

PA-03 (GS): NOTICE AND INVITATION FOR QUOTATION

Г		P	ROVISION OF THE BELC	OW GOODS AND SERVICES	3					
	Quotatio descripti		AT THE PARLIAMENT MONTH BASIS FOR 12	ANING OF WHEELIE BINS A ARY PRECINT TO BE RE MONTHS	ND BIN STORAGE AREA NDERED ON MONTH T					
	Quote no):	200H001	15/09/2023						
	Closing t	ime:	11:00AM	Validity period:	30 days					
1. 1.	1. Indicate	eria stated here	esponsiveness criteria a	pplicable for this tender. I tender offer being disqual	Failure to comply with ified from further					
		Only those ter	nderers who satisfy the el	igibility criteria stated in the	Tender Data may submit					
2	Tender offer must be properly received on the tender closing date and time specified on the									
3	— All parts of tender documents submitted must be fully assented in its last to									
4	· 🛛	Use of correction fluid is prohibited.								
5		Submission of PA-32: Invitation to Bid								
6		Submission of insert motiva	record of attending compation why the tender clari	ulsory briefing session. <i>fication meeting is declare</i>	d compulsory					
7		Registration or	n National Treasury's Cen	tral Supplier Database.						
8		to the PA32, f Pricing Sche	ailure to do so will resul dule must be duly comp	Grand total on Pricing sch ts to the bid being disqual bleted.	ified					
9		Resolution to to sign the bi (where applic	d document to someone	tures is mandatory in the e e other than a director or i	vent where a delegation nember or shareholder					
10										
11										
12			- 100c							
1.	Submit The E	the below doci mployer reserve	uments where applicable es the right to request furth	er information regarding the	undermentioned criteria					
	Failing	g to submit furthe specifically indic	er clarification and/or docur ated, will disqualify the ter	mentation within seven (7) ca nder offer from further consid	lendar days from request eration.					
1		Any correction PA 15.1 or PA Consortia or J	4 15.2 resolution of boar	on authorised to sign the tend d/s of directors / or PA15.	der documentation as per 3 Special Resolution of					

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 1 of 4
For Internal Use

Effective date: July 2023 Effective date: July 2023



2		Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3		Submission of (PA-11): Bidder's disclosure.
4	\boxtimes	Submission of (PA 40): Declaration of Designated Groups for Preferential Procurement.
5	\boxtimes	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD) or insert the Supplier Registration Number on the form of offer
6	\boxtimes	Upon request, submission of a fully completed security clearance application form with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.
7		
8		
9		
10		

1.3. Indicate administrative requirements applicable for specific goals, Tenderers will not be required to submit the below document if not provided in the original tender proposals, Failure to comply with the criteria stated hereunder shall result in the tenderer not allocated points for specific goals.

1	\boxtimes	Submission of (PA-16): Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022
2		A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Certificate issued by a SANAS accredited service provider

- 2. 80/20 POINTS SCORING SYSTEM WILL BE APPLICABLE FOR THIS BID
- 3. METHOD TO BE USED TO CALCULATE POINTS FOR SPECIFIC GOALS
- 3.1. For procurement transaction with rand value greater than R2 000, 00 and up to R1 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.

Table 1

Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be	2	Official Municipal Rates Statement which is in the name of the bidder. Or
	rendered in that area (Mandatory)		Any account or statement which is in the name of the bidder. Or



			Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Or Lease Agreement which is in the name of the bidder.
3.	An EME or QSE which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE which is at least 51% owned by black people with disability (Mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and Medical Certificate indicating that the disability is permanent. Or South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.
			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA).
5.	An EME or QSE which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

4. COLLECTION OF QUOTATION DOCUMENTS:

All quotations must be completed on the official forms provided with this invitation and completed in ink, preferably black. Completed forms must be delivered to the Department of Public Works and Infrastructure at the following address or email below.

This quotation is subject to the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract. Attached Terms and Conditions should be signed and submitted with the official documents.

The taxes of the successful service provider must be in order, or satisfactory arrangements must be made with the Receiver of Revenue to meet the bidder's tax obligations.

Quotation document insert physical add			g working hours on <i>insert date</i> at the following address
	eting with on	representatives starting at	s of the Department of Public Works and Infrastructure wil

5. ENQUIRIES

5.1. Technical enquiries may be addressed to:

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 3 of 4

For Internal Use

Effective date: July 2023



DPWI Project Manager	M Swartz	Telephone no:	021 402 2249
Cellular phone no		Fax no:	
E-mail	Malcom.Swarts@dpw.gov.za		***************************************
5.2. SCM enquiries may b	e addressed to:		
SCM Official	Erica Ventura	Telephone no:	021 402 2078
Cellular phone no		Fax no:	
E-mail	Erica.Ventura@dpw.gov.za>		

6. DEPOSIT / RETURN OF BID DOCUMENTS:

The closing time for receipt of quotation is 11:00am on 15/09/2023.

Telegraphic, telephonic, telex, facsimile, electronic and / or late bids will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the bid advertisement.

All bids must be submitted on the official forms – (not to be re-typed)

QUOTATION DOCUMENTS MAY BE DROPPED AT: GROUND FLOOR QUOTATION BOX, CUSTOMS HOUSE DEPARTMENT OF PUBLIC WORKS AND INFRUSTRUCTURE OR	OR	QUOTATION DOCUMENT MAY BE EMAILED TO: CPT.Quotations@dpw.gov.za
QUOTATION DOCUMENTS MAY BE POSTED TO : insert postal code		

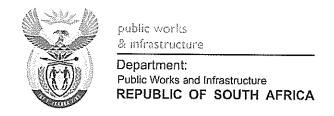


TABLE OF CONTENTS

- 1. PA-03 (GS): Notice and Invitation For Quotation
- 2. PA 32: Invitation to Bid
- 3. Specification (where applicable)
- 4. Pricing Schedule
- 5. Revised PA11
- 6. PA40
- 7. PA16
- 8. PA36 (local content) where applicable
- 9. Other documents (if applicable):

•	٠.	٠.	٠.		٠.		•		 •		•	 ٠.	-		٠.	٠.	•	 		٠.		-							٠.	-		 		٠.	•		 •	
•	••	• •		•	٠.		•	•		 •	•	 ٠.			٠.		-			٠.	•			•	-	٠,					•							
•	٠.		٠.		٠.					 •		 		•				 •		٠.			٠.					-				 				٠.		
•																			_								_			_								

SPECIAL CONDITIONS / MANDATORY BID CONDITIONS

- 1. The forms in the Table of Contents and on the PA-03(GS): Notice and Invitation for Quotation should be properly completed and signed and returned on or before the due date and time.
- 2. NB: PA11: Bidder's Disclosure should be properly/duly completed, dated and signed. Bidders or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise must disclose any interest in any other related enterprise whether or not they are bidding for this contract.
- The total offer on the pricing schedule must be carried over to the PA32 (Invitation to Bid) or the quote will be deemed as non-responsive and will not be evaluated further.
- No late, incomplete or quotations with correctional fluid will be accepted.
- 5. Deposit your Quotation into the Quotation box on the Ground floor, customs House Lower Heregracht, Cape Town.
- 6. Alternatively quotations may be emailed to CPT.Quotations@dpw.gov.za
- 7. Quotations are valid after the closing date for 30 days for thresholds up to R500 000 and 84 days for thresholds up to R1 million.
- 8. The bidder must make provision for exchanges and or changes in sizes where applicable at no additional cost to the Department.

- Failure to comply with product specifications and inability to meet delivery times will render the purchase order to be cancel. If the bidder is a VAT vendor /registered the bidder is required to explicitly state the VAT amount.
- 10. Bidders must include VAT at 15% in their bid offers if VAT Vendor.
- 11. Resolution to sign/resolution of signatures is mandatory in the event where a delegation to sign the bid document to someone other than a director or member or shareholder (where applicable).
- 12. In the event that one or more bidders are equal in all respects the award will be decided by drawing of lots.
- 13. Bidders must ensure that PA 32 is duly completed, failure to complete in full will result to elimination.
- 14. Bidders must submit any required documentation for purposes of security clearance.
- 15. The contractor shall ensure that all personnel engaged shall be cleared by the South African Police Services before they commence any duties on site.
- 16. Prices to include chemicals to be used as well as transport of non-portable water.

OTHER BID CONDITIONS

- 1. The Department reserves the right to negotiate the offer where it is found not to be market related.
- 2. All goods supplied must be approved by the South African Bureau of Standards (SABS) if applicable.
- 3. The Department reserves the right to request any additional information and / or samples of items quoted before mass production is undertaken at no cost to the Department if applicable.
- 4. Bidders should have an office/branch in the Western Cape
- 5. Bidders must be registered on the CSD and tax matters should remain compliant throughout the procurement process.
- 6. Due to a high volume of quotations received it is advisable to hand deliver your quotation to ensure receipt thereof.
- 7. Technical enquiries must be directed to the Project Leader as indicated on the PA-03 (GS) and PA-32.
- 8. The Department will contract with the successful bidder with an official order.
- 9. No work may commence without an official Departmental order.



PA 32: INVITATION TO BID PART A

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)											
BID NUMBER: 200H001	CLOSING DATE:	15/09/2023	CLOSING	TIME: 11:00AM							
HIGH PRESSUR	ECLEANING OF V	WHEELIE BIN	IS AND BIN ST	ORAGE AREAS AT THE							
PARLIAMENTA	RY PRECINT TO I	BE RENDERE	D ON MONTH	TO MONTH BASIS FOR							
DESCRIPTION 12 MONTHS											
THE SUCCESSFUL BIDDER WILL BE RE	QUIRED TO FILL IN ANI	SIGN A WRITTEI	N CONTRACT FORM	(DPW04.1 GS or DPW04.2 GS).							
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)											
GROUND FLOOR: PUBLIC CUSTOMES HOUSE PUBLIC WORKS											
CPT.Quotations@dpw.gov.za D	O NOT RETURN I	O THE SENT	DER PLEASE								
OR POSTED TO:	Control of the Contro										

SUPPLIER INFORMATION											
NAME OF BIDDER											
POSTAL ADDRESS											
STREET ADDRESS											
TELEPHONE NUMBER	CODE		NUMBER	****							
CELLPHONE NUMBER			-								
FACSIMILE NUMBER	CODE		NUMBER								
E-MAIL ADDRESS											
VAT REGISTRATION NUMBER											
	TCS PIN:	OR	CSD No:								
SIGNATURE OF BIDDER CAPACITY UNDER WHICH THIS BID IS	***************************************	DATE									
SIGNED (Attach proof of authority to											
sign this bid; e.g. resolution of											
directors, etc.)											
	<u> </u>		I DID DDIGT ()								
TOTAL NUMBER OF ITEMS OFFERED			L BID PRICE (¹ALL !CABLE TAXES)	R							
BIDDING PROCEDURE ENQUIRIES MAY	BE DIRECTED TO:		FORMATION MAY								
DEPARTMENT/ PUBLIC ENTITY	****	CONTACT PER									

CONTACT PERSON **TELEPHONE NUMBER** TELEPHONE NUMBER **FACSIMILE NUMBER FACSIMILE NUMBER** E-MAIL ADDRESS E-MAIL ADDRESS

PART B TERMS AND CONDITIONS FOR BIDDING

- BID SUBMISSION:
- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).

Version: 2023/01

PA-32: Invitation to Bid

1.4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.
	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2	TAX COMPLIANCE REQUIREMENTS
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA?	YES NO
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	YES NO
IF T	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) ANI VE.	YES NO A TAX COMPLIANCE STATUS / D IF NOT REGISTER AS PER 2.3

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. Note Well:

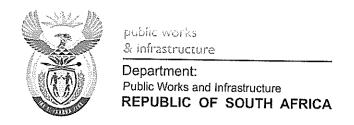
- In respect of non VAT vendors the bidders may not increase the bid price under Section 67(1) of the Value Added Tax Act of 1991 where the relevant transaction would become subject to VAT by reason of the turnover threshold being exceeded and the bidder becomes liable
- All delivery costs must be included in the bid price, for delivery at the prescribed destination.
- The price that appears on this form is the one that will be considered for acceptance as <u>a firm and final offer</u>.

 The grand total in the pricing schedule(s), inclusive of VAT, attached to the bid offer must correlate and be transferred to this form (PA32). Where there are inconsistencies between the grand total price offer in the pricing schedule(s) and the PA32 price offer, the price offer on the PA32 shall prevail and deemed to be firm and final. No further correspondence shall be entered into in this regard.

Version: xxxxxxx

Effective date: xxxxxx

¹ All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies



PRICING SCHEDULE

The total offer on this pricing schedule must be carried over to the PA32 (Invitation to Bid) or the quote will be deemed as non-responsive and will not be evaluated further

DESCRIPTION (SUPPLY & DELIVERY)	QUANTITY	UNIT PRICE	TOTAL UNIT PRICE
CLEANING OF 95 WHEELIE BINS AND STORAGE FOR 12 MONTHS ON A MONTH TO MONTH BASIS		(per one item / each) EXCLUDING VAT	FOR THE FULL QUANTITY REQUIRED EXCLUDING VAT
EXAMPLE : (Quantity multiplied by the unit price to get total unit price excluding VAT)	7/19.		
HIGH PRESSURE CLEANING OF WHEELIE BINS AND BIN STORAGE AREAS AT THE PARLIAMENTARY PRECINCT FOR A PERIOD OF 12 MONTHS ON A MONTH TO MONTH BASES WITH NON-PORTABLE WATER.	6	R2.00 Each EXCLUDING VAT	R12.00 EXCLUDING VAT
National Assembly 50m square meter(ONCE A WEEK)	12 MONTHS	R	R
Old Assembly 40m square meter(ONCE A WEEK)	12 MONTHS	R	R
90 Plein Street 90 square meter(ONCE A WEEK)	12 MONTHS	R	R
Goodhope Chambers 40m meter (ONCE A WEEK)	12 MONTHS	R	R
Tuynhuys 15 square meter(ONCE A WEEK)	12 MONTHS	R	R
VAT 15% (If VAT Vendor)	<u> </u>	<u> </u>	R
TOTAL OFFER (TO BE CARRIED OVER TO THE PA32)			R

NB: FAILURE TO TRANSFER TOTAL OFFER FROM PRICING SCHEDULE TO PA 32 WILL RESULT TO ELIMIBNATION

CONTRACT: CLEANING SERVICES: HIGH PRESSURE CLEANING OF WHEELIE BINS: PRESTIGE SITES



NATIONAL DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

TERMS OF REFERENCE

CLEANING SERVICES: HIGH PRESSURE CLEANING OF WHEELIE BINS AND BIN STORAGE AREAS: PARLIAMENTARY PRECINCT

1. INTRODUCTION

The National Dept. of Public Works and Infrastructure (NDPWI) invites quotations for the high pressure cleaning of wheelie bins and bin storage areas.

2. DELIVERY PERIOD

The contract period will be for a period of 12 months on a month to month basis on receipt of official order. The successful bidder shall comply with the time frames in terms of delivery and collection.

3. SECURITY CLEARANCE

- 3.1 Bidders shall subject themselves to security clearance.
- 3.2 Bidders must submit any required documentation for purposes of security clearance within seven (7) days of request by the Department.
- 3.3 The Contractor shall ensure that all personnel engaged shall be cleared by the South African Police Services before they commence any duties on site, and shall provide proof of such clearance to the Department upon request.

4. AREAS WHERE SERVICES ARE TO BE RENDERED

QUANTITY/SIZE	WEEKLY/MONTHLY
95 Wheelie bins	Once a Week For 12 Months
50m2	Once a Week
40m2	Once a Week
90m2	Once a Week
***	Once s Week
15m2	Once a Week
	95 Wheelie bins 50m2 40m2 90m2 40m2

- Should any of the sites serviced by the contractor be vacated or should the service for any reason become wholly unnecessary, the contractor agrees to claim no payment in respect of such a site, and the service in respect of such a site will considered as cancelled.
- High pressure cleaning of the wheelie bins and the storage areas where bins are kept as well as passages, staircases, etc. leading to the bins. This is in order to mitigate rodent infestation and other health related incidents that might occur.
- Prices to include chemicals to be used as well as transport of non-portable water

5. QUALITY OF WORK

All services rendered must comply with Environmental Waste Management Act and Local municipal bylaws.

CONTRACT: CLEANING SERVICES: HIGH PRESSURE CLEANING OF WHEELIE BINS: PRESTIGE SITES

6. **GENERAL**

Inquiries may be directed to the following officials:

Specification Enquiries :

Mr M Swartz / Mrs W Botes

Tel: (021) 402-2249 / 072 714 0098 / 402-2240

malcolm.swartz@dpw.gov.za wanda.botes@dpw.gov.za



PA-11: BIDDER'S DISCLOSURE

PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest (1) in the enterprise, employed by the state?

YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

⁽¹⁾ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



2.2	who is employed by the procuring institution?
	YES / NO
2.2.1	If so, furnish particulars:
2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES / NO
2.3.1	If so, furnish particulars:
3 D	ECLARATION
	I, the undersigned, (name)in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure:
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

Page 2 of 3
For External Use

Effective date 5 July 2022

Version: 2022/03

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	 Name of bidder



PA-16: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 Preference Points System to be applied

(tick whichever is applicable).

- ☑ The applicable preference point system for this tender is the 80/20 preference point system.
 ☑ The applicable preference point system for this tender is the 90/10 preference point system.
 ☑ Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender shall be awarded for:
- 1.3.1 Price; and
- 1.3.2 Specific Goals
- 1.4 The maximum points for this tender are allocated as follows:

7.74	80/20
PRICE	
SPECIFIC GOALS	
Total points for Price and Specific Goals	100

1.5 Breakdown Allocation of Specific Goals Points

1.5.1. For procurement transaction with rand value greater than R2 000, 00 and up to R1 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.

Table 1

Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	Official Municipal Rates Statement which is in the name of the bidder. Or
			Any account or statement which is in the name of the bidder. Or
			 Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder.
			Or
***************************************			 Lease Agreement which is in the name of the bidder.
3.	An EME or QSE which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE which is at least 51% owned by black people with disability (Mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

	1.		and
			Medical Certificate indicating that the disability is permanent.
			Or
			 South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.
			Or
			 National Council for Persons with Physical Disability in South Africa registration (NCPPDSA).
5.	An EME or QSE which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredite BBBEE Certificate or Sworn Affidavit where applicable.

1.5.2. For procurement transaction with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 2 below are applicable.

Table 2

Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	10	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	Official Municipal Rates Statement which is in the name of the bidder. Or

Annual de Artenant				Or	Any account or statement which is in the name of the bidder.
					Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder.
***************************************				Or	
				•	Lease Agreement which is in the name of the bidder.
	3.	An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)	4	•	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
	4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	•	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
				and	d
	V-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1			•	Medical Certificate indicating that the disability is permanent.
		·		Or	
				•	South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.
				Or	
				Ph	tional Council for Persons with ysical Disability in South Africa jistration (NCPPDSA).

***************************************	5.	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
	<u> </u>			

1.5.3. For procurement transaction with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 3 below are applicable.

NB. The use of one of goal numbers' 4 or 5 is mandatory. The BSC must select either one of the two, but not both.

Table 3

Serial No	Specific Goals	Preference Points Allocated out of 10	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to	2	Official Municipal Rates Statement which is in the name of the bidder.
	be done or services to be rendered in that area (Mandatory)		Or
1 Table 1 Tabl			 Any account or statement which is in the name of the bidder.
			Or
The state of the s			Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder.
side.			Or
			Lease Agreement which is in the name of the bidder.

3.	An EME or QSE or any entity which is at least 51% owned by black women (mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
m a complete to the complete t			and
			Medical Certificate indicating that the disability is permanent.
			Or
			South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.
			Or
			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA).
OR			
5. 🗆	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable

- 1.6 Failure on the part of the tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals, if the service provider/ tenderer did not submit proof or documentation required to claim for specific goals will be interpreted to mean that preference points for specific goals are not claimed.
- 1.7 The organ of state reserves the right to require of a service provider/tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

(a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations,

competitive tendering process or any other method envisaged in legislation;

- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or
$$90/10$$
 $Ps = 80\left(1-\frac{Pt-P\,min}{P\,min}\right)$ or $Ps = 90\left(1-\frac{Pt-P\,min}{P\,min}\right)$

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 + rac{Pt - P\,max}{P\,max}
ight)$$
 or $Ps = 90\left(1 + rac{Pt - P\,max}{P\,max}
ight)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1,2 and 3 above as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 4: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black people	10	

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area	2	
3. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black women	4	
4. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black people with disability	2	
5. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black youth.*	2	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name of company/firm
4.4.	Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium One-person business/sole propriety Close corporation Public Company Personal Liability Company (Pty) Limited Non-Profit Company State Owned Company [TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct;
 - The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any
 of the conditions of contract have not been fulfilled, the organ of state may, in
 addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation:
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	



PA-40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

0
<u>.</u>
Φ
0
⊑
e
F

Name of Tenderer	Name of Tenderer					EME¹ 🗌 QSE² [\Box EME $^{!}$ \Box QSE 2 \Box Non EME/QSE (tick applicable box)	icable box)
1. LIST ALL PROP	LIST ALL PROPRIETORS, MEMBERS OR SHAREHOI		ERS BY NAME, II	DERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.	R, CITIZENSHIP	AND DESIGNATE	D GROUPS.	
Name and Surname #	Identity/ Passport number and Citizenship##	Percentage owned	Black	Indicate if youth	Indicate if woman	Indicate if person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).	Indicate if military veteran
•		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□ R □ UD □ T □ U	☐ Yes ☐ No
2.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
છ.	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
4,		%	☐ Yes ☐ No	□ Yes □ No	□ Yes □ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
5.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
6.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		□ Yes □ No
7.	rouldy.	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
8.	1.00	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
· 6		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
10.	de la constanta de la constant	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□vp□r□u	☐ Yes ☐ No
11.	***************************************	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□UD□T□U	☐ Yes ☐ No
12.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No

Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number State date of South African citizenship obtained (not applicable to persons born in South Africa) ##

¹ EME: Exempted Micro Enterprise ² QSE: Qualifying Small Business Enterprise



PA- 40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Tender no:

2. DECLARATION:

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:

- The information and particulars contained in this Affidavit are true and correct in all respects;
- Procurement Regulations, 2017, National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential and that the above form was completed according to the definitions and information contained in said documents;
- The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer nerein: ന
- The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein;
 - Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter; S

Signed by the Tenderer

Date
Signature
Name of representative