



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
REPUBLIC OF SOUTH AFRICA

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 012 406 1901 Fax: 086 272 8850  
E-mail: [portia.moipolai@dpw.gov.za](mailto:portia.moipolai@dpw.gov.za) website: [www.publicworks.gov.za](http://www.publicworks.gov.za)

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ221A  
QUOTATION DESCRIPTION : Supply and Delivery of Catering  
VALIDITY PERIOD : 84 days  
CLOSING TIME : 11:00  
CLOSING DATE : 25/02/2025

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
1. Catering Services  Date: 27 February 2025 Meeting: EXCO Venue: 7th floor EXCO Boardroom  PLEASE SEE ATTACHED MENUE <i>THE DELIVERY WILL BE AT PRETORIA</i>	EACH	40		

Please e-mail the completed quotation to

Enquiries : Public Works  
Tel : Corner Church and Bosman Street  
E-mail : Portia Moipolai  
: 012 406 1854  
: [portia.moipolai@dpw.gov.za](mailto:portia.moipolai@dpw.gov.za)

Quotations must be submitted to the following email address: [ndpwquotations@dpw.gov.za](mailto:ndpwquotations@dpw.gov.za)

**NOTE:** Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.  
Please stamp the RFQ with your Company Stamp. However, a quotation on the company letterhead would be accepted. Failure to return the forwarded PA-Forms will result in your quotation being considered as non-responsive.