



Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ0081  
QUOTATION DESCRIPTION : *TRANSLATION, EDITING & PROOF READING*  
VALIDITY PERIOD : 30  
CLOSING TIME : 11:00AM  
CLOSING DATE : 02/06/2023

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST ( INCL VAT)	TOTAL AMOUNT ( INCL VAT )
<p><i>TRANSLATION, EDITING AND PROOF READING IN 11 OFFICIAL LANGUAGES.</i></p> <p><i>Translation, editing and Proof reading of approximately 21 pages or 3500 words of the Minister's Budget speech in all official languages as follows: Siswati, IsiNdebele, IsiZulu, Xhosa, Sesotho, Sepedi, XiTsonga, Tshivenda and Afrikaans.</i></p> <p><i>See attached Booklet.</i></p>	EACH	10		

Please e-mail the completed quotation to

Enquiries : Public Works  
Tel : Corner Church and Bosman Street  
E-mail : Tshwarelo Ramoleta  
: 012 406 1248  
: [tshwarelo.ramoleta@dpw.gov.za](mailto:tshwarelo.ramoleta@dpw.gov.za)

Quotations must be submitted to the following email address:  
[ndpwquotations@dpw.gov.za](mailto:ndpwquotations@dpw.gov.za) .

**NOTE:** Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. However a quotation on the company letterhead would be accepted. Failure to return the forwarded PA-Forms will result in your quotation being considered as non-responsive.