

PA-03 (GS): NOTICE AND INVITATION FOR QUOTATION

THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INVITES BIDDERS FOR THE

		Г		V GOODS AND SERVICES			
	uotatior escription		TREE FELLING AND PRO	UNNING AT PAARL			
C	uote no	:	400H01	Closing date:	16/05/2023		
Closing time:			11:AM	Validity period:	30 days		
1. 1.1.	Ind with	n the criteria : her considerat	tive responsiveness criter stated hereunder <u>shall</u> res tion:	ia applicable for this quota ult in the quotation offer b	eing disqualified from		
1	Ø	Only those que		gibility criteria stated in the o	quotation document may		
2		Quotation offer invitation, fully	er must be properly received	f on quotation closing date a er electronically (if issued in			
3	\boxtimes	Use of correct	tion fluid is prohibited.				
4	\boxtimes	Submission of	FPA-32: Invitation to Bid				
5	Submission of record of attending compulsory briefing session. insert motivation why the tender clarification meeting is declared compulsory						
6							
8		All parts of tender documents submitted must be fully completed in ink and signed where required					
9	Submission of duly completed PA-32.Grand total on Pricing schedule to be carried over to the PA32, failure to do so will results to the bid being disqualified						
10	Pricing Schedule must be duly completed. In the event the amount in words differ to the amount in figures, the amount in words takes precedence						
11	\boxtimes	Compulsory site briefing at Allendale Correctional Equilities, Markey Street Huggaret					
1.2.	1.2. Indicate administrative requirements applicable for this quotation. Suppliers may be required to submit the below documents where applicable. The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within three (3) calendar days from request or as specifically indicated, will disqualify the tender offer from further consideration.						
1	\boxtimes	Submission of (PA-11): Bidder's disclosure.					
2		Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or					
3	\boxtimes	Submission of Regulations 2		Claim Form in terms of the F	Preferential Procurement		
3		Submission of	f (PA 40): Declaration of De	signated Groups for Prefere	ntial Procurement.		
4	Submission of (PA-10): General Condition of Contract.						

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

Page 1 of 4
For Internal Use

Effective date: March 2023



6	\boxtimes	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD).
7		
8		Submission of (PA 16): Preference Point Claim Form in terms of the Preferential Procument Regulations 2022or EME or QSE which is at least 51% owned by black people and or women and or youth to validate their claim for points: The bidder must submit ID Copy or SANAS accredited BBBEE certificate or Sworn Affidavit or CSD or CIPC For EME or QSE which is at least 51% owned by people with disabilites to validate their claim for points: The bidder must submit ID Copy or medical certificate or SASSA registration or National Council for persons with physical disability in South Africa registration (NCPPDSA) For EME or QSE located in a specific Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area to validate their claim for points: The bidder must submit office Municipal rates statement or permission to occupy from local chief in case of rural areas (PTO) or lease agreement.

2. Points scoring system applicable for this bid:

⊠ 80/20 points scoring system	

Indicate the Price weighting applicable to this bid:

	Weighting percentage (must add up to 100)
Price:	80
Preference points scoring system	20
Total:	100

3. Method to be used to calculate points for specific goals

Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted I bidders to validate their claim
1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	ID Copy. or SANAS Accredited BBBEE Certifical Sworn Affidavit. or CSD Report. or CIPC (Company registration)
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	Office Municipal Rates Statement. or Permission to occupy from local chief case of rural areas (PTO). or Lease Agreement

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 2 of 4
For Internal Use Effective date: March 2023



3.	An EME or QSE which is at least 51% owned by women	4	ID Copy or CSD Report or CIPC (Company Registrations)
4.	An EME or QSE which is at least 51% owned by people with disability (Mandatory)	2	Medical Certificate or South African Social Security Agency (SASSA) Registration or National Council for Persons with Physical Disability in South Africa registration (NCPPDSA) or CIPC (Company Registration) or CSD Report
5.	An EME or QSE which is at least 51% owned by youth (Mandatory)	2	ID Copy or CSD Report Or CIPC

4. COLLECTION OF QUOTATION DOCUMENTS:

All quotations must be completed on the official forms provided with this invitation and completed in ink, preferably black. Completed forms must be delivered to the Department of Public Works and Infrastructure at the following address or email below.

This quotation is subject to the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract. Attached Terms and Conditions should be signed and submitted with the official documents.

The taxes of the successful service provider must be in order, or satisfactory arrangements must be made with the Receiver of Revenue to meet the bidder's tax obligations.

Quotation documents may be collected during working hours on insert date at the following address
insert physical address insert postal code.

A compulsory pre-bid meeting with representatives of the Department of Public Works and Infrastructure will take place at Allendale Correctional Facilities, Meaker Street, Huguenot Paarl on 11 May 2023 starting at 10am.

5. ENQUIRIES RELATED TO QUATATION DOCUMENTS MAY BE ADDRESSED TO:

DPW Project Leader:	S MAESELA	Telephone no: Fax no:		
Cell no:	076 424 3077			
E-mail:	@dpw.gov.za			

6. DEPOSIT / RETURN OF BID DOCUMENTS:

The closing time for receipt of quotation is 11:am on 16/05/2023.

Telegraphic, telephonic, telex, facsimile, electronic and / or late bids will not be accepted. Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the bid advertisement.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tenderer".

Page 3 of 4
For Internal Use

Effective date: March 2023

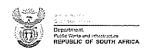
Version:3.2



All bids must be submitted on the official forms – (not to be re-typed)

QUOTATION DOCUMENTS MAY BE DROPPED AT:		QUOTATION DOCUMENT MAY BE EMAILED TO:
GROUND FLOOR QUOTATION BOX, CUSTOMS HOUSE DEPARTMENT OF PUBLIC WORKS AND INFRUSTRUCTURE	OR	CPT.Quotations@dpw.gov.za
OR		
QUOTATION DOCUMENTS MAY BE POSTED TO : insert postal code		

Version:3.2



PA 32: INVITATION TO BID PART A

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

DESCRIPTION TREE FELLING AND PRUNNING AT PAARL THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (DPW04.1 GS or DPW04.2 GS). BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS) OR POSTED TO:	BID NUMBER: 400H01	CLOSING DA	ATE:	16/05/2023		CLO:	SING TIME:	11:00	
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)	DESCRIPTION TREE FELLIN	IG AND PRUNNI	NG A	r Paar	IJ				
BOX SITUATED AT (STREET ADDRESS)	THE SUCCESSFUL BIDDER WILL B	E REQUIRED TO FILL I	N AND S	IGN A WE	RITTEN	CONTRACT	ORM (DPW0	4.1 GS or DPW04.2	GS).
			HE BID				·		
OR POSTED TO:	BOX SITUATED AT (STREET ADDRE	ESS)							
OR POSTED TO:		·							
OR POSTED TO:									
	OR POSTED TO:								
SUPPLIER INFORMATION	SUPPLIER INFORMATION				1 1				
NAME OF BIDDER	NAME OF BIDDER								
POSTAL ADDRESS	POSTAL ADDRESS								
STREET ADDRESS	STREET ADDRESS								
TELEPHONE NUMBER CODE NUMBER	TELEPHONE NUMBER	CODE				NUMBER			
CELLPHONE NUMBER	CELLPHONE NUMBER								
FACSIMILE NUMBER CODE NUMBER	FACSIMILE NUMBER	CODE				NUMBER			
E-MAIL ADDRESS	E-MAIL ADDRESS								
VAT REGISTRATION NUMBER	VAT REGISTRATION NUMBER								
TCS PIN: OR CSD No:		TCS PIN:			OR	CSD No:			
			DATE						
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to									
sign this bid; e.g. resolution of		'							
directors, etc.)									
	. ,								
TOTAL BID PRICE (¹ALL				ļ	TOTA	L BID PRICE (¹ALL		
TOTAL NUMBER OF ITEMS OFFERED APPLICABLE TAXES) R					APPLICABLE TAXES)				
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO: TECHNICAL INFORMATION MAY BE DIRECTED TO:		MAY BE DIRECTED TO	<u>: 1941:</u>				MAY BE DIR	ECTED TO:	<u> 19 19</u>
	· · · · · · · · · · · · · · · · · · ·		CONTACT PERSON				····		
			TELEPHONE NUMBER				···		
			FACSIMILE NUMBER						
FACSIMILE NUMBER E-MAIL ADDRESS E-MAIL ADDRESS			····	E-WAIL	ADDKE	:00			

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

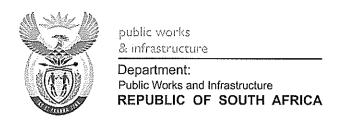
- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/DIRECTORSHIP/MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).
- 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.



PA-32: Invitation to Bid

1,5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2. 2.1	TAX COMPLIANCE REQUIREMENTS BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
IF TH	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 VE.
NB: Vote V	FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. Well:
a) b) c) d) e)	the relevant transaction would become subject to VAT by reason of the turnover threshold being exceeded and the bidder becomes liable for VAT. All delivery costs must be included in the bid price, for delivery at the prescribed destination. The price that appears on this form is the one that will be considered for acceptance as <u>a firm and final offer</u> . The grand total in the pricing schedule(s), inclusive of VAT, attached to the bid offer must correlate and be transferred to this form (PA32).

¹ All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies



PRICING SCHEDULE



The total offer on this pricing schedule must be carried over to the PA32 (Invitation to Bid) or the quote will be deemed as non-responsive and will not be evaluated further

EXAMPLE: (Quantity multiplied by the unit price to get total unit price excluding VAT)	QUANTITY	UNIT PRICE (per one item / each) EXCLUDING VAT	TOTAL UNIT PRICE FOR THE FULL QUANTITY REQUIRED EXCLUDING VAT			
BLACK PENS	6	R2.00 Each EXCLUDING VAT	R12.00 EXCLUDING VAT			
FACILITY MANAGEMENT (HORTICULTURE)						
Request for Once-Off Tree Felling and Pruning Services at State Properties						
(1) Felling of 3 large trees at Paarl SAPS	Once -Off	R	R			
(2) Felling of 4 large trees at Paarl Police Academy	Once-Off	R	R			
(3) Felling of 12 trees at Paarl East Prison	Once -off	R	R			
(4) Pruning of 12 trees Paarl East Prison (Allandale)	Once -off	R	R			
(5) Tree Felling of 1 tree at Paarl Afrikaans Museum	Once -off	R	R			
	·····					
- PA-10-1/- (MINISTRALA)						
VAT 15% (If VAT Vendor)		·	R			
TOTAL OFFER (TO BE CARRIED OVER TO THE PA32)						
TOTAL OFFER AMOUNT IN WORDS (Including VAT if applicable):						



SPECIFICATIONS FOR TREE FELLING & PRUNING SERVICES AT STATE PROPERTIES

1. DESCRIPTION OF SERVICES

AREAS:

 Allendalle Correctional Facility, Paarl SAPS Academy, Paarl SAPS and Paarl Afrikaans Taal Museum.

LOCATIONS:

- Allendale Correctional Meaker Street, Huguenot Paarl
- Paarl SAPS Academy Main Rd, Lemoenkloof Paarl
- Paarl SAPS Berg Rivier Bouleverd Paarl
- Paarl Afrikaans Taal Museum 11 Pastorie avenue Paarl

SERVICES: Tree Felling and Pruning Services and Stump treatment

Once Off Service.

2. SCOPE OF SERVICE

2.1 PAARL SAPS, PAARL EAST PRISON AND PAARL SAPS ACADEMY AND PAARL AFRIKAANS TAAL MUSEUM

- 2.1.1 Fell the trees to the ground level and treat all stumps with a suitable herbicides.
- 2.1.2 Caution to be exercised when cut the tree in close proximity to the fence line and any high voltage line.
- 2.1.3 Prune trees down by 50% such tree will be marked by the project leader.
- 2.1.4 Treat all cut surfaces on pruned trees with a suitable sealant.
- 2.1.5 All vegetation waste /dumping materials must be removed from the site immediately.

3. INSTRUCTIONS

- 3.1 Please use every precaution when executing the tree works.
- 3.2. Treat all cut surfaces with appropriate herbicide.
- 3.3. Remove all waste materials and dead plant debris immediately.

4. GENERAL CONDITIONS

- 4.1 The Contractor shall provide all materials, labour and equipment deemed necessary
 - 4.2 Staff must be overseen at all times by a supervisor with suitable Horticultural knowledge

 Staff may not enter any area which is not clearly work-related.
- 4.3 Service providers should note that service offered must be in strict conformity with the relevant specifications.
- 4.4 Any quotation submitted shall remain valid, irrevocable and open for acceptance by the Department for a period of thirty (30) days from the closing date.
- 4.5 NDPW & I horticulture reserves the right to inspect equipment, machinery and Premises of services provider who will be appointed.

5. OBSERVANCE OF LAWS AND REGULATIONS

5.1 Observance of Laws and Regulations

- 5.1.1 The service provider shall secure all permits and licenses imposed by law and ordinance, pay all charges and fees, and give all notices necessary and incidental to the due and lawful prosecution of the work regarding the obstruction of streets and driveways, maintaining signals and open passageways, and protecting the same where exposed.
- 5.1.1.1 **Hours of Work:** The service provider shall perform the work during weekdays and within operating hours 08:00 till 16:00 unless requested by a Departmental official to deviate.
- 5.1.1.2 Equipment: The service provider is responsible for providing, maintaining & transporting all necessary equipment in connection with the program of plot clearing described in this Agreement. All other tools and supplies necessary for performing the work required by this Agreement will be provided by the service provider.
- 5.1.1.3 Obstruction of Streets and Right-of-Ways: The service provider will arrange to keep sidewalks open for traffic whenever possible and will block portions of streets only when deemed necessary to protect private property. Warning signs and barricades shall be furnished and erected by the service provider when warranted. It is the service provider's responsibility to remove all surplus material and debris from streets as work progresses in order that the public will have adequate use of the affected streets.
- 5.1.1.4 The service provider shall have in its employ, or under its control, sufficient qualified and competent personnel to perform work promptly and in accordance with a schedule or work program, as approved by the Departmental official.

5.1.1.5 The service provider shall employ only such workers as are skilled in the tasks to which they are assigned. Workers shall act appropriately and professionally at all times. Offensive language, gestures or actions while in this facility are not acceptable. The Department may require the service provider not to assign any employee the Department deems incompetent, careless, insubordinate, or otherwise objectionable to work on these premises.

5.2 SAFETY STANDARDS

- 5.2.1 The service provider's employees shall follow all applicable safety standards including operating all equipment in conformance with the manufacturer's operating instructions for each, and in compliance with OHSA standards and requirements.
 - 5.2.2 Precaution shall be exercised at all times for the protection of persons, (including employees) and property. The safety provisions of applicable laws, building and construction codes shall be observed. Machinery, equipment and all hazards shall be guarded or eliminated in accordance with applicable safety provisions.
- 5.2.3 The personal protective Equipment should be used all the time during the execution of the duties.
- 5.2.4 The Special chainsaw operator's uniforms should be used during the execution of the duties

6. SITE INSPECTION

Compulsory Site Briefing details as follows:

Date and Time

11/05/**2023** at 11:00 am

Venue

Allendale Correctional Facilities, Meaker Street,

Huguenot Paarl

(Presentation for all three sites will take place at Allendale Correctional Facility at 10:00am and site inspection (walk-Though) thereafter starting at Allendale Correctional Facilities, proceed to Paarl SAPS Academy immediately, Paarl SAPS and Paarl Afrikaans Taal Museum as last site inspection.

- Paarl SAPS Academy
 Main Rd Lemoenkloof Paarl, 7646 (Only site inspection in this site)
- Paarl SAPS
 Berg Rivier Boulevard, 7646 (Only site inspection in this site)

IMPORTANT:

Site Briefing is compulsory for all three sites on 11/05/2023 at 10:00am, at Allendale Correctional Facility. Bidders are required to attend and conduct site inspection for the three sites on the same day at explained at the above.

The Department official will, at he's discretion, conduct site inspections before, during, and after each service to evaluate the quality, and completion of the work performed.

6. FAILURE TO COMPLY WITH CONDITIONS & DELAYED EXECUTION

- 6.1 The department without prejudice to its other rights shall be entitled to cancel an offer:
 - (a) If the service provider fails to deliver any or all of the services within the period(s) specified in the specifications, or within any extension thereof granted by the department;
 - (b) If the service provider fails to perform any other obligation(s) under the contract; or
 - (c) If the supplier, in the judgment of the department, has engaged in corrupt or fraudulent practices in competing for or in executing the service.

7. OTHER

Inquiries can be directed as follows:

Enquiries (Technical related queries):

- Mr. S.D. Maesela Cell: 076 424 3077
- Mr. Vuyolwethu Mtshengu Cell: 078 601 2030

Enquiries (SCM related queries):

Mr. B. Qala – Tel No: 021 402 2324



PA-11: BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest (1) in the enterprise, employed by the state?

YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

⁽¹⁾ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tenderer". Page 1 of 3 For External Use Effective date 5 July 2022 Version: 2022/03



2.2 Do you, or any person connected with the bidder, have a relationship w who is employed by the procuring institution?		ıny person
	· -	YES / NO
2.2.1	If so, furnish particulars:	
2.3	Does the bidder or any of its directors / trustees / shareholders / members or any person having a controlling interest in the enterprise have any interest other related enterprise whether or not they are bidding for this contract?	/ partners est in any YES / NO
2.3.1	If so, furnish particulars:	
	······································	**********
3 D	ECLARATION	
	I, the undersigned, (name)in submitting the accompanying bid, do hereby make the following statement certify to be true and complete in every respect:	ents that I
3.1 3.2	I have read and I understand the contents of this disclosure; I understand that the accompanying bid will be disqualified if this disclosure not to be true and complete in every respect;	e is found
3.3	The bidder has arrived at the accompanying bid independently from, ar consultation, communication, agreement or arrangement with any or However, communication between partners in a joint venture or consortiun be construed as collusive bidding.	ompetitor.
3.4	In addition, there have been no consultations, communications, agree arrangements with any competitor regarding the quality, quantity, specifices, including methods, factors or formulas used to calculate prices allocation, the intention or decision to submit or not to submit the bid, biddin intention not to win the bid and conditions or delivery particulars of the preservices to which this bid invitation relates.	ifications, s, market g with the
3.5	The terms of the accompanying bid have not been, and will not be, disclos bidder, directly or indirectly, to any competitor, prior to the date and time of t bid opening or of the awarding of the contract.	ed by the he official
3.6	There have been no consultations, communications, agreements or arrainable by the bidder with any official of the procuring institution in relative procurement process prior to and during the bidding process except to clarification on the bid submitted where so required by the institution; and to was not involved in the drafting of the specifications or terms of reference for	on to this o provide the bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder

This form has been aligned with SBD4



PA-16: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2	Preference	Points	System	to	be a	pplied
-----	------------	---------------	--------	----	------	--------

(Tick whichever is applicable).

oxtimesThe applicable preference point system for this tender is the 80/20 preference point system
\square The applicable preference point system for this tender is the 90/10 preference point system
Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

- 1.3 Points for this tender shall be awarded for:
- 1.3.1 Price: and
- 1.3.2 Specific Goals
- 1.4 The maximum points for this tender are allocated as follows:

CHOOSE APPLICABLE PREFERENCE POINT SCORING SYSTEM	⊠ 80/20 □ 90/10
PRICE	
SPECIFIC GOALS	
Total points for Price and Specific Goals	100

1.5 Breakdown Allocation of Specific Goals Points

1.5.1 For Procurement transactions with rand value greater than R2 000.00 and up to R1 Million (Inclusive of all applicable taxes), the specific goals as listed in table 1 below are applicable.

All Acquisitions

Table 1

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
1.	An EME or QSE which is at least 51% owned by black people	10	ID Copy
			Or
Availa.			SANAS Accredited BBBEE Certificate or sworn affidavit where applicable
			Or
			CSD Report
			Or
			CIPC (company registration)
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work	2	Office Municipal Rates Statement
	to be done or services to be rendered in that area		0r
interpretation of the control of the			Permission To Occupy from local chief in case of rural areas (PTO)
			Or
			Lease Agreement
3.	An EME or QSE which is at least 51% owned by women	4	ID Copy
			Or
			CSD Report
			Or
1			CIPC (company registration)

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
4.	An EME or QSE which is at least 51% owned by people with disability	2	Medical Certificate Or South African Social Security Agency (SASSA) registration Or National Council for Persons with Physical Disability in South Africa registration (NCPPDSA) Or CSD Report Or CIPC (company registration)
5.	An EME or QSE which is at least 51% owned by youth .	2	ID Copy Or CSD Report Or CIPC (company registration)

1.5.2 For procurement transactions with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals as listed in table 2 below are applicable:

All Acquisitions

Table 2

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
1.	An EME or QSE or any entity which is at least 51% owned by Historically Disadvantaged Individuals (HDI)	10	ID Copy Or

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
			SANAS Accredited BBBEE Certificate or sworn affidavit where applicable
			Or
			CSD Report
			Or
			CIPC (company registration)
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work	2	Office Municipal Rates Statement
	to be done or services to be rendered in that area		Or
	III tilat ai ea		Permission To Occupy from local chief in case of rural areas (PTO)
			Or
			Lease Agreement
3.	An EME or QSE or any entity which is at least 51% owned by women	4	ID Copy
	, and the second		Or
			CSD Report
			Or
retiko.			CIPC (company registration)
4.	An EME or QSE or any entity which is at least 51% owned by people with	2	Medical Certificate
	disability		Or
			South African Social Security Agency (SASSA) registration
			Or
			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA)
			Or
			CSD Report

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
			Or
			CIPC (company registration)
5.	An EME or QSE or any entity which is at least 51% owned by youth .	2	ID Copy
			Or
			CSD Report
			Or
			CIPC (company registration)

1.5.3 For procurement transactions with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals as listed in table 3 below are applicable

All Acquisitions

Table 3

Serial No	Specific Goals	Preference Points allocated out of 10	Documentation to be submitted by bidders to validate their claim for points
1.	An EME or QSE or any entity which is at least 51% owned by Historically Disadvantaged Individuals (HDI)	4	ID Copy Or SANAS Accredited BBBEE Certificate or sworn affidavit where applicable Or CSD Report Or CIPC (company registration)
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area	2	Office Municipal Rates Statement Or

Serial No	Specific Goals	Preference Points allocated out of 10	Documentation to be submitted by bidders to validate their claim for points
			Permission To Occupy from local chief in case of rural areas (PTO)
			Or
			Lease Agreement
3.	An EME or QSE or any entity which is at least 51% owned by women	2	ID Copy
			Or
			CSD Report
			Or
			CIPC (company registration)
4.	An EME or QSE or any entity which is at least 51% owned by people with	2	Medical Certificate
	disability		Or
			South African Social Security Agency (SASSA) registration
			0r
			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA)
	OR		
	An EME or QSE or any entity which is		ID Copy
	at least 51% owned by youth .		Or
			CSD Report
			Or
			CIPC (company registration)

- 1.6 Failure on the part of the tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals, if the service provider/ tenderer did not submit proof or documentation required to claim for specific goals will be interpreted to mean that preference points for specific goals are not claimed.
- 1.7 The organ of state reserves the right to require of a service provider/tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$
 or $Ps = 90\left(1 - \frac{Pt - Pmin}{Pmin}\right)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80\left(1 + \frac{Pt - Pmax}{Pmax}\right)$$
 or $Ps = 90\left(1 + \frac{Pt - Pmax}{Pmax}\right)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1,2 and 3 above as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

	ne specific goals allocated bints in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1.	An EME or QSE or any entity which is at least 51% owned by Historically Disadvantaged Individuals (HDI)	10	
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be one or services to be rendered in that area	2	
3.	An EME or QSE or any entity which is at least 51% owned by women	4	
4,	An EME or QSE or any entity which is at least 51% owned by people with disability	2	
5.	An EME or QSE or any entity which is at least 51% owned by youth.*	2	
ar go go	nly one specific goal is oplicable between specific oal number 4 and specific oal number 5 under 90/10 reference Point System)		

Note: *in respect of the 90/10 point system a selection of either disability or youth may be made with an allocation of 2 points for either of them.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name of company/firm
4.4.	Company registration number:

4.5. TYPE OF COMPANY/ FIRM.

Partnership/Joint Venture / Consortium
One-person business/sole propriety
Close corporation
Public Company
Personal Liability Company
(Pty) Limited
Non-Profit Company
State Owned Company
[TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	



PA-40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Tender no:

ame of Tenderer						EME' QSE' [\Box EME $^{\scriptscriptstyle 1}$ \Box QSE $^{\scriptscriptstyle 2}$ \Box Non EME/QSE (tick applicable box)	icable box)
1. LIST ALL PROP	LIST ALL PROPRIETORS, MEMBERS OR SHAREHOI		ERS BY NAME, IL	DERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.	, CITIZENSHIP A	ND DESIGNATE	O GROUPS.	
Name and Surname #	Identity/ Passport number and Citizenship##	Percentage owned	Black	Indicate if youth	Indicate if woman	Indicate if person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).	Indicate if military veteran
•		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		□ Yes □ No
-		%	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		□ Yes □ No
š		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
5.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□UD□T□U	☐ Yes ☐ No
3.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□UD□T□U	□ Yes □ No
		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
3.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
10.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□up□T□U	☐ Yes ☐ No
7.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
12.	***************************************	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No

Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number

¹ EME: Exempted Micro Enterprise ² QSE: Qualifying Small Business Enterprise



Public Works and Infrastructure REPUBLIC OF SOUTH AFRICA

PA- 40; DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

State date of South African citizenship obtained (not applicable to persons born in South Africa)

Tender no:

DECLARATION

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:

The information and particulars contained in this Affidavit are true and correct in all respects; \sim

The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential Procurement Regulations, 2017, National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood and that the above form was completed according to the definitions and information contained in said documents;

The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer

The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein;

Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter;

Signed by the Tenderer

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	Date
	Signature
in the same of the	Name of representative