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### SPECIAL CONDITIONS / MANDATORY BID CONDITIONS

- The forms in the Table of Contents and on the PA-03(GS): Notice and Invitation
  for Quotation should be properly completed and signed and returned on or before
  the due date and time.
- 2. **NB**: PA11: Bidder's Disclosure should be properly/duly completed, dated and signed. Bidders or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise must disclose any interest in any other related enterprise whether or not they are bidding for this contract.
- The total offer on the pricing schedule must be carried over to the PA32 (Invitation to Bid) or the quote will be deemed as non-responsive and will not be evaluated further.
- 4. In the event an offer in words differs from the offer in figures on the PA32, the offer in words supersedes the offer in figures on condition that the offer in words is valid amount. Invalid amount will be deemed as non-response.
- 5. No late, incomplete or quotations with correctional fluid will be accepted.
- 6. Delivery address is the Tender box on the Ground Floor, Customs House, Lower Heerengracht, and Cape Town.
- 7. Alternatively quotations may be emailed to CPT.Quotations@dpw.gov.za

- 8. Quotations are valid after the closing date for 30 days for thresholds up to R500 000 and 84 days for thresholds up to R1 million.
- 9. The bidder must make provision for exchanges and or changes in sizes where applicable at no additional cost to the Department.
- 10. Failure to comply with product specifications and inability to meet delivery times will render the purchase order to be cancel. If the bidder is a VAT vendor /registered the bidder is required to explicitly state the VAT amount.
- 11. Bidder must include VAT at 15% in their bid offers if VAT Venders.
- 12. Resolution to sign/resolution of signatures is mandatory in the event where a delegation to sign the bid document to someone other than a director or member or shareholder (where applicable).
- 13. In the event that one or more bidders are equal in all respects the award will be decided by drawing of lots.
- 14. Bidders must ensure that PA 32 is duly completed, offer is clearly stated in figures and in words, and failure to complete in full will result to elimination.

### OTHER BID CONDITIONS

- 1. The Department reserves the right to negotiate the offer where it is found not to be market related.
- 2. All goods supplied must be approved by the South African Bureau of Standards (SABS) if applicable.
- 3. The Department reserves the right to request any additional information and / or samples of items quoted before mass production is undertaken at no cost to the Department if applicable.
- 4. Bidders should have an office/branch in the Western Cape
- 5. Bidders must be registered on the CSD and tax matters should remain compliant throughout the procurement process.
- 6. Due to a high volume of quotations received it is advisable to hand deliver your quotation to ensure receipt thereof.
- 7. Technical enquiries must be directed to the Project Leader as indicated on the PA-03 (GS) and PA-32.
- 8. The Department will contract with the successful bidder with an official order.
- 9. No work may commence without an official Departmental order.



### PA-03 (GS): NOTICE AND INVITATION FOR QUOTATION

### THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INVITES BIDDERS FOR THE PROVISION OF THE BELOW GOODS AND SERVICES

Quotation description:	TO MAKE AND INSTALL CURTAINS IN THE DINING ROOM								
Quote no:	200D23009	Closing date:	22/05/2023						
Closing time:	11:AM	Validity period:	30 days						

### 1. RESPONSIVENESS CRITERIA

1.1. Indicate substantive responsiveness criteria applicable for this quotation. Failure to comply with the criteria stated hereunder <u>shall</u> result in the quotation offer being disqualified from further consideration:

1	$\boxtimes$	Only those quotations who satisfy the eligibility criteria stated in the quotation document may submit the quotation.
2	$\boxtimes$	Quotation offer must be properly received on quotation closing date and time specified on the invitation, fully completed and signed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink.
3	$\boxtimes$	Use of correction fluid is prohibited.
4	$\boxtimes$	Submission of PA-32: Invitation to Bid
5		Submission of record of attending compulsory briefing session.  insert motivation why the tender clarification meeting is declared compulsory
6		Registration on Central Supplier Database (CSD)
8		All parts of tender documents submitted must be fully completed in ink and signed where required
9	$\boxtimes$	Submission of duly completed PA-32.Grand total on Pricing schedule to be carried over to the PA32, failure to do so will results to the bid being disqualified  Pricing Schedule must be duly completed.
10	$\boxtimes$	In the event the amount in words differ to the amount in figures, the amount in words takes precedence
11		

1.2. Indicate administrative requirements applicable for this quotation. Suppliers may be required to submit the below documents where applicable.

The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within three (3) calendar days from request or as specifically indicated, will disqualify the tender offer from further consideration.

1	$\boxtimes$	Submission of (PA-11): Bidder's disclosure.
2		Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3	$\boxtimes$	Submission of (PA-16): Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022
3	$\boxtimes$	Submission of (PA 40): Declaration of Designated Groups for Preferential Procurement.
4		Submission of (PA-10): General Condition of Contract.
6	$\boxtimes$	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD).

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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7	
	Submission of (PA 16): Preference Point Claim Form in terms of the Preferential Procument Regulations 2022or EME or QSE which is at least 51% owned by black people and or women and or youth to validate their claim for points:  The bidder must submit ID Copy or SANAS accredited BBBEE certificate or Sworn Affidavit or CSD or CIPC
8	For EME or QSE which is at least 51% owned by people with disabilites to validate their claim for points: The bidder must submit ID Copy or medical certificate or SASSA registration or National Council for persons with physical disability in South Africa registration (NCPPDSA)
	For EME or QSE located in a specific Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area to validate their claim for points:
	The bidder must submit ID Copy or office Municipal rates statement or permission to occupy from local chief in case of rural areas (PTO) or lease agreement.

### 2. Points scoring system applicable for this bid:

80/20 points scoring system	

### Indicate the Price weighting applicable to this bid:

	Weighting percentage (must add up to 100)
Price:	80
Preference points scoring system	20
Total:	100

### 3. Method to be used to calculate points for specific goals

$\boxtimes$		Specific Goals  An EME or QSE which is at least 51% owned by black people (Mandatory)		Documentation to be submitted by
70000	2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	Office Municipal Rates Statement. or Permission to occupy from local chief in case of rural areas (PTO). or Lease Agreement
	3.	An EME or QSE which is at least 51% owned by women	4	ID Copy or

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". For Internal Use Page 2 of 4

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			CSD Report or CIPC (Company Registrations)
4.	An EME or QSE which is at least 51% owned by people with disability (Mandatory)	2	Medical Certificate or South African Social Security Agency (SASSA) Registration or National Council for Persons with Physical Disability in South Africa registration (NCPPDSA) or CIPC (Company Registration) or CSD Report
5.	An EME or QSE which is at least 51% owned by youth (Mandatory)	2	ID Copy or CSD Report Or CIPC

### 4. COLLECTION OF QUOTATION DOCUMENTS:

All quotations must be completed on the official forms provided with this invitation and completed in ink, preferably black. Completed forms must be delivered to the Department of Public Works and Infrastructure at the following address or email below.

This quotation is subject to the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract. Attached Terms and Conditions should be signed and submitted with the official documents.

The taxes of the successful service provider must be in order, or satisfactory arrangements must be made with the Receiver of Revenue to meet the bidder's tax obligations.

3
Quotation documents may be collected during working hours on <i>insert date</i> at the following address <i>insert physical address insert postal code.</i>
A <b>select</b> pre-bid meeting with representatives of the Department of Public Works and Infrastructure will take place at <b>insert address</b> on <b>dd/mm/yyyy</b> starting at <b>insert time</b> .

### 5. ENQUIRIES RELATED TO QUATATION DOCUMENTS MAY BE ADDRESSED TO:

DPW Project Leader:	SOMIKAZI PITA	Telephone no:	021 402 2205				
Cell no:	082 829 5864	Fax no:					
E-mail:	somikazi.pita@dpw.gov.za						

### 6. DEPOSIT / RETURN OF BID DOCUMENTS:

The closing time for receipt of quotation is 11:am on 22/05/2023.

Telegraphic, telephonic, telex, facsimile, electronic and / or late bids will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the bid advertisement.

All bids must be submitted on the official forms – (not to be re-typed)

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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QUOTATION DOCUMENTS MAY BE DROPPED AT:		QUOTATION DOCUMENT MAY BE EMAILED TO:
GROUND FLOOR QUOTATION BOX, CUSTOMS HOUSE DEPARTMENT OF PUBLIC WORKS AND INFRUSTRUCTURE OR	OR	CPT.Quotations@dpw.gov.za
QUOTATION DOCUMENTS MAY BE POSTED TO: insert postal code		

Version:3.2



### PA 32: INVITATION TO BID PART A

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)							
BID NUMBER: 200D23009	CLOSING DATE	E: 22/05	2023	CLOSING	G TIME:	11H00	
DESCRIPTION TO MAKE AND INSTALL CURTAINS							
	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (DPW04.1 GS or DPW04.2 GS).						
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID							
BOX SITUATED AT (STREET ADDRESS) GROUND FLOOR: PUBLIC CUSTOMES HOUSE PUBLIC WORKS							
CPT.Quotations@dpw.gov.za DO NOT RETURN TO THE SENDER PLEASE							
OR POSTED TO:			rangi (m. narihi trenda med				***************************************
ACTION CONTRACTOR STATES							
SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER							
FACSIMILE NUMBER	CODE			NUMBER			
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
	TCS PIN:		OR	CSD No:			
SIGNATURE OF BIDDER			DATE				
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to	CAPACITY UNDER WHICH THIS BID IS						
sign this bid; e.g. resolution of							
directors, etc.)							
TOTAL MUMPED OF ITCHS SECTION				L BID PRICE (1AL			
TOTAL NUMBER OF ITEMS OFFERED APPLICABLE TAXES) R BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO: TECHNICAL INFORMATION MAY BE DIRECTED TO:							
DEPARTMENT/ PUBLIC ENTITY	DIRECTED TO:				ו סב טוגבט	IED IO:	
CONTACT PERSON	CONTACT PERSON TELEPHONE NUMBER						
TELEPHONE NUMBER	FACSIMILE NUMBER						

### PART B TERMS AND CONDITIONS FOR BIDDING

E-MAIL ADDRESS

### 1. BID SUBMISSION:

**FACSIMILE NUMBER** 

E-MAIL ADDRESS

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).
- 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.

### PA-32: Invitation to Bid

1.5	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEW CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLAT CONTRACT.	ORK ACT 2000 AND THE GENERAL ION OR SPECIAL CONDITIONS OF
2.	TAX COMPLIANCE REQUIREMENTS	
2.1		
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICA ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX	TION NUMBER (PIN) ISSUED BY SARS TO STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MAPROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THI	ADE VIA E-FILING. IN ORDER TO USE THIS ROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.	
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE SEPARATE PROOF OF TCS / PIN / CSD NUMBER.	INVOLVED, EACH PARTY MUST SUBMIT A
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENNUMBER MUST BE PROVIDED.	NTRAL SUPPLIER DATABASE (CSD), A CSD
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	T VEG THO
3.2.	. ,	☐ YES ☐ NO
	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	YES NO
		☐ YES ☐ NO
!F T	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE DVE.	YES NO TO OBTAIN A TAX COMPLIANCE STATUS / E (SARS) AND IF NOT REGISTER AS PER 2.3
NB: No <u>te</u>	FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE Well:	
b	the state of the s	Id being exceeded and the bidder becomes liable destination.  a firm and final offer.  t correlate and be transferred to this form (PA32).

<sup>1</sup> All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies





### PRICING SCHEDULE

The total offer on this pricing schedule must be carried over to the PA32 (Invitation to Bid) or the quote will be deemed as non-responsive and will not be evaluated further

DESCRIPTION: TO MAKE AND INSTALL CURTAINS	QUANTITY	UNIT PRICE (per one item / each) EXCLUDING VAT	TOTAL UNIT PRICE FOR THE FULL QUANTITY REQUIRED EXCLUDING VAT
EXAMPLE: (Quantity multiplied by the unit price to get total unit price excluding VAT)		R2.00 Each EXCLUDING VAT	R12.00 EXCLUDING VAT
BLACK PENS	6		
GENADENDA- DINING ROOM, BLUE LOUNGE AND CREAM ROOM			
1. DINING ROOM- WINDOW 1- 3240mm(w) X 4320mm(h)	1	4 800-	
2. DINING ROOM- WINDOW 2- 2540mm(w) X 4320mm(h)	1		Arity - Andrew
3. DINING ROOM- WINDOW 3- 2600mm(w) X 4320mm(h)	1		
4. DINING ROOM- WINDOW 4-2370mm(w) X 4320mm(h)	1		
5. BLUE LOUNGE- WINDOW 1-1060mm(w) X 4200mm(h)	1		***
6. BLUE LOUNGE- WINDOW 2-2040mm(w) X 4200mm(h)	1		***************************************
7. BLUE LOUNGE- WINDOW3-1060mm(w) X 4200mm(h)	1		
8. BLUE LOUNGE- DOOR 1- 1825mm(w) X 4200mm(h)	1		
9. CREAM BEDROOM- WINDOW 1- 2300mm(w) X 2780mm(h)	1		•
10. CREAM BEDROOM- WINDOW 1-1825mm(w) X 4200mm(h)	1		
11. CREAM BEDROOM- WINDOW 1-1825mm(w) X 4200mm(h)	1		*****
12. CREAM BEDROOM- WINDOW 1- 1825mm(w) X 4200mm(h)	1		
Please find attached specification for ease of reference.	, max		4400-
VAT 15% (If VAT Vendor)	· · · · · · · · · · · · · · · · · · ·		R
TOTAL OFFER (TO BE CARRIED OVER TO THE PA32)			R
TOTAL OFFER AMOUNT IN WORDS (Including VAT if applicab			
NB: In the event the amount in words differ to the amount in fi	gures, the amo	unt in words ta	kes precedence



### CAPE TOWN: GENADENDAL : TO MAKE AND INSTALL CURTAINS IN THE DINING ROOM, BLUE LOUNGE AND CREAM ROOM

### **PLEASE NOTE:**

### SECURITY CLEARANCE:

- THE SUCCESSFUL SERVICE PROVIDER/BIDDER AND EMPLOYEES WILL BE SUBJECTED TO A SECURITY SCREENING, IF NOT CLEARED YOUR QUOTE WILL AUTOMATICALLY BE DISQUALIFIED.
- IF ANY OF THE SERVICE PROVIDER/ BIDDER'S EMPLOYEES IS NOT CLEARED, THEY WILL NOT BE ALLOWED TO ACCESS PARLIAMENTARY VILLAGES OR ANY NDPWI PROPERTIES.
- IT IS SERVICE PROVIDER/BIDDER'S RESPONSIBILITY TO MAKE SURE ENOUGH STAFF COMPLIES WITH ALL REQUIREMENTS.

### > GENADENDAL - DINING ROOM:

Make and Install Lined Curtains to match existing design style:

- 1. Window 1 3240mm (w) x 4320mm (h) with valance
- 2. Window 2 2540mm (w) x 4320mm (h) with valance
- 3. Window 3 2600mm (w) x 4320mm (h) with valance
- 4. Window 4 2370mm (w) x 4320mm (h) with valance

Existing curtains dimensions, dimensions taken as a guide, all dimensions to be confirmed on site.

- Make and Install Lined Curtains to match existing design style with the valance and bullion fringe to match curtain fabric (preferably olive in colour, clients to confirm).
- To reuse the interlining, replace damaged interlining where necessary (bidders should use their own discretion where necessary)
- Install aluminium coated single pulley track (similar or equal to yokota quality)
- Curtain fabric: Urban Fabrics, Design: Protea, Colour: Linen, Composition: 100% Linen, Width: 140cm, Pattern Repeat: 74, As per sample available for viewing (customised design), similar or equal to
- Interlining Fabric: Eshanima Fabrics, Design: Interlining-Baseline,
   Colour: Natural, Width: 140cm, similar or equal to
- Lining Fabric: Eshanima Fabrics, Design: Cavalli Hopsack, Colour: Cream, Width: 140cm, OR Design: Bull Denim Twill, Colour: Natural, Width: 150cm, similar or equal to
- Bullion: To match the standard and quality of the existing bullions, DPWI to approve olive green colour.





Customized design fabric



### > GENADENDAL - BLUE LOUNGE :

Make and Install Lined Curtains to match existing design style:

- #. Window 1 1060mm (w) x 4200mm (h) with valance and sheer
- 5 Window 2 2040mm (w) x 4200mm (h) with valance and sheer

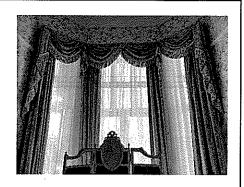
Existing curtains dimensions, dimensions taken as a guide, all dimensions to be confirmed on site.

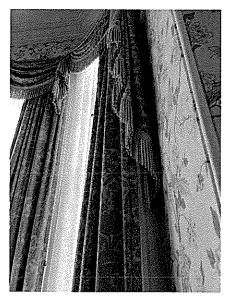
### Curtain Design:

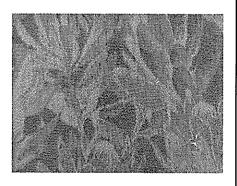
- Make and Install Lined Curtains to match existing design style with the valance and bullion fringe to match curtain fabric (clients to confirm).
- To reuse the interlining, replace damaged interlining where necessary (bidders should use their own discretion where necessary)
- Install aluminium coated double pulley track (similar or equal to vokota quality)
- Curtain fabric: Svenmill, Sea Haven, Design: Q29449 Fynbos, Colour: 11 Ocean Mist, Composition: 100% Polyester, Width: 280cm, Pattern Repeat: V-46cm/ H-31,5cm, As per sample available for viewing, similar or equal to
- Lining Fabric: Eshanima Fabrics, Design: Cavalli Hopsack, Colour: Pre bleached or Cream, Width: 140cm, similar or equal to
- Bullion: To match the standard and quality of the existing bullions, DPWI to approve the colour.
- Tiebacks: Replace tiebacks where necessary, to match the standard and quality of existing.

### Sheer fabric Design:

- Sheer Fabric: Urban Fabrics, Collection: Finestra, Design: Poco, Colour; Bone, Composition: 100% Polyester, Width: 300cm, As per sample available for viewing, similar or equal to
- Make and install triple pinch pleated floor length sheer curtains required to make sheer in 3 x fullness, heading to be permanently pleated on regis tape as per DPWI example









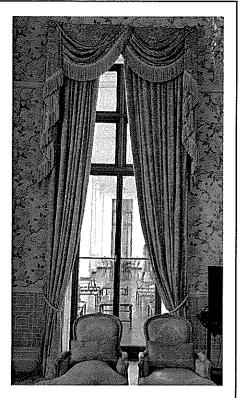
### > GENADENDAL - BLUE LOUNGE :

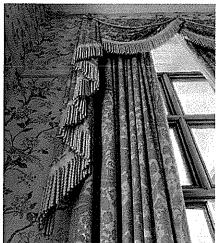
Make and Install Lined Curtains to match existing design style :

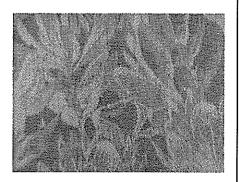
Existing curtains dimensions, dimensions taken as a guide, all dimensions to be confirmed on site.

- Make and Install Lined Curtains to match existing design style with the valance.
- To reuse the interlining, replace damaged interlining where necessary (bidders should use their own discretion where necessary)
- Install aluminium coated single pulley track (similar or equal to yokota quality)
- Curtain fabric: Svenmill, Sea Haven, Design: Q29449 Fynbos,
   Colour: 11 Ocean Mist, Composition: 100% Polyester, Width:
   280cm, Pattern Repeat: V-46cm/ H-31,5cm, As per sample available for viewing, similar or equal to
- Lining Fabric: Eshanima Fabrics, Design: Cavalli Hopsack, Colour: Pre bleached or Cream, Width: 140cm, similar or equal to
- Bullion: To match the standard and quality of the existing bullions, DPWI to approve the colour.
- Tiebacks: Replace tiebacks where necessary, to match the standard and quality of existing.

Sheer fabric Design: Refere to page 2 of 4









### **> GENADENDAL – CREAM BEDROOM :**

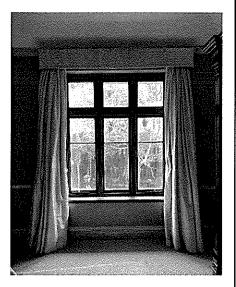
Make and Install Lined:

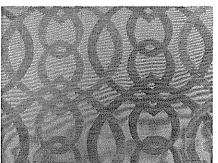
**5.** Window 1 - 2300mm (w) x 2780mm (h)

Existing curtains dimensions, dimensions taken as a guide, all dimensions to be confirmed on site.

- Make and install triple pinch pleated floor length lined curtains in 2.5 x fullness
- Install aluminium coated single pulley track (similar or equal to vokota quality)
- Curtain fabric: Svenmill, Metropolitan, Design: Q29228 London, Colour: 02 Onyx, Composition: 51%Acrylic;49% Polyester, Width: 280cm, Pattern Repeat: V-33,0cm/ H-31,0cm, As per sample available for viewing, similar or equal to
- Interlining Fabric: Eshanima Fabrics, Design: Interlining-Baseline,
   Colour: Natural, Width: 140cm, similar or equal to
- Lining Fabric: Eshanima Fabrics, Design: Cavalli Hopsack, Colour: Cream, Width: 140cm, similar or equal to
- Where 300mm minimum stack back does not allow, suppliers should use their own discretion
- · Remove existing track, install new track and make good

(bidders should use their own discretion where necessary)







### > GENADENDAL - CREAM BEDROOM:

Make and Install Lined Curtains:

S. Window 1 - 1825mm (w) x 4200mm (h)

49. Window 1 - 1825mm (w) x 4200mm (h)

4手. Window 1 - 1825mm (w) x 4200mm (h)

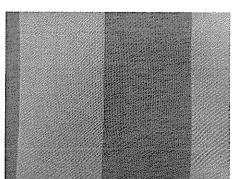
Existing curtains dimensions, dimensions taken as a guide, all dimensions to be confirmed on site.

- Make and install triple pinch pleated floor length lined curtains in2.5 x fullness
- Install aluminium coated single pulley track (similar or equal to yokota quality)
- Curtain fabric: Svenmill, Metropolitan, Design: Q29229 Helsinki, Colour: 02 Onyx, Composition: 51%Acrylic;49% Polyester, Width: 280cm, Pattern Repeat: H-31,7cm, As per sample available for viewing, similar or equal to
- Interlining Fabric: Eshanima Fabrics, Design: Interlining-Baseline,
   Colour: Natural, Width: 140cm, similar or equal to
- Lining Fabric: Eshanima Fabrics, Design: Cavalli Hopsack, Colour: Cream, Width: 140cm, similar or equal to
- Where 300mm minimum stack back does not allow, suppliers should use their own discretion
- Remove existing track, install new track and make good

### (bidders should use their own discretion where necessary)

Remove the old curtains and deliver to Customs house - packaged in clear plastic bag and labelled with house name, area, description and quantity





### **END OF SPECIFICATION**

To view interior furniture, bidders must arrange with the project leader at least three (3) days before the expected viewing date.

If the bidder is not SECURITY CLEARED, certified ID documents and company profile must be delivered at Customs House; Heerengracht street, Foreshore. 10th floor; room 1039 between 7:30am to 12:30 midday.

Please contact SOMIKAZI PITA at 082 829 5864/ 021 402 2205 <u>Somikazi.Pita@dpw.gov.za</u> for further Inquiries on specification only



### PA-11: BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest (1) in the enterprise, employed by the state?

YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution
		***************************************
	1000	
		*****
***		

<sup>(1)</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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2.2	Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?
	YES / NO
2.2.1	If so, furnish particulars:
2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
	YES / NO
2.3.1	If so, furnish particulars:
3 D	ECLARATION
	I, the undersigned, (name)
3.1	I have read and I understand the contents of this disclosure;

- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder

This form has been aligned with SBD4



### PA-16: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

### 1.2 Preference Points System to be applied

(Tick whichever is applicable).

☑The applicable preference point system for this tender is the 80/20 preference point system.
☐ The applicable preference point system for this tender is the 90/10 preference point system.
□ Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

- 1.3 Points for this tender shall be awarded for:
- 1.3.1 Price; and
- 1.3.2 Specific Goals
- 1.4 The maximum points for this tender are allocated as follows:

CHOOSE APPLICABLE PREFERENCE POINT SCORING SYSTEM	⊠ 80/20 □ 90/10
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

### 1.5 Breakdown Allocation of Specific Goals Points

### 1.5.1 For Procurement transactions with rand value greater than R2 000.00 and up to R1 Million (Inclusive of all applicable taxes), the specific goals as listed in table 1 below are applicable.

### All Acquisitions

### Table 1

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
1.	An EME or QSE which is at least 51% owned by <b>black people</b>	10	ID Copy Or SANAS Accredited BBBEE Certificate or sworn affidavit where applicable Or CSD Report Or CIPC (company registration)
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area	2	Office Municipal Rates Statement Or Permission To Occupy from local chief in case of rural areas (PTO) Or Lease Agreement
3.	An EME or QSE which is at least 51% owned by <b>women</b>	4	ID Copy Or CSD Report Or CIPC (company registration)

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
4.	An EME or QSE which is at least 51% owned by people with <b>disability</b>	2	Medical Certificate Or South African Social Security Agency (SASSA) registration Or National Council for Persons with Physical Disability in South Africa registration (NCPPDSA) Or CSD Report Or CIPC (company registration)
5.	An EME or QSE which is at least 51% owned by <b>youth</b> .	2	ID Copy Or CSD Report Or CIPC (company registration)

### 1.5.2 For procurement transactions with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals as listed in table 2 below are applicable:

### All Acquisitions

### Table 2

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
1.	An EME or QSE or any entity which is at least 51% owned by <b>Historically Disadvantaged Individuals</b> (HDI)	10	ID Copy Or

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
			SANAS Accredited BBBEE Certificate or sworn affidavit where applicable
			Or
			CSD Report
			Or
			CIPC (company registration)
2.	<b>Located</b> in a specific Local Municipality or District Municipality or Metro or Province area for work	2	Office Municipal Rates Statement
	to be done or services to be rendered in that area		Or
			Permission To Occupy from local chief in case of rural areas (PTO)
			Or
			Lease Agreement
3.	An EME or QSE or any entity which is at least 51% owned by <b>women</b>	4	ID Copy
			Or
			CSD Report
	,	*****	Or
			CIPC (company registration)
4.	An EME or QSE or any entity which is at least 51% owned by people with	2	Medical Certificate
	disability		Or
			South African Social Security Agency (SASSA) registration
			Or
ennament in management			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA)
		To the state of th	Or
		**************************************	CSD Report

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
			Or
		-	CIPC (company registration)
5.	An EME or QSE or any entity which is at least 51% owned by <b>youth</b> .	2	ID Copy
			Or
			CSD Report
			Or
			CIPC (company registration)

### 1.5.3 For procurement transactions with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals as listed in table 3 below are applicable

### All Acquisitions

### Table 3

Serial No	Specific Goals	Preference Points allocated out of 10	Documentation to be submitted by bidders to validate their claim for points
1.	An EME or QSE or any entity which is at least 51% owned by <b>Historically Disadvantaged Individuals</b> (HDI)	4	ID Copy Or SANAS Accredited BBBEE Certificate or sworn affidavit where applicable Or CSD Report Or CIPC (company registration)
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area	2	Office Municipal Rates Statement Or

Serial No	Specific Goals	Preference Points allocated out of 10	Documentation to be submitted by bidders to validate their claim for points
1000			Permission To Occupy from local chief in case of rural areas (PTO)
			Or
Control			Lease Agreement
3.	An EME or QSE or any entity which is at least 51% owned by <b>women</b>	2	ID Copy
			Or
			CSD Report
			Or
			CIPC (company registration)
4.	An EME or QSE or any entity which is at least 51% owned by people with	2	Medical Certificate
	disability		Or
			South African Social Security Agency (SASSA) registration
			Or
			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA)
	OR		
	An EME or QSE or any entity which is		ID Copy
	at least 51% owned by <b>youth</b> .		Or
			CSD Report
			Or
			CIPC (company registration)

- 1.6 Failure on the part of the tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals, if the service provider/ tenderer did not submit proof or documentation required to claim for specific goals will be interpreted to mean that preference points for specific goals are not claimed.
- 1.7 The organ of state reserves the right to require of a service provider/tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

### 2. DEFINITIONS

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

### 3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$
 or  $Ps = 90\left(1 - \frac{Pt - Pmin}{Pmin}\right)$ 

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax}\right)$$
 or  $Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax}\right)$ 

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1,2 and 3 above as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

	he specific goals allocated oints in terms of this tender	Number of points allocated (80/20 system)  (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1.	An EME or QSE or any entity which is at least 51% owned by <b>Historically</b> <b>Disadvantaged Individuals</b> (HDI)	10	
2. d	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be one or services to be rendered in that area	2	
3.	An EME or QSE or any entity which is at least 51% owned by <b>women</b>	4	
4.	An EME or QSE or any entity which is at least 51% owned by people with <b>disability</b>	2	
	or		
5.	An EME or QSE or any entity which is at least 51% owned by <b>youth</b> .*	2	
ap go	nly one specific goal is oplicable between specific oal number 4 and specific oal number 5 under 90/10 reference Point System)		

Note: \*in respect of the 90/10 point system a selection of either disability or youth may be made with an allocation of 2 points for either of them.

### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3.	Name of company/firm
4.4.	Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium
One-person business/sole propriety
Close corporation
Public Company
Personal Liability Company
(Pty) Limited
Non-Profit Company
State Owned Company

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
  - i) The information furnished is true and correct:
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
    - (a) disqualify the person from the tendering process;
    - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct:
    - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	

### Public Works and Infrastructors REPUBLIC OF SOUTH AFRICA Euthe works

# PA-40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

	<u>:</u>	
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ł	<u>-</u>	

Name of Tenderer	Name of Tenderer					] EME' [] QSE'	□ EME¹ □ QSE² □ Non EME/QSE (tick applicable box)	plicable box)
1. LIST ALL PROP	LIST ALL PROPRIETORS, MEMBERS OR SHAREHOLDERS	R SHAREHOLD		BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.	R, CITIZENSHIP	AND DESIGNATE	D GROUPS.	
Name and Surname #	Identity/ Passport number and Citizenship##	Percentage owned	Black	Indicate if youth	Indicate if woman	Indicate if person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).	Indicate if military veteran
1.		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
2.	a Angles	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
3.		%	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
4.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		□ Yes □ No
5.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
6.		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
7.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		
8.	Parlio.	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		□ Yes □ No
Ġ	d Marine and American	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
10.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□ Yes □ No		☐ Yes ☐ No
<del>-</del>		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
12.	70.0	%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No

Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number State date of South African citizenship obtained (not applicable to persons born in South Africa)

##

<sup>&</sup>lt;sup>1</sup> EME: Exempted Micro Enterprise <sup>2</sup> QSE: Qualifying Small Business Enterprise



### Tender no:

### 2. DECLARATION:

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:

- The information and particulars contained in this Affidavit are true and correct in all respects;
- The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential Procurement Regulations, 2017, National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood and that the above form was completed according to the definitions and information contained in said documents;
  - The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer nerein; ന
- The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein;
  - Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter; ហ

## Signed by the Tenderer

,
Date
Signature
Name of representative