



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

Private Bag X65, PRETORIA 0001, and Int. Code: +27 12 Tel: 012 406 2199 Fax: 086 272 8850
E-mail: keneuwe.mathatho@dpw.gov.za website: www.publicworks.gov.za

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : 0404
QUOTATION DESCRIPTION : SUPPLY AND DELIVERY OF STATIONERY
VALIDITY PERIOD : 84 Days
CLOSING TIME : 11:00
CLOSING DATE : 17/11/2025

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
File duraplus A4 with clear view folder Red	Each	50		
File duraplus A4 with clear view folder Blue	Each	50		
File duraplus A4 with clear view folder Yellow	Each	50		
File duraplus A4 with clear view folder Black	Each	30		
File duraplus A4 with clear view folder Green	Each	50		
File box A4 (lift flap)	Each	100		
Waterproof ink pen - Red	Each	10		
Waterproof ink pen - Black	Each	10		
3m Pop-up notes 76mm X 76mm Pop-up Refill 100 sheets per pad self-adhesive stickers	Pack of 10	03		
Only Suppliers with Proof of address from Gauteng Province will be allocated points for Location under specific goal.				

Please e-mail the completed quotation to

**Enquiries
Tel**

**: Public Works
: Corner Church and Bosman Street
: Keneuwe Mathatho
: 012 406 2199**

E-mail

: keneuwe.mathatho@dpw.gov.za

Quotations must be submitted to the following email address:
ndpwquotations@dpw.gov.za

Or at the Quotation Box: CGO Building, 256 Madiba Street, Pretoria Central, 0001

NOTE: Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. However a quotation on the company letterhead would be accepted. Failure to return the forwarded PA-Forms will result in your quotation being considered as non-responsive.