



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
**REPUBLIC OF SOUTH AFRICA**

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 12 406 1036 Fax:  
Website: [www.publicworks.gov.za](http://www.publicworks.gov.za)

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ172A0179  
INVITATION DESCRIPTION : BOOKLETS  
VALIDITY PERIOD : 84 Days  
CLOSING TIME : 11:00  
CLOSING DATE : 12/08/2026

| DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                      | UNIT OF PURCHASE | QUANTITY REQUIRED | UNIT COST (INCL VAT) | TOTAL AMOUNT (INCL VAT) |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------|----------------------|-------------------------|
| REQUEST FOR QUOTATION FOR LAYOUT, DESIGN, PRINTING, PROOF READING, EDITING OF BOOKLETS, SOCIAL DEVELOPMENT SPECIALIST IN FULL COLOUR                                                                                                                                                                                                                                                                             |                  |                   |                      |                         |
| Social Development Specialist booklet printed in full colour <ul style="list-style-type: none"><li>Title : A4 Portrait booklet</li><li>Size : A4</li><li>No. of Pages : 50 pages</li><li>Quantity : 1500</li><li>Material : gloss art</li><li>Finishing : saddle stitches &amp; UV varnish throughout</li><li>Binding : stappled two positions</li></ul> 170 grams paper and the cover page 250 grams matt Nevia | Ea               | 1500              |                      |                         |

|                                                                                                                                                                                                                                                                     |  |  |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| Deliver to one address, 266 Centerwalk Building ,<br>Pretorius Street<br>NB:Content for both editing and write up will be<br>provided<br>Layout, design,printing,proof reading,editing of<br>booklets and broch, branded with DPWI and<br>EPWP logos in full colour |  |  |  |  |
| <b><u>Delivery address:</u></b><br><b>Centrewalk Building</b><br><b>Pretoria</b><br><b>Gauteng</b>                                                                                                                                                                  |  |  |  |  |
| <b>TOTAL PRICE</b>                                                                                                                                                                                                                                                  |  |  |  |  |

**SUPPLIER LOCATION MUST BE GAUTENG PROVINCE FOR AWARDDING  
OF POINTS ON LOCALITY**

Quotations may be emailed or hand delivered. If it is hand delivered please send the completed quotation to:

Enquiries : Public Works  
Tel : Corner Vermeulen and Bosman Street  
: Pretoria  
: Veronica Tshokwe  
: 012 406 1036  
**Quotations must be submitted to the following email address:**  
**Veronica.Tshokwe@dpw.gov.za or ndpwquotations@dpw.gov.za**

**NOTE:** Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. **However** a quotation on the company letterhead would be accepted. **Failure to** return the forwarded PA-Forms will result in your quotation being considered as non-responsive.