isolate the system and prevent false evacuations or automated Fire Department call-outs. Test the main Fire Control Panel for faults, earth leaks, and zone isolations.

**5. Battery Replacement:** Load-test the SLA (Sealed Lead Acid) backup batteries in the control panel.

Replace automatically if they are older than 12 months or fail the load test. Physically test a sample of smoke and heat detectors across all zones using approved artificial test aerosol gas (DO NOT use open flames or cigarettes). Test all manual call points (break-glass units) and verify that all electronic sounders/sirens activate at the correct decibel level.

## **6. Automatic Sprinkler Systems (If applicable)**

Inspect sprinkler control valve stations. Exercise and grease main isolation valves. Test the water motor alarm gong and electronic flow switches. Verify the operation of the sprinkler jockey pump and check system resting pressure against ASIB baselines.

## **7. Reporting & Certification (Handover)**

Compile a comprehensive Fire Equipment Register detailing the location, type, size, and status (Pass/Fail/Replaced) of every item on site.

Provide a legally valid Certificate of Complete Fire Protection in accordance with SANS 1475 and SANS 10139, to be submitted with the invoice to the NDPW.

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## **SECTION E: LEGAL, COMMERCIAL & CONTRACTUAL CONDITIONS (PA-10 FM COMPLIANCE)**

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This project is strictly governed by the DPW Facilities Management Conditions of Contract (PA-10). To protect the interests of the Department of Public Works and Infrastructure (DPWI) and the Chief Works Manager (Chief Works Manager), the following legally binding clauses apply:

### **1. Indemnification & Liability (Clause 21).**

The Service Provider shall be entirely liable for, and hereby expressly indemnifies the Employer (DPWI) and its representatives (Chief Works Manager) against any liability, claim, demand, loss, cost, damage, action, or legal proceedings arising from:

- Personal injuries or death of any person arising out of or caused by the rendering of the Services.
- Loss of or damage to any movable or immovable property belonging to the Employer or third parties caused by the rendering of the Services.
- Any liens, attachments, or encumbrances upon materials or finished work for which the Employer has made payment.

### **2. Conditions of Work, Conduct & Security (Clauses 5, 8, 9 & 18)**

- **Authority on Site:** The Service Provider must strictly comply with Chief Works Manager's written and verbal instructions.
- **Staff Competency & Removal:** The Service Provider must deploy experienced and capable personnel. If Chief Works Manager deems any staff member incompetent, negligent, or undesirable on reasonable grounds, he reserves the right to demand their immediate removal from the site. The Service Provider must affect this removal within one (1) day (Clause 5.5).
- **Site Cleanliness & Nuisance:** The site must be always kept clean and in a safe condition. Work must be conducted in a manner that does not cause unnecessary noise or hinder the normal activities of the Magistrate Court.
- **Security Clearance & Confidentiality:** All personnel must be easily identifiable. The Service Provider is bound by strict confidentiality regarding any information obtained at the facility and is liable for damages resulting from unauthorized disclosure.

### 3. Payment Terms & Security Retention (Clauses 7, 26 & 27)

- **Retention Security:** A security retention of **2.5% of the Contract Sum (excl. VAT)** may be withheld by the Employer. This retention will then be released in accordance with Clause 27 (typically 95% within 30 days of the Service Period expiry, and the remainder upon issue of the Certificate of Completion).
- **Payment Timeframe:** Upon receipt of the approved statement, the Service Provider shall issue a Tax Invoice. The Employer shall effect payment within **thirty (30) days** of receipt of the correct Tax Invoice.
- **Penalties & Deductions:** The Employer reserves the right to deduct funds from the payment certificate or invoice for penalties, damages, overpayments, or retention.

### 4. Time Frames, Non-Performance & Termination (Clauses 25, 33 & 34)

- **Duration:** The project must be completed within **one (1) month**.
- **Penalties:** Failure to complete the works within the stipulated timeframe, or failure to perform the services to the **required standard**, will result in financial performance deductions calculated against the invoice.
- **Breach of Contract:** Should the Service Provider breach any condition, Chief Works Manager will issue a 10-day notice to rectify the breach. If unrectified, the Employer reserves the right to terminate the contract immediately, suspend payments, and appoint another service provider, holding the defaulting Service Provider liable for any additional costs incurred.
- **Defective Work:** Any remedial work required due to omissions, inferior materials, or poor workmanship shall be executed at the Service Provider's own cost without delay.

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## SECTION F: MANDATORY MECHANICAL / TECHNICAL WARRANTY AGREEMENT & BINDING DECLARATION

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### CRITICAL NOTICE TO ALL BIDDERS:

This following page (Page 6) is a legally binding document and a mandatory returnable schedule. It **MUST** be fully completed, signed, and submitted with your quotation (SBD 3.1).

**FAILURE TO SIGN AND SUBMIT THIS SPECIFICATION DOCUMENT WILL RENDER YOUR BID INVALID AND IT WILL NOT BE EVALUATED.**

### 1. MINIMUM MECHANICAL & TECHNICAL WARRANTY CONDITIONS

By signing this document, the Awarded Bidder legally binds themselves to the following post-repair warranty conditions, to ensure the ongoing functionality of the FIRE equipment at facility in question and to protect the Department's investment:

**1.1. Comprehensive Warranty Period:** The Bidder guarantees all mechanical components, technical equipment, electrical parts, and workmanship supplied and installed under this contract for a minimum period of **Three (3) Months** (with major OEM parts such as compressors carrying their standard 6-month warranty) commencing from the date of the signed final handover certificate.

**1.2. Zero-Cost Rectification:** Should any supplied equipment fail, malfunction, or lose refrigerant gas within this warranty period due to inferior materials, faulty components, or poor workmanship, the Bidder shall rectify the defect immediately. All costs associated with warranty repairs—including replacement parts, fresh refrigerant gas, labour, transport, and scaffolding—shall be **entirely for the Bidder's own account**.

**1.3. Response Time:** The Bidder agrees to physically respond to site for any warranty-related call-outs issued by the Chief Works Manager (Chief Works Manager) within **48 hours** of receiving written or verbal notification.

## **2. NON-PERFORMANCE & NATIONAL TREASURY BLACKLISTING (RESTRICTION OF SUPPLIER).**

The Department of Public Works and Infrastructure takes post-installation support strictly. Bidders who view this contract as a "repair and run" operation will face severe legal and commercial consequences.

Should the Awarded Bidder fail to honour this warranty, refuse to return to site, or fail to rectify defects within the stipulated timeframes, the Department will take the following actions to protect the State:

**2.1. Treasury Blacklisting:** In accordance with the **Public Finance Management Act (PFMA), Act 1 of 1999**, and the **Preferential Procurement Regulations**, the Accounting Officer will officially recommend to National Treasury that the Bidder, the company, and its acting Directors be placed on the **National Treasury Database of Restricted Suppliers**.

**2.2. Consequences of Restriction:** Being placed on this database forbids the Bidder, the company, and its directors from conducting any business with any sphere of government or the public sector for a specified period by treasury.

**2.3. Cost Recovery:** The Department reserves the right to appoint a third-party contractor to fix the warranty defect and will legally recover all associated costs from the defaulting Bidder, either through civil litigation or by withholding any outstanding payments across other government contracts.

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## **SECTION G: COMPLIANCE**

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### **1. SUBMISSION OF DOCUMENTS**

by signing & executing this document, the Awarded Bidder legally binds themselves to fulfil all document submission requirements. The Bidder is contractually obligated to submit all documentation (including, but not limited to, job cards, certificates of completion, supplier invoices, quotations, and final invoices) no later than two (2) months from the date of completion (final date of completion from Job cards). Failure to comply with this submission deadline will result in the immediate cancellation of the service contract and the forfeiture of any associated remuneration or payment.

### **2. SUBMISSION OF REPORTS**

The following reporting conditions apply:

- (a) An initial report must be submitted prior to the commencement of works, this report has the state of the defects before work is done. The department reserves the right to cancel the appointment or award if this report is not submitted.
- (b) A final close-out report must be submitted for chief works manager to process payment and record keeping.

**DECLARATION AND SIGNATURE**

I, the undersigned, in my capacity as an authorized representative of the bidding company, hereby declare that I have read, understood, and accept the Warranty Conditions and the National Treasury Blacklisting clauses stipulated above. I confirm that our pricing includes the provision for this mandatory mechanical/technical warranty.

**Name of Bidder / Company:** \_\_\_\_\_

**CSD Registration Number:** \_\_\_\_\_

**Full Name of Authorized Signatory:** \_\_\_\_\_

**Designation / Title:** \_\_\_\_\_

**Signature of Authorized Person:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Place:** \_\_\_\_\_

**Witness 1 Signature:** \_\_\_\_\_ **Witness 2 Signature:** \_\_\_\_\_

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*(Bidder to stamp this page with the official Company Stamp below)*

[COMPANY STAMP]

