

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 012 406 1248 Fax: 086 272 8850 E-mail: <u>tshwarelo.ramoleta@dpw.gov.za</u> website: <u>www.publicworks.gov.za</u>

## Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO	: RFQ0012
QUOTATION DESCRIPTION	: SUPPLY AND DELIVERY OF STATIONERY.
VALIDITY PERIOD	: 84
CLOSING TIME	: 11:00AM
CLOSING DATE	: 06/05/2024

DESCRIPTION	UNIT OF	QUANTITY	UNIT COST	TOTAL
	PURCHASE	REQUIRED	(INCL VAT)	AMOUNT
				(INCL VAT)
SUPPLY AND DELIVERY OF FILE				
DURABLE 2579 A4 FILES WITH CLEAR				
FRONT POCKET, 10 TABS.				
A4 DURABLE FILE BLUE (2579)	EACH	700		
A4 DURABLE FILE RED (2579)	EACH	300		

Please e-mail the completed quotation to

: Public Works : Corner Church and Bosman Street

Enquiries	: Tshwarelo Ramoleta
Tel	: 012 406 1248
E-mail	: <u>tshwarelo.ramoleta@dpw.gov.za</u>

<u>Quotations must be submitted to the following email address:</u> <u>ndpwquotations@dpw.gov.za</u>.

<u>NOTE:</u> Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. However a quotation on the company letterhead would be accepted. Failure to return the forwarded PA-Forms will result in your quotation being considered as non-responsive.