



public works

Department:
Public Works
REPUBLIC OF SOUTH AFRICA

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Corner of West and Aliwal Streets, Durban

From: NATIONAL DEPARTMENT OF PUBLIC WORKS
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ERRATUM NOTICE FOR : DBNQ23/05/54 That was erroneously advertised on the Departmental website on the 22/05/2023 with incorrect Bill of Quantities

DBNQ23/05/54 - Justice : Ezakheni, Ekuvukeni, Ladysmith, Glencoe, Dundee and Newcastle Magistrate Courts: 06 months term contract supply and delivery of cleaning material

TENDERERS ARE NOTIFIED THAT DBNQ23/05/54 WAS ERROUNOUSLY ADVERTISED ON THE DEPARTMENTAL WEBSITE ON THE 22/05/2023 WITH INCORRECT BILL OF QUANTITIES. IT IS THEREFORE REQUESTED THAT TENDERERS SHOULD USE THE BOQ THAT IS ATTACHED TO THIS NOTICE AND IGNORE THE ONE ATTACHED TO THE BID DOCUMENT.

CLOSING DATE IS STILL THE 31/05/2023 AT 11AM.

TENDERERS MUST TAKE NOTE OF " DBNQ23/05/54" on the website

ORIGINAL ADVERT DATE: 22/05/2023

ERRATUM ADVERT DATE: 23/05/2023


Supply Chain Management
For: REGIONAL MANAGER 23/05/2023



public works

Department:
Public Works
REPUBLIC OF SOUTH AFRICA

NATIONAL DEPARTMENT OF PUBLIC WORKS

TENDER / QUOTATION NO. :

QUOTATION FOR A 06 MONTHS TERM CONTRACT: PROCUREMENT OF CLEANING MATERIAL/CONSUMABLES

FOR

DEPARTMENT OF JUSTICE: EZAKHENI, EKUVUKENI, LADYSMITH, GLENCOE, DUNDEE, NEWCASTLE MAGISTRATE COURTS

KZN

**PROJECT LEADER: SANDRA NAIDOO
TEL: 031 314 7142 OR 0832844951**

NB: IT IS THE RESPONSIBILITY OF THE BIDDER TO ENSURE THAT HE / SHE RECEIVED THIS DOCUMENT IN ITS ENTIRETY AND THAT ALL PAGES ARE ENCLOSED. SHOULD ANYTHING NOT BE CLEAR, KINDLY CONTACT THE ABOVE PERSON.

**OFFICE OF THE REGIONAL MANAGER
DEPARTMENT OF PUBLIC WORKS
PRIVATE BAG X54315
DURBAN
4000**

SCOPE OF WORKS

06 TERM MONTHS TERM CONTRACT: PROCUREMENT OF CLEANING CONSUMAMMBES
FOR
DEPARTMENT OF JUSTICE: EZAKHENI, EKUVUKENI,LADYSMITH,GLENCOE,DUNDEE, NEWCASTLE MAGISTRATE COURTS

KZN

[AS PER ATTACHED SCHEDULE]

IMPORTANT:

A. PROSPECTIVE TENDERERS ARE REMINDED TO ACQUAINT THEMSELVES FULLY WITH THE CONTENTS OF THIS DOCUMENTATION BEFORE COMPLETING ANY DETAILS.THIS DOCUMENT WILL BE REFERRED TO AS A "TENDER" FOR EASY UNDERSTANDING.

SCOPE OF CONTRACT

1. To supply a fully comprehensive quotation per items in accordance with the terms set out below.
2. The Department reserves the right to request and be granted copies or proof of SABS approved certificates / competency.
3. The Department will have to ask for samples of all items listed on the attached schedule before any appointment.
4. No additional items will be added on the schedule after appointment.
5. Tenderers are required to reflect their rate per item on yearly basis in the spaces provided in the price schedule.
6. This tender is subject to the conditions of ST 36 (General Conditions and Procedures) and further as stipulated hereunder. Tenderers are required to fully acquaint themselves with the contents thereof. Copies of ST 36 may be obtained from The Government Printer, Private Bag X84, Pretoria, 0001, or the Regional Office of the Department of Public Works, Durban.
7. Estimated quantities are given but no guarantee can be given as to the quantities that will be ordered from contractors.

8 PRICES

8.1 All prices quoted by the Tenderer for items in this document must make provision for additional costs, if any, that may occur; and as well as transport costs and everything necessary for the proper performance of the work.

9. THE TENDER

The Tenderer shall, before submitting his tender, check the pages of this document and if any doubt exists as to the full intent or meaning of any descriptions, or this document contains any obvious errors, the Tenderer shall obtain a directive in writing from the Department before the closing date of the Tender.

The text of this document as prepared by the Department shall be adhered to and no alteration, erasure, omission or addition thereto by the Tenderer will be accepted or recognized.

THIS TENDER MUST BE COMPLETED IN FULL, EACH PAGE MUST BE INITIALED AND THE PRICE SCHEDULE SIGNED. THE COMPLETE DOCUMENT MUST BE HANDED IN WITH THE TENDER.

10. SURETY

No surety is required for this tender.

11. PROVISIONAL QUANTITIES

The Department reserves the right to increase or decrease quantities during the progress of the contract and such increases or decreases shall not alter the tariffs for any item.

12. CONTRACT PERIOD AND RENEWAL ADJUSTMENT

This tender will be valid from Date of Appointment for a 06 months period. The tricky part with this contract is that this contract can expiry subject to reaching the 06 months period or reaching the budgeted amount which every of the two that will comes first , such will lead to expiry of the contract.

. This tender will be valid for 06 months only

The Department shall reserve the right to cancel this contract with one (1) months' notice.

13. SCOPE OF CONTRACT

This contract covers supply of Cleaning Material / Consumables.

The Department of Public Works will have the right however, to enter into a new contracts for other stuff which are not included in the current term contract, for the duration of this new contract.

No mark-up or handling fees on sub-contractor's invoices shall be accepted.

14. UNCERTAINTY ABOUT SCOPE OF WORK

Should the Contractor be uncertain about the Scope of Work to be executed under this Contract, the Department shall immediately be requested in writing to clarify any discrepancies that may exist before the closing date of this Tender. No claims whatsoever in this regard will be entertained after the Contract has been awarded.

15. OFFICIAL ORDER FOR WORK DONE

- (a) Official Order Numbers for this Contract will be issued to the Contractor for the work done on a monthly basis yearly.
- (b) Instructions for supply of Cleaning Materials/ Consumable may only be issued to Contractors by officials of this Department.
- (d) No payments shall be made for work executed without the necessary written authority [Order Form].
- (e) Payments can be delayed if order numbers does not appear on invoices submitted for payment.

16 TARIFFS (UNIT RATES)

Each item as listed in this Tender Document must be priced. Unfair and unreasonable tariff may lead to disqualification of the tender.

This is a lump sum contract and therefore prices are to be totalled and carried over to the final cost Form.

17. FRAUDULENT CONDUCT

Fraudulent conduct shall mean any conduct aimed at obtaining an unjust profit (see clause 46 of ST36)

18. ACCOUNTS

Accounts for services rendered, must be accompanied by a Signed Delivery Note. The unit rates for items on the account must be cross referenced with the applicable rates for similar items in the Tender Document by means of the page and item numbers

19. TRANSPORT AND LABOUR COSTS

(a) Transport costs shall be included in the tariffs/rates. (Which shall be inclusive of travelling time as well as overheads and profit).

20. PAYMENT

Accounts can be submitted to the Department, upon delivery of items requested. Accounts to be submitted monthly/completion of service. The delivery must be checked/inspected by the NDPW to the effect that the quantities reflected on the invoice are correct and that the service has been performed satisfactorily. The invoice should be accompanied by the signed and stamped "DPW/CSD/001". Payment of accounts complying with all requirements will be made within 30 days from submission to the department.

21. USER DEPARTMENT SHALL NOT NEGOTIATE.

The contractor and the user department on whose behalf the work is being done are not permitted to enter into negotiations with regard to any matter whatsoever relating to the rates and conditions of the contract.

22. FIXED PRICE CONTRACT

The contract is a fixed priced contract and no adjustments shall be made for any increases or decreases of prices except for VAT rate adjustments.

SCHEDULE FOR CLEANING MATERIAL/ CONSUMABLES			
ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
1	BRASSO METAL POLISH : 500ML (PACK OF 06)	1	
QUALITY: SABS APPROVED			
ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
2	DEODORANT BLOCK (DEODORISED BLOCK) 5 KG	1	
QUALITY: SABS APPROVED			
ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
3	PINE DISINFECTANT / DETERGENT : 5LT	1	
QUALITY: SABS APPROVED			
ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
4	FURNITURE POLISH (MR MIN/ PLEDGE) : 750ML	1	
QUALITY: SABS APPROVED			
ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE

	HANDY ANDY CREAM AMMONIA: 5 5 LT	1	
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QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QUANTITY	TARIFFS/ UNIT RATE
6	JEYES FLUID : 5 LT	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
7	LIQUID FLOOR POLISH : 5LT	1	

QUALITY : PLASTIC DESIGN

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
8	METAL UPRIGHT DUST PAN LONG HANDLED & BRUSH :I SOFT BRISTLES	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
9	LIQUID DISHWASHING SOAP EQUIVALENT TO SUNLIGHT: 5 LT	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
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10	PINE GEL : 5LT	1	
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QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QUANTITY	TARIFFS/ UNIT RATE
11	SIMILAR OR EQUIVALENT TOSUNLIGHT LAUNDRY BAR SOAP : 500G	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
12	PINK HAND SOAP : ANTIBACTERIAL : 5 LT	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
13	PARAFFIN :5 LT	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
14	STRIPPER (COLOUR) : 5LT	1	

QUALITY: SABS APPROVED |

ITEM	DESCRIPTION	QUANTITY	TARIFFS/ UNIT RATE
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15	SUGAR SOAP: 500G	1	
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QUALITY: SABS APPROVED |

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
16	WINDOW CLEANER : 5LT	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
17	SIMILAR OR EQUIVALENT TO JIK/ BLEACH : 5LT	1	

QUALITY: SABS APPROVED |

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
18	HARD PLATFORM BROOM: 450MM	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QUANTITY	TARIFFS/ UNIT RATE
19	YELLOW DUSTER : PACK OF 10	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
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20	RED WAX POLISH: 3KG	1	
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QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
21	REFUSE BAGS : PACK OF 20	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
22	MUTTON CLOTH (ROLL) : 500G	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
23	JUMBO FLOOR MOP WITH METAL HANDLE : 300G	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
24	FEATHER DUSTER SHORT: SYNTHETIC	1	

QUALITY: SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
25	FEATHER DUSTER LONG : SYNTHETIC (WEIGHT) 0,12 KG	1	

QUALITY: SYNTHETIC

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
26	TOILET BRUSH : SYNTHETIC BRISTLE	1	

QUALITY

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
27	JUMBO MOP HEAD : 300G	1	

QUALITY

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
28	DISH SWAPS : PACK OF 10	1	

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
29	POLYCON CARPET BROOM : 500G	1	

QUALITY

ITEM	DESCRIPTION	QTY	TARIFF/ UNIT RATE
30	STEEL WOOL: 1KG	1	

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
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31	METAL FLY MOP WITH HANDLE : EACH	1	
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QUALITY: 1 PLY|SABS APPROVED |

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
32	TOILET PAPER : 1 PLY - 500 SHEETS (PACK OF 48)	1	

QUALITY: 1 PLY|SABS APPROVED |

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
33	HAND PAPER TOWEL : BOX OF 2000	1	

QUALITY:

ITEM	DESCRIPTION	QTY	TARRIFS/UNITRATE
34	SOFT BASS BROOM : 305MM	1	

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
35	SOFT PLATFORM BROOM : 450MM	1	

QUALITY: |SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
36	SIMILAR OR EQUIVALENT TO DOOM : 300ML	1	

QUALITY: |SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
37	CARPET SHAMPOO : 5LT	1	

QUALITY: |SABS APPROVED

ITEM	DESCRIPTION	QUANTITY	TARIFFS/ UNIT RATE
38	KITCHEN DISH SPONGE : PACK OF 8	1	

QUALITY: |SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE
39	BUFFING PADS: PACK OF 3 : (RED,BLUE& BLACK)	1	

QUALITY: |SABS APPROVED

ITEM	DESCRIPTION	QTY	TARIFFS/ UNIT RATE

RATES SUBTOTAL: R

VAT @ 15% : R

GRAND TOTAL: R

