



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
**REPUBLIC OF SOUTH AFRICA**

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 406 1812 Fax: 321-0517  
Website: [www.publicworks.gov.za](http://www.publicworks.gov.za)

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ246A0303  
INVITATION DESCRIPTION : STATIONERY  
VALIDITY PERIOD : 84 Days  
CLOSING TIME : 11:00  
CLOSING DATE : 25-10-2024

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
<b>SUPPLY &amp; DELIVERY OF STATIONERY</b>  <b>PLEASE NOTE THAT ONLY SUPPLIERS WITH PROOF OF ADDRESS FROM GAUTENG PROVINCE WILL BE ALLOCATED POINTS FOR LOCATION UNDER SPECIFIC GOAL</b>  <b>PLEASE REFER TO THE ATTACHED SPECIFICATIONS</b>				

**Quotations may be emailed or hand delivered. If it is hand delivered please send the completed quotation to:**

Enquiries : Public Works  
Tel : Corner Vermeulen and Bosman Street  
: Pretoria  
: Portia Moipolai  
: 012 406 1812

**Quotations must be submitted to the following email address:**  
[portia.moipolai@dpw.gov.za](mailto:portia.moipolai@dpw.gov.za) or [ndpwquotatons@dpw.gov.za](mailto:ndpwquotatons@dpw.gov.za)

Please stamp the RFQ with your Company Stamp. **However** a quotation on the company letterhead would be accepted. **Failure to** return the forwarded PA-Forms will result in your quotation being considered as non-responsive.