



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
**REPUBLIC OF SOUTH AFRICA**

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Website: [www.publicworks.gov.za](http://www.publicworks.gov.za)

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO	: RFQ178A0228
INVITATION DESCRIPTION	: PROMOTIONAL MATERIALS
VALIDITY PERIOD	: 84 Days
CLOSING TIME	: 11:00
CLOSING DATE	: 27/08/2025

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
<b>REQUEST FOR QUOTATION FOR PROMOTIONAL MATERIALS</b>  <b><u>DELIVERY ADDRESS</u></b> <b>OFFICE NO 633</b> <b>CENTRE WALK BUILDING</b> <b>PRETORIA</b>				
<i>Flexi Note Book A5</i> <ul style="list-style-type: none"><li>• <i>Material: Matt Black Cover 160g</i></li><li>• <i>Size:21.4cm(l) x 14.4cm (w)x 1.5cm(h)</i></li><li>• <i>Capacity: A5, 160 lined pages</i></li><li>• <i>Branded in full colour with DPWI and EPWP Logos</i></li><li>• <i>Total Quantity: 1500 Black 1000 Orange</i></li></ul>	<i>Ea</i>	<i>2500</i>		
<i>Ball pens: Kendra Ball pen</i> <ul style="list-style-type: none"><li>• <i>Material: Plastic</i></li><li>• <i>Ink Colour: Black pad print with DPWI and EPWP Logos</i></li><li>• <i>Pen colours: White, black and orange</i></li><li>• <i>Total Quantity : Black 1000 white 1000 orange 1000</i></li></ul>	<i>Ea</i>	<i>3000</i>		

<ul style="list-style-type: none"> <li>• <i>Total Quantity: 3 000</i></li> </ul>				
<i>Lanyard: Candy Stripe Dome</i> <ul style="list-style-type: none"> <li>• <i>Printed with DPWI and EPWP Logos in full colour</i></li> <li>• <i>Branding: Digital dome sticker</i></li> <li>• <i>Size: 90cm(l) X 0.5cm(w)</i></li> <li>• <i>Material: Polyester</i></li> <li>• <i>Recess: 2.7cm (dia)</i></li> <li>• <i>Lanyard colours: Black and Orange</i></li> <li>• <i>Total Quantity: Orange 2500 Black 2500</i></li> <li>• <i>Total Quantity: 5 000</i></li> </ul>	<i>Ea</i>	<i>5000</i>		
<i>Portable umbrella: Compact Umbrella</i> <ul style="list-style-type: none"> <li>• <i>Weight: about 505g</i></li> <li>• <i>Length:36cm Width:5.5cm</i></li> <li>• <i>Diameter :115cm</i></li> <li>• <i>Fabric: 210T pongee cloth</i></li> <li>• <i>Skeleton: 10 ribs aluminium + fiber glass</i></li> <li>• <i>Specification: automatic folding umbrella</i></li> <li>• <i>Colours: Orange and Black</i></li> <li>• <i>Quantity: Orange 500 Black 500</i></li> <li>• <i>Total quantity: 1000</i></li> </ul>	<i>Ea</i>	<i>1 000</i>		
<b>TOTAL PRICE</b>				

**SUPPLIER LOCATION MUST BE GAUTENG PROVINCE FOR ALLOCATION OF POINTS**

Quotations may be emailed or hand delivered. If it is hand delivered please send the completed quotation to:

	: Public Works
	: Corner Vermeulen and Bosman Street
	: Pretoria
Enquiries	: Veronica Tshokwe
Tel	: 012 406 1036

**Quotations must be submitted to the following email address:**  
[Veronica.Tshokwe@dpw.gov.za](mailto:Veronica.Tshokwe@dpw.gov.za) or [ndpwquotations@dpw.gov.za](mailto:ndpwquotations@dpw.gov.za)

**NOTE:** Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. **However** a quotation on the company letterhead would be accepted. **Failure to** return the forwarded PA-Forms will result in your quotation being considered as non-responsive.