



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
**REPUBLIC OF SOUTH AFRICA**

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 406 1036 Fax:  
Website: [www.publicworks.gov.za](http://www.publicworks.gov.za)

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ254A0555  
INVITATION DESCRIPTION : MEDIA MONITORING SERVICES  
VALIDITY PERIOD : 84 Days  
CLOSING TIME : 11:00  
CLOSING DATE : 11/03/2026

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
<p><b>REQUEST FOR QUOTATION FOR MEDIA MONITORING SERVICES FOR 24 MONTHS</b></p> <p><b><u>Specifications</u></b></p> <p><b>1. Service package subscription for 24 months</b></p> <p>-Daily media monitoring and monthly report</p> <p>-Daily media monitoring</p> <p>On print media</p> <p>Online media</p> <p>Broadcast media</p> <p>Social media</p> <p>-Daily e-mails alerts/ notifications/ newsletter/ news feeds</p> <p>-Secured online digitising, archiving and access</p> <p>-Translation services (transcript)</p> <p>-Monthly media analysis</p>		24 MONTHS		

<i>report print media analysis  online media analysis  -online media analysis and  social media analysis</i>				
<u><i>NB! All key words for tracking of articles  to be given to the appointed service  provider during briefing</i></u>				
<u><i>SEE ATTACHED TERMS OF  REFERENCE</i></u>				
<b>TOTAL PRICE</b>				

**SUPPLIER LOCATION MUST BE GAUTENG PROVINCE FOR AWARDING OF POINTS**

Quotations may be emailed or hand delivered. If it is hand delivered please send the completed quotation to:

: Public Works  
: Corner Vermeulen and Bosman Street  
: Pretoria  
Enquiries : Veronica Tshokwe  
Tel : 012 406 1036  
Quotations must be submitted to the following email address:  
[Veronica.Tshokwe@dpw.gov.za](mailto:Veronica.Tshokwe@dpw.gov.za) or [ndpwquotations@dpw.gov.za](mailto:ndpwquotations@dpw.gov.za)

**NOTE:** Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. **However** a quotation on the company letterhead would be accepted. **Failure to** return the forwarded PA-Forms will result in your quotation being considered as non-responsive.