



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

Private Bag X54315, DURBAN 4000 Int. Code: +27 31 Tel: 314 7000 website: www.publicworks.gov.za
Supply Chain Management: Miss S Mthiyane – 031 314 7310
Project Leader – Mr Z. Magubane

REQUEST FOR QUOTATION

You are hereby invited to submit a quotation for the supply and delivery of the following service to be rendered at **NPA Building: PBM: DBNQ-3239172/1 File No. 19/2/3/2/3/908**

Bid response documents to be deposited in the bid box situated at: **National Department of Public Works and Infrastructure: 157 Monty Naicker Road (Bidders to note that entrance in Dr Pixley ka Seme is temporarily closed)**

Item	Description	Quantity / Period
1	MAJOR SERVICE AND REPAIR TO 33 FIRE HOSE REEL 24 HYDRANT VALVES, 39 STP FIRE EXTINGUISHERS, 33 CO2 FIRE EXTINGUISHERS, SOMKE DETECTORS, FULL SPRINKLER AND HYDRANT SYSTEM AND 5X1600 KPA GAUGES TO BE CHANGED INCLUDING REPAIR TO LEAKING HYDRANT ON LEVEL 3 &5 NORTH SIDE	84 Days

CLOSING DATE: 16/04/2026 : CLOSING TIME @ 11:00AM

NB: No late documents will be accepted.

Kindly submit your quotation by fully completing the attached bid document and bill of quantities or specifications attached in hereunder, and clearly indicate the delivery period and the validity period of your quotation, Kindly also clearly indicates if you price includes or excludes VAT. ***"You may claim VAT only if you are a VAT Vendor"***.

TERMS AND CONDITIONS

- If a supplier fails to deliver any or all goods or fails to deliver the required services within the specified period on the **order/ Contract or appointment letter** the Department of Public Works and Infrastructure may impose a penalty and further deduct from the order / contract a sum of the delayed goods or unperformed services, or terminate the contract in part or in whole.
- The Department of Public Works and Infrastructure quotation documents must be fully completed, signed by the bidder and bear the signature of witnesses and be forwarded to the aforementioned physical address or email, failure to comply with these requirements will result in the quotation being disregarded.

Yours Faithfully

N. MANQELE

SIGNATURE: 

DATE: 01/04/2026



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE DURBAN REGIONAL OFFICE

REFERENCE NUMBER – DBNQ-3239172/1

SERVICE DESCRIPTION : NPA BUILDING: PMB: MAJOR SERVICE AND REPAIR TO 33 FIRE HOSE REEL 24 HYDRANT VALVES, 39 STP FIRE EXTINGUISHERS, 33 CO2 FIRE EXTINGUISHERS, SOMKE DETECTORS, FULL SPRINKLER AND HYDRANT SYSTEM AND 5X1600 KPA GAUGES TO BE CHANGED INCLUDING REPAIR TO LEAKING HYDRANT ON LEVEL 3 &5 NORTH SIDE

SUBMITTED BY:

Company Name: _____

CSD registration: _____

CLOSING DATE: 16/04/2026 @11:00

Box Number 16 – 157 Monty Naicker Street (Public works)

TECHNICAL ENQUIRIES	OTHER ENQUIRIES
Name : Zama Magubane Contact number : 071 354 6019 Email: zama.magubane@dpw.gov.za	Name : Sthembela Mthiyane Tel no. : 031 314 7310 Email : Sthembela.mthiyane@dpw.gov.za



PART A PA 32: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE					
BID NUMBER:	DBNQ-3239172/1	CLOSING DATE:	16/04/2026	CLOSING TIME:	11:00
DESCRIPTION	NPA BUILDING: PMB: MAJOR SERVICE AND REPAIR TO 33 FIRE HOSE REEL 24 HYDRANT VALVES, 39 STP FIRE EXTINGUISHERS, 33 CO2 FIRE EXTINGUISHERS, SOMKE DETECTORS, FULL SPRINKLER AND HYDRANT SYSTEM AND 5X1600 KPA GAUGES TO BE CHANGED INCLUDING REPAIR TO LEAKING HYDRANT ON LEVEL 3 &5 NORTH SIDE.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON			CONTACT PERSON		
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS			E-MAIL ADDRESS		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE			NUMBER	
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE			NUMBER	
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
<p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</p> <p>1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.</p> <p>1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</p>
2. TAX COMPLIANCE REQUIREMENTS
<p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p> <p>2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."</p>

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number.....
Closing Time 11:00am	Closing date.....

OFFER TO BE VALID FOR **84** DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
.....

*The price that appears on this form is the one that will be considered for acceptance as **a firm and final offer.***

SPECIFICATION

Reference No: ID 3239172

Department of National Prosecuting Authority (PMB)

uMgungundlovu District

Pietermaritz Street

Description: Major Repair and Service to 33 Hose Reels, 24 Hydrant Valves, 39 STP Fire Extinguishers, 33 CO2 Fire Extinguishers, Smoke Detectors Sprinkler and Hydrant System, 5 X 1600Kpa Gauges to be change and Repair to Leaking Hydrant on Level 3 and Level 5 North Side of the building.

Bill of Quantities

No.	Description	Qty	Rate	Amount
1	Preliminaries and General: Assessment Report (Fire Safety of the Building), Signage, Inventory List of Fire Equipment's, Covers/Brackets/Cabinets, Compliance Certificates, etc.	1		
2	Compliance with OHS Act Regulations: Safety Plan	1	R 3 000.00	R 3 000.00
3	Fire Extinguishers			
3.1	STP	39		
3.2	CO2	33		
4	Fire Hose			
4.1	Fire Hose Pipe & Reel	33		
5	Fire Hydrant Valve	24		
6	1600Kpa Gauge	5		
7	Smoke Detector	29		
8	15 Watt Siren	29		
9	Emergency Glass Box	13		
10	Sprinkler System	All		
A	Sub Total			
B	Add 15% VAT			
C	(A+B=C) : Final Total SBD 3.1			
	Final Total written in Words:			
CSD No.		CIDB No.		
Name of tendering Entity above		Signature	Date	

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

Signature of Bidder

Date

A) CONDITIONS OF TENDER

Contractor must introduce themselves and inform what they will be doing to the relevant official at the institution before any assumption of work: [Contact official at institution]: MR KABEER MAHARAJ - Tel no. 033 392 8770 or 072 283 8625

Due to the Urgent nature of the works, the successful tenderer undertakes to commence the work immediately from the receipt of an official order number and proceed with due diligence to its final completion in all respects

At the completion of the works the Contractor is to submit the attached completion certificate that must be sent immediately to the Department of Public Works for final inspection of the works

All supporting suppliers' material and service invoices must be provided together with all payment invoice claims

Contractor to note that all quantities are re-measurable

All prices quoted must be inclusive of labour, material and transport

Contractor is to supply project plan and work schedule at the commencement of works

The contractor must establish and maintain telephone, fax and cellular connection

The Contractor must comply with all Occupational Health and Safety regulations and instructions

Job cards must be detailed, stamped and signed by the Client Department and accompany all invoices claimed

Contractor must provide proof of relevant required registration and all compliant certification

The contract period is **(1) Month** from the date the official order.

The bill of quantities must be completed by the contractor and the final amount clearly indicated. Failure to do so will result in the quotation being invalid

All repair work shall be executed using approved materials and equipment suitable to the systems they serve and in accordance to the relevant codes of practice, standards, regulations, manufacturer's specifications, municipal laws and by-laws.

All new equipment, materials and systems shall be furnished with a guarantee or a defects liability period of 6 months commencing from the completion of the works (All replaced part/serial numbers must clearly indicated in the invoice)

The guarantee shall cover the performance of the works and any defects due to inferior materials or workmanship, fair wear and tear accepted and the contractor shall repair such defects without delay at his own cost

"Contractor must inspect the site ascertain the work that is required and get the bill of quantities stamped & signed by person as listed as 'contact person. Failure to provide this will render the quote unacceptable"

Prior to visiting site when quoting contractor/tenderer to contact the on-site contact person and make timeous arrangements to inspect site.

Contractor/tenderer to note that all:

A) Necessary PPE for the complete works is to be included in rates

B) Fire register must be updated or provided new one and copy of the entry submitted to Works Manager.

C) Contractor/tenderer to note that a "Safety Plan" to be provided to the relevant works manager & clients OSH officer prior to commencement of any work.

D) Any/all scaffolding to be in good condition & all erections to be certified by a competent person.

E) All sites will have to be properly demarcated.

Requirements.

In terms of the SANS requirements the appointed contractor must comply with the following:

Mechanical requirements

Contractor must have suitably certified/registered & qualified artisans/technicians (SAQCC) relative to the specific service to be rendered.

Contractor must be registered with the Department of Labour & other relevant authorizing bodies.

Contractor must be registered for Workman's Compensation and have a valid letter of good standing. (Submission of valid proof workman's compensation (stamped by commissioner of oaths), (COIDA) & valid Public Liability.

All services carried out must comply with Occupational Health and Safety Act & Regulations: Act Number 85 of 1993.

**Contractor must issue a Certificate of Compliance after completion of work.
Appointed company has to be SABS registered (proof of registration attached with a quotation).
Technicians working on the equipment must have qualifications certify of SAQCC (2 years and above experience in Gas Suppression System) (FIRE RELATED – certificates/card attached with a quotation).**

Conclusion

That a contractor complying with SANS requirement be appointed

Register of equipment must be given to the client

Servicing of fire equipment as per SANS 1475 and servicing manual.

Replace all condemn and missing fire equipment.

All units in need of pressure testing will be done.

All gas suppression units must be left in working order to insure the above mention building is adequately fire protected, (this includes refilling or replacing gas suppression)

Specialist contractor is to inspect the above mention equipment and brief cost of service.

Certificate of complete fire protection to above mention facility to be submitted with the invoice to the NDPW with accordance with relevant regulations.

FIRE EQUIPMENT REGISTER TO BE GIVEN TO CLIENT AND WORKS MANAGER.

B) NOTES TO TENDERES

- Contractor is to supply project plan and work schedule at the commencement of works
- All Contractors must visit the building to see the work to be done on site, failure to submit Inspection Site Form will result to disqualification.
- Contractor to note that all quantities are re-measurable
- Job cards must be detailed, stamped and signed by the Client Department and accompany all invoices claimed
- Contractor must provide proof of relevant required registration and all compliant certification
- The Contractor must notify the relevant Works Manager immediately on completion of Works in all respects for inspection of the works

C) SCOPE OF WORKS

Repair and Service of 13 Gas Suppression Panel System Control and 34 X 300 Bar Gas Cylinders (Gases are Nitrogen, Argon) for Fire Protection.

D) PRICING SCHEDULE

- Any change due will be confirmed by the Project Leader.
- Note All rates and totals must be filled in and completed in all respects
- All prices quoted must be inclusive of Labour, Materials, Profit and Transport

3.1 or procurement transaction with rand value greater than R2 000, 00 and up to R1 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.

Table 1

Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	<ul style="list-style-type: none"> SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	<ul style="list-style-type: none"> Official Municipal Rates Statement which is in the name of the bidder. <p>Or</p> <ul style="list-style-type: none"> Any account or statement which is in the name of the bidder. <p>Or</p> <ul style="list-style-type: none"> Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. <p>Or</p> <ul style="list-style-type: none"> Lease Agreement which is in the name of the bidder.
3.	An EME or QSE which is at least 51% owned by black women (Mandatory)	4	<ul style="list-style-type: none"> SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE which is at least 51% owned by black people with disability (Mandatory)	2	<ul style="list-style-type: none"> SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. <p>and</p> <ul style="list-style-type: none"> Medical Certificate indicating that the disability is permanent. <p>Or</p> <ul style="list-style-type: none"> South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. <p>Or</p> <ul style="list-style-type: none"> National Council for Persons with Physical Disability in South Africa registration (NCPDPSA).
5.	An EME or QSE which is at least 51% owned by black youth (Mandatory)	2	<ul style="list-style-type: none"> ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

Black people mean Africans, Coloureds and Indians, who - (a) are citizens of the Republic of South Africa by birth or descent; or (b) became citizens of the Republic of South Africa by naturalisation - (i) before 27 April 1994; or (ii) on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalisation prior to that date. (BROAD-BASED BLACK ECONOMIC EMPOWERMENT ACT No 25899, 2003 of

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

9 JANUARY 2004).

4. RESPONSIVENESS CRITERIA

4.1. Indicate substantive responsiveness criteria applicable for this tender. Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration:

1	<input checked="" type="checkbox"/>	Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.
2	<input checked="" type="checkbox"/>	Tender offer must be properly received on the tender closing date and time specified on the invitation, completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).
3	<input checked="" type="checkbox"/>	Use of correction fluid is prohibited.
4	<input checked="" type="checkbox"/>	Submission of a signed bid offer as per the DPW-07 (EC). <i>N/A</i>
5	<input checked="" type="checkbox"/>	Submission of DPW-09 (EC): Particulars of Tenderer's Projects. <i>N/A</i>
6	<input type="checkbox"/>	Bidders must comply with DPW-21 (EC): Record of Addenda to tender documents, if any.
7	<input type="checkbox"/>	Submission of DPW-16 signed by the authorised official and completion of bid briefing attendance register. To give Service Provider accurate information about the service they have to render to the client.
8	<input checked="" type="checkbox"/>	The tenderer shall submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender. <i>201</i>
9	<input type="checkbox"/>	The tenderer shall submit his fully priced and completed sectional summary- and final summary pages with the tender.
10	<input checked="" type="checkbox"/>	Submission of SBD 3.1 - Pricing Schedule: Firm Price.
11	<input checked="" type="checkbox"/>	Bidding companies must provide proof that their employed technicians or artisans are authorized Gas Practitioners, registered with SAQCC for gas and fire. A valid copy of the SAQCC registration card/certificate must be submitted with the quotation for evaluation. Failure to comply may result in disqualification.
12	<input checked="" type="checkbox"/>	Bidders are required to submit references from previous clients, including contact details and a brief overview of the services provided. Proof of past experience and successful completion of similar projects with a value above R 185 000.00 and must included a letter of award and a completion certificate for evaluation.
13	<input checked="" type="checkbox"/>	Bidders must do an inspection of the above service and complete Inspection Site Form and sign it together with representative of the facility, bidders who did not do the inspection will be disqualified for further evaluation.
14	<input type="checkbox"/>	
15	<input type="checkbox"/>	

4.2. Indicate administrative responsiveness requirements applicable for this tender.

The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within seven (7) calendar days from request will disqualify the tender offer from further consideration.

1	<input checked="" type="checkbox"/>	Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's.
2	<input checked="" type="checkbox"/>	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3	<input checked="" type="checkbox"/>	All parts of tender documents submitted must be fully completed in ink and signed where required.
4	<input checked="" type="checkbox"/>	Submission of (PA-11): Bidder's disclosure
5	<input type="checkbox"/>	Submission of PA-16.1 (EC): Ownership Particulars
6	<input type="checkbox"/>	Submission of documentation relating to risk assessment criteria as contained in C 2.1 of DPW-03 Tender Data.
7	<input checked="" type="checkbox"/>	Submission of (PA 40): Declaration of Designated Groups.
8	<input checked="" type="checkbox"/>	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD). Insert the Supplier Registration Number on the form of offer, including proposed sub-contractors if any
9	<input type="checkbox"/>	Data provided by the tenderer in Part 2 of DPW-04 Contract Data (JBCC 2018) or DPW-05 Contract Data (GCC 2015) whichever applicable to be fully completed.
10	<input checked="" type="checkbox"/>	The tenderer shall submit his fully priced Bills of Quantities (complete document inclusive of all parts) within 14 calendar days from request.
11	<input type="checkbox"/>	Upon request, submission of fingerprints obtainable from local SAPS including any other additional documentation and information required for vetting purposes.
12	<input type="checkbox"/>	Upon request, submission of a fully completed security clearance application form with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.
13	<input checked="" type="checkbox"/>	Contractor Must be in good standing with workman's compensation. (COIDA)
14	<input checked="" type="checkbox"/>	All documents submitted by Bidder are subject to Verification to confirm validity
15	<input checked="" type="checkbox"/>	Submission of PA 32 Invitation to Bid
16	<input type="checkbox"/>	
17	<input type="checkbox"/>	
18	<input type="checkbox"/>	

4.3. Indicate administrative requirements applicable for specific goals, Tenderers will not be required to submit the below documents if not provided in the original tender proposals, Failure to comply with the criteria stated hereunder shall result in the tenderer not allocated points for specific goals

1	<input checked="" type="checkbox"/>	Submission of (PA-16): Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022
2	<input checked="" type="checkbox"/>	A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Certificate issued by a SANAS accredited service provider

5. THE FOLLOWING EVALUATION METHOD FOR RESPONSIVE BIDS WILL BE APPLICABLE:

<input type="checkbox"/> Method 1 (Financial offer)	<input checked="" type="checkbox"/> Method 2 (Financial and Preference offer)
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5.1. This bid will be evaluated according to the 80/20 Preference points scoring system:

6. ELIGIBILITY IN RESPECT OF RISK TO THE EMPLOYER:

Standard risk management assessment criteria in respect of tenders received for routine projects in the engineering and construction works environments:

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Bid Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.

In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Bid Evaluation Committee, failing which the tender offer will *mutatis mutandis* be declared non-responsive.

6.1 Technical risks:

Criterion 1: Experience on comparable projects during the past 5 years.

The tendering Service Provider's experience on comparable projects during the past 5 years. The number of current and previous comparable projects performed by the Tenderer as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer will be *mutatis mutandis* declared non-responsive.

Aspects to be regarded as "comparable" includes (but may be extended according to circumstances): size of projects (measured against monetary value or other project quantifying parameters), nature of projects (building, engineering, high/low rise, etc.), locality/area of execution (site-specific influences, knowledge of local conditions, etc.), complexity of project, projects for similar client department irrespective of end purpose of buildings/facilities created or in progress of being created and time scales of projects (normal, fast track, etc.) and stage of its/their development.

Criterion 2: Contractual commitment and quality of performance on comparable projects during the past 5 years.

Adherence to contractual commitments and quality of performance of comparable current and previous projects performed by the Tenderer during the past 5 years as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer.

Aspects to be considered include, but are not limited to the following:

1. The level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general;
2. The degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto, and the extend of penalties imposed;
3. Project performance: time management & programming of works, timeous ordering of materials and appointment of subcontractors;
4. Financial management: payment to suppliers and cash flow problems;

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

5. Quality of workmanship: extent of reworks and timeous attention to remedial works;
Personnel resources: suitably qualified and experienced, turnover in site staff and labour force, specifically site manager and foreman;
7. Personnel management: extent of labour disputes and ability to resolving labour disputes amicably;
8. Sub-contractors: extent of turnover in subcontractors, general liaison and payment problems experienced;
9. Contract administration: contractual aspects such as complying to laws and regulations, insurances, security, submission of required documentation timeously, reaction to written contract instructions, appointments of subcontractors, etc. as can generally be expected in standard/normal conditions of contract.
10. Health & Safety: adherence to regulations and compliance, and number of transgressions & serious incidents.
11. Plant & equipment: sufficient resources on site and in time.
12. Delays: extent of causing delays, submission of claims timeously, and abuse of or exaggerated delay claims.
13. Final account: extent to which the contractor assisted in finalising the final account.

Criterion 3: Suitably qualified and appropriately experienced human resources

Allocation of suitably qualified and appropriately experienced human resources, both in respect of principals and/or other staff (contract manager, site agent, site foreman including other professional, technical and/or administrative) of the tendering Service Provider to the project, as proof that the tendering Service Provider will be able to react/respond appropriately to the Services required herein. The Company Organogram with CV's and certified ID's of all principals and employed workforce as well as proof of Professional Registration will be verified. Current and future workload of the tenderer in relation to capacity and capability will also be considered. The tenderer should demonstrate that he or she possesses the necessary professional and technical qualifications and -competence in relation to the scope of work and work to be undertaken.

Criterion 4: Attendance of compulsory bid clarification meeting, if applicable

If applicable, submission of confirmation of DPW-16.1 (PSB) attendance of compulsory bid clarification meeting or proof of attending the compulsory virtual meeting by a suitably qualified and experienced representative of the tenderer in terms of PA-04 (EC): Notice and Invitation to Tender.

6.2 Commercial risks:

The financial viability assessment evaluates the risk over the life of the construction period, as to whether the tenderer will be able to deliver the goods and services which are specified in the contract and / or be able to fulfil guarantees or warranties provided for in the contract in order to complete the project successfully for the amount tendered.

Aspects to be considered include but are not limited to, the respective rates tendered, bank rating, financial capability and capacity whether the tenderer has or has access to sufficient financial resources to deliver the goods or services described in the tender documentation (including fulfilling any guarantees or warranty claims), whether the tenderer is not subject to any current or impending legal action (either formal proceedings or notification of legal action) which could impact on the financial standing of the tenderer or the delivery of the goods or services, financial report from auditors as proof of current liquidity, and company or any parent company or investor guarantee/s and financial statements.

7. COLLECTION OF QUOTATION DOCUMENTS

- Quotation documents are available for collection during working hours
- Alternatively; quotation documents may be collected during working hours at the following address **insert physical address**. A non-refundable bid deposit of **R insert amount** payable (cash only) on collection of the bid documents.

8. SITE INSPECTION MEETING

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

Compulsory briefing session will be held in respect of this quotation.

The particulars for compulsory briefing session or virtual briefing session are:

Venue:	N/A		
Virtual meeting Link:	N/A		
Date:	N/A	Starting time:	N/A

9. ENQUIRIES

9.1. Technical enquiries may be addressed to:

DPWI Project Manager	Mr. Z Magubane	Telephone no:	031 314 7333
Cellular phone no	071 354 6019	Fax no:	
E-mail	zama.magubane@dpw.gov.za		

9.2. SCM enquiries may be addressed to:

SCM Official		Telephone no:	
Cellular phone no		Fax no:	
E-mail			

10. DEPOSIT / RETURN OF QUOTATION DOCUMENTS

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

All tenders must be completed in non-erasable ink and submitted on the official forms – (forms not to be re-typed).

Tender documents may be posted to: The Director-General Department of Public Works and Infrastructure Private Bag X 54315 Durban 4000 Attention: Procurement section: Room	OR	Deposited in the tender box at: 157 Monty Naiker Road, by Security National Department of Public Works
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