



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 406 1812 Fax: 321-0517
Website: www.publicworks.gov.za

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO	: RFQ139A
INVITATION DESCRIPTION	STATIONERY
VALIDITY PERIOD	: 84 Days
CLOSING TIME	: 11:00
CLOSING DATE	: 29-07-2025

DESCRIPTION	UNIT OF PURCHASE	QUANTIT Y REQUIRE D	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
SUPPLY & DELIVERY OF STATIONERY PLEASE REFER TO THE ATTACHED TERM OF REFERENCE <i>please note that only suppliers with proof of address from GAUTENG Province will be allocated points for location under specific goal</i>				
BLACK FINE RETRACTABLE PEN GEL INK	EACH	10		
TAPE POST IT FLAG 45X25MM (MULTI COLOURS)	24 IN A BOX	10		
DURABLE FILE BLUE	25 IN A BOX BOX	10		

DURABLE FILE RED	25 IN A BOX BOX	01		
A4 WHITE ENVELOPES	25 IN ABOX	01		
STAPLER, OFFICE METAL S17	EACH	03		

Quotations may be emailed or hand delivered. If it is hand delivered please send the completed quotation to:

Enquiries
Tel

: Public Works
: Corner Vermeulen and Bosman Street
: Pretoria
: Portia Moipolai
: 012 406 1812

Quotations must be submitted to the following email address:
portia.moipolai@dpw.gov.za or ndpwquotatons@dpw.gov.za

NOTE: Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.

Please stamp the RFQ with your Company Stamp. **However** a quotation on the company letterhead would be accepted. **Failure to** return the forwarded PA-Forms will result in your quotation being considered as non-responsive.