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SPECIAL CONDITIONS / MANDATORY BID CONDITIONS

- 1. Bidders are required to have an office/branch in the Western Cape
- 2. The forms in the Table of Contents and on the PA-03(GS): Notice and Invitation for Quotation should be properly completed and signed and returned on or before the due date and time.
- 3. **NB**: Revised PA11: Bidder's Disclosure should be properly/duly completed, dated and signed. Bidders or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise must disclose any interest in any other related enterprise whether or not they are bidding for this contract.
- 4. The total offer on the pricing schedule must be carried over to the PA32 (Invitation to Bid) or the quote will be deemed as non-responsive and will not be evaluated further.
- 5. In the event an offer in words differs from the offer in figures, the offer in words supercedes the offer in figures.
- 6. No late, incomplete or quotations with correctional fluid will be accepted.
- Delivery address is the Tender box on the Ground Floor, Customs House, Lower Heerengracht, Cape Town.
- 8. Alternatively quotations may be emailed to CPT.Quotations@dpw.gov.za
- 9. The quotation is valid for 30 days from the closing date.
- 10. The bidder must make provision for exchanges and or changes in sizes where applicable at no additional cost to the Department.
- 11. Failure to comply with product specifications & inability to meet delivery times will render the quote non-compliant and will not be evaluated further.
- 12. If the bidder is a VAT vendor /registered the bidder is required to explicitly state the VAT amount.
- 13. VAT vendor must include VAT at 15% in their bid offers.

- 14. Resolution to sign/resolution of signatures is mandatory in the event where a delegation to sign the bid document to someone other than a director or member or shareholder (where applicable).
- 15. The evaluation criteria will be based on price, preference and mandatory bid conditions.
- 16. In the event that one or more bidders are equal in all respects the award will be decided by drawing of lots.

OTHER BID CONDITIONS

- 1. The Department reserves the right to negotiate the offer where it is found not to be market related.
- 2. All goods supplied must be approved by the South African Bureau of Standards (SABS) if applicable.
- The Department reserves the right to request any additional information and / or samples of items quoted before mass production is undertaken at no cost to the Department if applicable.
- 4. Bidders are required to have an office/branch in the Western Cape
- 5. Bidders must be registered on the CSD and tax matters should remain compliant throughout the procurement process.
- 6. Due to a high volume of quotations received it is advisable to hand deliver your quotation to ensure receipt thereof.
- 7. Specification / technical enquiries must be directed to the Project Leader as indicated on the PA-03 (GS) and PA-32.
- 8. The Department will contract with the successful bidder with an official order.
- 9. No work may commence without an official Departmental order.
- 10. The successful bidder will be required to post security guards as per the terms of reference (applicable to security quotations only)



Notice and Invitation for Quotation: PA-03 (GS)

PA-03 (GS): NOTICE AND INVITATION FOR QUOTATION

THE DEPARTMENT OF PUBLIC WORKS INVITES BIDDERS FOR THE PROVISION OF description of works

Project description:		SUPPLY AND DELI	IVERY OF FINANCE UNIFO	RM		
Quote no	D ;	RFQ11813	Closing date:	29/06/2022		
Closing	time:	11:00 AM	Validity period:	30 days		
nly bidder	s who are respo	onsive to the following	responsiveness criteria are e	ligible to submit bids:		
	Bid offer must be properly received on the bid closing date and time specified on the inv completed and signed in ink.					
	Submission of	f applicable (PA-15.1, PA	A-15.2, PA-15.3): Resolution by to person(s) to sign documents on to	he Legal Entity, or consortium / pehalf of the firm / consortium / join		
		f other compulsory return	able schedules / documents as	per (PA-09 (GS)): List of returnable		
\boxtimes		f (PA-11): Declaration of	Interest and Bidder's Past Supp	ly Chain Management Practices.		
\boxtimes	Submission	of (PA-29): Certificate	of Independent Bid Determin	ation.		
	Copy of joint v	enture agreement if bidd	ler is a joint venture and / or con	sortium.		
	Registration	on National Treasury'	's Central Supplier Database	(CSD)		
\boxtimes	Compliance	with Pre-qualification o	criteria for Preferential Procur	ement		
\boxtimes	Compliance	Compliance to Local Production and Content requirements				
\boxtimes	Use of corre	Use of correction fluid is prohibited				
\boxtimes	PA 16 AND 4	40	•	****		
\boxtimes	TOTAL PRIC	TOTAL PRICE TO BE CARRIED TO PA 32 (invitation to Bid)				
ompliance	A te	enderer having stipu Level 1	Preferential Procurement (1			
oints scor	ring system ap	plicable for this bid:				
⊠ 80/20 pc	oints scoring syste	em				
dicate the	Price weighti	ng applicable to this	bid:			
				ting percentage add up to 100 %)		
Price:			100	100% of 80 points		
Total:				100%		

Preference Points awarded according to the B-BBEE Status Level of Contribution



Notice and Invitation for Quotation: PA-03 (GS)

In terms of Regulation 6(2) and /or 7(2), of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- In the case of Exempted Micro Enterprises (EME) and Qualifying Small Business Enterprise (QSE) a valid Sworn Affidavit must be submitted with the bid offer
- bidders other than EME or QSE must submit an original or certified copy of the B-BBEE Status Level Verification Certificate in order to qualify for preference points for B-BBEE
- A tender must submit of its proof of its B-BBEE status level of contributor
- A tender failing to submit proof of B-BBEE status level of contributor or is a non-compliant contributor to B-BBEE may not be disqualified
- A tenderer may not be awarded points for B-BBEE status level of contributor if the tender documents indicate that the tenderer intends subcontracting more than 25% of the tender value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for; inless the intended subcontractor is an EME that has the capability to execute the subcontract.

COLLECTION OF BID DOCUMENTS:

All quotations must be completed on the official forms provided with this invitation and completed in ink, preferably black. Completed forms must be delivered to the Department of Public Works at the following address or faxed to the fax number below.

This quotation is subject to the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract. Attached Terms and Conditions should be signed and submitted with the official documents.

The taxes of the successful bidder must be in order, or satisfactory arrangements must be made with the Receiver of Revenue to meet the bidder's tax obligations. The attached (PA-07) form "Application for Tax Clearance Certificate", must be completed in all respects and submitted to the Receiver of Revenue where the bidder is registered for tax purposes.

Bid documents may be collected during	g working hours on <i>insert date</i> at the following address <i>insert</i>
physical address insert postal code	
Bid documents are available for free downl	oad on e-Tender portal www.etenders.gov.za
A non-refundable bid deposit of R documents.	is payable, (Cash only) is required on collection of the bid

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

Page 2 of 3

For Internal Use

Effective date April 2018



A select pre-bid meeting address on dd/mm/yyyy	with representatives of the D		itation for Quota nent of Public W		
ENQUIRIES RELATED T	O BID DOCUMENTS MAY	BE A	DRESSED TO	:	
DPW Project Leader:	LUHLE MDINGI	Tele	phone no:	021 402 2	2313
Cell no:		Fax	no:		
E-mail:		•			
The closing time for receipt of Telegraphic, telephonic, telex, Requirements for sealing, add advertisement. All bids must be submitted on BID DOCUMENTS MAY B THE DIRECTOR -GENERA NATIONAL DEPARTMENT PRIVATE BAG X insert bas insert town	bids is 11:00 on 29/06/20 facsimile, electronic and / of the official forms – (not to be POSTED TO: AL T OF PUBLIC WORKS	or late l and ass	DEPOSITED I Physical Add Building nam Street name	are stated N THE TEN	in the bid
postal code ATTENTION: PROCUREMENT SECTION	N: ROOM room no		Room no		
COMPILED BY:	4				
N DLODLO	Nh		AO		23/06/2022

Signature

Capacity

Name of Project Leader

Date



PART A INVITATION TO BID

		114 41 1 12/11/2							
YOU ARE HEREBY INVITED TO BID FOR R	EQUIREM		emiliar company and a series	Continue Catholica 277	RTMENT/ PUB	LIC EN	VTITY)	Inclinate the Baseline	
BID NUMBER: RFQ11813			2022/0	Napolini/asports alsj		ING T	IME:	11:00	
DESCRIPTION SUPPLY AND DEL	et en 1918 (1884 gant te appendit land)	NAMES OF THE PROPERTY OF THE P	Bit printings (in Gilli Stope, 1870)	M19944, 1104M1, 1, 145, 11, 1	0000000				
THE SUCCESSFUL BIDDER WILL BE REQU			IGN A W	RITTEN	CONTRACT FO	ORM (DPW04.1	GS or DPW	04.2 GS).
BID RESPONSE DOCUMENTS MAY BE DEP	OSITED IN	N THE BID BOX							
SITUATED AT (STREET ADDRESS)	ALION.	DIEDITOUT	ODIZG						
GROUND FLOOR: CUSTOM HO	JUSE .	LORDIC M	UKKS						
OR POSTED TO:	CATTOO	060006100	OD EN	/	O CDTI O		1 = -		n
FAX 021 419 9394 OR FAX TO EN	Wygieles Cole	502/2010/	OK EM	AIL I	O CP1.Quo	tatioi	ns@dpw	zgov.za.	DONOL
RETUN TO THE SENDER PLEA)E								
SUPPLIER INFORMATION			** , * 2,						
	<u> </u>		<u></u>	<u> </u>	<u> </u>	:	<u> </u>	:	
NAME OF BIDDER									
POSTAL ADDRESS		MIM							
STREET ADDRESS						,			
TELEPHONE NUMBER	CODE				NUMBER	***************************************			
CELLPHONE NUMBER		<u> </u>							
FACSIMILE NUMBER	CODE				NUMBER			·····	
E-MAIL ADDRESS		'				.1			
VAT REGISTRATION NUMBER								·	
VALITICO TO THOM TO WISH	T00 50	.				T			
B-BBEE STATUS LEVEL VERIFICATION	TCS PIN	<u>{:</u>		OR	CSD No: E STATUS		/00		
CERTIFICATE	1cs				SWORN		168		
[TICK APPLICABLE BOX]	□No			AFFID/		<u> </u>	No		
IF YES, WHO WAS THE CERTIFICATE			•						
ISSUED BY?	ļ								
AN ACCOUNTING OFFICED AC		AN ACCOUN ACT (CCA)	IING OFF	-ICER A	S CONTEMPLA	41FD I	IN THE CL	OSE CORF	PORATION
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE	-		TION A	AGENCY	/ ACCREDITI	ED F	RY THE	SOUTH	AFRICAN
CORPORATION ACT (CCA) AND NAME		ACCREDITAT					, ,,,_	000111	/ 11 10 / 11
THE APPLICABLE IN THE TICK BOX		A REGISTERED AUDITOR							
		NAME:					***************************************		
[A B-BBEE STATUS LEVEL VERIFICATION ORDER TO QUALIFY FOR PREFERENCE				FIDAVI	T(FOR EMEs	& QSI	Es) MUST	T BE SUBI	MITTED IN
ARE YOU THE ACCREDITED	Yes	_	 □No	ARE Y	OU A FOREIG	N	Yes		□No
REPRESENTATIVE IN SOUTH AFRICA		_	_		D SUPPLIER F				
FOR THE GOODS /SERVICES /WORKS					OODS /SERVI		•	ANSWER P.	ART B:3
OFFERED?	[IF YES	ENCLOSE PRO	OF]	/WOR	KS OFFERED?	•]	BELOW]	
SIGNATURE OF BIDDER				DATE					
CAPACITY UNDER WHICH THIS BID IS		· · · · · · · · · · · · · · · · · · ·		1				· · · · · · · · · · · · · · · · · · ·	
SIGNED (Attach proof of authority to sign									
this bid; e.g. resolution of directors, etc.)		***********		TOTA	I DID DDIOC #	A1: 1			
TOTAL NUMBER OF ITEMS OFFERED					L BID PRICE (1 ICABLE TAXES				K.
BIDDING PROCEDURE ENQUIRIES MAY BE		ED TO:	TECHN		FORMATION N		E DIRECT	ED TO:	
DEPARTMENT/ PUBLIC ENTITY		Hodlo	CONTA	CT PER	SON	1	uhle	Moli	nS:
CONTACT PERSON	0214	02 2037			UMBER	Č	21 4	O) 2	312
TELEPHONE NUMBER			FACSIN	IILE NU	MBER				



FACSIMILE NUMBER	E-MAIL ADDRESS						
E-MAIL ADDRESS							

PART B TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION:			
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BID CONSIDERATION.	S WILL NOT BE ACCEPTED FOR		
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED)	OR ONLINE		
1.3.	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDA BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLINFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR BIDDING INSTITUTION.	IANCE STATUS; AND BANKING		
1.4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAME DIRECTORSHIP! MEMBERSHIP!IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBM	BE SUBMITTED WITH THE BID		
	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.			
2.	TAX COMPLIANCE REQUIREMENTS			
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.			
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) IS ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	SSUED BY SARS TO ENABLE THE		
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWV			
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.			
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PAPROOF OF TCS / PIN / CSD NUMBER.	ARTY MUST SUBMIT A SEPARATE		
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER D MUST BE PROVIDED.	ATABASE (CSD), A CSD NUMBER		
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	YES NO		
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA?	YES NO		
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO		
3.4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO		
	F THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.			

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. AN ORIGINAL OR CERTIFIED COPY OF THE B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE.

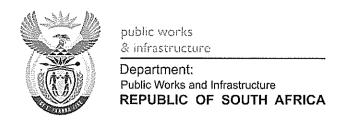
Note Well:

- a) In respect of non VAT vendors the bidders may not increase the bid price under Section 67(1) of the Value Added Tax Act of 1991 where the relevant transaction would become subject to VAT by reason of the turnover threshold being exceeded and the bidder becomes liable for VAT.
- b) All delivery costs must be included in the bid price, for delivery at the prescribed destination.
- c) The price that appears on this form is the one that will be considered for acceptance as <u>a firm and final offer</u>.
- d) The grand total in the pricing schedule(s), inclusive of VAT, attached to the bid offer must correlate and be transferred to this form (PA32).
- e) Where there are inconsistencies between the grand total price offer in the pricing schedule(s) and the PA32 price offer, the price offer on the PA32 shall prevail and deemed to be firm and final. No further correspondence shall be entered into in this regard.

For Internal Use



¹ All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies



PRICING SCHEDULE



The total offer on this pricing schedule must be carried over to the PA32 (Invitation to Bid) or the quote will be deemed as non-responsive and will not be evaluated further

	DESCRIPTION (SUPPLY & DELIVERY)		QUANTITY	UNIT PRICE (per one item) incl. VAT	TOTAL UNIT PRICE incl. VAT
	EXAMPLE: Black pens		6	R2.00 incl.	R12.00 incl.
1.	GOLF SHIRTS: (NAVY and Embroide Department of Public Works and Inf		12		
	Medium x 1		The state of the s		
	Large x 4				on the same of the
	XLarge x 1				
	XXLarge x 5 Man size				e in the second
	XXXLarge X 1 Man size				
2.	FLEECE JACKETS: NAVY and Embr (DPWI) Department of Public Works Logo		2		
	XXXLarge x 1				
	Medium x 1				
3.	ANKLE SAFETY BOOTS: (leather wi in colour) Size 8&6	th laces and black	2		
4.	WATERFROOF APRON		4		

		Total offer:	R		
			(To be carried or	ver to the PA32)	
	L OFFER AMOUNT (IN WORDS)			,	•



REVISED PA-11: BIDDER'S DISCLOSURE

disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder



REVISED PA-11: BIDDER'S DISCLOSURE

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?
 YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

A.F. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.			

¹ The power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



REVISED PA-11: BIDDER'S DISCLOSURE

2.2	Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO
2.2.1	If so, furnish particulars:
2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO
2.3.1	If so, furnish particulars:
3	DECLARATION
	I, the undersigned, (name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:
3.1 3.2 3.3	I have read and I understand the contents of this disclosure; I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect; The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
3.4	In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
3.4	The terms of the accompanying bid have not been, and will not be,
the p	nt venture or Consortium means an association of persons for urpose of combining their expertise, property, capital, ts, skill and knowledge in an activity for the execution of a act.



PA16: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017 AND THE AMENDED B-BBEE CODES.

1. **GENERAL CONDITIONS**

- 1.1. The following preference point systems are applicable to all bids:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2. The value of this bid is estimated to **Select** R50 000 000 (all applicable taxes included) and therefore the...**Select Points**. 20,20..system shall be applicable.
- 1.3. Preference points for this bid shall be awarded for:
 - Price: and (a)
 - (b) B-BBEE Status Level of Contribution.
- 1.3.1 The maximum points for this bid are allocated as follows:

1.0.1	The maximum points for this bld are allocated as follows.	POINTS
1.3.1.1	PRICE	80
1.3.1.2	B-BBEE STATUS LEVEL OF CONTRIBUTION	20
	Total points for Price and B-BBEE must not exceed	100

- 1.4. Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.5. An Exempted Micro Enterprise (EME) is only required to obtain a sworn affidavit or a certificate issued by Companies and intellectual property Commission (CIPC) confirming their annual turnover of R10 Million or less and level of black ownership to claim points.
- 1.6. Qualifying Small Enterprise (QSE) is only required to obtain a sworn affidavit or a certificate issued by Companies and intellectual property Commission (CIPC) confirming their annual turnover of R10 Million or less and level of black ownership to claim points.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 1 of 6 For Internal Use

Effective date 20 September 2021

Version: 2021/01



- 1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 1.8 CERTIFICATES ISSUED BY IRBA AND ACCOUNTING OFFICER HAVE BEEN DISCONTINUED; HOWEVER VALID CERTIFICATES ALREADY ISSUED BEFORE 01 JANUARY 2017 MAY BE USED UNTIL THEY PHASE OUT COMPLETELY BY DECEMBER 2017

2. DEFINITIONS

- (a) "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) "B-BBEE status level of contributor" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) "comparative price" means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- (g) "consortium or joint venture" means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- (h) "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- (i) "EME" means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) "Firm price" means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- (k) "functionality" means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- (I) "non-firm prices" means all prices other than "firm" prices;
- (m)"person" includes a juristic person;
- (n) "QSE" means a Qualifying Small Enterprise as defines by Codes of Good Practice under



section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

- (o) "rand value" means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties:
- (p) "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- (q) "total revenue" bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- (r) "trust" means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- (s) "trustee" means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis: 80/20 or 90/10

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$
 or $Ps = 90\left(1 - \frac{Pt - P\min}{P\min}\right)$

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration



Pmin = Comparative price of lowest acceptable bid

5. Points awarded for B-BBEE Status Level of Contribution

5.1 In terms of Regulation 6(2) and /or 7(2), of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

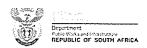
- 5.2 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 5.3 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.4 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.5 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:



7.	B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIME 1.3.1.2 AND 5.1	D IN TERMS OF	PARAGRAPI	HS
7.1	B-BBEE Status Level of Contribution: =	(maximum	of 10 or 20 poin	nts)
	(Points claimed in respect of paragraph 7.1 must be in accorparagraph 5.1 and must be substantiated by means of a Verification Agency accredited by SANAS or Sworn Affidavit	B-BBEE certific	ate issued by	
8	SUB-CONTRACTING (relates to 5.5)			
8.1	Will any portion of the contract be sub-contracted? YES / N	NO (delete which i	s not applicab	ole)
8.1.1	If yes, indicate: (i) what percentage of the contract will be subcontracted?	***************************************		.%
	(ii) the name of the sub-contractor?		• • • • • • • • • • • • • • • • • • • •	
	(iii) the B-BBEE status level of the sub-contractor?			
	(iv) whether the sub-contractor is an EME/ a QSE YES / N	IO (delete which i	s not applicab	ıle)
	esignated Group: An EME or QSE which is at last 51% owr by:	ned EME √	QSE √	
	ck people			
Blac	ck people who are youth			
	ck people who are women			
	ck people with disabilities			
Blac	ck people living in rural or underdeveloped areas or townships			
	perative owned by black people			
Diac	ck people who are military veterans OR		L	
Δnv	EME			
	QSE			
9	DECLARATION WITH REGARD TO COMPANY/FIRM	1		
9.1	Name of company/firm		***************************************	
9.2	VAT registration number			· • •
9.3	Company registration number:		••••••	• • •
9.4	TYPE OF COMPANY/ FIRM Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited Ference to words "Bid" or Bidder" herein and/or in any other documentation shall be	construed to have the	same meaning on	the



[TICK 9.5	APPLICABI DESCR	BOX] BE PRINCIPAL BUSINESS ACTIVITIES	
	• • • • • • • • • • • • • • • • • • • •		
9.6	COMPA Manufac Supplier Professi Other se	IY CLASSIFICATION	•
9.7	Total nu	ber of years the company/firm has been in business?	
9.8	certify the paragra	undersigned, who is / are duly authorised to do so on behalf of the company/firmat the points claimed, based on the B-BBE status level of contribution indicated in 7 of the foregoing certificate/ Sworn Affidavit, qualifies the company/ firm for the (s) shown and I / we acknowledge that:	in
	(i) (ii) (iii)	The information furnished is true and correct; The preference points claimed are in accordance with the General Conditions a indicated in paragraph 1 of this form. In the event of a contract being awarded as a result of points claimed as shown paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct; If the B-BBEE status level of contribution has been claimed or obtained on fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have — (a) Disqualify the person from the bidding process; (b) Recover costs, losses or damages it has incurred or suffered as a result that person's conduct; (c) Cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, aft the audi alteram partem (hear the other side) rule has been applied; and forward the matter for criminal prosecution	in he a he of ult
	WITNI	SSES:	
1.	•••••		
2.	•••••	SIGNATURE(S) OF BIDDER(S)	
DATE	:	ADDRESS:	<i>.</i>
Any refe	rence to wor	"Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as	i the



PA-36: DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x/y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid as indicated in paragraph 3.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial development/ip.jsp at no cost.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tendere" or "Tenderer". Page 1 of 4



PA36: Declaration Certificate for Local Production and Content for Designated Sectors.

(This form has been aligned with NT - SBD 6.2)

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;
- 2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

	Description of services, works or goods	Stipulated minimum threshold
	CLOTHING TEXTILE	100 %
		%
		%
3.	Does any portion of the goods or service have any imported content? (Tick applicable box)	es offered
	YES NO	

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.resbank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tendere" or "Tenderer". Page 2 of 4



PA36: Declaration Certificate for Local Production and Content for Designated Sectors.

(This form has been aligned with NT - SBD 6.2)

LOCAL CONTENT DECLARATION (REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER

LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF **EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY** (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL) IN RESPECT OF BID NO. **ISSUED BY**: (Procurement Authority / Name of Institution): NB 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder. Guidance on the Calculation of Local Content together with Local Content Declaration 2 Templates (Annex C, D and E) is accessible http://www.thedti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D. bidders should complete Declaration E and then consolidate the information on Declaration C. Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C. D. and E with the actual values for the duration of the contract. I, the undersigned, (full names), do hereby declare, in my capacity as of(name of bidder entity), the following: (a) The facts contained herein are within my own personal knowledge. (b) I have satisfied myself that: (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and The local content percentage (%) indicated below has been calculated using the (c) formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C: Bid price, excluding VAT (y) R Imported content (x), as calculated in terms of SATS 1286:2011 R Stipulated minimum threshold for local content (paragraph 3 above) Local content %, as calculated in terms of SATS 1286:2011

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 3 of 4



PA36: Declaration Certificate for Local Production and Content for Designated Sectors.

(This form has been aligned with NT - SBD 6.2)

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE:	
WITNESS No. 1	DATE:
WITNESS No. 2	DATE:

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SATS 1286.2011

Annex E

Tender No. Tender description:		Note: VAT to be excluded from	m ail calculatio
Designated products:		Total VAT to be excluded from	ii aii calculatio
Tender Authority:			
endering Entity name:			
Local Products			······································
(Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	(E6)	(E7) .	(£8)
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<u>L</u>	(FO) Total lead and a	ts (Goods, Services and Works)	
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(E10) Manpower costs (Ten	derer's manpower cost)	. <u> </u>	RC
(E11) Factory overheads (Ren	tal, depreciation & amortisation, utility costs, o	consumables etc.)	RC
(E12) Administration overheads a	nd mark-up (Marketing, insurance, financ	ing, interest etc.)	RC
·		(E13) Total local content	RO
	·	This total must correspond with	
nature of tenderer from Annex B			



PA-40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

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☐ EME¹ ☐ QSE² ☐ Non EME/QSE (tick applicable box)	CHOLDERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.
Name of Tenderer	1. LIST ALL PROPRIETORS, MEMBERS OR SHAREHOLDERS BY NAME, IDENTITY NUMBER,

				STATE OF THE STATE	, 01112111		CIOCLO.	
Name and Surname #	Identity/ Passport number and Citizenship##	Percentage owned	Black	Indicate if youth	Indicate if woman	Indicate if person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).	Indicate if military veteran
1.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
2.	V HILLS	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
3.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
4.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	OR OUD TOU	☐ Yes ☐ No
5.	A ANDROISE CONTRACTOR OF THE PROPERTY OF THE P	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		□ Yes □ No
ဖ်		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
7.	WHITE AND A STATE OF THE STATE	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
8.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
Ġ		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
10.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
11.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
12.	T THE STATE OF THE	%	☐ Yes ☐ No	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No		□ Yes □ No

Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number State date of South African citizenship obtained (not applicable to persons born in South Africa)

¹ EME: Exempted Micro Enterprise ² QSE: Qualifying Small Business Enterprise



PA-40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Tender no:

2. DECLARATION:

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:

- The information and particulars contained in this Affidavit are true and correct in all respects;
- The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential Procurement Regulations, 2017, National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood and that the above form was completed according to the definitions and information contained in said documents; N
 - The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer herein; ო
 - The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein; S
 - Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter;

Signed by the Tenderer

	Date
	Total Control of the
	Signature
orgined by the legique	Name of representative