



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 406 1812 Fax: 321-0517
Website: www.publicworks.gov.za

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO	: RFQ2244A0228
INVITATION DESCRIPTION	: SSTATIONERY
VALIDITY PERIOD	: 84 Days
CLOSING TIME	: 11:00
CLOSING DATE	: 14-11-2024

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
SUPPLY & DELIVERY OF STATIONERY				
MARKER PERMANENT MEDIUM BULLET POINT	EACH	12		
SELLOTAPE 18MM	EACH	05		
SHREDDER PLASTIC BAGS (460X400)	PACK	2 PACK OF 25		
3M POST IT FLAGS-ASSORTED COLOURS 11.9X43,2 MM	EACH	12		
FILE DIVIDERS (10 PACK RAINBOW COLOURS)	SETS	10		
FOLD BACK 32MM	BOXES	10		
FOLD 77MM	BOXES	10		
GEM CLIP/PAPER SILVER 30MM	BOXES	10		
GEM GLIP/PAPER SILVER 50MM	BOXES	10		

<i>RUBBER DATE</i>	<i>EACH</i>	<i>01</i>		
<i>CLUTCH PENCILS</i>	<i>EACH</i>	<i>24</i>		
<i>PEN BALL POINT BLACK</i>	<i>EACH</i>	<i>48</i>		
<i>A4 COLOUR PAPER PINK</i>	<i>REAMS</i>	<i>2</i>		
<i>A4 COLOUR PAPER BLUE</i>	<i>REAMS</i>	<i>2</i>		
<i>CORRECTION PEN</i>	<i>EACH</i>	<i>5</i>		
<i>STAPLES 26/6</i>	<i>EACH</i>	<i>12</i>		
<i>STAPLES GIANT 66/8</i>	<i>EACH</i>	<i>12</i>		
<i>STAPLES REMOVER</i>	<i>EACH</i>	<i>10</i>		

Quotations may be emailed or hand delivered. If it is hand delivered please send the completed quotation to:

Enquiries : Public Works
Tel : Corner Vermeulen and Bosman Street
: Pretoria
: Portia Moipolai
: 012 406 1812
Quotations must be submitted to the following email address:
portia.moipolai@dpw.gov.za or ndpwquotatons@dpw.gov.za

Please stamp the RFQ with your Company Stamp. **However** a quotation on the company letterhead would be accepted. **Failure to** return the forwarded PA-Forms will result in your quotation being considered as non-responsive.