

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 012 406 1248 Fax: 086 272 8850 E-mail: tshwarelo.ramoleta@dpw.gov.za website: www.publicworks.gov.za

## Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

| QUOTATION NO<br>QUOTATION DESCRIPTION | :RFQ0152<br>: SUPPLY AND DELIVERY OF BUSINESS<br>CARDS |
|---------------------------------------|--|
| VALIDITY PERIOD                       | : 84   |
| CLOSING TIME                          | : 11:00AM  |
| CLOSING DATE                          | : 29/07/2024   |

| DESCRIPTION                     | UNIT OF  | QUANTITY | UNIT COST  | TOTAL      |
|---------------------------------|----------|----------|------------|------------|
|                                 | PURCHASE | REQUIRED | (INCL VAT) | AMOUNT     |
|                                 |          |          |            | (INCL VAT) |
| SUPPLY AND DELIVERY OF MINISTRY |          |          |            |            |
| BUSINESS CARDS.                 |          |          |            |            |
| See attached Specification      |          |          |            |            |
| Minister Business cards         | EACH     | 500      |            |            |
| Deputy Minister Business cards  | EACH     | 500      |            |            |

Please e-mail the completed quotation to

: Public Works

: Corner Church and Bosman Street

| Enquiries<br>Tel<br>E-mail |      |    |           | : Tshwarelo Ramoleta<br>: 012 406 1248<br>: <u>tshwarelo.ramoleta@dpw.gov.za</u> |     |           |       |          |
|----------------------------|------|----|-----------|--|-----|-----------|-------|----------|
| Quotations                 | must | be | submitted | to   | the | following | email | address: |

ndpwquotations@dpw.gov.za.

<u>NOTE:</u> Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. However a quotation on the company letterhead would be accepted. Failure to return the forwarded PA-Forms will result in your quotation being considered as non-responsive.