



public works

Department:
Public Works
REPUBLIC OF SOUTH AFRICA

QUOTATION NUMBER:

**ERRATUM FOR 2 ADDENDUM FOR CLEANING SERVICES AT ADELAIDE
MAGISTRATE OFFICE – 2 MONTHS: MAN 04/09/2023**

ADDENDUM NO. 2

Note that the pricing schedule part appearing on page 20 of 54 must be omitted and its totals must not be added into the quotation price. Its heading is Cost to be incurred by the bidder: Annexure B and has items 1 till 15.

**ERRATUM FOR 2 ADDENDUM FOR CLEANING SERVICES AT WILLOWMORE,
GRAAFF-REINET, STEYTLERVILLE, ABERDEEN & GRAAFF-REINET MAGISTRATE
OFFICE – CLEANING SERVICES FOR 3 MONTHS: MAN 01/09/2023**

ADDENDUM NO.2

The number of cleaners must be 5 and not seven as indicated in the pricing schedule, bidders must quote accordingly. Attached is the revised price scheduled for bidders to price.

Annexure a: revised pricing schedule for cleaning services at Willowmore, Graaffreinet, Steytlerville, Aberdeen & Graaffreinet magistrate office – cleaning Services for 3 months: man 01/09/2023

05 x Cleaners			
Item	Description	Departmental Guide	Bidder's offer
			Month's Rate
1.	Basic salary - hourly rate that must not be less than that published in terms of Government Notice	Please note: If this rate is incorrect, the bidder is required to at least comply with the minimum sectorial determination rate for the relevant area as gazetted at the closing date of the bid.	Bidder's hourly rate R...../ hour
2.	Total Wage Cost per month	hourly rate x 8 hours per day x 5 days per week x 4,33 weeks per month	R _____ month
Provisions to be made as additional costs incurred to the minimum rate of pay:			
3.	Estimated Monthly Cost per cleaner	Add items 2 to 11	R _____ month
4.	Total Costs for (05) Five cleaner(s) personnel per month	Item 12 x number of cleaner(s)	R _____ month
5.	Total Labour Cost for Three months, carry over to bullet 27	Item 13 x 3 months	R _____ for 3 months

ANNEXURE B

ALL BIDDERS MUST BE COMPLETE THIS QUESTIONNAIRE.

NB: (FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED)

Costs to be incurred by the bidder:		
Item	Description of item(s) required	A
		Rates
6.	Total Transport Costs per month	R _____ / month
7.	Equipment (See paragraph 5.1) to hire per month	R _____ / month
8.	Monthly cleaning material requirements Add monthly cleaning materials in paragraph 5.2 & 5.4)	R _____ / month
9.	Hygienic Services per month (See paragraph 5.3) Add monthly items in paragraph 4	R _____ / month
10.	Total Operating Costs per month (excl VAT) (Item 15+ Item 16+ Item 17+ Item 18+ Item 19)	R _____ / month
11.	Monthly Profit and Overheads (Excluding VAT)	R _____ / month
12.	Total Monthly Operating costs + Monthly Profit and Overheads) excluding VAT (Item 20 + Item 21)	R _____ / month
13.	Total Operating costs + Profit and Overheads) excluding VAT (Item 22 x 3 months)	R _____ for 3 months
15.	Total Operating Cost + Profit and Overheads for 3 Months	R _____ for 3 months
16.	Total Labour costs for 3 months (carried over from bullet 14)	R _____ for 3 months
17.	Once-off cleaning material requirements for a period of 3 months (Add all once off cleaning material in paragraph 5.2	R _____ for 3 months
18.	Total Bid Price Excluding Vat for 3 months (Item 26 + Item 27 + Item 28)	R _____ for 3 months
19.	VAT @ 15% (Item 29 x 15%)	R _____ for 3 months
20.	TOTAL BID COSTS for 3 months including VAT (Item 29 + Item 30)	R _____ for 3 months
21.	OFFER AMOUNTS IN WORDS: (R-value of Item 31 in words)	