



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 012 406 1248 Fax: 086 272 8850
E-mail: tshwarelo.ramoleta@dpw.gov.za website: www.publicworks.gov.za

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ0200
QUOTATION DESCRIPTION : **SUPPLY AND DELIVERY OF STATIONERY.**
VALIDITY PERIOD : 84
CLOSING TIME : 11:00AM
CLOSING DATE : 12/08/2024

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
<i>File durable A4 with clear front pockets Blue</i>	EACH	100		
<i>File durable A4 with clear front pockets Red</i>	EACH	50		
<i>Lever Arch files A4 Board assorted colours 80mm</i>	EACH	5		
<i>Pop-up sign here flags 45mmX12mm assorted colours</i>	EACH	20		
<i>Heavy duty punch with 2 holes 72 sheets</i>	EACH	1		
<i>Giant staple remover</i>	EACH	2		
<i>Stick note self adhesive 51mm x 38mm assorted colours</i>	EACH	10		
<i>Cellotape 12mmx 66mm</i>	EACH	3		
<i>Post-it flags assorted colours</i>	EACH	50		
<i>Whiteboard marker assorted colours</i>	EACH	5		
<i>The service provider should be located in Gauteng province for the scoring of specific goals points.</i>				

Please e-mail the completed quotation to

Enquiries

: Public Works
: Corner Church and Bosman Street
: **Tshwarelo Ramoleta**

Tel : 012 406 1248
E-mail : tshwarelo.ramoleta@dpw.gov.za

Quotations must be submitted to the following email address:
ndpwquotations@dpw.gov.za .

NOTE: Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. However a quotation on the company letterhead would be accepted. Failure to return the forwarded PA-Forms will result in your quotation being considered as non-responsive.