

### PA 32: INVITATION TO BID PART A

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

| BID NUMBER: 276A0011  | CLOSING DATE:   | 08/05/2023            | CLOSING        | TIME:    | 11:00              |  |  |
|---|-----------------|-----------------------|----------------|----------|--------------------|--|--|
| DESCRIPTION   COMMUNITY HO  | OUSE BUILDING   |                       |                |          |                    |  |  |
| THE SUCCESSFUL BIDDER WILL BE REC   |                 |                       | CONTRACT FORM  | (DPW04.1 | GS or DPW04.2 GS). |  |  |
| BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)   |                 |                       |                |          |                    |  |  |
| 256 Madiba Street;Pretoria  |                 |                       |                |          |                    |  |  |
| Reception Area Quotation Box  |                 |                       |                |          |                    |  |  |
| OR POSTED TO:   |                 |                       |                |          |                    |  |  |
| EMAIL TO: ndpwquotations@dpw.gov.za   |                 |                       |                |          |                    |  |  |
| CC  |                 |                       |                |          |                    |  |  |
| SUPPLIER INFORMATION  | T               |                       |                |          |                    |  |  |
| NAME OF BIDDER  |                 |                       |                |          |                    |  |  |
| POSTAL ADDRESS  |                 |                       |                |          |                    |  |  |
| STREET ADDRESS  |                 |                       |                |          |                    |  |  |
| TELEPHONE NUMBER  | CODE            |                       | NUMBER         |          |                    |  |  |
| CELLPHONE NUMBER  |                 |                       |                |          |                    |  |  |
| FACSIMILE NUMBER  | CODE            |                       | NUMBER         |          |                    |  |  |
| E-MAIL ADDRESS  |                 |                       |                |          |                    |  |  |
| VAT REGISTRATION NUMBER   |                 |                       |                |          |                    |  |  |
|   | TCS PIN:        | OR                    | CSD No:        |          |                    |  |  |
|   |                 |                       |                |          |                    |  |  |
| SIGNATURE OF BIDDER   |                 | DATE                  | DATE           |          |                    |  |  |
| CAPACITY UNDER WHICH THIS BID IS  |                 |                       |                |          |                    |  |  |
| SIGNED (Attach proof of authority to sign this bid; e.g. resolution of  |                 |                       |                |          |                    |  |  |
| directors, etc.)  |                 |                       |                |          |                    |  |  |
|   | •               |                       |                |          |                    |  |  |
|   |                 | TOTAL BID PRICE (¹ALL |                |          |                    |  |  |
| TOTAL NUMBER OF ITEMS OFFERED APPLICABLE TAXES) R BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO: TECHNICAL INFORMATION MAY BE DIRECTED TO: |                 |                       |                |          |                    |  |  |
| BIDDING PROCEDURE ENQUIRIES MAY   | RE DIKECTED TO: | I LECHNICAL IN        | IFURMATION MAY | RE DIKEC | ובט וט:            |  |  |

# PART B TERMS AND CONDITIONS FOR BIDDING

**CONTACT PERSON** 

**TELEPHONE NUMBER** 

FACSIMILE NUMBER E-MAIL ADDRESS

#### 1. BID SUBMISSION:

DEPARTMENT/ PUBLIC ENTITY

**CONTACT PERSON** 

TELEPHONE NUMBER

FACSIMILE NUMBER
E-MAIL ADDRESS

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).
- 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.

PA-32: Invitation to Bid

| 1.5. | THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF |
|------|---|
|      | CONTRACT.   |

#### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

| 3.   | QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS  |            |  |  |
|--|---|------------|--|--|
| 3.1.   | IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?   | YES □ NO   |  |  |
| 3.2.   | DOES THE BIDDER HAVE A BRANCH IN THE RSA?   | ☐ YES ☐ NO |  |  |
| 3.3.   | DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  | ☐ YES ☐ NO |  |  |
|  | DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?<br>HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A | YES NO     |  |  |
| TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE. |   |            |  |  |

## NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. Note Well:

- a) In respect of non VAT vendors the bidders may not increase the bid price under Section 67(1) of the Value Added Tax Act of 1991 where the relevant transaction would become subject to VAT by reason of the turnover threshold being exceeded and the bidder becomes liable for VAT.
- b) All delivery costs must be included in the bid price, for delivery at the prescribed destination.
- c) The price that appears on this form is the one that will be considered for acceptance as <u>a firm and final offer</u>.
- d) The grand total in the pricing schedule(s), inclusive of VAT, attached to the bid offer must correlate and be transferred to this form (PA32).
- e) Where there are inconsistencies between the grand total price offer in the pricing schedule(s) and the PA32 price offer, the price offer on the PA32 shall prevail and deemed to be firm and final. No further correspondence shall be entered into in this regard.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

THIS FORM IS ALIGNED TO SBD1

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For Internal Use Effective date: xxxxxx Version: xxxxxxx

<sup>&</sup>lt;sup>1</sup> All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies