



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 012 406 1248 Fax: 086 272 8850
E-mail: tshwarelo.ramoleta@dpw.gov.za website: www.publicworks.gov.za

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ0152
QUOTATION DESCRIPTION : **SUPPLY AND DELIVERY OF BUSINESS CARDS**
VALIDITY PERIOD : 84
CLOSING TIME : 11:00AM
CLOSING DATE : 15/08/2024

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
SUPPLY AND DELIVERY OF MINISTRY BUSINESS CARDS. <i>-The descriptor font must be 4.5pt, green in colour.</i> <i>-The person's name- Arial 8pt (in green colour) (bold)</i> <i>-Address details – font Arial 5.5 black in colour</i> <i>-Kerning – 3</i> <i>-Leading – 5</i> <i>-All to be centred</i> <i>-Business card must be in Full colour front</i> <i>-Black and white at the back</i> <i>-Gold-foiling (pantone 873)</i> <i>-Size : 50mm X 90mm</i>				

-Stock: Bond 250gsm -Printing: Double-sided, foiled one side -Colour: Full colour -Font: Address: Arial 6pt -Paper colour: white -Screen: 150 - Back : Black and white MINISTRY PUBLIC WORKS AND INFRASTRUCTURE REPUBLIC OF SOUTH AFRICA				
Minister Business cards	EACH	500		
Deputy Minister Business cards	EACH	500		

Please e-mail the completed quotation to

: Public Works
: Corner Church and Bosman Street

Enquiries

: Tshwarelo Ramoleta

Tel

: 012 406 1248

E-mail

: tshwarelo.ramoleta@dpw.gov.za

Quotations must be submitted to the following email address:
ndpwquotations@dpw.gov.za .

NOTE: Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. However a quotation on the company letterhead would be accepted. Failure to return the forwarded PA-Forms will result in your quotation being considered as non-responsive.