



public works  
& infrastructure  
Department:  
Public Works and Infrastructure  
REPUBLIC OF SOUTH AFRICA

**Mthatha Regional Office, Address: Private Bag x 5007, Mthatha**

**Supply Chain Management: Mr Mthandeni Tshabalala: 0124923341**

**Ms Siphokazi Cengimbo-Notyesi: 0475027050**

**REQUEST FOR QUOTATION**

You are hereby invited to submit a quotation for the supply and delivery of the following service to be rendered at NDPWI.

Bid response documents to be deposited in the bid box situated at: National Department of Public Works and Infrastructure: Level 5, PRD2 Building, Sutherland Street, Mthatha, 5099 or Emailed to: Mthatha.quotations@dpw.gov.za

Item	Description and Quotation Number	Quantity /Period as per specification
	<u>Servicing of fire extinguishers</u>	See attached specification (Various towns)

**CLOSING DATE:.....19 July 2022.....CLOSING TIME:.....11:00am.....**

**NB: No late documents will be accepted.**

Kindly submit your quotation by fully completing the attached bid document and bill of quantities or specifications attached in hereunder, and clearly indicate the delivery period and the validity period of your quotation. Kindly also, clearly indicate if your price includes or excludes VAT. **“You may claim VAT only if you are a VAT Vendor”**

**TERMS AND CONDITIONS**

- The Department of Public Works and Infrastructure quotation documents must be fully completed, all documents, PA forms and Quotation forms, must be signed by the bidder and be forwarded to the aforementioned physical address or email, failure to comply with these requirements will result in the quotation being disregarded.

**CONTRACTOR SIGNATURE:**

**DATE:**



## QUOTATION FORM

<b>Company Name</b>	
<b>Contact number</b>	
<b>Email address</b>	
<b>CSD registration number</b>	

<b>Address of service</b>	VARIOUS
<b>Reference number</b>	,MTH112762,,MTH113347,MTH113301,MTH111672,MTH113069,MTH113344,MTH113236,MTH113274,MTH112651,MTH113332 Grouped under (MTHQ40/22)
<b>Return quotations to:</b>	Mthatha.quotation@dpw.gov.za or hand deliver to Level 5, PRD2 Building, Sutherland Street, Mthatha, 5099

### Pricing schedule

<b>DESCRIPTION OF SERVICE</b>	<b>QUANTINTY REQUIRED</b>	<b>TOTAL PRICE</b>
Servicing of fire extinguishers for various towns	See attached specification	
<b>SUB-TOTAL</b>		
<b>VAT</b>		
<b>GRAND TOTAL</b> (Please print total for each town)		

**Closing date : 19 July 2022**

**Closing time: 11:00 am**

**Company stamp/ signature**



public works  
& infrastructure

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REPUBLIC OF SOUTH AFRICA

**Spec/technical enquiries**

**Batandwa Mjindi**

**Email: Batandwa.mjindi @dpw.gov.za**

**Contact: 012 492 2448 /**

**Administrative enquires**

**Mthandeni Tshabalala**

**Email: Mthandni.Tshabalala**

**Contact: 012 492 3341**



# public works

Department:  
Public Works  
**REPUBLIC OF SOUTH AFRICA**

**DEPARTMENT OF PUBLIC WORKS**  
**SERVICING OF FIRE EXTINGUISHERS**  
**MTH 112762 STERKSPRUIT SAPS**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SERVICE RATE</u>	<u>REFILL RATE</u>	<u>AMOUNT</u>
	Service & Refill rate inclusive of labour. Refilling will be done only if necessary quantities are listed below and as per the Technical Specification.				
1	<b>Hand Held DCP Units</b>				
1,1	4.5kg DCP unit	2			
1,2	5kg DCP unit	9	0	0	
1,3	9kg DCP unit	9			
2	<b>Hose Reels</b>				
2,1	45 m 65 mm diam Fire hose	3		0	
3	<b>Hose Hydrant</b>				
3,2	63 mm diam hydrant connection	2		0	
4	<b>Transport</b>				
	SUB TOTAL				
	ADD 15% VAT				
	<b>TOTAL</b>	<b>25</b>			

**Company Details & Banking Details**

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# public works

Department:  
Public Works  
**REPUBLIC OF SOUTH AFRICA**

**DEPARTMENT OF PUBLIC WORKS**  
**SERVICING OF FIRE EXTIGUISHERS**  
**MTH 113347 NGOLENI JUSTICE AND CONSTITUTIONAL**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SERVICE RATE</u>	<u>REFILL RATE</u>	<u>AMOUNT</u>
	Service & Refill rate inclusive of labour. Refilling will be done only if necessary quantities are listed below and as per the Technical Specification.				
1	<b>Hand Held DCP Units</b>				
1.1	4.5kg DCP unit	0			
1.2	5kg DCP unit	0			
1.3	9kg DCP unit	20			
2	<b>Hose Reels</b>				
2.1	45 m 65 mm diam Fire hose	3		0	
3	<b>Hose Hydrant</b>				
3.2	63 mm diam hydrant connection	2		0	
4	<b>Transport</b>				
	SUB TOTAL				
	ADD 15% VAT				
	TOTAL				

**Company Details & Banking Details**

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# public works

Department:  
Public Works  
**REPUBLIC OF SOUTH AFRICA**

**DEPARTMENT OF PUBLIC WORKS**  
**SERVICING OF FIRE EXTIGUISHERS**  
**MTH 113301 SAPS BITYI**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SERVICE RATE</u>	<u>REFILL RATE</u>	<u>AMOUNT</u>
	Service & Refill rate inclusive of labour. Refilling will be done only if necessary quantities are listed below and as per the Technical Specification.				
1	<b>Hand Held DCP&amp; CO2 Units</b>				
1.1	2kg DCP unit	0			
1.2	4.5kg DCP unit	4			
1.3	9kg DCP unit	7			
2	<b>Hose Reels</b>				
2.1	45 m 65 mm diam Fire hose	3		0	
3	<b>Hose Hydrant</b>				
3.2	63 mm diam hydrant connection	1		0	
4	<b>Transport</b>				
	SUB TOTAL				
	ADD 15% VAT				
	<b>TOTAL</b>				

**Company Details & Banking Details**

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# public works

Department:  
Public Works  
**REPUBLIC OF SOUTH AFRICA**

**DEPARTMENT OF PUBLIC WORKS**  
**SERVICING OF FIRE EXTIGUISHERS**  
**MTH 111672 IDWE DOJ**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SERVICE RATE</u>	<u>REFILL RATE</u>	<u>AMOUNT</u>
	Service & Refill rate inclusive of labour. Refilling will be done only if necessary quantities are listed below and as per the Technical Specification.				
<b>1</b>	<b>Hand Held DCP &amp; CO2 Units</b>				
1,1	2kg DCP unit	0			
1,2	4.5kg DCP unit	6			
1,3	9kg DCP unit	7			
<b>2</b>	<b>Hose Reels</b>				
2,1	45 m 65 mm diam Fire hose	3		0	
<b>3</b>	<b>Hose Hydrant</b>				
3,2	63 mm diam hydrant connection	1		0	
<b>4</b>	<b>Transport</b>				
	SUB TOTAL				
	ADD 15% VAT				
	<b>TOTAL</b>				

**Company Details & Banking Details**

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# public works

Department:  
Public Works  
**REPUBLIC OF SOUTH AFRICA**

**DEPARTMENT OF PUBLIC WORKS**  
**SERVICING OF FIRE EXTIGUISHERS**  
**MTH 113069 COFIMVABA SAPS**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SERVICE RATE</u>	<u>REFILL RATE</u>	<u>AMOUNT</u>
	Service & Refill rate inclusive of labour. Refilling will be done only if necessary quantities are listed below and as per the Technical Specification.				
1	<b>Hand Held DCP Units</b>				
1.1	4.5kg DCP unit	10			
1.2	5kg DCP unit	0			
1.3	9kg DCP unit	35			
2	<b>Hose Reels</b>	5			
2.1	45 m 65 mm diam Fire hose	3		0	
3	<b>Hose Hydrant</b>				
3.2	63 mm diam hydrant connection	2		0	
4	<b>Transport</b>				
	SUB TOTAL				
	ADD 15% VAT				
	TOTAL				

**Company Details & Banking Details**

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# public works

Department:  
Public Works  
**REPUBLIC OF SOUTH AFRICA**

**DEPARTMENT OF PUBLIC WORKS**  
**SERVICING OF FIRE EXTIGUISHERS**  
**MTH 113344 JUSTICE AND CONSTITUTIONAL BITYI**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SERVICE RATE</u>	<u>REFILL RATE</u>	<u>AMOUNT</u>
	Service & Refill rate inclusive of labour. Refilling will be done only if necessary quantities are listed below and as per the Technical Specification.				
1	<b>Hand Held DCP Units</b>				
1.1	4.5kg DCP unit	0			
1.2	5kg DCP unit	0			
1.3	9kg DCP unit	10			
2	<b>Hose Reels</b>	5			
2.1	45 m 65 mm diam Fire hose	3		0	
3	<b>Hose Hydrant</b>				
3.2	63 mm diam hydrant connection	2		0	
4	<b>Transport</b>				
	SUB TOTAL				
	ADD 15% VAT				
	TOTAL				

**Company Details & Banking Details**

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# public works

Department:  
Public Works  
**REPUBLIC OF SOUTH AFRICA**

**DEPARTMENT OF PUBLIC WORKS**  
**SERVICING OF FIRE EXTINGUISHERS**  
**MTH 113236 NGQELENI PRISON**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SERVICE RATE</u>	<u>REFILL RATE</u>	<u>AMOUNT</u>
	Service & Refill rate inclusive of labour. Refilling will be done only if necessary quantities are listed below and as per the Technical Specification.				
1	<b>Hand Held DCP Units</b>				
1.1	4.5kg DCP unit	10			
1.2	5kg DCP unit	0			
1.3	9kg DCP unit	18			
2	<b>Hose Reels</b>				
2.1	45 m 65 mm diam Fire hose	3		0	
3	<b>Hose Hydrant</b>				
3.2	63 mm diam hydrant connection	2		0	
4	<b>Transport</b>				
	SUB TOTAL				
	ADD 15% VAT				
	TOTAL				

**Company Details & Banking Details**

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# public works

Department:  
Public Works  
**REPUBLIC OF SOUTH AFRICA**

**DEPARTMENT OF PUBLIC WORKS**  
**SERVICING OF FIRE EXTINGUISHERS**  
**MTH 113274 MTHATHA HIGH COURT**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SERVICE RATE</u>	<u>REFILL RATE</u>	<u>AMOUNT</u>
	Service & Refill rate inclusive of labour. Refilling will be done only if necessary quantities are listed below and as per the Technical Specification.				
1	<b>Hand Held DCP Units</b>				
1.1	4.5kg DCP unit	24			
1.2	5kg DCP unit	2	0	0	
1.3	9kg DCP unit	25			
2	<b>Hose Reels</b>	18			
2.1	45 m 65 mm diam Fire hose	1		0	
3	<b>Hose Hydrant</b>				
3.2	63 mm diam hydrant connection	1		0	
4	<b>Transport</b>				
	SUB TOTAL				
	ADD 15% VAT				
	<b>TOTAL</b>				

**Company Details & Banking Details**

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# public works

Department:  
Public Works  
**REPUBLIC OF SOUTH AFRICA**

**DEPARTMENT OF PUBLIC WORKS**  
**SERVICING OF FIRE EXTIGUISHERS**  
**MTH 112651 NGOAMAKHWE DOJ**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SERVICE RATE</u>	<u>REFILL RATE</u>	<u>AMOUNT</u>
	Service & Refill rate inclusive of labour. Refilling will be done only if necessary quantities are listed below and as per the Technical Specification.				
1	<b>Hand Held DCP Units</b>				
	4.5kg DCP unit	2			
1,2	5kg DCP unit	15			
1,3	9kg DCP unit	5			
2	<b>Hose Reels</b>				
2,1	45 m 65 mm diam Fire hose	3		0	
3	<b>Hose Hydrant</b>				
3,2	63 mm diam hydrant connection	3		0	
4	<b>Transport</b>				
	SUB TOTAL				
	ADD 15% VAT				
	TOTAL				

**Company Details & Banking Details**

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# public works

Department:  
Public Works  
**REPUBLIC OF SOUTH AFRICA**

**DEPARTMENT OF PUBLIC WORKS**  
**SERVICING OF FIRE EXTIGUISHERS**  
**MTH 11332 COFFE BAY SAPS**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SERVICE RATE</u>	<u>REFILL RATE</u>	<u>AMOUNT</u>
	Service & Refill rate inclusive of labour. Refilling will be done only if neccessary quantities are listed below and as per the Technical Specification.				
<b>1</b>	<b>Hand Held DCP Units</b>				
1.1	4.5kg DCP unit	1			
1.2	5kg DCP unit	0			
1.3	9kg DCP unit	5			
<b>2</b>	<b>Hose Reels</b>				
2.1	45 m 65 mm diam Fire hose	3		0	
<b>3</b>	<b>Hose Hydrant</b>				
3.2	63 mm diam hydrant connection	2		0	
<b>4</b>	<b>Transport</b>				
	SUB TOTAL				
	ADD 15% VAT				
	TOTAL				

**Company Details & Banking Details**

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## PA-11: BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest (1) in the enterprise, employed by the state?

YES / NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

(1) the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".



2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES / NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES / NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

This form has been aligned with SBD4



## PA- 29: CERTIFICATION OF INDEPENDENT BID DETERMINATION

<b>Project title:</b>			
<b>Bid no:</b>		<b>Reference no:</b>	

### INTRODUCTION

1. This PA-29 [Certificate of Independent Bid Determination] must form part of all bids<sup>1</sup> invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
4. This form (PA-29) serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (PA-29) must be completed and submitted with the bid:

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<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.



## CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

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**(Bid Number and Description)**

in response to the invitation for the bid made by:

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**(Name of Institution)**

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

**(Name of Bidder)**

1. I have read and I understand the contents of this Certificate.
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect.
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder.
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder.
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Name of Bidder	Signature	Date	Position

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.