



SPECIFICATION FOR THE CLEANING OF HIGH WINDOWS AND REMOVING

OF COBWEBS AT LEPHALE MAGISTRATE OFFICE FOR A PERIOD OF 2 (TWO) YEARS.

THE SUCCESSFUL BIDDER INCLUDING HIS EMPLOYEES MIGHT BE REQUIRED TO UNDERGO A SECURITY clearance before acceptance or anytime during the operation of the contract.

THE SUCCESSFUL TENDERER SHALL PROVIDE FOR THE FOLLOWING:

- A Supervisor for the service team who will report to the Departmental official in charge on arrival and before departure, in order to establish that the service rendered on that day is carried out to the satisfaction of the department.

- The successful tenderer shall provide all the chemicals, cleaning materials and equipment to SABS specification to fulfill his obligations, except for water which will be provided by the Department.

- All work carried out shall be performed in such a manner as to cause the least disturbance, interference or inconvenience to the Departmental Staff or members of the general public.

- The successful tenderer shall comply with all industrial legislation as laid down by the Department of Manpower and appliances used on this contract shall comply in all respects with the applicable regulations under the Occupational Health and Safety Act (No. 85 of 1993) as amended.

- Any damages on the premises resulting from the tenderer's activities shall be made good by the tenderer. Failure to comply shall entitle the Department to have the damage made good and to recover the cost thereof directly from the successful tenderer.

- The successful tenderer shall insure himself by means of insurance policies at his own cost, which will indemnify the Department against all liabilities, loss, claim and/or damages consequent upon or arising from obligations of this contract and shall ensure that such insurance(s) remain/s valid for the full duration of this contract.

- For security reasons, the successful tenderer will provide his work team with clearly identifiable uniform with company name.

- The successful tenderer shall be obliged to attend, within 24 hours, to any complaints made regarding services rendered by his company.

- The successful tenderer shall select staff suitable to working in a public place and will ensure that they are of sober habits and have a presentable appearance at all times.

SCOPE OF CONTRACT:

1 Guidelines

Number of floors - 01

1.1. Number of Windows

Total number of windows – 102

1.2. Size Of Parking Area

20m x 6m

NB: THESE ARE ONLY MINIMUM GUIDELINES, EXACT QUANTITIES CANNOT BE GIVEN OR ESTIMATED. CONTRACTOR WILL BE RESPONSIBLE TO SUPPLY SUFFICIENT REQUISITES AT ALL TIMES DURING THE CONTRACT PERIOD.

2 Task description :

- 2.1. (a) Each window of the building.
- 2.2. (b) Remove the cobwebs on walls and ceiling.

3 Glass

- a. All outdoor glass surfaces of buildings to be cleaned
- b. All indoor glass surfaces of building, washed with a degreasing agent and equipment that will not scratch the surface.

4. Removing of cobwebs

- a. All cobwebs on the inner walls and ceiling of the building, passages and garage.

COST BREAKDOWN FOR THE CLEANING OF HIGH WINDOWS AND REMOVING OF COBWEBS AT:

Lephale Magistrate Office.

The total bid price for this service must include all labour and material required for the proper execution of the work.

NOTE: Section recommends compulsory site briefing on site before completion of the cost breakdown template.

ITEM NUMBER	EXPENSE TYPE	AMOUNT
1.	CLEANING OF 184 WINDOWS AND REMOVING OF COBWEBS FOR YEAR ONE.	R _____
2.	CLEANING OF 184 WINDOWS AND REMOVING OF COBWEBS FOR YEAR TWO.	R _____
3.	SUB TOTAL	R _____
4.	VAT (IF VAT VENDOR)	R _____
5.	SUB-TOTAL (with VAT)	R _____
6.	PROFIT	R _____
7.	TOTAL	R _____

BIDDER'S SIGNATURE:

ADDRESS:

DATE: