



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
REPUBLIC OF SOUTH AFRICA

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**Dear Sir/ Madam**

**You are hereby invited to submit a quotation for the supply and delivery of the following goods/assets/service to the Department of Public Works.**

**QUOTATION NO : RFQ0406**  
**QUOTATION DESCRIPTION : SUPPLY AND DELIVERY OF STATIONERY**  
**VALIDITY PERIOD : 84 Days**  
**CLOSING TIME : 11:00**  
**CLOSING DATE : 04/02/2025**

DESCRIPTION	UNIT OF PURCHASE	QUANTITY REQUIRED	UNIT COST ( INCL VAT)	TOTAL AMOUNT ( INCL VAT )
File Duraplus (2579) Black	Box (of 25)	2		
File Duraplus (2579) Red	Box (of 25)	3		
File Duraplus (2579) Blue	Box (of 25)	5		
Only Suppliers with Proof of address from Gauteng Province will be allocated points for Location under specific goal.				

**Enquiries**

**Contact**

**Tel**

**E-mail**

**: Keneuwe Mathatho**

**: 012 406 2199**

**: [keneuwe.mathatho@dpw.gov.za](mailto:keneuwe.mathatho@dpw.gov.za)**

**Quotations must be submitted to the following email address:**  
**[ndpwquotations@dpw.gov.za](mailto:ndpwquotations@dpw.gov.za)**

**OR at the Quotation Box: CGO Building, 256 Madiba Street, Pretoria Central, 0001**

**NOTE: Suppliers are to ensure that their banking details are successfully verified on CSD, The department may at any point request verification of the details.**

**Please stamp the RFQ with your Company Stamp. However a quotation on the company letterhead would be accepted. Failure to return the forwarded PA-Forms will result in your quotation being considered as non-responsive.**