



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
**REPUBLIC OF SOUTH AFRICA**

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 406 1812 Fax: 321-0517  
Website: [www.publicworks.gov.za](http://www.publicworks.gov.za)

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ172A040479  
INVITATION DESCRIPTION : CATERING SERVICES  
VALIDITY PERIOD : 84 Days  
CLOSING TIME : 11:00  
CLOSING DATE : 20-01-2026

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
<p><b><i>Catering services for 50 delegates</i></b></p> <p><b><i>BREAKFAST AT 10:30 AM</i></b> <b><i>Coffee, tea, milk, sugar and brown and white Sandwich served for 50 delegates</i></b></p> <p><b><i>LUNCH AT 13:00</i></b></p> <p><b><i>X 2 Meat (grilled chicken, beef stew)</i></b> <b><i>X 2 Vegetables (Cabbage &amp; beetroot)</i></b> <b><i>X 2 Salads (green salad and potato salad) X 2 Starch (Rice &amp; Pap)</i></b></p> <p><b><i>DRINKS: 25 cans of soft drinks and 25 cans of 100% fruit juice</i></b></p> <p><b><i>WATER: 50 bottles of still water (500ml) served at 13:00</i></b></p> <p><b><i>Delivery address:</i></b></p> <p><b><i>National Department of Public works and Infrastructure, Old Magistrate Building 21-23 Market Square Kimberley</i></b></p>				

<p><b><i>NB: Service provider to provide tablecloth, crockery and cutlery for 50 people</i></b></p> <p><b>Only Suppliers with Proof of address from Kimberly will be allocated points for Location under specific goal</b></p>				
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**Quotations may be emailed or hand delivered. If it is hand delivered please send the completed quotation to:**

	: Public Works
	: Corner Vermeulen and Bosman Street
	: Pretoria
Enquiries	: Portia Moipolai
Tel	: 012 406 1812

**Quotations must be submitted to the following email address:**  
[portia.moipolai@dpw.gov.za](mailto:portia.moipolai@dpw.gov.za) or [ndpwquotatons@dpw.gov.za](mailto:ndpwquotatons@dpw.gov.za)

**NOTE:** Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. **However** a quotation on the company letterhead would be accepted. **Failure to** return the forwarded PA-Forms will result in your quotation being considered as non-responsive.