



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

Private Bag X65, PRETORIA 0001, and Int Code: +27 12 Tel: 406 1812 Fax: 321-0517
Website: www.publicworks.gov.za

Dear Sir/ Madam

You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.

QUOTATION NO : RFQ: 134A0253
INVITATION DESCRIPTION : PROCUREMENT OF STATIONERY
VALIDITY PERIOD : 84
CLOSING TIME : 11:00
CLOSING DATE : 19/09/2025

DESCRIPTION	UNIT OF ISSUE	QUANTITY REQUIRED	UNIT COST (INCL VAT)	TOTAL AMOUNT (INCL VAT)
1. Adhesive (glue) stick, 22G	Each	06		
2. Correction fluid white, tipp-ex	Each	04		
3. Eraser	Each	02		
4. Envelope A4 Brown	Each	20		
5. File: Arch lever file A4 PVC all colors	Each	20		
6. File folder durable 2579 blue	Each	100		
7. File folder durable 2579 red	Each	100		
8. File folder durable 2579 yellow	Each	50		
9. Pen click black	Box	01		
10. Pocket filing plastic A4	Pack	02		
11. Pencil black	Pack	01		
12. Tape cellotape, clear, 12mmx35mm	Each	02		
13. Stamp date and description	Each	01		
<i>The service provider should be located in Gauteng Province for scoring of specific goals.</i>				
SUPPLY AND DELIVERY PLACE GAUTENG: PRETORIA: CGO, ROOM 297				

Quotations may be emailed or hand delivered. If it is hand delivered please send the completed quotation to:

Enquiries

Tel

: Public Works
: Corner Vermeulen and Bosman Street
: Pretoria
: Simon Motau
: 012 406 1797

Quotations must be submitted to the following email address:
simon.motau@dpw.gov.za and ndpwquotatons@dpw.gov.za

NOTE: Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details. Please stamp the RFQ with your Company Stamp. **However** a quotation on the company letterhead would be accepted. **Failure to** return the forwarded PA-Forms will result in your quotation being considered as non-responsive.