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SPECIAL CONDITIONS / MANDATORY BID CONDITIONS

- 1. The forms in the Table of Contents and on the PA-03(GS): Notice and Invitation for Quotation should be properly completed and signed and returned on or before the due date and time.
- 2. NB: PA11: Bidder's Disclosure should be properly/duly completed, dated and signed. Bidders or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise must disclose any interest in any other related enterprise whether or not they are bidding for this contract.
- The total offer on the pricing schedule must be carried over to the PA32 (Invitation to Bid) or the quote will be deemed as non-responsive and will not be evaluated further.
- 4. In the event an offer in words differs from the offer in figures on the PA32, the offer in words supersedes the offer in figures on condition that the offer in words is valid amount. Invalid amount will be deemed as non-response.
- 5. No late, incomplete or quotations with correctional fluid will be accepted.
- 6. Delivery address is the Tender box on the Ground Floor, Customs House, Lower Heerengracht, Cape Town.
- 7. Alternatively quotations may be emailed to CPT.Quotations@dpw.gov.za

- Quotations are valid after the closing date for 30 days for thresholds up to R500 000 and 84 days for thresholds up to R1 million.
- 9. The bidder must make provision for exchanges and or changes in sizes where applicable at no additional cost to the Department.
- 10. Failure to comply with product specifications and inability to meet delivery times will render the purchase order to be cancel. If the bidder is a VAT vendor /registered the bidder is required to explicitly state the VAT amount.
- 11. VAT vendor must include VAT at 15% in their bid offers.
- 12. Resolution to sign/resolution of signatures is mandatory in the event where a delegation to sign the bid document to someone other than a director or member or shareholder (where applicable).
- 13. In the event that one or more bidders are equal in all respects the award will be decided by drawing of lots.

OTHER BID CONDITIONS

- 1. The Department reserves the right to negotiate the offer where it is found not to be market related.
- 2. All goods supplied must be approved by the South African Bureau of Standards (SABS) if applicable.
- The Department reserves the right to request any additional information and / or samples of items quoted before mass production is undertaken at no cost to the Department if applicable.
- Bidders should have an office/branch in the Western Cape
- 5. Bidders must be registered on the CSD and tax matters should remain compliant throughout the procurement process.
- Due to a high volume of quotations received it is advisable to hand deliver your quotation to ensure receipt thereof.
- 7. Specification / technical enquiries must be directed to the Project Leader as indicated on the PA-03 (GS) and PA-32.
- 8. The Department will contract with the successful bidder with an official order.
- 9. No work may commence without an official Departmental order.
- 10. It is mandatory that bidders must submit Copy of ID and SANAS Accredited BBBEE Certificate or Sworn Affidavit in order to qualify for BBBEE points
- 11. Bidders should submit CSD report and CIPC (Company Registration)



PA-03 (GS): NOTICE AND INVITATION FOR QUOTATION

THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INVITES BIDDERS FOR THE PROVISION OF THE BELOW GOODS AND SERVICES

Quotation REFURBISH AND REPAIR GARDEN FURNITURE CONTROL OF THE PAIR CARDEN FURNITURE			RE
Quote no:	200D022	Closing date:	13/03/2022
Closing time:	11:00	Validity period:	30 days

1.

Indicate substantive responsiveness criteria applicable for this quotation. Failure to comply 1.1. with the criteria stated hereunder shall result in the quotation offer being disqualified from further consideration:

1		Only those quotations who satisfy the eligibility criteria stated in the quotation document may submit the quotation.
2		Quotation offer must be properly received on quotation closing date and time specified on the invitation, fully completed and signed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink.
3	\boxtimes	Use of correction fluid is prohibited.
4		Submission of PA-32: Invitation to Bid
5		Submission of record of attending compulsory virtual bid clarification / site inspection meeting. insert motivation why the tender clarification meeting is declared compulsory
6		Registration on Central Supplier Database (CSD)
7		Submission of (PA-16): Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022
8	×	Submission of duly completed PA-32.Grand total on Pricing schedule to be carried over to the PA32, failure to do so will results to the bid being disqualified
9	\boxtimes	PRICING SCHEDULE MUST BE DULY COMPLETED

Indicate administrative requirements applicable for this quotation. Suppliers may be required to submit the below documents where applicable.

The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within three (3) calendar days from request or as specifically indicated, will disqualify the tender offer from further consideration.

1	\boxtimes	Submission of (PA-11): Bidder's disclosure.
2		Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3		Submission of (PA 40): Declaration of Designated Groups for Preferential Procurement.
4		Submission of (PA-10): General Condition of Contract.
5		Submission of (PA – 36 and Annexure/s C): Declaration Certificate for Local Production and Content for designated sectors.
6	\boxtimes	Submission of CSD Report and Company registration.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 1 of 4 For Internal Use Effective date: January 2023

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7		and or women and or youth to validate The bidder must submit ID Copy, SAN, and CSD or CIPC For EME or QSE which is at least 51% claim for points: The bidder must submit ID Copy, med Council for persons with physical distribution. For EME or QSE located in a specific Province area for work to be done or so claim for points: The bidder must submit ID Copy, of	AS accredited BBBEE certificate or Sworn Affidavit owned by people with disabilites to validate their lical certificate and SASSA registration or National ability in South Africa registration (NCPPDSA) Municipality or District Municipality or Metro or ervices to be rendered in that area to validate their	
8		occupy from local chief in case of rura	al areas (PTO) or lease agreement.	
		oints scoring system Price weighting applicable to this bid:		
			Weighting percentage (must add up to 100 %)	
Price) :		100% of 80 points	
Tota	l:		100%	
3. Met	hod to	be used to calculate points for specific	goals	
,,,,	For procurement transaction with rand value greater than R2 000, 00 and up to R1 Million (Inclusive of all applicable taxes) the specific goals listed below are applicable.			
1. An EME or QSE which is at least 51% owned by black people (Mandatory) 10 Points				
Documentation to be submitted by bidders to validate their claim for points				
ID Copy				

SANAS Accredited BBBEE Certificate or sworn affidavit where applicable

 \boxtimes

- **CSD Report**
- CIPC (company registration)
- 2. An EME or QSE which is at least 51% owned by women (Mandatory)

4 Points

Documentation to be submitted by bidders to validate their claim for points

ID Copy

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tendere" or "Tenderer".

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- CSD Report
- CIPC (company registration)
- 3. An EME or QSE which is at least 51% owned by people with disabilities(Mandatory) 2Points

Documentation to be submitted by bidders to validate their claim for points

- ID Copy
- Medical Certificate
- South African Social Security Agency (SASSA) registration
- National Council for Persons with Physical Disability in South Africa registration (NCPPDSA)
- 4. An EME or QSE which is at least 51% owned by youth (Mandatory)

2 Points

Documentation to be submitted by bidders to validate their claim for points

- ID Copy
- CSD Report
- CIPC (company registration)
- 5. Located in a specific Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)

2 Points

Documentation to be submitted by bidders to validate their claim for points

- ID Copy (Mandatory)
- Office Municipal Rates Statement
- Permission To Occupy from local chief in case of rural areas (PTO)
- Lease Agreement

4. COLLECTION OF QUOTATION DOCUMENTS:

All quotations must be completed on the official forms provided with this invitation and completed in ink, preferably black. Completed forms must be delivered to the Department of Public Works and Infrastructure at the following address or email below.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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This quotation is subject to the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract. Attached Terms and Conditions should be signed and submitted with the official

The taxes of the successful service provider must be in order, or satisfactory arrangements must be made with the Receiver of Revenue to meet the bidder's tax obligations.

Quotation documents may be collected during working hours on <i>insert date</i> at the following address <i>insert physical address insert postal code</i> .

A select pre-bid meeting with representatives of the Department of Public Works and Infrastructure will take place at on starting at

5. ENQUIRIES RELATED TO QUATATION DOCUMENTS MAY BE ADDRESSED TO:

DPW Project Leader:	SOMIKAZI PITA	Telephone no:	021 402 2205
Cell no:	082 829 5864	Fax no:	102 2200
E-mail:	somikazi.pita@dpw.gov.za		

6. DEPOSIT / RETURN OF BID DOCUMENTS:

The closing time for receipt of quotation is 13/03/2023 on 11:00.

Telegraphic, telephonic, telex, facsimile, electronic and / or late bids will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the bid

All bids must be submitted on the official forms – (not to be re-typed)

QUOTATION DOCUMENTS MAY BE DROPPED AT:		QUOTATION DOCUMENT MAY BE EMAILED TO:
GROUND FLOOR CUSTOMS HOUSE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE		CPT.quotations@dpw.gov.za
OR		
QUOTATION DOCUMENTS MAY BE POSTED TO: DIRECTOR SUPPLY CHAIN MANAGEMENT NATIONAL DEPARTMENT OF PUBLIC WORKS AND INFRASTRACTURE PRIVATE BAG X 9027 CAPE TOWN 8000	OR	

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the For Internal Use Page 4 of 4 Effective date: January 2023

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PA 32: INVITATION TO BID PART A

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)						
BID NUMBER: 200D022	CLOSING DATE:	13/03/2023	CLOSING TIME:	11:00		
	D REPAIR GARDE			The state of the s		
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (DPW04.1 GS or DPW04.2 GS).						
BID RESPONSE DOCUMENTS MAY BE	DEPOSITED IN THE BIL)		· · · · · · · · · · · · · · · · · · ·		
BOX SITUATED AT (STREET ADDRESS)						
OR POSTED TO:						
BOX IN THE GROUND	FLOOR IN	CUSTOMS H	OUSE BUILDING	G OR EMAIL		
CPT.quoataions@dpw.gov.za				o ok limal		
	****			**************************************		
SUPPLIER INFORMATION						
NAME OF BIDDER						
POSTAL ADDRESS						
STREET ADDRESS						
TELEPHONE NUMBER	CODE	N	UMBER			
CELLPHONE NUMBER						
FACSIMILE NUMBER	CODE	N	UMBER	400		
E-MAIL ADDRESS						
VAT REGISTRATION NUMBER						
40-	TCS PIN:	OR C	SD No:			
SIGNATURE OF BIDDER CAPACITY UNDER WHICH THIS BID IS		DATE				
SIGNED (Attach proof of authority to						
sign this bid; e.g. resolution of						
directors, etc.)						
	T					
TOTAL NUMBER OF ITEMS OFFERED			ID PRICE (¹ALL R			
BIDDING PROCEDURE ENQUIRIES MAY	BE DIRECTED TO:		RMATION MAY BE DIRECT	TED TO:		

TOTAL NUMBER OF ITEMS OFFERED BIDDING PROCEDURE ENQUIRIES MAY BE DIRECT	TOTAL BID PRICE (¹ALL APPLICABLE TAXES) R TED TO: TECHNICAL INFORMATION MAY BE DIRECTED TO:
DEPARTMENT/ PUBLIC ENTITY	CONTACT PERSON
CONTACT PERSON	TELEPHONE NUMBER
TELEPHONE NUMBER	FACSIMILE NUMBER
FACSIMILE NUMBER	E-MAIL ADDRESS
E-MAIL ADDRESS	

PART B TERMS AND CONDITIONS FOR BIDDING

- **BID SUBMISSION:**
- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).
- 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID

Page 1 of 2

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". THIS FORM IS ALIGNED TO SBD1



PA-32: Invitation to Bid

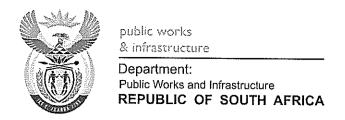
	DOCUMENTATION.
1.5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
	TAX COMPLIANCE REQUIREMENTS
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	YES NO
3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?	YES NO
3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	YES NO
3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBT TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS ABOVE.	YES NO AIN A TAX COMPLIANCE STATUS / AND IF NOT REGISTER AS PER 2.3

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. Note Well:

- a) In respect of non VAT vendors the bidders may not increase the bid price under Section 67(1) of the Value Added Tax Act of 1991 where the relevant transaction would become subject to VAT by reason of the turnover threshold being exceeded and the bidder becomes liable for VAT.
- b) All delivery costs must be included in the bid price, for delivery at the prescribed destination.
- c) The price that appears on this form is the one that will be considered for acceptance as <u>a firm and final offer</u>.
- d) The grand total in the pricing schedule(s), inclusive of VAT, attached to the bid offer must correlate and be transferred to this form (PA32).
- e) Where there are inconsistencies between the grand total price offer in the pricing schedule(s) and the PA32 price offer, the price offer on the PA32 shall prevail and deemed to be firm and final. No further correspondence shall be entered into in this regard.

¹ All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies



PRICING SCHEDULE

The total offer on this pricing schedule must be carried over to the PA32 (Invitation to Bid) or the quote will be deemed as non-responsive and will not be evaluated further

DESCRIPTION (SUPPLY & DELIVERY) EXAMPLE: (Quantity multiplied by the unit price to get total	QUANTITY	UNIT PRICE (per one item / each) EXCLUDING VAT	TOTAL UNIT PRICE FOR THE FULL QUANTITY REQUIRED EXCLUDING VAT
unit price excluding VAT) BLACK PENS	(6)	R2.00 Each EXCLUDING VAT	R12.00 EXCLUDING VAT
1. GENADENDAL, GROOTE SCHUUR ESTATE Refurbish and repair exterior garden furniture, four seater	2		
2. GENADENDAL, GROOTE SCHUUR ESTATE Refurbish and repair exterior garden furniture, dining chairs	8		, via
3. GENADENDAL, GROOTE SCHUUR ESTATE Refurbish and repair exterior garden furniture, coffee tables	2		100 miles
4. GENADENDAL, GROOTE SCHUUR ESTATE Refurbish and repair exterior garden furniture, two seater	2		And to
5. GENADENDAL, GROOTE SCHUUR ESTATE Refurbish and repair exterior garden furniture, single seater	4		70
6. GENADENDAL, GROOTE SCHUUR ESTATE Refurbish and repair exterior garden garden furniture, eight seater tables	2		**************************************
7. GENADENDAL, GROOTE SCHUUR ESTATE Refurbish and repair exterior garden furniture, chairs	16		
8. GENADENDAL, GROOTE SCHUUR ESTATE Refurbish and repair exterior furniture, pool lounger	7	1465	
	A11.		



PRICING SCHEDULE

TOTAL OFFER AMOUNT IN WORDS (Including VAT if applied	cable):	
TOTAL OFFER (TO BE CARRIED OVER TO THE PA32)	***	R
VAT 15% (If VAT Vendor)		R
11. HIGHSTEAD, GROOTE SCHUUR ESTATE Refurbish and repair broken exterior garden furniture, chairs	3	
10. HIGHSTEAD, GROOTE SCHUUR ESTATE Refurbish and repair exterior garden furniture, chairs	29	
9. HIGHSTEAD, GROOTE SCHUUR ESTATE Refurbish and repair exterior garden furniture, eight seater tables	4	



SPECIFICATION

REF. NO. 200D 22 022

CAPE TOWN: GENADENDAL AND HIGHSTEAD: REQUEST TO REFURBISH AND REPAIR GARDEN FURNITURE

SECURITY CLEARANCE:

PLEASE NOTE:

- THE SUCCESSFUL SERVICE PROVIDER/BIDDER AND EMPLOYEES WILL BE SUBJECTED TO A SECURITY SCREENING, IF NOT CLEARED YOUR QUOTE WILL AUTOMATICALLY BE DISQUALIFIED.
- IF ANY OF THE SERVICE PROVIDER/ BIDDER'S EMPLOYEES IS NOT CLEARED, THEY WILL NOT BE ALLOWED TO ACCESS PARLIAMENTARY VILLAGES OR ANY NDPWI PROPERTIES.
- IT IS SERVICE PROVIDER/BIDDER'S RESPONSIBILITY TO MAKE SURE ENOUGH STAFF COMPLIES WITH ALL REQUIREMENTS.

	Description	Photographic Reference	QTY
1.	GENADENDAL, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (green), to match the existing quality standard and finish: four seater table		2
2.	GENADENDAL, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (green), to match the existing quality standard and finish: dining chairs		8
3.	GENADENDAL, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (green), to match the existing quality standard and finish: coffee tables		2
4.	GENADENDAL, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (green), to match the existing quality standard and finish: two seaters		2



SPECIFICATION

	Description	Photographic Reference	QTY
5.	GENADENDAL, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (green), to match the existing quality standard and finish: single seaters		4
6.	GENADENDAL, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (green), to match the existing quality standard and finish: eight seater tables		2
7.	GENADENDAL, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (green), to match the existing quality standard and finish: chairs		16
8.	GENADENDAL, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (green), to match the existing quality standard and finish: pool loungers		7



SPECIFICATION

	Description	Photographic Reference	QTY
9.	HIGHSTEAD, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (white), to match the existing quality standard and finish: eight seater tables	PATE Sec.	4
10.	HIGHSTEAD, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (white), to match the existing quality standard and finish : chairs	E PRES	29
11.	HIGHSTEAD, GROOTE SCHUUR ESTATE Sandblast, repair and powder coat (re – coat), cast aluminium garden furniture, colour (white), to match the existing quality standard and finish: chairs		3

END OF SPECIFICATION

To view garden furniture, bidders must arrange with the project leader at least three (3) days before the expected viewing date.

If the bidder is not SECURITY CLEARED, certified ID documents and company profile must be delivered at Customs House; Heerengracht street, Foreshore. 10th floor; room 1039 between 7:30am to 12:30 midday.

Please contact SOMIKAZI PITA at 082 829 5864/ 021 402 2205 Somikazi.Pita@dpw.gov.za OR ABBY VAN WYK at 063 608 4603 / 021 402 2433 Abby.VanWyk@dpw.gov.za for further Inquiries



PA-11: BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest (1) in the enterprise, employed by the state?

YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution
		Turno di Otato Mattutioni
		
- 		

⁽¹⁾ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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For External Use

Effective date 5 July 2022

Version: 2022/03



2.2

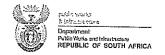
	who is employed by the procuring institution?
	YES / NO
2.2.1	If so, furnish particulars:
2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
	YES / NO
2.3.1	If so, furnish particulars:
3 D	ECLARATION
,	I, the undersigned, (name)in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:
3.1 3.2	I have read and I understand the contents of this disclosure; I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
3.3	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
3.4	In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
3.5	The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
3.6	There have been no consultations, communications, agreements or arrangements

Do you, or any person connected with the bidder, have a relationship with any person

made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 2 of 3 For External Use Effective date 5 July 2022 Version: 2022/03

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	 Name of bidder



PA-16: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB:	BEFORE GENERAL	COMP	PLETING	S THIS	FORM,	TENDERERS	S MUST	T STUDY	THE F IN
		OF	THE			PREFEREN			

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 Preference Points System to be applied

(tick whichever is applicable).

- ☐ The applicable preference point system for this tender is the 80/20 preference point system.
 ☐ The applicable preference point system for this tender is the 90/10 preference point system.
 ☐ Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender shall be awarded for:
- 1.3.1 Price; and
- 1.3.2 Specific Goals
- 1.4 The maximum points for this tender are allocated as follows:

	80/20
PRICE	
SPECIFIC GOALS	
Total points for Price and Specific Goals	100

- 1.5 Breakdown Allocation of Specific Goals Points
- 1.5.1 For Procurement transactions with rand value greater than R2 000.00 and up to R1 Million (Inclusive of all applicable taxes), the specific goals as listed in table 1 below are applicable.

All Acquisitions

Table 1

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	• ID Copy
717000			 SANAS Accredited BBBEE Certificate or sworn affidavit where applicable
		·	CSD Report
7			CIPC (company registration)
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	Office Municipal Rates Statement
			Permission To Occupy from local chief in case of rural areas (PTO)
		:	Lease Agreement
3.	An EME or QSE which is at least 51% owned by women (Mandatory)	4	• ID Copy
			CSD Report
			CIPC (company registration)

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
4.	An EME or QSE which is at least 51% owned by people with disability	2	ID Copy (Mandatory)
TRANSPORT TO THE PROPERTY OF T	(Mandatory)		Medical Certificate
	·	10 10 10 10 10 10	• South African Social Security Agency (SASSA) registration
			 National Council for Persons with Physical Disability in South Africa registration (NCPPDSA)
			CSD Report
		2	CIPC (company registration)
5.	An EME or QSE which is at least 51% owned by youth . (Mandatory)	2	• ID Copy
			CSD Report
			CIPC (company registration)

1.5.2 For procurement transactions with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals as listed in table 2 below are applicable:

All Acquisitions

Table 2

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
1.	An EME or QSE or any entity which is at least 51% owned by Historically Disadvantaged Individuals (HDI)	10	• ID Copy
	(Mandatory)		SANAS Accredited BBBEE Certificate or sworn affidavit where applicable
***************************************			CSD Report
			CIPC (company registration)
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area	2	Office Municipal Rates Statement
	(Mandatory)		
194901111		į	Permission To Occupy from local chief in case of rural areas (PTO)
			Lease Agreement
3.	An EME or QSE or any entity which is at least 51% owned by women	4	• ID Copy
	(Mandatory)		CSD Report
			CIPC (company registration)
4.	An EME or QSE or any entity which is at least 51% owned by people with disability	2	ID Copy (Mandatory)
	(Mandatory)		Medical Certificate
		and the second s	South African Social Security Agency (SASSA) registration

Serial No	Specific Goals	Preference Points allocated out of 20	Documentation to be submitted by bidders to validate their claim for points
			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA)
***************************************			CSD Report
			CIPC (company registration)
5.	An EME or QSE or any entity which is at least 51% owned by youth .	2	• ID Copy
more a familiar of the	(Mandatory)		CSD Report
:	i		CIPC (company registration)

1.5.3 For procurement transactions with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals as listed in table 3 below are applicable

All Acquisitions

Table 3

Serial No	Specific Goals	Preference Points allocated out of 10	Documentation to be submitted by bidders to validate their claim for points
1.	An EME or QSE or any entity which is at least 51% owned by Historically Disadvantaged Individuals (HDI)	4	• ID Copy
	(Mandatory)		SANAS Accredited BBBEE Certificate or sworn affidavit where applicable
			CSD Report

Serial No	Specific Goals	Preference Points allocated out of 10	Documentation to be submitted by bidders to validate their claim for points
			CIPC (company registration)
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area	2	Office Municipal Rates Statement
	(Mandatory)		Permission To Occupy from local chief in case of rural areas (PTO)
			Lease Agreement
3.	An EME or QSE or any entity which is at least 51% owned by women	2	• ID Copy
A Art	(Mandatory)		CSD Report
		TO SECOND	CIPC (company registration)
4.	An EME or QSE or any entity which is at least 51% owned by people with disability	2	ID Copy (Mandatory)
ı	(Mandatory)		Medical Certificate
			South African Social Security Agency (SASSA) registration
Application in the second seco	OR		 National Council for Persons with Physical Disability in South Africa registration (NCPPDSA)
	An EME or QSE or any entity which is at least 51% owned by youth .		• ID Copy

Serial No	Specific Goals	Preference Points allocated out of 10	Documentation to be submitted by bidders to validate their claim for points
			CSD Report
			CIPC (company registration)

- 1.6 Failure on the part of the tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals, if the service provider/ tenderer did not submit proof or documentation required to claim for specific goals will be interpreted to mean that preference points for specific goals are not claimed.
- 1.7 The organ of state reserves the right to require of a service provider/tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE 3.1.

3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin}\right)$$
 or $Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin}\right)$

Where

Ps Points scored for price of tender under consideration

Pt Price of tender under consideration

Pmin = Price of lowest acceptable tender

FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME 3.2. GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

90/10

$$Ps = 80\left(1 + \frac{Pt - Pmax}{Pmax}\right)$$
 or $Ps = 90\left(1 + \frac{Pt - Pmax}{Pmax}\right)$

Where

Ps Points scored for price of tender under consideration

Ρt Price of tender under consideration

Pmax =Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- in terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement 4.1 Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1,2 and 3 above as may be supported by proof/ documentation stated in the conditions of this tender:
- In cases where organs of state intend to use Regulation 3(2) of the Regulations, which 4.2. states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of-

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

	Number of points allocated	Number of points	Number of points claimed	Number of points claimed
The specific goals allocated points in terms of this tender	(90/10 system) (To be completed by the organ of state)	allocated (80/20 system) (To be completed by the organ of state)	(90/10 system) (To be completed by the tenderer)	(80/20 system) (To be completed by the tenderer)
1. An EME or QSE or any entity which is at least 51% owned by Historically Disadvantaged Individuals (HDI)		10 .		
2. Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area		2		
3. An EME or QSE or any entity which is at least 51% owned by women	7.7	4		
4. An EME or QSE or any entity which is at least 51% owned by people with disability or		2	3	

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
5. An EME or QSE or any entity which is at least 51% owned by youth.*		2		
(Note: only one specific goal is applicable between specific goal number 4 and specific goal number 5 under 90/10 Preference Point System)				

Note: *in respect of the 90/10 point system a selection of either disability or youth may be made with an allocation of 2 points for either of them.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name of company/firm
	Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium
One-person business/sole propriety
Close corporation
Public Company
Personal Liability Company
(Pty) Limited
Non-Profit Company
State Owned Company
[TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation:
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	······································



PA-40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Tender no:

lame of Tenderer	vame of Tenderer					EME1 QSE2 [□ EME¹ □ QSE² □ Non EME/QSE (tick applicable box)	licable box)
1. LIST ALL PROP	LIST ALL PROPRIETORS, MEMBERS OR SHAREH	R'SHAREHOLD	ERS BY NAME, I	OLDERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.	R, CITIZENSHIP A	AND DESIGNATE	D GROUPS.	
Name and Surname #	Identity/ Passport number and Citizenship##	Percentage owned	Black	Indicate if youth	Indicate if woman	Indicate If person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).	Indicate if military veteran
ų-i		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
2.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
3.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		□ Yes □ No
4.		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
5.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □ T □ U	□ Yes □ No
6.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
7.		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
8.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	□ Yes □ No
9.		%	oN □ sey □	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□UD□T□U	☐ Yes ☐ No
10.		%	No □ Yes □	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□UD□T□U	☐ Yes ☐ No
11.	į	%	□ Yes □ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
12.		%	□ Yes □ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No

Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number State date of South African citizenship obtained (not applicable to persons born in South Africa) ##

¹ EME: Exempted Micro Enterprise ² QSE: Qualifying Small Business Enterprise



PA-40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Tender no:

2. DECLARATION:

c

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:

The information and particulars contained in this Affidavit are true and correct in all respects;

Procurement Regulations, 2017, National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential and that the above form was completed according to the definitions and information contained in said documents;

The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer herein;

The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein;

Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter;

Signed by the Tenderer

S

Date
Signature
Name of representative