



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
REPUBLIC OF SOUTH AFRICA

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Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ0412  
QUOTATION DESCRIPTION : **SIGN LANGUAGE INTERPRETER**  
VALIDITY PERIOD : 84  
CLOSING TIME : 11:00am  
CLOSING DATE : 10/11/2023

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST ( INCL VAT)	TOTAL AMOUNT ( INCL VAT )
<p><b>SIGN LANGUAGE INTERPRETER FOR DISABILITY RIGHTS AWARENESS MONTH ACTIVITIES- NOVEMBER 2023</b></p> <p><b>Specifications:</b></p> <p><i>-Fluency in at least two South African Languages (English) and South African Sign Language with knowledge of various dialects.</i></p> <p><i>-More than three (3) years' experience in conference and public events / platforms sign language interpreting</i></p> <p><i>-relevant qualification or University diploma / degree will serve as an advantage.</i></p>				

<p><b>EVENT DETAILS:</b></p> <p>a)Disability Advisory Council Meeting Date: 16 Nov 2023, Quantity X2 Interpreters, Duration: 10H00- 13H00 (3 HOURS) , Venue: Virtual (online)</p> <p>b)Disability Economic Empowerment Workshop. Date: 21 Nov 2023, Quantity X2 Interpreters, Duration: 10H00- 13H00 (3 HOURS) , Venue: Virtual (online)</p> <p>c)Disability Capacity Building Workshop. Date: 30 Nov 2023, Quantity X2 Interpreters, Duration: 09H00- 15H00 (6 HOURS) , Venue: Virtual (online)</p> <p>d)International Day of Persons with Disabilities. Date: 04 Dec 2023, Quantity X2 Interpreters, Duration: 09H00- 12H00 (3 HOURS) , Venue: Home Affairs Service Point, Kempton Park, Johannesburg.</p> <p>Total duration: 15 hours</p>				
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Please e-mail the completed quotation to

**Enquiries**  
**Tel**  
**E-mail**

: Public Works  
: Corner Church and Bosman Street  
: **Tshwarelo Ramoleta**  
: **012 406 1248**  
: [tshwarelo.ramoleta@dpw.gov.za](mailto:tshwarelo.ramoleta@dpw.gov.za)

**Quotations must be submitted to the following email address:**  
**[ndpwquotations@dpw.gov.za](mailto:ndpwquotations@dpw.gov.za)** .

**NOTE:** Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

**Please stamp the RFQ with your Company Stamp. However a quotation on the company letterhead would be accepted. Failure to return the forwarded PA-Forms will result in your quotation being considered as non-responsive.**