

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 406 1812 Fax: 321-0517 Website: www.publicworks.gov.za

## Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ 405A0417
QUOTATION DESCRIPTION : STATIONERY
VALIDITY PERIOD : 84 DAYS
CLOSING TIME : 11:00
CLOSING DATE : 18/02/2025

| DESCRIPTION  | UNIT     | OF | QUANTITY | UNIT       | TOTAL      |
|--|----------|----|----------|------------|------------|
|  | PURCHASE |    | REQUIRED | COST       | AMOUNT     |
|  |          |    |          | (INCL VAT) | (INCL VAT) |
| SEE ATTACHED LIST AND QUOTE ACCORDING TO SPECIFICATION |          |    |          |            |            |
| Delivery Place : Gauteng (Pretoria)                    |          |    |          |            |            |

Quotations may be emailed or hand delivered. If it is hand delivered please send the completed quotation to:

: Public Works

: Corner Vermeulen and Bosman Street

: Pretoria

Enquiries : Mpho Langa Tel : 012 406 1795

<u>Quotations must be submitted to the following email address:</u> mpho.langa@dpw.gov.za or ndpwquotatons@dpw.gov.za

**NOTE:** Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. **However** a quotation on the company letterhead would be accepted. **Failure to** return the forwarded PA-Forms will result in your quotation being considered as non-responsive.