



**public works  
& infrastructure**

Department:  
Public Works and Infrastructure  
**REPUBLIC OF SOUTH AFRICA**

**TENDER NO: PLK21/57**

**RETURNABLE DOCUMENTS**

**AND**

**TERMS OF REFERENCE**

**FOR**

**APPOINTMENT OF PANEL OF  
CONTRACTORS TO RENDER A  
SERVICE OF MAINTENANCE OF  
WATER SUPPLY AND SEWERAGE  
NETWORK FOR 24 MONTHS:  
VHEMBE DISTRICT**

YOU ARE HEREBY INVITED TO TENDER TO THE GOVERNMENT OF THE REPUBLIC OF SOUTH AFRICA

**PLEASE TAKE NOTE**  
**CLOSING TIME: 11:00**

**BID NUMBER: PLK21/57**  
**CLOSING DATE: 07/12/2021**

***TENDERS RECEIVED AFTER THE CLOSING TIME AND DATE ARE LATE AND WILL AS A RULE NOT BE ACCEPTED FOR CONSIDERATION***

The **Tax Clearance Certificate for Tender Purposes** from the Receiver of Revenue and the **Tender Form** must be completed and signed in the original that is in ink. Forms with photocopied signatures or other such reproduction of signatures may be rejected.

**TENDER DOCUMENTS MAY BE POSTED TO**

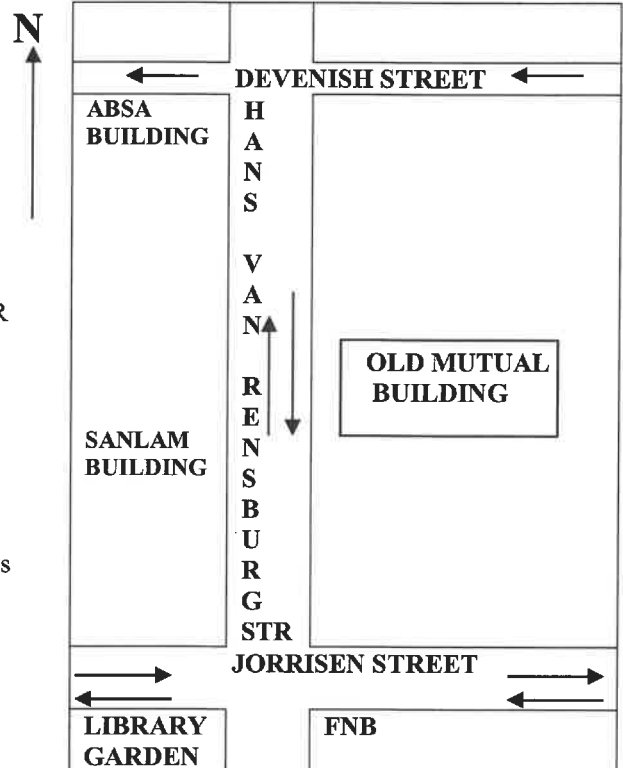
REGIONAL MANAGER  
Department of Public Works  
Private Bag X 9469  
POLOKWANE  
0700

ATTENTION: TENDER SECTION: ROOM 03, GROUND FLOOR

Tender documents that are posted must reach the Department of Public Works before the closing date of the tender.

**OR**

The tender documents may be deposited in the tender box which is identified as the tender box of the Department of Public Works which is located at 77 Hans van Rensburg Street, Ground Floor.



The tender box at the Regional Office: Department of Public Works: POLOKWANE is open (**Mondays to Fridays 07:30 – 12:15 / 13:00 – 16:00.**) However, if the tender is late, it will as a rule not be accepted for consideration.

*Tenderers should ensure that tenders are delivered timeously to the correct address.*

**SUBMIT ALL TENDERS ON THE OFFICIAL FORMS - DO NOT RETYPE.**

*Tenders by telegram, facsimile or other similar apparatus will not be accepted for consideration.*

**SUBMIT EACH TENDER IN A SEPARATE SEALED ENVELOPE.**

The Government Tender Bulletin is available on the Internet on the following web sites:

1. <http://www.treasury.gov.za>
2. <http://www.gov.za/tenders/>

# PA-04 (EC): NOTICE AND INVITATION TO TENDER

THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INVITES TENDERS FOR:

|                       |  |
|-----------------------|--|
| <b>Project title:</b> | APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS: VHEMBE DISTRICT |
| <b>Reference no:</b>  | 6028/11/4/4/3/3  |

|                          |            |                         |                             |
|--------------------------|------------|-------------------------|-----------------------------|
| <b>Tender no:</b>        | PLK21/57   |                         |                             |
| <b>Advertising date:</b> | 12/11/2021 | <b>Closing date:</b>    | 07/12/2021                  |
| <b>Closing time:</b>     | 11:00      | <b>Validity period:</b> | 12 Weeks (84 calendar days) |

It is estimated that tenderers should have a CIDB contractor grading designation of **3 SO** or **3 SO\*** or higher.

*\* Delete "or select tender value range select class of construction works" where only one class of construction works is applicable*

It is estimated that potentially emerging enterprises should have a CIDB contractor grading designation of **select tender value rangeselect class of construction worksPE** or **select tender value rangeselect class of construction worksPE\*** or higher.

*\* Delete "or select tender value range select class of construction works PE" where only one class of construction works is applicable*

Only tenderers who are responsive to the following responsiveness criteria are eligible to submit tenders. Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration:

|                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.  |
| <input checked="" type="checkbox"/> | Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).   |
| <input checked="" type="checkbox"/> | All parts of tender documents submitted must be <b>fully completed in ink and signed where required</b> . Use of correction fluid is prohibited. Corrections to be crossed out and initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's . |
| <input type="checkbox"/>            | Submission of (DPW-07 EC): Form of Offer and Acceptance.   |
| <input checked="" type="checkbox"/> | Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.   |
| <input checked="" type="checkbox"/> | Submission of (PA-11): Declaration of Interest and Tenderer's Past Supply Chain Management Practices.  |
| <input type="checkbox"/>            | Submission of (PA-16): Preference points claim form in terms of the Preferential Procurement Regulations 2017.   |
| <input checked="" type="checkbox"/> | Submission of (PA-29): Certificate of Independent Bid Determination.   |
| <input checked="" type="checkbox"/> | Submission of (PA – 36 and Annexure/s C): Declaration Certificate for Local Production and Content for designated sectors.   |
| <input checked="" type="checkbox"/> | Submission of (PA 40): Declaration of Designated Groups for Preferential Procurement.  |
| <input checked="" type="checkbox"/> | Submission of proof of Registration on National Treasury's Central Supplier Database (CSD).  |
| <input checked="" type="checkbox"/> | Submission of (DPW-09EC): Particulars of Tenderer's Projects.  |
| <input checked="" type="checkbox"/> | Submission of (DPW-21 EC): Record of Addenda to tender documents   |
| <input type="checkbox"/>            | Submission of (DPW-16 EC): Site Inspection Meeting Certificate   |
| <input type="checkbox"/>            | Submission of record of attending compulsory virtual bid clarification / site inspection meeting.  |

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|                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/>            | The tenderer will be required to submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender.   |
| <input type="checkbox"/>            | The tenderer will be required to submit his fully priced and completed sectional summary- and final summary pages with the tender.  |
| <input type="checkbox"/>            | Submission of Proof of 30% Subcontracting participation and related documents in terms of the Preferential Procurement Regulations 2017.  |
| <input checked="" type="checkbox"/> | <p>1.one (1) trade test certificate in plumbing with ID copy and two labourers accompanying by ID copy must be submitted</p> <p>2.Provide two (2) bakkies/(LVD..loading vehille delivery) registered under the name of the company/owner(proof of ownership must be attached)</p> <p>3.the contractor must provide two (2) completion letter/certificate of similar project with the minimum amount of R100,000.00(not combined projects)within five(05) years</p> <p>4.Contractor will not be awarded more than one District for the same job description</p> <p>5.Health and safety plan must be attached</p> <p>6.Director /company can not bid as sole service provider and joint venture.Director cannot bid with more than one company.</p> <p>7.All copies must be certified not older than 3 months before tender closing date(copie of certified copie not allowed)</p> <p>8.use of correction fluid is prohibited</p> <p>9.Service providers with currently running projects of the similar tender/project desdription within NDPWI:Polokwane REGIONAL OFFICE shall not be considered for this project.</p> |
| <input checked="" type="checkbox"/> | All cancellation must be initialed  |
| <input type="checkbox"/>            | <i>Specify other responsiveness criteria</i>  |
| <input type="checkbox"/>            | <i>Specify other responsiveness criteria</i>  |
| <input type="checkbox"/>            | <i>Specify other responsiveness criteria</i>  |

**Tenderer must comply with the Pre-qualification criteria for Preferential Procurement listed below**

|                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | A tenderer having stipulated minimum B-BBEE status level of contributor:<br><input checked="" type="checkbox"/> Level 1<br>or<br><input checked="" type="checkbox"/> Level 2<br>or<br><input type="checkbox"/> Level 3  |
| <input checked="" type="checkbox"/> | An EME or QSE   |
| <input type="checkbox"/>            | A tenderer subcontracting a minimum of 30% to:<br><input type="checkbox"/> An EME or QSE which is at least 51% owned by black people<br><input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are youth<br><input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are women<br><input type="checkbox"/> An EME or QSE which is at least 51% owned by black people with disabilities<br><input type="checkbox"/> An EME or QSE which is at least 51% owned by black people living in rural or underdeveloped areas or townships<br><input type="checkbox"/> A co-operative which is at least 51% owned by black people<br><input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are Military veterans<br><input type="checkbox"/> An EME or QSE; |

This bid will be evaluated according to the preferential procurement model in the PPPFA: *(Tick applicable preference point scoring system)*

|  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> 80/20 Preference points scoring system | <input type="checkbox"/> 90/10 Preference points scoring system | <input type="checkbox"/> Either 80/20 or 90/10 Preference points scoring system |
|--|---|---|

In case where below/above R 50 000 000 is selected, the lowest acceptable tender will be used to determine the applicable preference point system. (To be used in instances where the estimate cannot be reasonably determined or when one is unsure as to what the market price may be).

**Note:** *Functionality will be applied as a prequalification criterion. Such criteria are used to establish minimum requirements where after bids will be evaluated solely on the basis of price and preference.*

Any reference to words "Bid" or Bidder herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

|   |                          |
|---|--------------------------|
| <b>Minimum functionality score to qualify for further evaluation:</b> |                          |
| <b>Functionality criteria:</b>  | <b>Weighting factor:</b> |
|   |                          |
|   |                          |
|   |                          |
|   |                          |

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|              |                   |
|--------------|-------------------|
|              |                   |
|              |                   |
| <b>Total</b> | <b>100 Points</b> |

**Collection of tender documents**

- Bid documents are available for free download on e-Tender portal [www.etenders.gov.za](http://www.etenders.gov.za)
- Alternatively; Bid documents may be collected during working hours at the following address **77 hans van rensburg street polokwane**. A non-refundable bid deposit of R 200 is payable (cash only) on collection of the bid documents.

**Site inspection meeting**

A pre-tender site inspection meeting will **not be** held in respect of this tender.  
 Attendance of said pre- tender site inspection meeting is **not compulsory**

The particulars for said pre- tender site inspection meeting or virtual bid clarification / site inspection meeting. are:

Venue: **(type in here the place or "N/A")**  
 Zoom Link: **(type in here the place or "N/A")**  
 Date: **(type in here the date or "N/A")**  
 Starting time: **(type in here the time or "N/A")**

**Enquiries related to tender documents may be addressed to:**

|                              |                         |                      |              |
|------------------------------|-------------------------|----------------------|--------------|
| <b>DPWI Project Manager:</b> | koena seroka            | <b>Telephone no:</b> | 015 291 6441 |
| <b>Cell no:</b>              | 083 6338951             | <b>Fax no:</b>       | n/a          |
| <b>E-mail:</b>               | koena.seroka@dpw.gov.za |                      |              |

**Deposit / return of tender documents**


Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

All tenders must be completed in non-erasable ink and submitted on the official forms – (forms not to be re-typed).

|   |                  |   |
|---|------------------|---|
| <p><b>Tender documents may be posted to:</b></p> <p>The Director-General<br/>Department of Public Works and Infrastructure<br/>Private Bag X9469<br/>polokwane<br/>0700</p> <p>Attention:<br/><b>Procurement section: Room 10</b></p> | <p><b>OR</b></p> | <p><b>Deposited in the tender box at:</b></p> <p>78 hans van rensburg street polokwane<br/>sanlam building<br/>han van rensburg<br/>room 10</p> |
|---|------------------|---|

**Compiled by:**

|                         |   |            |
|-------------------------|---|------------|
| Koena Seroka            |  | 10/11/2021 |
| Name of Project Manager | Signature   | Date       |

## DPW-07 (FM): FORM OF OFFER AND ACCEPTANCE

**Tender no:** PLK21/57

**OFFER**

The Employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

**APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS: VHEMBE DISTRICT**

The Tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the Tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Tenderer offers to perform all of the obligations and responsibilities of the Service Provider under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

**THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX (All applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies ) IS:**

|                         |   |
|-------------------------|---|
| <b>Rand (in words):</b> |   |
| <b>Rand in figures:</b> | R |

The award of the tender may be subjected to price negotiation with the preferred tender(s). The negotiated and agreed price will be considered for acceptance as **a firm and final offer**.

This offer may be accepted by the Employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the tender data, whereupon the Tenderer becomes the party named as the Service Provider in the conditions of contract identified in the contract data.

**THIS OFFER IS MADE BY THE FOLLOWING LEGAL ENTITY: (cross out block which is not applicable)**

|   |           |   |
|---|-----------|---|
| Company or Close Corporation:<br>.....<br>.....<br>And: Whose Registration Number is:<br>.....<br>And: Whose Income Tax Reference Number is:<br>.....<br>CSD supplier number: ..... | <b>OR</b> | Natural Person or Partnership:<br>.....<br>.....<br>Whose Identity Number(s) is/are:<br>.....<br>Whose Income Tax Reference Number is/are:<br>.....<br>CSD supplier number: ..... |
|---|-----------|---|

**AND WHO IS (if applicable):**

Trading under the name and style of: .....

**AND WHO IS:**

|   |  |
|---|--|
| Represented herein, and who is duly authorised to do so, by:<br><br>Mr/Mrs/Ms:<br>.....<br>In his/her capacity as:<br>..... | <b>Note:</b><br><b>A Resolution / Power of Attorney, signed by all the Directors / Member / Partners of the Legal Entity must accompany this Offer, authorising the Representative to make this offer.</b> |
|---|--|

**SIGNED FOR THE TENDERER:**

|                        |           |      |
|------------------------|-----------|------|
|                        |           |      |
| Name of representative | Signature | Date |

Tender no: PLK21/57

**WITNESSED BY:**

|                 |           |      |
|-----------------|-----------|------|
|                 |           |      |
| Name of witness | Signature | Date |

This Offer is in respect of: (Please indicate with an "X" in the appropriate block)

- The official documents .....
- The official alternative .....
- Own alternative (only if documentation makes provision therefore)

(N.B.: Separate Offer and Acceptance forms are to be completed for the main and for each alternative offer)

**SECURITY OFFERED:**

The Service Provider will provide one of the following forms of security:

- (1) Cash deposit of 2.5% of the Contract Sum (excl. VAT) Yes  No
- (2) Variable guarantee of 2.5% of the Contract Sum (excl. VAT) (DPW-10.5: FM) Yes  No
- (3) Retention of 2.5% of the Contract Sum (excl. VAT) Yes  No
- (4) 1.25% cash deposit and 1.25% retention of the Contract Sum (excl. VAT) Yes  No

NB. Guarantees submitted must be issued by either an insurance company duly registered in terms of the Short-Term Insurance Act, 1998 (Act 35 of 1998) or by a bank duly registered in terms of the Banks Act, 1990 (Act 94 of 1990) on the pro-forma referred to above. No alterations or amendments of the wording of the pro-forma will be accepted.

The Tenderer elects as its *domicilium citandi et executandi* in the Republic of South Africa, where any and all legal notices may be served, as (physical address):

.....

**Other Contact Details of the Tenderer are:**

Telephone No..... Cellular Phone No. ....

Fax No .....

Postal address .....

Banker ..... Branch.....

Bank Account No. .... Branch Code .....

Registration No of Tenderer at Department of Labour .....

**ACCEPTANCE**

By signing this part of this form of offer and acceptance, the Employer identified below accepts the Tenderer's offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the Tenderer's offer shall form an agreement between the Employer and the Tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.



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**The terms of the contract, are contained in:**

- Part 1 Agreements and contract data, (which includes this agreement)
- Part 2 Pricing data
- Part 3 Scope of work.
- Part 4 Site information

and drawings and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the Tenderer and the Employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The Tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the Employer’s agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect, if delivered by hand on the day of delivery, or if delivered by courier within two working days after submission by the Employer to the courier services for a door-to-door delivery to the tenderer, provided that the Employer notifies the tenderer of the tracking number within 24 hours of such submission. Unless the tenderer (now Service Provider) within seven working days of the date of such submission notifies the Employer in writing of any reason why he cannot accept the contents of the schedule of deviation to this agreement if applicable), this agreement shall constitute a binding contract between the parties.

**For the Employer:**

|                   |           |      |
|-------------------|-----------|------|
|                   |           |      |
| Name of signatory | Signature | Date |

|                                 |                            |
|---------------------------------|----------------------------|
| <b>Name of Organisation:</b>    | Department of Public Works |
| <b>Address of Organisation:</b> |                            |

**WITNESSED BY:**

|                 |           |      |
|-----------------|-----------|------|
|                 |           |      |
| Name of witness | Signature | Date |



Tender no: PLK21/57

**Schedule of Deviations**

|                        |
|------------------------|
| <b>1.1.1. Subject:</b> |
| <b>Detail:</b>         |
| <b>1.1.2. Subject:</b> |
| <b>Detail:</b>         |
| <b>1.1.3. Subject:</b> |
| <b>Detail:</b>         |
| <b>1.1.4. Subject:</b> |
| <b>Detail:</b>         |
| <b>1.1.5. Subject:</b> |
| <b>Detail:</b>         |
| <b>1.1.6. Subject:</b> |
| <b>Detail:</b>         |

By the duly authorised representatives signing this agreement, the Employer and the Tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the Tenderer and the Employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the Tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

## DPW-03 (EC): TENDER DATA

|                       |   |
|-----------------------|---|
| <b>Project title:</b> | <b>APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS: VHEMBE DISTRICT</b> |
| <b>Reference no:</b>  | 6028/11/4/4/3/3   |

|                      |                 |                         |                   |
|----------------------|-----------------|-------------------------|-------------------|
| <b>Tender no:</b>    | <b>PLK21/57</b> | <b>Closing date:</b>    | <b>07/12/2021</b> |
| <b>Closing time:</b> | <b>11:00</b>    | <b>Validity period:</b> | <b>84 days</b>    |

| <b>Clause number:</b> |   |
|-----------------------|---|
|                       | <p>The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Construction Procurement as per Government Notice No. 423 published in Government Gazette No. 42622 of 8 August 2019 and as amended from time to time. (see <a href="http://www.cidb.org.za">www.cidb.org.za</a>).</p> <p>The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.</p> <p>Each item of data given below is cross-referenced to the clause marked "C" in the above mentioned Standard Conditions of Tender.</p>   |
| <b>C.1.1</b>          | The employer is the Government of the Republic of South Africa in its Department of Public Works and Infrastructure.  |
| <b>C.1.2</b>          | <p>For this contract the three volume approach is adopted.</p> <p>This procurement document has been formatted and compiled under the headings as contained in the CIDB's "Standard for Uniformity in Construction Procurement."</p> <p>The three volume procurement document issued by the employer comprises the following:</p> <p>Volume 1: Tendering procedures<br/>T1.1 - Notice and invitation to tender (PA-04 EC)<br/>T1.2 - Tender data (DPW-03 EC)</p> <p>Volume 2: Returnable documents<br/>T2.1 - List of returnable documents (PA-09 EC)<br/>C1.1 - Form of offer and acceptance (DPW-07 EC)<br/>C2.2 - Bills of Quantities / Lump sum document (if a returnable document)<br/>T2.2 - Returnable schedules</p> <p>Volume 3: Contract<br/>Part C1: Agreement and contract data<br/>C1.2 - Contract data (DPW-04 EC or DPW-05 EC)<br/>C1.3 - Form of guarantee (DPW-10.1 EC / DPW-10.3EC or DPW-10.2 EC/DPW-10.4 EC)</p> <p>Part C2: Pricing data<br/>C2.1 - Pricing instructions (PG-02.2 EC or PG-02.1EC)<br/>C2.2 - Bills of Quantities / Lump sum document (if not a returnable document)</p> <p>Part C3: Scope of work<br/>C3 - Scope of work (PG-01.2 EC or PG-01.1EC)</p> <p>Part C4: Site information<br/>C4 - Site information (PG-03.2 EC or PG03.1EC)</p> |

### Tender no:

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".



| <b>C.1.4</b>                  | The Employer's agent is:  |  |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |
|-------------------------------|---|--|-------------------------------|-------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--------------|-------------------|
|                               | Name:   | <b>SEROKA KOENA</b>                          |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |
|                               | Capacity:   | <b>Departmental Project Manager</b>          |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |
|                               | Address:  | <b>78 HANS VAN RENSBURG STREET POLOKWANE</b> |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |
|                               | Tel:  | <b>015 291 6441</b>                          |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |
|                               | Fax:  | <b>015 297 4694</b>                          |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |
|                               | E-mail:   | <b>koena.seroka@dpw.gov.za</b>               |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |
| <b>C.2.1<br/>C.3.11</b>       | <p><b>A. ELIGIBILITY IN RESPECT OF CIDB REGISTRATION:</b></p> <p>The following tenderers who are registered with the CIDB, or are *capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated (* tenderers who are capable of being so registered, or who have applied for registration but have not yet received confirmation of such registration, must provide, <u>with this tender</u>, acceptable documentary proof thereof):</p> <p>a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, for a <b>SO</b> or <b>SO**</b> class of construction work; and</p> <p>b) contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation lower than that required in terms of a) above</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> <li>every member of the joint venture is registered with the CIDB;</li> <li>the lead partner has a contractor grading designation in the <b>SO</b> or <b>SO**</b> class of construction work; and</li> <li>the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a <b>SO</b> or <b>SO**</b> class of construction work</li> </ol> <p><b>** Delete "or select tender value range select class of construction works" where only one class of construction works is applicable</b></p> <p>A contract will be entered into with a tenderer who has in his employ management and supervisory staff satisfying the requirements of the scope of work for labour intensive competencies for supervisory and management staff. - <b>Not applicable</b></p> <p><b>B. INDICATE THE FUNCTIONALITY WEIGHTING APPLICABLE TO THIS BID:</b></p> <p><b>Note:</b> Functionality will only be applied as a prequalification criterion. Such criteria are used to establish minimum requirements where after bids will be evaluated solely on the basis of price and preference.</p> <table border="1"> <thead> <tr> <th><b>Functionality Criteria</b></th> <th><b>Weighting Factor</b></th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr> <td><b>Total</b></td> <td><b>100 Points</b></td> </tr> </tbody> </table> <p><i>(Weightings will be multiplied by the scores allocated during the evaluation process to arrive at the total functionality points)</i></p> |  | <b>Functionality Criteria</b> | <b>Weighting Factor</b> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | <b>Total</b> | <b>100 Points</b> |
| <b>Functionality Criteria</b> | <b>Weighting Factor</b>   |  |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |
|                               |   |  |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |
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|                               |   |  |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |
| <b>Total</b>                  | <b>100 Points</b>   |  |                               |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |              |                   |



|   |            |
|---|------------|
| <b>Minimum functionality score to qualify for further evaluation:</b> | <b>n/a</b> |
|---|------------|

(Total minimum qualifying score for functionality is 50 Percent).

## **C ELIGIBILITY IN RESPECT OF RISK TO EMPLOYER:**

### **Provisions applicable to Evaluation Method 1 and 2:**

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.

In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Project Manager, failing which the tender offer will *mutatis mutandis* be declared non-responsive.

### **C.1. Technical risks:**

#### **C.1.1 Criterion 1: Quality of current and previous work**

Quality of current and previous work performed by the Tenderer in the class of construction work stated above as per the evaluation report prepared by the Professional Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC).

#### **C.1.2 Criterion 2: Contractual commitment**

Adherence to contractual commitments, demonstrated by the Tenderer in the performance on current and previous work, evaluated in terms of:

- a) the level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general;
- b) the degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto; and
- c) general contract administration, i.e. compliance with contractual aspects such as laws and regulations, insurances, security, written contract instructions, subcontractors, time delay claims, etc as can generally be expected in standard/normal conditions of contract.

### **C.2 Commercial risks:**

The level to which agreement with the Tenderer is reached in respect of the adjustment of rates which are considered to be imbalanced or unreasonable and to eliminate errors or discrepancies, without changing the tendered total price, over and above the correction of arithmetical errors as provided for in C.3.9.

**C.2.7** For particulars regarding a pre-tender site inspection meeting, see Notice and Invitation to Tender T1.1

**C.2.12** If a tenderer wishes to submit an alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably satisfies the Employer's standards and requirements. A tenderer may submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. Provided that the tenderer's main tender offer is according to specification and would under normal circumstances be recommended for acceptance, his alternative tender offer may also be considered for the purpose of the award of the contract.

Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal.

Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the tenderer, in the event that the alternative is accepted, to accept full responsibility and liability that the alternative offer complies in all respects with the Employer's standards



|                                  |  |
|----------------------------------|--|
|                                  | <p>and requirements.</p> <p>The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed.</p> <p>Alternative tender offer permitted: <span style="float: right;">Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></span></p> |
| <b>C.2.13.2</b>                  | The list of Returnable Documents identifies which of the documents a tenderer must complete when submitting a tender offer. The tenderer must submit his tender offer by completing the Returnable Documents, signing the "Offer" section in the "Form of Offer and Acceptance" and delivering the Returnable Documents back to the Department.  |
| <b>C.2.13.5</b>                  | The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are as per Notice and Invitation to Tender T1.1.  |
| <b>C.2.13.6</b><br><b>C.3.5</b>  | A two-envelope procedure will not be followed.   |
| <b>C.2.15</b>                    | The closing time for submission of tender offers is as per Notice and Invitation to Tender T1.1.   |
| <b>C.2.16</b>                    | The tender offer validity period is as per Notice and Invitation to Tender T1.1.   |
| <b>C2.16.3</b>                   | Omit the wording of the last sentence for those projects which are subject to CPAP   |
| <b>C.2.18</b>                    | <p>The tenderer will be required to submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts):</p> <p><input checked="" type="checkbox"/> Together with his tender;<br/>or<br/><input type="checkbox"/> Within fourteen (14) calendar days of the date on which he has been requested to do so prior to the award of the contract.</p>                        |
| <b>C.2.19</b>                    | Access shall be provided for inspections, tests and analysis as may be required by the Employer.   |
| <b>C.3.4.1</b><br><b>C.3.4.2</b> | The location for opening of the tender offers, immediately after the closing time thereof shall be at:<br><b>78 hans van rensburg street polokwane</b>   |
| <b>C.3.8</b>                     | The words "responsive tender" and "acceptable tender" shall be construed to have the same meaning.   |
| <b>C.3.9.3</b>                   | Omit the wording and replace with the following:<br>"Notify the tenderer of all errors, omissions and/or rate imbalances that are identified in the tender offer and request the tenderer to, within a stipulated time, accept the total of prices as corrected in accordance with C.3.9.4."   |
| <b>C.3.9.4</b>                   | Omit the wording of the first sentence and replace with the following:<br>"In cases where tender offers contain errors, omissions and/or rate imbalances, these are to be corrected as follows:"   |
| <b>C.3.9.4</b>                   | Add sub paragraph c) to C.3.9.4, as follows:<br>"c) If the tenderer does not accept the corrected tender offer, or cannot reach consensus with the Employer on a corrected tender offer, the tender is to be classified as not acceptable/non responsive and removed from further contention."   |
| <b>C.3.11.1</b>                  | The procedure for the evaluation of responsive tenders is Method 2: Financial Offer and Preference.  |
| <b>C.3.13</b>                    | Add the following to sub paragraph a), as follows:<br><br>The tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) as a person prohibited from doing business with the public sector;   |
| <b>C.3.17</b>                    | Provide to the successful tenderer one copy of the signed contract document.   |

## PA-09 (EC): LIST OF RETURNABLE DOCUMENTS

|                           |  |                      |                 |
|---------------------------|--|----------------------|-----------------|
| <b>Project title:</b>     | <b>APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS:VHEMBE DISTRICT</b> |                      |                 |
| <b>Tender / Quote no:</b> | PLK21/57   | <b>Reference no:</b> | 6028.11/4/4/3/3 |
| <b>Receipt Number:</b>    | N/A  |                      |                 |

### 1. RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES

**Note:** Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

| Tender document name   | Number of pages issued | Returnable document |
|--|------------------------|---------------------|
| Form of Offer and Acceptance (DPW-07 EC)   | 4 Pages                | Yes                 |
| Declaration of Interest and Tenderer's Past Supply Chain Management Practices (PA-11)  | 4 Pages                | Yes                 |
| Resolution of Board of Directors (PA-15.1) <i>(if applicable)</i>  | 1 Page                 | Yes                 |
| Resolution of Board of Directors to enter into Consortia or JV's (PA-15.2) <i>(if applicable)</i>  | 2 Pages                | Yes                 |
| Special Resolution of Consortia or JV's (PA-15.3) <i>(if applicable)</i>   | 3 Pages                | Yes                 |
| Preference points claim form in terms of the Preferential Procurement Regulations 2017 (PA – 16)   | 5 Pages                | Yes                 |
| Certificate of independent Bid Determination (PA - 29)   | 4 Pages                | Yes                 |
| Declaration Certificate for Local Production and Content for designated sectors (PA – 36 and Annexure/s C)   | 4 PAGES                | Yes                 |
| Fully completed Declaration of Designated Groups for Preferential Procurement (PA 40)  | 2 Pages                | Yes                 |
| Registration on National Treasury's Central Supplier Database (CSD).   | -                      | Yes                 |
| Particulars of Tenderer's Projects (DPW-09 EC)   | 2 Pages                | Yes                 |
| Site Inspection Meeting Certificate (DPW-16 EC) <i>(if applicable)</i> .   | 1 Page                 | N/A                 |
| Record of attending compulsory virtual bid clarification / site inspection meeting <i>(if applicable)</i> .  | 1 Page                 | N/A                 |
| Record of Addenda to tender documents (DPW-21 EC)  | 1 Page                 | Yes                 |
| Site Inspection Meeting Certificate (DPW-16 EC) <i>(if applicable)</i>   | 1 Page                 | N/A                 |
| Proof of 30% Subcontracting participation and related documents in terms of the Preferential Procurement Regulations 2017 <i>(if applicable)</i> . |                        |                     |
|  |                        |                     |
|  |                        |                     |
|  |                        |                     |
|  |                        |                     |
|  |                        |                     |
|  |                        |                     |

\* In compliance with the requirements of the CIDB SFU Annexure G

Tender no: *PLK21/57*

**2. ADDITIONAL RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES**

**Note:** Failure to submit the applicable documents will result in the Tenderer having to submit same upon request within a stipulated time and if not complied with, will result in the tender offer being disqualified from further consideration. [See also C.2.18 of the Standard Conditions of Tender]

| Tender document name  | Number of pages issued | Returnable document |
|---|------------------------|---------------------|
| Any <u>additional</u> information required to complete a risk assessment ( <i>if applicable</i> ) | -                      | Yes                 |
|   |                        |                     |
|   |                        |                     |
|   |                        |                     |

**3. RETURNABLE DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT**

**Note:** Failure to submit the applicable documents will result in the Tenderer having to submit same upon request within a stipulated time and if not complied with, will result in the tender offer being disqualified from further consideration. [See also C.2.18 of the Standard Conditions of Tender]

| Tender document name  | Number of pages issued | Returnable document |
|---|------------------------|---------------------|
| Schedule of proposed sub-contractors (DPW-15 EC) ( <i>if applicable</i> )                         | 1 Page                 | Yes                 |
| Particulars of Electrical Contractor (DPW-22 EC) ( <i>if applicable</i> )                         | 1 Page                 | Yes                 |
| Mechanical / Electrical / Security Work material and equipment schedules ( <i>if applicable</i> ) | Pages                  | Yes                 |
| Schedule for Imported Materials and Equipment (DPW-23 EC) ( <i>if applicable</i> )                | 1 Page                 | Yes                 |

**4. OTHER DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT**

(Insert a tick in the "Returnable document" column to indicate which documents must be returned with the tender)

**Note:** Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

| Tender document name  | Number of pages issued | Returnable document                                      |
|---|------------------------|--|
| Priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) | Pages                  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Fully priced and completed sectional summary- and final summary pages with the tender.    | Pages                  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <i>insert document name</i>   | Pages                  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <i>insert document name</i>   | Pages                  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <i>insert document name</i>   | Pages                  | <input type="checkbox"/> Yes <input type="checkbox"/> No |



Tender no: **PLK21/57**

**5. ADDITIONAL INFORMATION THAT MAY BE REQUIRED FOR TENDER EVALUATION PURPOSES**

| <b>Legal Status of Tendering Entity:<br/>If the Tendering Entity is:</b>  | <b>Documentation to be submitted with the tender, or which may be required during the tender evaluation:</b>   |
|---|--|
| a. A close corporation, incorporated prior to 1 May 2011 under the Close Corporations Act, 1984 (Act 69 of 1984, as amended)  | Copies of the Founding Statement – CK1   |
| b. A profit company duly registered as a private company.<br><br>[including a profit company that meets the criteria for a private company, whose Memorandum of Incorporation states that the company is a personal liability company in terms of Section 8(2)(c) of the Companies Act, 2008 (Act 71 of 2008, as amended)]. | Copies of:<br>i. Certificate of Incorporation – CM1;<br>ii. Shareholding Certificates of all Shareholders of the company, plus a signed statement of the company's Auditor, certifying each Shareholder's ownership / shareholding percentage relative to the total; and/or<br>iii. Memorandum of Incorporation in the case of a personal liability company. |
| c. A profit company duly registered as a private company in which any, or all, shares are held by one or more other close corporation(s) or company(ies) duly registered as profit or non-profit company(ies).  | Copies of documents referred to in a. and/or b. above in respect of all such close corporation(s) and/or company(ies).   |
| d. A profit company duly registered as a public company.  | Copy of Certificate of Incorporation – CM1, and a signed statement of the company's Secretary or Auditor confirming that the company is a public company.  |
| e. A non-profit company, incorporated in terms of Section 10 and Schedule 1 of the Companies Act, 2008 (Act 71 of 2008, as amended).  | Copies of:<br>i the Founding Statement – CK1; and<br>ii the Memorandum of Incorporation setting out the object of the company, indicating the public benefit, cultural or social activity, or communal or group interest.  |
| f. A natural person, sole proprietor or a Partnership   | Copy(ies) of the Identity Document(s) of:<br>i. such natural person/ sole proprietor, or<br>each of the Partners to the Partnership.   |
| g. A Trust  | Deed of Trust duly indicating names of the Trustee(s) and Beneficiary (ies) as well as the purpose of the Trust and the mandate of the Trustees.   |

**Signed by the Tenderer:**

| <b>Name of representative</b> | <b>Signature</b> | <b>Date</b> |
|-------------------------------|------------------|-------------|
|                               |                  |             |

## PA-11: DECLARATION OF INTEREST AND BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Failure to complete this form in full and signed by the duly authorized person, as indicated on PA-15.1 or PA-15.3, shall render the tender non-responsive and will be removed from any and all further contention.

|                       |   |                      |                        |
|-----------------------|---|----------------------|------------------------|
| <b>Project title:</b> | <b>APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS: VHEMBE DISTRICT</b> |                      |                        |
| <b>Bid no:</b>        | <i>PLK21/57</i>   | <b>Reference no:</b> | <i>6028.11/4/4/3/3</i> |

The following particulars must be furnished. In the case of a joint venture, separate declarations in respect of each partner must be completed and submitted.

**1. CIDB REGISTRATION NUMBER (if applicable)**

2. Any legal person, including persons employed by the State<sup>1</sup>; or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, where:

- The bidder is employed by the state; and/or
- The legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

**3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative: .....

3.2 Identity number:.....

3.3 Position occupied in the Company (director, trustees, shareholder<sup>2</sup> ect .....

3.4 Company Registration Number: .....

3.5 Tax Reference umber:.....

3.6 VAT Registration Number: .....

3.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup> "State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup> "Shareholder" means –

- (a) a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercise control over the enterprise

3.7 Are you or any person connected with the bidder presently employed by the state?  YES  NO

3.7.1 If so, furnish the following particulars:

Name of person / director /trustees/shareholder/ member:.....

Name of state institution at which you or the person is connected to the bidder is employed .....

Position occupied in the state institution:.....

Any other particulars:  
 .....  
 .....

3.8 Did you or your spouse, or any of the company's directors / trustees/shareholders / members or their spouses conduct business with the state in the previous twelve months?  YES  NO

3.8.1 If so, furnish particulars:.....  
 .....

3.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?  YES  NO

3.9.1 If so, furnish particulars.  
 .....  
 .....

3.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other)

between the bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?  YES  NO

3.10.1 If so, furnish particulars.

.....  
 .....

3.11 Do you or any of the directors /trustees/shareholders/ members of the company have any interest in any other related companies whether or not they are bidding for this contract?  YES  NO

3.11.1 If so, furnish particulars:

.....  
 .....

**4. Full details of directors / trustees / members / shareholders.**

| Full Name | Identity Number | Personal Tax Reference Number | State Employee Number / Persal Number |
|-----------|-----------------|-------------------------------|---------------------------------------|
|           |                 |                               |                                       |
|           |                 |                               |                                       |
|           |                 |                               |                                       |
|           |                 |                               |                                       |
|           |                 |                               |                                       |
|           |                 |                               |                                       |
|           |                 |                               |                                       |
|           |                 |                               |                                       |
|           |                 |                               |                                       |
|           |                 |                               |                                       |

**5. DECLARATION OF TENDERER / BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

|     |  |  |                                       |
|-----|--|--|---------------------------------------|
| 5.1 | <i>Is the tenderer / bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector?</i><br><b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).</b> | <input type="checkbox"/><br><b>Yes</b> | <input type="checkbox"/><br><b>No</b> |
|-----|--|--|---------------------------------------|

|     |   |  |                                       |
|-----|---|--|---------------------------------------|
| 5.2 | <i>If so, furnish particulars:</i>  |  |                                       |
| 5.3 | <p><i>Is the tenderer / bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</i></p> <p><b>To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.</b></p> | <input type="checkbox"/><br><b>Yes</b> | <input type="checkbox"/><br><b>No</b> |
| 5.4 | <i>If so, furnish particulars:</i>  |  |                                       |
| 5.5 | <p><i>Was the tenderer / bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</i></p>   | <input type="checkbox"/><br><b>Yes</b> | <input type="checkbox"/><br><b>No</b> |
| 5.6 | <i>If so, furnish particulars:</i>  |  |                                       |
| 5.7 | <p><i>Was any contract between the tenderer / bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</i></p>  | <input type="checkbox"/><br><b>Yes</b> | <input type="checkbox"/><br><b>No</b> |
| 5.8 | <i>If so, furnish particulars:</i>  |  |                                       |

**6. CERTIFICATION**

I the undersigned (full name) \_\_\_\_\_ certify that the information furnished on this declaration form is true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

|                                  |                  |             |                 |
|----------------------------------|------------------|-------------|-----------------|
|                                  |                  |             |                 |
| <b>Name of Tenderer / bidder</b> | <b>Signature</b> | <b>Date</b> | <b>Position</b> |

**This form has been aligned with SBD4 and SBD 8**

## PA-15.1: RESOLUTION OF BOARD OF DIRECTORS

**RESOLUTION** of a meeting of the Board of \*Directors / Members / Partners of:

\_\_\_\_\_

*(Legally correct full name and registration number, if applicable, of the Enterprise)*

Held at \_\_\_\_\_ *(place)*

on \_\_\_\_\_ *(date)*

**RESOLVED that:**

1. The Enterprise submits a Bid / Tender to the Department of Public Works in respect of the following project:

\_\_\_\_\_

*(Project description as per Bid / Tender Document)*

Bid / Tender Number: \_\_\_\_\_ *(Bid / Tender Number as per Bid / Tender Document)*

2. \*Mr/Mrs/Ms: \_\_\_\_\_

in \*his/her Capacity as: \_\_\_\_\_ *(Position in the Enterprise)*

and who will sign as follows: \_\_\_\_\_

be, and is hereby, authorised to sign the Bid / Tender, and any and all other documents and/or correspondence in connection with and relating to the Bid / Tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid / Tender to the Enterprise mentioned above.

|    | Name | Capacity | Signature |
|----|------|----------|-----------|
| 1  |      |          |           |
| 2  |      |          |           |
| 3  |      |          |           |
| 4  |      |          |           |
| 5  |      |          |           |
| 6  |      |          |           |
| 7  |      |          |           |
| 8  |      |          |           |
| 9  |      |          |           |
| 10 |      |          |           |
| 11 |      |          |           |
| 12 |      |          |           |
| 13 |      |          |           |
| 14 |      |          |           |
| 15 |      |          |           |
| 16 |      |          |           |

|    |  |  |  |
|----|--|--|--|
| 17 |  |  |  |
| 18 |  |  |  |
| 19 |  |  |  |
| 20 |  |  |  |

The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed.

**Note:**

1. \* Delete which is not applicable.
2. **NB:** This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.
3. In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
4. Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
5. Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

**ENTERPRISE STAMP**

## PA-15.2: RESOLUTION OF BOARD OF DIRECTORS TO ENTER INTO CONSORTIA OR JOINT VENTURES

**RESOLUTION** of a meeting of the Board of \*Directors / Members / Partners of:

---



---

*(Legally correct full name and registration number, if applicable, of the Enterprise)*

Held at \_\_\_\_\_ *(place)*

on \_\_\_\_\_ *(date)*

**RESOLVED that:**

1. The Enterprise submits a Bid /Tender, in consortium/Joint Venture with the following Enterprises:

---



---

*(List all the legally correct full names and registration numbers, if applicable, of the Enterprises forming the Consortium/Joint Venture)*

to the Department of Public Works in respect of the following project:

---



---

*(Project description as per Bid /Tender Document)*

Bid / Tender Number: \_\_\_\_\_ *(Bid / Tender Number as per Bid / Tender Document)*

2. \*Mr/Mrs/Ms: \_\_\_\_\_

in \*his/her Capacity as: \_\_\_\_\_ *(Position in the Enterprise)*

and who will sign as follows: \_\_\_\_\_

be, and is hereby, authorised to sign a consortium/joint venture agreement with the parties listed under item 1 above, and any and all other documents and/or correspondence in connection with and relating to the consortium/joint venture, in respect of the project described under item 1 above.

3. The Enterprise accepts joint and several liability with the parties listed under item 1 above for the due fulfilment of the obligations of the joint venture deriving from, and in any way connected with, the Contract to be entered into with the Department in respect of the project described under item 1 above.
4. The Enterprise chooses as its *domicilium citandi et executandi* for all purposes arising from this joint venture agreement and the Contract with the Department in respect of the project under item 1 above:

Physical address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ *(code)*



Postal Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (code)

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

|    | Name | Capacity | Signature |
|----|------|----------|-----------|
| 1  |      |          |           |
| 2  |      |          |           |
| 3  |      |          |           |
| 4  |      |          |           |
| 5  |      |          |           |
| 6  |      |          |           |
| 7  |      |          |           |
| 8  |      |          |           |
| 9  |      |          |           |
| 10 |      |          |           |
| 11 |      |          |           |
| 12 |      |          |           |
| 13 |      |          |           |
| 14 |      |          |           |
| 15 |      |          |           |

The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed

**Note:**

- \* Delete which is not applicable.
- NB:** This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.
- In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
- Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
- Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

**ENTERPRISE STAMP**

## PA-15.3: SPECIAL RESOLUTION OF CONSORTIA OR JOINT VENTURES

**RESOLUTION** of a meeting of the duly authorised representatives of the following legal entities who have entered into a consortium/joint venture to jointly bid for the project mentioned below: *(legally correct full names and registration numbers, if applicable, of the Enterprises forming a Consortium/Joint Venture)*

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_
6. \_\_\_\_\_  
\_\_\_\_\_
7. \_\_\_\_\_  
\_\_\_\_\_
8. \_\_\_\_\_  
\_\_\_\_\_

Held at \_\_\_\_\_ *(place)*

on \_\_\_\_\_ *(date)*

### RESOLVED that:

#### RESOLVED that:

- A. The above-mentioned Enterprises submit a Bid in Consortium/Joint Venture to the Department of Public Works in respect of the following project:

\_\_\_\_\_  
\_\_\_\_\_

*(Project description as per Bid /Tender Document)*

Bid / Tender Number: \_\_\_\_\_ *(Bid / Tender Number as per Bid /Tender Document)*

PA-15.3: Special Resolution of Consortia or Joint Ventures

B. \*Mr/Mrs/Ms: \_\_\_\_\_

in \*his/her Capacity as: \_\_\_\_\_ (Position in the Enterprise)

and who will sign as follows: \_\_\_\_\_

be, and is hereby, authorised to sign the Bid, and any and all other documents and/or correspondence in connection with and relating to the Bid, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid to the Enterprises in Consortium/Joint Venture mentioned above.

C. The Enterprises constituting the Consortium/Joint Venture, notwithstanding its composition, shall conduct all business under the name and style of:

\_\_\_\_\_

D. The Enterprises to the Consortium/Joint Venture accept joint and several liability for the due fulfilment of the obligations of the Consortium/Joint Venture deriving from, and in any way connected with, the Contract entered into with the Department in respect of the project described under item A above.

E. Any of the Enterprises to the Consortium/Joint Venture intending to terminate the consortium/joint venture agreement, for whatever reason, shall give the Department 30 days written notice of such intention. Notwithstanding such decision to terminate, the Enterprises shall remain jointly and severally liable to the Department for the due fulfilment of the obligations of the Consortium/Joint Venture as mentioned under item D above.

F. No Enterprise to the Consortium/Joint Venture shall, without the prior written consent of the other Enterprises to the Consortium/Joint Venture and of the Department, cede any of its rights or assign any of its obligations under the consortium/joint venture agreement in relation to the Contract with the Department referred to herein.

G. The Enterprises choose as the *domicilium citandi et executandi* of the Consortium/Joint Venture for all purposes arising from the consortium/joint venture agreement and the Contract with the Department in respect of the project under item A above:

Physical address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (Postal code) \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (Postal code) \_\_\_\_\_

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

PA-15.3: Special Resolution of Consortia or Joint Ventures

|    | Name | Capacity | Signature |
|----|------|----------|-----------|
| 1  |      |          |           |
| 2  |      |          |           |
| 3  |      |          |           |
| 4  |      |          |           |
| 5  |      |          |           |
| 6  |      |          |           |
| 7  |      |          |           |
| 8  |      |          |           |
| 9  |      |          |           |
| 10 |      |          |           |
| 11 |      |          |           |
| 12 |      |          |           |
| 13 |      |          |           |
| 14 |      |          |           |
| 15 |      |          |           |

The bidding enterprise hereby absolves the Department of Public Works & Infrastructure from any liability whatsoever that may arise as a result of this document being signed.

**Note:**

1. \* Delete which is not applicable.
2. **NB:** This resolution must be signed by all the Duly Authorised Representatives of the Legal Entities to the consortium/joint venture submitting this tender, as named in item 2 of Resolution PA-15.2.
3. Should the number of the Duly Authorised Representatives of the Legal Entities joining forces in this tender exceed the space available above, additional names, capacity and signatures must be supplied on a separate page.
4. Resolution PA-15.2, duly completed and signed, from the separate Enterprises who participate in this consortium/joint venture, must be attached to this Special Resolution (PA-15.3).

## PA16: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017 AND THE AMENDED B-BBEE CODES.**

### 1. GENERAL CONDITIONS

1.1. The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2. The value of this bid is estimated to ~~Exceed~~ R50 000 000 (all applicable taxes included) and therefore the... **80/20** .....system shall be applicable.

1.3. Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

|  | POINTS     |
|--|------------|
| <b>1.3.1.1 PRICE</b>                                     | <b>80</b>  |
| <b>1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION</b>       | <b>20</b>  |
| <b>Total points for Price and B-BBEE must not exceed</b> | <b>100</b> |

1.4. Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5. An Exempted Micro Enterprise (EME) is only required to obtain a sworn affidavit or a certificate issued by Companies and intellectual property Commission (CIPC) confirming their annual turnover of R10 Million or less and level of black ownership to claim points.

1.6. Qualifying Small Enterprise (QSE) is only required to obtain a sworn affidavit or a certificate issued by Companies and intellectual property Commission (CIPC) confirming their annual turnover of R10 Million or less and level of black ownership to claim points.

- 1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 1.8 CERTIFICATES ISSUED BY IRBA AND ACCOUNTING OFFICER HAVE BEEN DISCONTINUED; HOWEVER VALID CERTIFICATES ALREADY ISSUED BEFORE 01 JANUARY 2017 MAY BE USED UNTIL THEY PHASE OUT COMPLETELY BY DECEMBER 2017

## 2. DEFINITIONS

- (a) **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- (g) **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- (h) **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- (i) **“EME”** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- (k) **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- (l) **“non-firm prices”** means all prices other than “firm” prices;
- (m) **“person”** includes a juristic person;
- (n) **“QSE”** means a Qualifying Small Enterprise as defines by Codes of Good Practice under

section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 ( Act No. 53 of 2003);

- (o) **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- (p) **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- (q) **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- (r) **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- (s) **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

### 3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

### 4. POINTS AWARDED FOR PRICE

#### 4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20**                      **or**                      **90/10**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for comparative price of bid under consideration

$P_t$  = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

## 5. Points awarded for B-BBEE Status Level of Contribution

5.1 In terms of Regulation 6(2) and /or 7(2), of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| <b>B-BBEE Status Level of Contributor</b> | <b>Number of points (90/10 system)</b> | <b>Number of points (80/20 system)</b> |
|---|--|--|
| 1   | 10                                     | 20                                     |
| 2   | 9                                      | 18                                     |
| 3   | 6                                      | 14                                     |
| 4   | 5                                      | 12                                     |
| 5   | 4                                      | 8                                      |
| 6   | 3                                      | 6                                      |
| 7   | 2                                      | 4                                      |
| 8   | 1                                      | 2                                      |
| Non-compliant contributor                 | 0                                      | 0                                      |

- 5.2 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 5.3 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.4 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.5 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

## 6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:



**7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1**

7.1 B-BBEE Status Level of Contribution: ..... = .....(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or Sworn Affidavit for EME's and QSE's.

**8 SUB-CONTRACTING (relates to 5.5)**

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

- (i) what percentage of the contract will be subcontracted? .....%
- (ii) the name of the sub-contractor? .....
- (iii) the B-BBEE status level of the sub-contractor? .....
- (iv) whether the sub-contractor is an EME/ a QSE YES / NO (delete which is not applicable)

| Designated Group: An EME or QSE which is at least 51% owned by:   | EME<br>√ | QSE<br>√ |
|---|----------|----------|
| Black people  |          |          |
| Black people who are youth  |          |          |
| Black people who are women  |          |          |
| Black people with disabilities                                    |          |          |
| Black people living in rural or underdeveloped areas or townships |          |          |
| Cooperative owned by black people                                 |          |          |
| Black people who are military veterans                            |          |          |
| <b>OR</b>   |          |          |
| Any EME   |          |          |
| Any QSE   |          |          |

**9 DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm .....

9.2 VAT registration number .....

9.3 Company registration number .....

- 9.4 TYPE OF COMPANY/ FIRM
- Partnership/Joint Venture / Consortium
  - One person business/sole propriety
  - Close corporation
  - Company
  - (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

9.6 COMPANY CLASSIFICATION

- Manufacturer
  - Supplier
  - Professional service provider
  - Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business? .....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate/ Sworn Affidavit, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) Disqualify the person from the bidding process;
  - (b) Recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
  - (c) Cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution

**WITNESSES:**

- 1. ....
- 2. ....

.....

**SIGNATURE(S) OF BIDDER(S)**

DATE:..... ADDRESS:.....

.....

## PA- 29: CERTIFICATION OF INDEPENDENT BID DETERMINATION

|                       |   |                      |                 |
|-----------------------|---|----------------------|-----------------|
| <b>Project title:</b> | APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS:VHEMBE DISTRICT |                      |                 |
| <b>Bid no:</b>        | PLK21/57  | <b>Reference no:</b> | 6028.11/4/4/3/3 |

### INTRODUCTION

1. This PA-29 [Certificate of Independent Bid Determination] must form part of all bids<sup>1</sup> invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
4. This form (PA-29) serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (PA-29) must be completed and submitted with the bid:

---

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.



<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

## CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

---

**(Bid Number and Description)**

in response to the invitation for the bid made by:

---

**(Name of Institution)**

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

**(Name of Bidder)**

1. I have read and I understand the contents of this Certificate.
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect.
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder.
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder.
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.



6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

|                |           |      |          |
|----------------|-----------|------|----------|
|                |           |      |          |
| Name of Bidder | Signature | Date | Position |



## PA-36: DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

- x is the imported content in Rand  
y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid as indicated in paragraph 3.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp) at no cost.**



**PA36: Declaration Certificate for Local Production and Content for Designated Sectors.**

(This form has been aligned with NT - SBD 6.2)

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

**2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

| <u>Description of services, works or goods</u> | <u>Stipulated minimum threshold</u> |
|--|-------------------------------------|
| PAGE 18 ITEM 244 VALVES                        | 70 %                                |
| _____  | _____ %                             |
| _____  | _____ %                             |

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.resbank.co.za](http://www.resbank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

| Currency       | Rates of exchange |
|----------------|-------------------|
| US Dollar      |                   |
| Pound Sterling |                   |
| Euro           |                   |
| Yen            |                   |
| Other          |                   |

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.



**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO.** .....

**ISSUED BY:** (Procurement Authority / Name of Institution):  
.....

**NB**

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),  
do hereby declare, in my capacity as .....  
of .....(name of bidder  
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

|  |   |
|--|---|
| Bid price, excluding VAT (y)                                       | R |
| Imported content (x), as calculated in terms of SATS 1286:2011     | R |
| Stipulated minimum threshold for local content (paragraph 3 above) |   |
| Local content %, as calculated in terms of SATS 1286:2011          |   |

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".





**PA36: Declaration Certificate for Local Production and Content for Designated Sectors.**

*(This form has been aligned with NT - SBD 6.2)*

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.**

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_





**Annex D**

**Imported Content Declaration - Supporting Schedule to Annex C**

(D1) Tender No. \_\_\_\_\_  
 (D2) Tender description: \_\_\_\_\_  
 (D3) Designated Products: \_\_\_\_\_  
 (D4) Tender Authority: \_\_\_\_\_  
 (D5) Tendering Entity name: \_\_\_\_\_  
 (D6) Tender Exchange Rate: \_\_\_\_\_ Pula \_\_\_\_\_

Note: VAT to be excluded from all calculations

EU R 9,00      GBP R 12,00

**A. Exempted imported content**

| Calculation of imported content   |                                 |                |                   |  |                      |                        |                                |   |                            | Summary    |                         |
|-----------------------------------|---------------------------------|----------------|-------------------|--|----------------------|------------------------|--------------------------------|---|----------------------------|------------|-------------------------|
| Tender item no's                  | Description of imported content | Local supplier | Overseas Supplier | Foreign currency value as per Commercial Invoice | Tender Exchange Rate | Local value of imports | Freight costs to port of entry | All locally incurred landing costs & duties | Total landed cost excl VAT | Tender Qty | Exempted imported value |
| (D7)                              | (D8)                            | (D9)           | (D10)             | (D11)  | (D12)                | (D13)                  | (D14)                          | (D15)                                       | (D16)                      | (D17)      | (D18)                   |
|                                   |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |
|                                   |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |
|                                   |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |
|                                   |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |
| (D19) Total exempt imported value |                                 |                |                   |  |                      |                        |                                |   |                            | R 0        |                         |

This total must correspond with Annex C - C 21

**B. Imported directly by the Tenderer**

| Calculation of imported content        |                                 |                 |                   |  |                         |                        |                                |   |                            | Summary    |                      |
|--|---------------------------------|-----------------|-------------------|--|-------------------------|------------------------|--------------------------------|---|----------------------------|------------|----------------------|
| Tender Item no's                       | Description of imported content | Unit of measure | Overseas Supplier | Foreign currency value as per Commercial Invoice | Tender Rate of Exchange | Local value of imports | Freight costs to port of entry | All locally incurred landing costs & duties | Total landed cost excl VAT | Tender Qty | Total Imported value |
| (D20)                                  | (D21)                           | (D22)           | (D23)             | (D24)  | (D25)                   | (D26)                  | (D27)                          | (D28)                                       | (D29)                      | (D30)      | (D31)                |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
| (D32) Total imported value by tenderer |                                 |                 |                   |  |                         |                        |                                |   |                            | R 0        |                      |

**C. Imported by a 3rd party and supplied to the Tenderer**

| Calculation of imported content         |                 |                |                   |  |                         |                        |                                |   |                            | Summary           |                      |
|---|-----------------|----------------|-------------------|--|-------------------------|------------------------|--------------------------------|---|----------------------------|-------------------|----------------------|
| Description of imported content         | Unit of measure | Local supplier | Overseas Supplier | Foreign currency value as per Commercial Invoice | Tender Rate of Exchange | Local value of imports | Freight costs to port of entry | All locally incurred landing costs & duties | Total landed cost excl VAT | Quantity imported | Total Imported value |
| (D33)                                   | (D34)           | (D35)          | (D36)             | (D37)  | (D38)                   | (D39)                  | (D40)                          | (D41)                                       | (D42)                      | (D43)             | (D44)                |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
| (D45) Total Imported value by 3rd party |                 |                |                   |  |                         |                        |                                |   |                            | R 0               |                      |

**D. Other foreign currency payments**

| Calculation of foreign currency payments |                                   |                      |                             |                         |
|--|-----------------------------------|----------------------|-----------------------------|-------------------------|
| Type of payment                          | Local supplier making the payment | Overseas beneficiary | Foreign currency value paid | Tender Rate of Exchange |
| (D46)                                    | (D47)                             | (D48)                | (D49)                       | (D50)                   |
|  |                                   |                      |                             |                         |
|  |                                   |                      |                             |                         |
|  |                                   |                      |                             |                         |
|  |                                   |                      |                             |                         |

Summary of payments

Local value of payments

(D51)

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above R 0

Signature of tenderer from Annex B \_\_\_\_\_  
 Date: \_\_\_\_\_

This total must correspond with Annex C - C 23

# PA- 40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Tender no: PLK21/57

Name of Tenderer .....

EME<sup>1</sup>  QSE<sup>2</sup>  Non EME/QSE (tick applicable box)

**1. LIST ALL PROPRIETORS, MEMBERS OR SHAREHOLDERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.**

| Name and Surname # | Identity/ Passport number and Citizenship## | Percentage owned | Black  | Indicate if youth  | Indicate if woman  | Indicate if person with disability                       | Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).                      | Indicate if military veteran                             |
|--------------------|---|------------------|--|--|--|--|--|--|
| 1.                 |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.                 |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3.                 |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4.                 |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5.                 |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6.                 |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 7.                 |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 8.                 |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 9.                 |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 10.                |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 11.                |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 12.                |   | %                | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U | <input type="checkbox"/> Yes <input type="checkbox"/> No |

# Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number  
## State date of South African citizenship obtained (not applicable to persons born in South Africa)

<sup>1</sup> EME: Exempted Micro Enterprise  
<sup>2</sup> QSE: Qualifying Small Business Enterprise

# PA- 40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

**Tender no:**

**2. DECLARATION:**

**The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:**

- 1 The information and particulars contained in this Affidavit are true and correct in all respects;
- 2 The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential Procurement Regulations, 2017, National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood and that the above form was completed according to the definitions and information contained in said documents;
- 3 The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer herein;
- 4 The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein;
- 5 Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter;

**Signed by the Tenderer**

|                               |                  |
|-------------------------------|------------------|
|                               |                  |
| <b>Name of representative</b> | <b>Signature</b> |
|                               | <b>Date</b>      |

## DPW-09 (EC): PARTICULARS OF TENDERER'S PROJECTS

|                               |  |                                 |
|-------------------------------|--|---------------------------------|
| <b>Project title:</b>         | APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS: VHEMBE DISTRICT |                                 |
| <b>Tender / quotation no:</b> | PLK21/57   | <b>Closing date:</b> 07/12/2021 |
| <b>Advertising date:</b>      | 12/11/2021   | <b>Validity period:</b> 84 days |

### 1. PARTICULARS OF THE TENDERER'S CURRENT AND PREVIOUS COMMITMENTS

#### 1.1. Current projects

| Projects currently engaged in | Name of Employer or Representative of Employer | Contact tel. no. | Contract sum | Contractual commencement date | Contractual completion date | Current percentage progress |
|-------------------------------|--|------------------|--------------|-------------------------------|-----------------------------|-----------------------------|
| 1                             |  |                  |              |                               |                             |                             |
| 2                             |  |                  |              |                               |                             |                             |
| 3                             |  |                  |              |                               |                             |                             |
| 4                             |  |                  |              |                               |                             |                             |
| 5                             |  |                  |              |                               |                             |                             |
| 6                             |  |                  |              |                               |                             |                             |
| 7                             |  |                  |              |                               |                             |                             |
| 8                             |  |                  |              |                               |                             |                             |

**1.2. Completed projects**

| Projects completed in the previous 5 (five) years | Name of Employer or Representative of Employer | Contact tel. no. | Contract sum | Contractual commencement date | Contractual completion date | Date of Certificate of Practical Completion |
|---|--|------------------|--------------|-------------------------------|-----------------------------|---|
| 1   |  |                  |              |                               |                             |   |
| 2   |  |                  |              |                               |                             |   |
| 3   |  |                  |              |                               |                             |   |
| 4   |  |                  |              |                               |                             |   |
| 5   |  |                  |              |                               |                             |   |
| 6   |  |                  |              |                               |                             |   |
| 7   |  |                  |              |                               |                             |   |
| 8   |  |                  |              |                               |                             |   |
| 9   |  |                  |              |                               |                             |   |

|                  |           |
|------------------|-----------|
|                  |           |
| Name of Tenderer | Signature |
|                  | Date      |





## DPW-15 (EC): SCHEDULE OF PROPOSED SUBCONTRACTORS

|                       |   |                      |                 |
|-----------------------|---|----------------------|-----------------|
| <b>Project title:</b> | <b>APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS: VHEMBE DISTRICT</b> |                      |                 |
| <b>Tender no:</b>     | PLK21/57  | <b>Reference no:</b> | 6028/11/4/4/3/3 |

We notify you that it is our intention to employ the following Subcontractors for work in this contract.  
We confirm that all subcontractors who are contracted to construct a house are registered as home builders with the National Home Builders Registration Council.

|          | <b>Name and address of proposed Subcontractor</b> | <b>Nature and extent of work</b> | <b>Previous experience with Subcontractor</b> |
|----------|---|----------------------------------|---|
| <b>1</b> |   |                                  |   |
| <b>2</b> |   |                                  |   |
| <b>3</b> |   |                                  |   |
| <b>4</b> |   |                                  |   |
| <b>5</b> |   |                                  |   |

|                               |                  |                 |             |
|-------------------------------|------------------|-----------------|-------------|
|                               |                  |                 |             |
| <b>Name of representative</b> | <b>Signature</b> | <b>Capacity</b> | <b>Date</b> |

**Name of organisation:** \_\_\_\_\_



DPW-21 (EC): Record of addenda to tender documents

## DPW-21 (EC): RECORD OF ADDENDA TO TENDER DOCUMENTS

|                       |   |                      |                        |
|-----------------------|---|----------------------|------------------------|
| <b>Project title:</b> | <b>APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS: VHEMBE DISTRICT</b> |                      |                        |
| <b>Tender no:</b>     | <i>PLK21/57</i>   | <b>Reference no:</b> | <i>6028/11/4/4/3/3</i> |

1. I / We confirm that the following communications received from the Department of Public Works and Infrastructure before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer: *(Attach additional pages if more space is required)*

|     | <b>Date</b> | <b>Title or Details</b> |
|-----|-------------|-------------------------|
| 1.  |             |                         |
| 2.  |             |                         |
| 3.  |             |                         |
| 4.  |             |                         |
| 5.  |             |                         |
| 6.  |             |                         |
| 7.  |             |                         |
| 8.  |             |                         |
| 9.  |             |                         |
| 10. |             |                         |
| 11. |             |                         |
| 12. |             |                         |
| 13. |             |                         |

|                         |                  |             |
|-------------------------|------------------|-------------|
|                         |                  |             |
| <b>Name of Tenderer</b> | <b>Signature</b> | <b>Date</b> |

2. I / We confirm that no communications were received from the Department of Public Works and Infrastructure before the submission of this tender offer, amending the tender documents.

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

## DPW-23 (EC): SCHEDULE FOR IMPORTED MATERIALS AND EQUIPMENT

|                       |   |                      |                 |
|-----------------------|---|----------------------|-----------------|
| <b>Project title:</b> | <b>APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS: VHEMBE DISTRICT</b> |                      |                 |
| <b>Tender no:</b>     | PLK21/57  | <b>Reference no:</b> | 6028/11/4/4/3/3 |

This schedule should be completed by the tenderer. *(Attach additional pages if more space is required)*

| Item | Material / Equipment | Rand (R) (Excluding VAT) |
|------|----------------------|--------------------------|
| 1.   |                      | R                        |
| 2.   |                      | R                        |
| 3.   |                      | R                        |
| 4.   |                      | R                        |
| 5.   |                      | R                        |
| 6.   |                      | R                        |

**The Contractor shall list imported items, materials and/or equipment which shall be excluded from the Contract Price Adjustment Provisions (if applicable) and shall be adjusted in terms of currency fluctuations only.** Copies of the supplier's quotations for the items, materials or equipment (provided that such costs shall not be higher than the relevant contract rate as listed above) should be lodged with the Principal Agent / Engineer of the Department of Public Works within 60 (sixty) days from the date of acceptance of the tender. No adjustment of the local VAT amount, nor the contractor's profit, discount, mark-up, handling costs, etc. shall be allowed.

These net amounts will be adjusted as follows:

**FORMULA:**

The net amount to be added to or deducted from the contract sum:

$$A = V \left( \frac{Z}{Y} - 1 \right)$$

A = the amount (R) of adjustment

V = the net amount (supplier's quotation) (R) of the imported item

Y = exchange rate at the closing date of tender submission

Z = exchange rate on the date of payment.

|                  |           |      |
|------------------|-----------|------|
|                  |           |      |
| Name of Tenderer | Signature | Date |



## DPW-04 (FM): CONTRACT DATA: FACILITIES MANAGEMENT

### CONTRACT DATA FOR APPOINTMENT OF PANEL OF CONTRACTORS TO RENDER A SERVICE OF MAINTENANCE OF WATER SUPPLY AND SEWERAGE NETWORK FOR 24 MONTHS:VHEMBE DISTRICT

Tender no: **PLK21/57**

Spaces requiring information must be filled in, shown as 'not applicable' or deleted and not left blank. Where choices are offered, the non-applicable items are to be deleted. Where insufficient space is provided the information should be annexed hereto and cross referenced to the applicable clause of the Contract Data. Key cross reference clauses are indicated on the left hand side of the document.

| PART 1: DATA PROVIDED BY THE EMPLOYER |  |
|---------------------------------------|--|
| CLAUSE                                | Compulsory Data  |
| 1.1.10                                | The Employer is the Government of the Republic of South Africa, in its Department of Public Works.   |
| 36                                    | The Employer chooses the following address where it will receives notices:<br><br>Physical Address:<br><b>78 HANS VAN RENSBURG<br/>POLOKWANE<br/>0700</b><br><br>Postal address:<br><b>PRIVATE BAG X 4056<br/>POLOKWANE<br/>0700</b><br><br>Tel: <b>015 291 6441</b> Fax: <b>N/A</b> |
| 1.1.6                                 | The Contract Period is <b>24 MONTHS</b> (total of 30 days from Commencement Date + the Service Period + Transitional Period)   |
| 1.1.19                                | The Service Manager is <b>Mr Koena Seroka</b>  |
| 1.1.22                                | The Service Period is <b>24 Months</b>   |
| 1.1.24                                | The Transitional Period is <b>n/a</b>  |
| 7.                                    | A security of 2.5% of the Contract Sum is required from the Service Provider.  |
| 12.2                                  | The Service Period shall commence on <b>insert period</b> (insert not applicable if this option is not to be selected)   |
| 22.11                                 | The penalty per day shall be five (5) cents per hundred Rand of the agreed cost of the relevant Identified Project.  |

**Tender no: PLK21/57**

|        |  |
|--------|--|
| 26.2.4 | <p>The Contract Price is to be adjusted using CPAP indices: <b>Yes</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/></p> <p>Where CPAP is to be used: <b>N/A</b></p> <p>Where CPAP is applicable, the contract value will be adjusted in accordance with the <b>JBCC Contract Price Adjustment Provisions (CPAP)</b> as set out in the CPAP Indices Application Manual as prepared by the <b>JBCC</b> series 2000, code 2118, dated May 2005 and any amendments thereto, subject to:</p> <ol style="list-style-type: none"> <li>(1) Glass etc. measured in specialist section Metalwork, will be adjusted in terms of the index for that work group unless specifically stated otherwise in the bills of quantities.</li> <li>(2) All electrical installations in buildings and power distribution systems shall be adjusted in terms of the index for Work Group 160 Electrical Installation. In case of uninterruptible power supplies, elevators, escalators and hoist, generating sets, motor-alternator sets and intercommunication systems shall be in accordance with Work Group 170</li> <li>(3) With reference to Work Group 190 a proportion of the value related preliminaries pro rata to the amount of work excluded from adjustment, shall be excluded from Contract Price Adjustment Provisions, if Option A has been selected for the adjustment of preliminaries</li> <li>(4) Further to clause 3.4.4 of the CPAP Indices Application Manual, the listing of additional items for exclusion by tenderers, will not be permitted</li> <li>(5) Where V results in a negative amount after application of the formula in clause 8.3 of the CPAP Indices Application Manual the factor of 0,55 shall be substituted by 1,45</li> </ol> <p>Alternative Indices: <b>Not Applicable</b></p> |
|--------|--|

|  |   |
|--|---|
| <b>PART 2: DATA TO BE PROVIDED BY THE SERVICE PROVIDER</b> |   |
| 1.1.20   | <p>The Service Provider is</p> <p>_____</p> <p>_____</p> <p><i>(insert name and registration number if applicable)</i></p>  |
| 36.  | <p>The Service Provider chooses the following address where it will receive notices:</p> <p>Physical address:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Postal Address:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Tel: _____ Fax: _____</p> |

**Tender no: *PLK21/57***

|    |  |
|----|--|
| 7. | <p>The security to be provided by the Service Provider will be one of the following, as indicated:</p> <p>(1) 2.5% cash deposit <span style="float: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></span></p> <p>(2) 2.5% variable guarantee <span style="float: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></span></p> <p>(3) retention of 2.5% of the Contract Sum (excluding VAT) <span style="float: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></span></p> <p>(4) 1.25% cash deposit and a retention of 1.25% of the Contract Sum (excluding VAT) <span style="float: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></span></p> <p><b>NB. Guarantees submitted must be issued by either an insurance company duly registered in terms of the Short-Term Insurance Act, 1998 (Act 35 of 1998) or by a bank duly registered in terms of the Banks Act, 1990 (Act 94 of 1990) on the pro-forma referred to above. No alterations or amendments of the wording of the pro-forma will be accepted.</b></p> |
|----|--|

## TENDERER'S ADDITIONAL PARTICULARS

The particulars submitted could influence the adjudication of the tender.

1. Period active as a contractor under your present business name .....
2. Are you registered with the Department of Labour ? Yes/No  
Registration number .....
3. Are you registered with the UIF ? Yes/No  
Registration number.....
4. Are you registered with the Workmen's Compensation Commissioner? Yes/No  
Registration number.....
5. Is your firm registered with the NDPW as a contractor? Yes/No
6. Your telephone number - normal working hours .....
7. Your telephone number - after hours .....
8. Your fax number .....
9. Do you have a 24-hour emergency call service? Yes/No
10. Do you have contact facilities 24 hours per day? Yes/No  
Numbers and code.....
11. Number of skilled employees .....
12. Number of apprentice employees .....
13. Number of unskilled employees .....
14. Details of motor vehicles belonging to the firm

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15. List of special equipment and tools belonging to the firm to undertake maintenance and repair work:

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## SPECIAL CONDITIONS OF CONTRACT

### 1. SCOPE OF CONTRACT

This contract includes maintenance and repair work of water and sewerage reticulation pipes, dislodging of septic tank, cleaning of existing French drain, replacement of existing defective french drain at building and structures falling under the jurisdiction of the Department or other Departments here after referred to as "Client" Departments.

The Contractor shall supply, at his own cost, all consumable material such as cleaning materials and chemicals etc. necessary for the proper execution of the repairs. No claims for consumables shall be accepted.

Where repairs are required to specialized items of equipment the Contractor shall arrange for such work to be carried out by specialists approved by the Department.

### UNCERTAINTY ABOUT SCOPE OF WORK

Should the Contractor be uncertain about the scope of any work to be executed under this contract, the Department shall immediately be requested in writing to clarify any uncertainties.

### 2. THE TENDER – APPLICATION DATES

The pages of this tender are numbered consecutively. The Tenderer shall, before submitting his tender, check the numbers of the pages and should any be missing or duplicated, or the reproduction be indistinct, or if any doubt exists as to the full intent or meaning of any description, or this tender contains any obvious errors, the Tenderer shall obtain a directive in writing from the Department.

The text of this tender and other documents as prepared by the Department shall be adhered to and no alteration, erasure, omission or addition thereto by the Tenderer shall be accepted.

### 3. CONTRACT PERIOD & APPOINTMENT

- The tender rates shall be valid for a period of twenty -four (24) months.
- Contractor will not be awarded more than one district for the same job description.
- contractor who passed responsive criteria 11.1 on PA-01(EC) will be appointed in the panel for 24months

### 4. PRICE

- Priced bill of quantity will be send/attached with the tender document and the contractors will only fill the required/necessary forms and attaches mandatory returnable document
- priced rates on bill of quantity will be used by the successful contactor for periods of 24 months

### 5. VALUE ADDED TAX

Value Added Tax will be added to the final cost of each service rendered by the successful tenderer. All prices, rates, tariffs etc. in this tender document shall exclude Value-Added Tax (VAT).

### 6. INTERPRETATION OF CONTRACT

In the event of any dispute arising regarding this contract, the matter shall be referred by the department of Public Works to the National treasury regulation on SCM/PFMA, whose decision shall be final. The contractor shall not delay the execution of any work pending such decision. The Department of Public Works shall incur no personal liability in respect of any matter arising out of the contract or incidental thereto.



## 7. DOCUMENTS

Should there be any contradiction between the specifications, the Conditions of Contract (PA10FM), the contradiction must be brought to the attention of the relevant official, who will make a ruling, and such ruling will be final.

The following documents shall be read in conjunction with this tender.

- a. Occupational Health and Safety Act, Act no 85 of 1993 with its **SABS 0400** Regulations
- b. Municipal by-laws and any special requirements of the Local Authority.
- C. PA 10FM.

The above-mentioned documents are available on Department of Public Works Web: [www.publicworks.gov.za](http://www.publicworks.gov.za) under consultant forms (excluding Bylaws) and from the Office of the Regional Manager, 78 Hans van Rensburg Street, Polokwane, for information.

### Note:

1. The Tenderer shall study these documents and acquaint himself or herself with the contents Thereof, as no claims in this regard shall be accepted.

## 8. OFFICIAL ORDER FOR REPAIRS

- a) An official order for repairs shall be issued to the successful bidder.
- b) Instructions for repairs may only be issued to Contractors by officials of this Department. For each repair the complaint number issued for that repair as well as details regarding the defects shall be given to the Contractor in writing, The Complaint Form 415 shall be faxed to him. The Contractor shall not proceed with any work without the official complaint Form 415.

Special arrangements are applicable for emergency repairs that are stipulated in Paragraph 21 hereof.

**NB: No contractor will be issued/faxed form 415 if the contractor has more than three (3) job card outstanding .proof of work done must be supported by happy letter signed and stamped by the client**

- c) No payments shall be made for work executed without the necessary written authority (Form 415).
- d) Payments can be delayed if order numbers and complaint numbers do not appear on \ Invoices submitted for payment.
- e) **Official complaint form 415 will be issued on rotation basis by using register for record/measure control (i.e. one after the other in numerical order)**

## 9. PROVISIONAL QUANTITIES

All quantities in this tender document are provisional and inserted with the priced. The Department reserves the right to increase or decrease quantities during the

progress of the contract and such increases or decreases shall not alter the tariffs for any item.

## **10. RATES**

**THIS IS NOT A LUMP SUM CONTRACT.**

**EACH ITEM TO BE REPAIRED/REPLACED AS LISTED IN BILL OF QUANTITY ARE PRICED.CONTRACTS WILL ONLY FILL THE REQUIRED /NECESSARY FORMS AND ATTACHED MANDATORY RETURNABLE DOCUMENTD.**

## **11. ACCESS TO PREMISES**

The Contractor undertakes to:

- a) Arrange with the occupants of buildings regarding access to the premises in order to execute the required service.
- b) Take adequate precautions to prevent damage to buildings, to fittings and furnishing inside the premises and elsewhere on the site.
- c) Accept liability and to indemnify the Department against any claims whatsoever arising from his conduct and/or the conduct of his employees.
- d) Safeguard all his employees in accordance with the regulations of the Unemployment Insurance Act 1996, (Act no 30 of 1996) and any amendments thereof.
- e) Carry out repairs during normal working hours except emergency delegated work.

## **12. ACCESS CARDS TO SECURITY AREAS**

Should the work fall within a security area, the Contractor shall obtain, either from the SA National Defence Force, SA Police Service or Client Department access cards for his personnel and employees who work within such an area.

The Contractor shall comply with any regulations or instructions issued from time to time, concerning the safety of persons and property, by the S A National Defence Force, S A Police Service or other client department.

## **13. SECURITY CHECK ON PERSONNEL**

The Client Department or the Chief of the S A National Defence Force, or the Commissioner of the S A Police Service may require the Contractor to have his personnel or a certain number of them security classified.

In the event of either the Department, the Chief of S A National Defence Force or the Commissioner of the S A Police Service requesting the removal of a person or persons from the site for security reasons, the Contractor shall do so forthwith and the Contractor shall thereafter ensure that such person or persons are denied access to the site and/or to any documents or information relating to the work.

## **14. TRAINED STAFF**

The Contractor shall use competent trained staff directly employed and supervised by himself or herself and shall take all the necessary steps to maintain the installations and keep it in perfect working condition. The Department reserves the rights to inspect the Tenderer's premises for

plant, equipment and general good management before tenders are awarded.

## **15. MATERIAL OF EQUAL QUALITY**

New parts, components and material used shall be of equal specification & quality and shall match the existing item that is being replaced. Only genuine parts are acceptable to the Department and the use of pirate parts shall not be allowed.

The Contractor shall submit to the Department any suppliers or factory guarantee of repaired or replaced components together with his invoice and ensure that such guarantees are not jeopardised in any way.

### **Warrantee:**

All new parts, components and material used in this contract shall be guaranteed for a period of at least 12 months after date of repair and three months workmanship.

## **16. REDUNDANT MATERIAL, RUBBISH AND WASTE**

The Contractor shall remove all redundant material, rubbish and waste from the site after the work is completed and the surrounding site shall be left in a clean and neat condition.

## **17. EXECUTION OF REPAIRS**

The Contractor shall in the event of repairs or replacements becoming necessary, submit an estimate of the cost of the work concerned to the Regional Manager **and on receipt of a written instruction to that effect put the work in hand**. In all cases separate estimates of the costs shall be supplied for each installation scheduled.

The Regional Manager reserves the right to execute such repairs and replacements with his own staff or by any other means.

In the event of failure of the Contractor to maintain and / or repair any installation within the time period stated and to the satisfaction of the Regional Manager, the latter reserves the right to make any other arrangements necessary to carry out the said maintenance and / or repairs and the Contractor shall be liable to the Regional Manager for payment of any additional expenditure hereby incurred as well as for payment of damages which the Regional Manager may suffer as a result of the Contractor's default or neglect.

### **Note:- Response Time**

**THE CONTRACTOR SHALL COMMENCE WITH REPAIRS WORK WITHIN 4HRS AFTER THE RECEIPT OF AN INSTRUCTION/QUEST AND COMPLETE THE JOB WITHIN 24HRS**

### **17.1 MAKING GOOD HOLES, CHASES ETC.:**

**Where items are to be replaced, adapted or removed, all holes, chases, etc., in brickwork as well as any other work disturbed are to be made good to match the existing. This includes repairs to plaster and paint work to a maximum of 2m<sup>2</sup> in total.**

## **18. EMERGENCY REPAIRS**

Emergency repairs after hours may be executed without receipt of an official complaint number and only on the instruction of an official of this Department.

The Contractor shall however ensure that the official of the Client department signs the job card. The Contractor shall also ensure that he/she obtains the official complaint number from the Department on the following working day. No payment shall be made without a complaint number, duly completed and signed job card by the client Department.

Only breakdown that affects public health and safety or the operation and safety of sensitive equipment shall be treated as emergency repairs.

#### **19. JOB CARDS FOR REPAIRS**

Job cards shall be completed in all respects for each and every repair undertaken. Job cards shall be in accordance with the example included in this document and duplicating or printing there of shall be for the Contractor's own cost.

**JOB CARDS SHALL BE COMPLETED LEGIBLY IN INK AFTER COMPLETION OF EACH REPAIR, AND ALL UNUSED LINES SHALL BE DELETED (CROSSED OUT). IN ADDITION TO THE ORIGINAL COMPLETED JOB CARD SUBMITTED WITH THE INVOICE, THE CONTRACTOR SHALL SUBMIT A COPY OF THE FULLY COMPLETED JOB CARD TO THE CLIENT DEPARTMENT FOR AUDIT PURPOSES AND FOR VERIFICATION OF THE DELETION OF THE UNUSED LINES. INCOMPLETE AND INCORRECT JOB CARDS SHALL BE RETURNED TO THE CONTRACTOR WITH HIS/HER INVOICE.**

#### **20. ACCOUNTS FOR REPAIRS**

Account for repairs executed, shall be accompanied by a job card. The contractor shall cross reference all prices and tariffs on invoices with the applicable prices and tariffs in the tender document. E.g. 12/26(page 12 item 26)

**Note:**

**ANY OVER PAYMENTS DISCOVERED AT A LATER STAGE, SHALL BE RECTIFIED AND THE DEPARTMENT SHALL RECOVER THE OVERPAYMENT FROM THE CONTRACTOR.**

#### **21. NON-SCHEDULED REPAIRS**

Non-scheduled repairs emanating from scheduled repairs may be executed **ONLY on receipt of a written instruction from the Regional Manager**. Contractors shall submit certified copies of suppliers' tax invoices, attached to their accounts in respect of non-scheduled items purchased for such repairs.

**NOTE: SHOULD THE CONTRACTOR'S PRICE FOR MATERIAL/NEW PARTS BE ABNORMALLY HIGH, THE DEPARTMENT RESERVES THE RIGHT TO OBTAIN WRITTEN QUOTATIONS FOR SUCH MATERIAL/NEW PARTS FROM OTHER INDEPENDENT SUPPLIERS AND ADJUST THE CONTRACTOR'S PRICE ACCORDINGLY.**

A separate invoice for each installation shall be submitted for repairs executed.

#### **22. PAYMENT TO CONTRACTORS**

Accounts can be submitted after the job is done. Payments of accounts complying with all the requirements shall be made within 30 days after receipt thereof.

#### **23. PROFIT ON MATERIAL**

Percentage mark-up as tendered is allowed on non-scheduled material and parts only and not on labour and transport. **THE TOTAL DISCOUNT OBTAINED FROM THE SUPPLIER SHALL BE CREDITED TO THE DEPARTMENT.** The percentage mark-up shall then be calculated on the total discounted price excluding VAT.

#### **24. TRANSPORT COST**

- a) Transport cost on repair work is priced separately.
- b) Transport cost will be calculated from **THOHOYANDO CBD** to the site specified. Transport cost involved for any additional instructions executed on the same day or at the same institution or building will be calculated from point "A" (the first instruction) to point "B" (second instruction) to point "C" (third instruction) etc. Under no circumstances will separate transport costs for instructions executed on the same day or at the same institution or building for the same areas allowed.
- c) The Contractor shall make the necessary arrangements to have the required material or equipment available to execute the work, therefore no claims for additional delivery costs or transport costs to collect material or equipment shall be accepted.

**END OF THE SPECIAL CONDITIONS OF CONTRACT**  
**SCOPE OF WORK**

| ITEM<br>No. | I<br>REFERS<br>TO | DESCRIPTION   | UNIT | QTY | RATE | AMOUNT |
|-------------|-------------------|---|------|-----|------|--------|
|             |                   | <p><b>N.B. ALL SCHEDULED ITEM AS PER (THE AWARDED CONTRACT)</b><br/>           YOUR RATED ITEM SHOULD INCLUDE; ITEM PRICE COST, LABOUR, TRANSPORT COST; SAFETY PLAN AND MARK-UP</p> |      |     |      |        |
|             |                   |   |      |     | R    | -      |

| ITEM<br>No.                  | REFERS<br>TO | DESCRIPTION   | UNIT | QTY | RATE     | AMOUNT      |
|------------------------------|--------------|---|------|-----|----------|-------------|
|                              | B WA         | <b>EMERGENCY WATER</b><br><br><u>PREAMBLES</u><br><br>For preambles refer to "Technical Specification Water Distribution Networks - WA" |      |     |          |             |
| 1                            | 08.01        | <b>Emergency water by road tanker service</b><br>Supply and discharge potable water into storage tank                                   | l    | 1   | 1,20     | 1,20        |
| <b>Total carried forward</b> |              |   |      |     | <b>R</b> | <b>1,20</b> |

| ITEM No.                     | REFERS TO   | DESCRIPTION  | UNIT           | QTY | RATE   | AMOUNT        |
|------------------------------|-------------|--|----------------|-----|--------|---------------|
|                              |             | Brought Forward  |                |     | R      | 1,20          |
|                              |             | <b><u>EARTHWORKS</u></b>   |                |     |        |               |
|                              |             | <b><u>Carefully examine entire ground areas and locate leaks with particular attention given to ground dampness where marks are visible of wetness. and excavate in earth not exceeding 1m deep below ground level for trenches</u></b>    |                |     |        |               |
| 2                            | CE.04.02.02 | Excavated trenches   | m <sup>3</sup> | 1   | 410,00 | 410,00        |
|                              |             | <b><u>back filling to trenches, holes, etc</u></b>   |                |     |        |               |
|                              |             | Earth filling to excavated trenches and holes, etc in layers not exceeding 150mm thick, adding suitable imported material where necessary and compacting to 93% Modified AASHTO density  |                |     |        |               |
| 3                            | CE.04.02.02 | filling  | m <sup>3</sup> | 1   | 330,00 | 330,00        |
|                              |             | <b><u>Compaction of surfaces, etc</u></b>  |                |     |        |               |
|                              |             | <b><u>Compaction of existing ground surface under floors, etc including scarifying for a depth of 150mm, breaking down oversized material, adding suitable material where necessary and compacting to 100% Modified AASHTO density</u></b> |                |     |        |               |
| 4                            | CE.04.02.02 | Compaction of disturbed ground (L)   | m <sup>2</sup> | 1   | 90,00  | 90,00         |
| <b>Total carried forward</b> |             |  |                |     | R      | <b>831,20</b> |



| ITEM No.                     | REFERS TO | DESCRIPTION   | UNIT | QTY | RATE   | AMOUNT          |
|------------------------------|-----------|---|------|-----|--------|-----------------|
|                              |           | <b>Brought Forward</b>  |      |     | R      | <b>831,20</b>   |
|                              | C WA      | <b>WATER DISTRIBUTION PIPELINES</b>   |      |     |        |                 |
|                              |           | <u>PREAMBLES</u>  |      |     |        |                 |
|                              |           | For preambles refer to "Technical Specification Water Distribution Networks - WA" |      |     |        |                 |
|                              | 08.02     | WATER DISTRIBUTION PIPELINES  |      |     |        |                 |
|                              | 08.02.01  | <b>REPAIR OF EXISTING PIPELINES</b>   |      |     |        |                 |
|                              |           | CLASS 6 uPVC PIPING   |      |     |        |                 |
|                              |           | <u>Lay and Bed Pipes Complete with Couplings</u>                                  |      |     |        |                 |
|                              |           | <u>(couplings elsewhere measures)</u> (LI)  |      |     |        |                 |
| 5                            | 08.02.01  | 50mm diameter   | m    | 1   | 250,00 | 250,00          |
| 6                            | 08.02.01  | 75mm diameter   | m    | 1   | 350    | 350,00          |
|                              |           |   |      |     |        | -               |
|                              |           | CLASS 12 uPVC PIPING  |      |     |        |                 |
|                              |           | <u>Lay and Bed Pipes Complete with Couplings</u>                                  |      |     |        |                 |
|                              |           | <u>(couplings elsewhere measures)</u> (LI)  |      |     |        |                 |
| 7                            | 08.02.01  | 90mm diameter   | m    | 1   | 366    | 366,00          |
| 8                            | 08.02.01  | 110mm diameter  | m    | 1   | 535    | 535,00          |
| 9                            | 08.02.01  | 125mm diameter  | m    | 1   | 640    |                 |
| 10                           | 08.02.01  | 140mm diameter  | m    | 1   | 870    |                 |
| 11                           | 08.02.01  | 160mm diameter  | m    | 1   | 900    |                 |
| <b>Total carried forward</b> |           |   |      |     | R      | <b>2 332,20</b> |

| ITEM No.                     | REFERS TO | DESCRIPTION  | UNIT | QTY | RATE | AMOUNT           |
|------------------------------|-----------|--|------|-----|------|------------------|
|                              |           | <b>Brought Forward</b>   |      |     | R    | <b>2 332,20</b>  |
|                              |           | CLASS 16 uPVC PIPING<br><u>Lay and Bed Pipes Complete with Couplings</u><br><u>(couplings elsewhere measures)</u> (LI) |      |     |      |                  |
| 12                           | 08.02.01  | 160mm diameter   | m    | 1   | 1457 | 1 457,00         |
| 13                           | 08.02.01  | 200mm diameter   | m    | 1   | 2269 | 2 269,00         |
| 14                           | 08.02.01  | 250mm diameter   | m    | 1   | 3568 | 3 568,00         |
| 15                           | 08.02.01  | 315mm diameter   | M    | 1   | 4200 | 4 200,00         |
| 16                           | 08.02.01  | 355mm diameter   | M    | 1   | 5000 | -                |
| 17                           | 08.02.01  | 400mm diameter   | m    | 1   | 5600 | 5 600,00         |
|                              |           | CLASS 25 uPVC PIPING<br><u>Lay and Bed Pipes Complete with Couplings</u><br><u>(couplings elsewhere measures)</u> (LI) |      |     |      |                  |
| 18                           | 08.02.01  |  |      |     |      |                  |
| 19                           | 08.02.01  |  |      |     |      |                  |
| 20                           | 08.02.01  |  |      |     |      |                  |
| 21                           | 08.02.01  |  |      |     |      |                  |
| 22                           | 08.02.01  | 400mm diameter   | m    | 1   | 8900 | 8 900,00         |
|                              |           | COPPER PIPING SANS 460 CLASS 0<br><u>Lay and Bed Pipes Complete with Couplings</u> (LI)                                |      |     |      |                  |
| 23                           | 08.02.01  | 15mm diameter  | m    | 1   | 350  |                  |
| 24                           | 08.02.01  | 22mm diameter  | m    | 1   | 402  |                  |
| 25                           | 08.02.01  | 28mm diameter  | m    | 1   | 599  |                  |
| 26                           | 08.02.01  | 32mm diameter  | m    | 1   | 600  |                  |
| 27                           | 08.02.01  | 40mm diameter  | m    | 1   | 700  |                  |
| <b>Total carried forward</b> |           |  |      |     | R    | <b>28 326,20</b> |

| ITEM No.                     | REFERS TO          | DESCRIPTION   | UNIT | QTY | RATE   | AMOUNT           |
|------------------------------|--------------------|---|------|-----|--------|------------------|
|                              |                    | <b>Brought Forward</b>  |      |     | R      | <b>28 326,20</b> |
|                              |                    | <b>CLASS 4 uPVC PRESSURE PIPING "Z-LOK - ENDED<br/>Lay and Bed Pipes Complete with Couplings</b> (LI) |      |     |        |                  |
| 28                           | 08.02.01           | 50mm diameter   | m    | 1   | 30     | 30,00            |
| 29                           | 08.02.01           | 75mm diameter   | m    | 1   | 30     | 30,00            |
| 30                           | 08.02.01           | 90mm diameter   | m    | 1   | 40     | 40,00            |
| 31                           | 08.02.01           | 110mm diameter  | m    | 1   | 49,34  | 49,34            |
| 32                           | 08.02.01           | 160mm diameter  | m    | 1   | 100,55 | 100,55           |
|                              | <b>08.02.02</b>    | <b>PROVISION OF MATERIALS</b>   |      |     |        |                  |
|                              | <b>08.02.02(a)</b> | <b>PIPELINES</b>  |      |     |        |                  |
|                              |                    | <b>CLASS 6 uPVC PRESSURE PIPING "Z-LOK - ENDED<br/>Supply Pipes Complete with Couplings</b> (LI)      |      |     |        |                  |
| 33                           | 08.02.02(a)        | 50mm diameter   | m    | 1   | 30     | 30,00            |
| 34                           | 08.02.02(a)        | 75mm diameter   | m    | 1   | 350,00 | 350,00           |
| 35                           | 08.02.02(a)        | 110mm diameter  | m    | 1   | 600,00 | 600,00           |
|                              |                    | <b>CLASS 12 uPVC PRESSURE PIPING "Z-LOK - ENDED<br/>Supply Pipes Complete with Couplings</b> (LI)     |      |     |        |                  |
| 36                           | 08.02.02(a)        | 90mm diameter   | m    | 1   | 198,00 | 198,00           |
| 37                           | 08.02.02(a)        | 110mm diameter  | m    | 1   | 206,00 | 206,00           |
| 38                           | 08.02.02(a)        | 125mm diameter  | m    | 1   | 356,00 | 356,00           |
| 39                           | 08.02.02(a)        | 140mm diameter  | m    | 1   | 380,00 | 380,00           |
| 40                           | 08.02.02(a)        | 160mm diameter  | m    | 1   | 600,00 | 600,00           |
| <b>Total carried forward</b> |                    |   |      |     | R      | <b>31 296,09</b> |

| ITEM No.                     | REFERS TO   | DESCRIPTION   | UNIT | QTY | RATE   | AMOUNT           |
|------------------------------|-------------|---|------|-----|--------|------------------|
|                              |             | <b>Brought forward</b>  |      |     | R      | <b>31 296,09</b> |
|                              |             | <b>CLASS 16 uPVC PRESSURE PIPING "Z-LOK - ENDED</b><br><b><u>Supply Pipes Complete with Couplings.</u></b> (LI) |      |     |        |                  |
| 41                           | 08.02.02(a) | 200mm diameter  | m    | 1   | 1457   | 1 457,00         |
| 42                           | 08.02.02(a) | 250mm diameter  | m    | 1   | 2269   | 2 269,00         |
| 43                           | 08.02.02(a) | 315mm diameter  | m    | 1   | 3568   | 3 568,00         |
| 44                           | 08.02.02(a) | 355mm diameter  | m    | 1   | 4200   | 4 200,00         |
| 45                           | 08.02.02(a) | 400mm diameter  | m    | 1   | 5000   | 5 000,00         |
|                              |             | <b>CLASS 20 uPVC PRESSURE PIPING "Z-LOK - ENDED</b><br><b><u>Supply Pipes Complete with Couplings</u></b> (LI)  |      |     |        |                  |
| 46                           | 08.02.02(a) | 160mm diameter  |      |     |        |                  |
| 47                           | 08.02.02(a) | 200mm diameter  |      |     |        |                  |
| 48                           | 08.02.02(a) | 250mm diameter  |      |     |        |                  |
|                              |             | <b>COPPER PIPING SANS 460 CLASS 3</b><br><b><u>Supply Pipes Complete with Couplings</u></b> (LI)                |      |     |        |                  |
| 49                           | 08.02.02(a) | 15mm diameter   | m    | 1   | 350,00 | 350,00           |
| 50                           | 08.02.02(a) | 22mm diameter   | m    | 1   | 402,00 | 402,00           |
| 51                           | 08.02.02(a) | 28mm diameter   | m    | 1   | 599,00 | 599,00           |
| 52                           | 08.02.02(a) | 32mm diameter   | m    | 1   | 600,00 | 600,00           |
| 53                           | 08.02.02(a) | 40mm diameter   | m    | 1   | 700,00 | 700,00           |
| <b>Total carried forward</b> |             |   |      |     | R      | <b>50 441,09</b> |

| ITEM No.                     | REFERS TO   | DESCRIPTION  | UNIT | QTY | RATE   | AMOUNT           |
|------------------------------|-------------|--|------|-----|--------|------------------|
|                              |             | <b>Brought forward</b>   |      |     | R      | <b>50 441,09</b> |
|                              |             | CLASS 7.4 HDPE PIPING<br><b><u>Supply &amp; install pipes (couplings elsewhere measured)</u></b>   |      |     |        |                  |
|                              |             | (LI)   |      |     |        |                  |
| 54                           | 08.02.02(a) | 16mm diameter  |      |     |        |                  |
| 54                           | 08.02.02(a) | 20mm diameter  |      |     |        |                  |
| 56                           | 08.02.02(a) | 25mm diameter  |      |     |        |                  |
| 57                           | 08.02.02(a) | 32mm diameter  |      |     |        |                  |
| 58                           | 08.02.02(a) | 40mm diameter  |      |     |        |                  |
|                              |             | CLASS 9 HDPE PIPING<br><b><u>Supply &amp; install pipes (couplings elsewhere measured)</u></b>   |      |     |        |                  |
|                              | 08.02.02(b) |  |      |     |        |                  |
|                              |             | (LI)   |      |     |        |                  |
| 59                           | 08.02.02(b) | 16mm diameter  | no.  | 1   | 150    | 150,00           |
| 60                           | 08.02.02(b) | 20mm diameter  | no.  | 1   | 150    | 150,00           |
| 61                           | 08.02.02(b) | 25mm diameter  | no.  | 1   | 150    | 150,00           |
| 62                           | 08.02.02(b) | 32mm diameter  | no.  | 1   | 160    | 160,00           |
| 63                           | 08.02.02(b) | 40mm diameter  | no.  | 1   | 170    | 170,00           |
| 64                           | 08.02.02(b) | 50mm diameter  | no.  | 1   | 180    | 180,00           |
|                              |             | <u>WATER SAVING DIGITAL &amp; ELECTRONIC TAPS<br/>SHOWER ROSES, LEAK SENSOR</u><br><br><b><u>Supply &amp; install SABS approved chrome-plated anti ligature taps including control system, shower sensor temperature blending valve adjuster and mixing valve and connect to electrical supply</u></b> |      |     |        |                  |
| 65                           |             | Anti - ligature wall mounted shower  | no.  | 1   | 3499,9 | 3 499,90         |
| 66                           |             | Ditto but downwards facing sensor under tap head   | no.  | 1   | 15000  | 15 000,00        |
| 67                           |             | Sink mounted heavy duty, touchless automatic sensor faucet with cold hot function  | no.  | 1   | 11000  | 11 000,00        |
| <b>Total carried forward</b> |             |  |      |     | R      | <b>80 900,99</b> |

| ITEM No.              | REFERS TO   | DESCRIPTION  | UNIT | QTY | RATE      | AMOUNT     |
|-----------------------|-------------|--|------|-----|-----------|------------|
|                       |             | Brought forward  |      |     | R         | 80 900,99  |
| 68                    |             | <u>WATER LEAK DETECTOR EQUIPMENT</u><br><br><u>Provide and keep on site reggedly build and weather-tight water leak survey instrument running on a rechargeble "D" batteries including noise reducing headphones, large backlit meter to help target the leak, leak amplification mechanizim</u> |      |     |           |            |
| 69                    |             | Advanced leak detector   | no.  | 1   | 12 750,00 | 12 750,00  |
|                       |             | <u>WATER METERS</u><br><br><u>Provide and install SABS approved multi-jet water meter for the cold water version (30°C) in the diameters 15 to 50 mm (1/2"÷2"). Particularly suitable for domestic and industrial installations.</u>   |      |     |           |            |
| 70                    |             | 20MM-40MM<br><br>COUPLINGS, ADAPTORS,CAPS,ETC<br><u>Extra over item for the Supplying and Fixing of "KLAMFLEX" ranger or equal approved couplings</u>  | no.  | 100 | 1 200,00  | 120 000,00 |
|                       |             | (LI)   |      |     |           |            |
| 71                    | 08.02.02(b) | 109-128mm O.D range  | no.  | 1   | 503       | 503,00     |
| 72                    | 08.02.02(b) | 138-153mm O.D range  | no.  | 1   | 569,29    | 569,29     |
| 73                    | 08.02.02(b) | 159-182mm O.D range  | no.  | 1   | 1200      | 1 200,00   |
| 74                    | 08.02.02(b) | 192-210mm O.D range  | no.  | 1   | 1300      | 1 300,00   |
| 75                    | 08.02.02(b) | 218-235mm O.D range  | no.  | 1   | 1800      | 1 800,00   |
| 76                    | 08.02.02(b) | 230-247mm O.D range  | no.  | 1   | 2000      | 2 000,00   |
| 77                    | 08.02.02(b) | 250-267mm O.D range  | no.  | 1   | 2300      | 2 300,00   |
| 78                    | 08.02.02(b) | 272-289mm O.D range  | no.  | 1   | 2500      | 2 500,00   |
| 79                    | 08.02.02(b) | 315-332mm O.D range  | no.  | 1   | 3100      | 3 100,00   |
| 80                    | 08.02.02(b) | 374-391mm O.D range  | no.  | 1   | 3400      | 3 400,00   |
| Total carried forward |             |  |      |     | R         | 232 323,28 |

| ITEM No.                     | REFERS TO   | DESCRIPTION  | UNIT | QTY | RATE    | AMOUNT            |
|------------------------------|-------------|--|------|-----|---------|-------------------|
|                              |             | <b>Brought forward</b>   |      |     | R       | <b>232 323,28</b> |
| 81                           | 08.02.02(b) | 417-437mm O.D range  |      |     |         |                   |
| 82                           | 08.02.02(b) | 480-500mm O.D range  |      |     |         |                   |
|                              |             | <u>Extra over item for the Supplying and Fixing of "KLAMFLEX" or equal approved ranger flange adaptor</u><br>(LI)    |      |     |         |                   |
| 83                           | 08.02.02(b) | 250-267mm O.D range  | no.  | 1   | 2300    | 2 300,00          |
| 84                           | 08.02.02(b) | 272-289mm O.D range  |      |     |         |                   |
| 85                           | 08.02.02(b) | 315-332mm O.D range  |      |     |         |                   |
| 86                           | 08.02.02(b) | 374-391mm O.D range  | no.  | 1   | 3400    | 3 400,00          |
| 87                           | 08.02.02(b) | 417-437mm O.D range  |      |     |         |                   |
| 88                           | 08.02.02(b) | 480-500mm O.D range  |      |     |         |                   |
| 89                           | 08.02.02(b) | 526-546mm O.D range  |      |     |         |                   |
|                              |             | <u>Extra over item for the Supplying and Fixing of "KLAMFLEX" or equal approved ranger stepped couplings</u><br>(LI) |      |     |         |                   |
| 90                           | 08.02.02(b) | 59-72mm O.D range  |      |     |         |                   |
| 91                           | 08.02.02(b) | 88-103mm O.D range   |      |     |         |                   |
| 92                           | 08.02.02(b) | 109-128mm O.D range  |      |     |         |                   |
| 93                           | 08.02.02(b) | 135-153mm O.D range  |      |     |         |                   |
| 94                           | 08.02.02(b) | 159-210mm O.D range  |      |     |         |                   |
| 95                           | 08.02.02(b) | 192-210mm O.D range  |      |     |         |                   |
| 96                           | 08.02.02(b) | 218-232mm O.D range  | no.  | 1   | 1800    | 1 800,00          |
| 97                           | 08.02.02(b) | 250-267mm O.D range  | no.  | 1   | 2300    | 2 300,00          |
|                              |             | <u>Extra over item for the Supplying and Fixing of "KLAMFLEX" or equal approved ranger end caps</u>                  |      |     |         |                   |
| 98                           | 08.02.02(b) | 59-72mm O.D range  |      |     |         |                   |
| 99                           | 08.02.02(b) | 88-103mm O.D range   |      |     |         |                   |
| 100                          | 08.02.02(b) | 109-128mm O.D range  |      |     |         |                   |
| 101                          | 08.02.02(b) | 135-153mm O.D range  |      |     |         |                   |
| 102                          | 08.02.02(b) | 159-210mm O.D range  |      |     |         |                   |
| 103                          | 08.02.02(b) | 192-210mm O.D range  |      |     |         |                   |
| 104                          | 08.02.02(b) | 218-232mm O.D range  | no.  | 1   | 1980,21 | 1 980,21          |
| 105                          | 08.02.02(b) | 250-267mm O.D range  | no.  | 1   | 2346,79 | 2 346,79          |
| <b>Total carried forward</b> |             |  |      |     | R       | <b>246 450,28</b> |

| ITEM No.                     | REFERS TO   | DESCRIPTION   | UNIT | QTY | RATE     | AMOUNT            |
|------------------------------|-------------|---|------|-----|----------|-------------------|
|                              |             | <b>Brought forward</b>  |      |     | R        | <b>246 450,28</b> |
|                              |             | <u><b>Extra over stainless steel pipe repair clamp fittings</b></u> |      |     |          |                   |
| 106                          | 08.02.02(c) | 40mm diameter   | no.  | 1   | 230,00   | 230,00            |
| 107                          | 08.02.02(c) | 50mm diameter   | no.  | 1   | 230,00   | 230,00            |
| 108                          | 08.02.02(c) | 65mm diameter   | no.  | 1   | 240,00   | 240,00            |
| 109                          | 08.02.02(c) | 75mm diameter   | no.  | 1   | 240,00   | 240,00            |
| 110                          | 08.02.02(c) | 80mm diameter   | no.  | 1   | 245,21   | 245,21            |
| 111                          | 08.02.02(c) | 100mm diameter  | no.  | 1   | 450,00   | 450,00            |
| 112                          | 08.02.02(c) | 125mm diameter  | no.  | 1   | 650,00   | 650,00            |
| 113                          | 08.02.02(c) | 140mm diameter  | no.  | 1   | 670,00   | 670,00            |
|                              |             | <u><b>Extra over SG iron pressure fittings equal tees</b></u>       |      |     |          |                   |
| 114                          | 08.02.02(d) | 50mm diameter   |      |     |          |                   |
| 115                          | 08.02.02(d) | 63mm diameter   |      |     |          |                   |
| 116                          | 08.02.02(d) | 75mm diameter   |      |     |          |                   |
| 117                          | 08.02.02(d) | 90mm diameter   | no.  | 1   | 2 300,00 | 2 300,00          |
| 118                          | 08.02.02(d) | 110mm diameter  | no.  | 1   | 3 400,00 | 3 400,00          |
| 119                          | 08.02.02(d) | 160mm diameter  | no.  | 1   | 4 500,00 | 4 500,00          |
| 120                          | 08.02.02(d) | 250mm diameter  | no.  | 1   | 5 500,00 | 5 500,00          |
| 121                          | 08.02.02(d) | 315mm diameter  | no.  | 1   | 6 000,00 | 6 000,00          |
|                              |             | <u><b>Extra over SG iron pressure fittings hydrant tees</b></u>     |      |     |          |                   |
| 122                          | 08.02.02(e) | 75mm diameter   |      |     |          |                   |
| 123                          | 08.02.02(e) | 90mm diameter   |      |     |          |                   |
| 124                          | 08.02.02(e) | 110mm diameter  | no.  | 1   | 3 400,00 | 3 400,00          |
| 125                          | 08.02.02(e) | 160mm diameter  | no.  | 1   | 4 500,00 | 4 500,00          |
| 126                          | 08.02.02(e) | 250mm diameter  | no.  | 1   | 5 500,00 | 5 500,00          |
| <b>Total carried forward</b> |             |   |      |     | R        | <b>284 505,49</b> |



| ITEM No.                     | REFERS TO   | DESCRIPTION   | UNIT | QTY | RATE | AMOUNT            |
|------------------------------|-------------|---|------|-----|------|-------------------|
|                              |             | Brought forward   |      |     | R    | 284 505,49        |
|                              |             | BENDS,TEEs,REDUCERS,ETC<br><u>Extra over Class 6 uPVC pressure pipes for Bend, Reducer,Tee, Reducing Tee, etc</u> |      |     |      |                   |
| 127                          | 08.02.02(b) | 90mm diameter   | no.  | 1   | 450  | 450,00            |
| 128                          | 08.02.02(b) | 110mm diameter  |      |     |      |                   |
| 129                          | 08.02.02(b) | 125mm diameter  |      |     |      |                   |
| 130                          | 08.02.02(b) | 140mm diameter  |      |     |      |                   |
|                              |             | <u>Extra over Class 12 uPVC pressure pipes for Bend, Reducer,Tee, Reducing Tee,etc</u>                            |      |     |      |                   |
| 131                          | 08.02.02(b) | 90mm diameter   |      |     |      |                   |
| 132                          | 08.02.02(b) | 110mm diameter  |      |     |      |                   |
| 133                          | 08.02.02(b) | 125mm diameter  |      |     |      |                   |
|                              |             | <u>Extra over Class 12 uPVC pressure pipes for Bend, Reducer,Tee, Reducing Tee,etc</u>                            |      |     |      |                   |
| 134                          | 08.02.02(b) | 90mm diameter   | no.  | 1   | 3000 | 3 000,00          |
| 135                          | 08.02.02(b) | 110mm diameter  | no.  | 1   | 3500 | 3 500,00          |
| 136                          | 08.02.02(b) | 125mm diameter  | no.  | 1   | 3500 | 3 500,00          |
| 137                          | 08.02.02(b) | 140mm diameter  |      |     |      |                   |
| 138                          | 08.02.02(b) | 160mm diameter  |      |     |      |                   |
| 139                          | 08.02.02(b) | 200mm diameter  |      |     |      |                   |
| 140                          | 08.02.02(b) | 250mm diameter  |      |     |      |                   |
| 141                          | 08.02.02(b) | 315mm diameter  |      |     |      |                   |
| 142                          | 08.02.02(b) | 355mm diameter  |      |     |      |                   |
| 143                          | 08.02.02(b) | 400mm diameter  |      |     |      |                   |
| <b>Total carried forward</b> |             |   |      |     | R    | <b>294 955,49</b> |

| ITEM No.                     | REFERS TO   | DESCRIPTION   | UNIT | QTY | RATE     | AMOUNT            |
|------------------------------|-------------|---|------|-----|----------|-------------------|
|                              |             | <b>Brought forward</b>  |      |     | R        | <b>294 955,49</b> |
|                              |             | <u><b>Extra over Class 16 uPVC pressure pipes for Bend, Reducer, Tee, Reducing Tee, etc</b></u> |      |     |          |                   |
| 144                          | 08.02.02(b) | 90mm diameter   |      |     |          |                   |
| 145                          | 08.02.02(b) | 110mm diameter  |      |     |          |                   |
| 146                          | 08.02.02(b) | 125mm diameter  |      |     |          |                   |
| 147                          | 08.02.02(b) | 140mm diameter  |      |     |          |                   |
| 148                          | 08.02.02(b) | 160mm diameter  | no.  | 1   | 6 500,00 | 6 500,00          |
| 149                          | 08.02.02(b) | 200mm diameter  | no.  | 1   | 6 500,00 | 6 500,00          |
| 150                          | 08.02.02(b) | 250mm diameter  | no.  | 1   | 6 500,00 | 6 500,00          |
| 151                          | 08.02.02(b) | 315mm diameter  | no.  | 1   | 6 500,00 | 6 500,00          |
| 152                          | 08.02.02(b) | 355mm diameter  |      |     |          |                   |
| 153                          | 08.02.02(b) | 400mm diameter  |      |     |          |                   |
|                              |             | <u><b>Extra over Class 25 uPVC pressure pipes for Bend, Reducer, Tee, Reducing Tee, etc</b></u> |      |     |          |                   |
| 154                          | 08.02.02(b) | 200mm diameter  |      |     |          |                   |
| 155                          | 08.02.02(b) | 250mm diameter  |      |     |          |                   |
| 156                          | 08.02.02(b) | 315mm diameter  |      |     |          |                   |
| 157                          | 08.02.02(b) | 355mm diameter  | no.  | 1   | 5 500,00 | 5 500,00          |
| 158                          | 08.02.02(b) | 400mm diameter  | no.  | 1   | 5 500,00 | 5 500,00          |
|                              |             | <u><b>Extra over uPVC compression fittings couplings</b></u>                                    |      |     |          |                   |
| 159                          | 08.02.02(c) | 16mm diameter   | no.  | 1   | 80       | 80,00             |
| 160                          | 08.02.02(c) | 20mm diameter   | no.  | 1   | 80       | 80,00             |
| 161                          | 08.02.02(c) | 25mm diameter   | no.  | 1   | 80       | 80,00             |
| 162                          | 08.02.02(c) | 32mm diameter   | no.  | 1   | 80       | 80,00             |
| 163                          | 08.02.02(c) | 40mm diameter   | no.  | 1   | 140      | 140,00            |
| 164                          | 08.02.02(c) | 50mm diameter   | no.  | 1   | 203      | 203,00            |
| 165                          | 08.02.02(c) | 63mm diameter   | no.  | 1   | 385      | 385,00            |
| 166                          | 08.02.02(c) | 75mm diameter   | no.  | 1   | 386      | 386,00            |
| 167                          | 08.02.02(c) | 90mm diameter   | no.  | 1   | 563,21   | 563,21            |
| 168                          | 08.02.02(c) | 110mm diameter  | no.  | 1   | 993,04   | 993,04            |
| <b>Total carried forward</b> |             |   |      |     | R        | <b>334 945,74</b> |

| ITEM No. | REFERS TO   | DESCRIPTION   | UNIT | QTY | RATE     | AMOUNT            |
|----------|-------------|---|------|-----|----------|-------------------|
|          |             | <b>Brought forward</b>  |      |     | R        | <b>334 945,74</b> |
|          |             | <b><u>Extra over uPVC compression fittings male and female adaptors</u></b> |      |     |          |                   |
| 169      | 08.02.02(d) | 16mm diameter   | no.  | 1   | 60,00    | 60,00             |
| 170      | 08.02.02(d) | 20mm diameter   | no.  | 1   | 65,00    | 65,00             |
| 171      | 08.02.02(d) | 25mm diameter   | no.  | 1   | 70,00    | 70,00             |
| 172      | 08.02.02(d) | 32mm diameter   | no.  | 1   | 75,00    | 75,00             |
| 173      | 08.02.02(d) | 40mm diameter   | no.  | 1   | 80,00    | 80,00             |
| 174      | 08.02.02(d) | 50mm diameter   | no.  | 1   | 205,00   | 205,00            |
| 175      | 08.02.02(d) | 63mm diameter   | no.  | 1   | 386,00   | 386,00            |
| 176      | 08.02.02(d) | 75mm diameter   | no.  | 1   | 527,00   | 527,00            |
| 177      | 08.02.02(d) | 90mm diameter   | no.  | 1   | 563,21   | 563,21            |
|          |             | <b><u>Extra over uPVC compression fittings equal tees</u></b>               |      |     |          |                   |
| 178      | 08.02.02(e) | 16mm diameter   | no.  | 1   | 60,00    | 60,00             |
| 179      | 08.02.02(e) | 20mm diameter   | no.  | 1   | 60,18    | 60,18             |
| 180      | 08.02.02(e) | 25mm diameter   | no.  | 1   | 72,90    | 72,90             |
| 181      | 08.02.02(e) | 32mm diameter   | no.  | 1   | 96,47    | 96,47             |
| 182      | 08.02.02(e) | 40mm diameter   | no.  | 1   | 157,92   | 157,92            |
| 183      | 08.02.02(e) | 50mm diameter   | no.  | 1   | 209,50   | 209,50            |
| 184      | 08.02.02(e) | 63mm diameter   | no.  | 1   | 386,84   | 386,84            |
| 185      | 08.02.02(e) | 75mm diameter   | no.  | 1   | 527,89   | 527,89            |
| 186      | 08.02.02(e) | 90mm diameter   | no.  | 1   | 828,76   | 828,76            |
|          |             | <b><u>Extra over uPVC compression fittings male and female tees</u></b>     |      |     |          |                   |
| 187      | 08.02.02(f) | 16mm diameter   | no.  | 1   | 60,00    | 60,00             |
| 189      | 08.02.02(f) | 20mm diameter   | no.  | 1   | 65,00    | 65,00             |
| 190      | 08.02.02(f) | 25mm diameter   | no.  | 1   | 70,00    | 70,00             |
| 191      | 08.02.02(f) | 32mm diameter   | no.  | 1   | 75,00    | 75,00             |
| 192      | 08.02.02(f) | 40mm diameter   | no.  | 1   | 157,00   | 157,00            |
| 193      | 08.02.02(f) | 50mm diameter   | no.  | 1   | 203,45   | 203,45            |
| 194      | 08.02.02(f) | 63mm diameter   | no.  | 1   | 386,00   | 386,00            |
| 195      | 08.02.02(f) | 75mm diameter   | no.  | 1   | 528,20   | 528,20            |
| 196      | 08.02.02(f) | 90mm diameter   | no.  | 1   | 696,94   | 696,94            |
| 197      | 08.02.02(f) | 110mm diameter  | no.  | 1   | 1 030,93 | 1 030,93          |
|          |             | <b>Total carried forward</b>  |      |     | R        | <b>342 649,93</b> |

| ITEM No.                     | REFERS TO       | DESCRIPTION   | UNIT | QTY | RATE     | AMOUNT            |
|------------------------------|-----------------|---|------|-----|----------|-------------------|
|                              |                 | <b>Brought forward</b>  |      |     | R        | <b>342 649,93</b> |
|                              |                 | <u>Extra over uPVC compression fittings male and female elbows</u>                                |      |     |          |                   |
| 198                          | 08.02.02(g)     | 16mm diameter   |      |     |          |                   |
| 199                          | 08.02.02(g)     | 20mm diameter   |      |     |          |                   |
| 200                          | 08.02.02(g)     | 25mm diameter   |      |     |          |                   |
| 201                          | 08.02.02(g)     | 32mm diameter   |      |     |          |                   |
| 202                          | 08.02.02(g)     | 40mm diameter   |      |     |          |                   |
| 203                          | 08.02.02(g)     | 50mm diameter   | no.  | 1   | 203,00   | 203,00            |
| 204                          | 08.02.02(g)     | 63mm diameter   |      |     |          |                   |
| 205                          | 08.02.02(g)     | 75mm diameter   | no.  | 1   | 528,00   | 528,00            |
| 206                          | 08.02.02(g)     | 90mm diameter   | no.  | 1   | 547,00   | 547,00            |
|                              |                 | <u>Extra over uPVC compression fittings equal elbows</u>  |      |     |          |                   |
| 207                          | 08.02.02(h)     | 16mm diameter   |      |     |          |                   |
| 208                          | 08.02.02(h)     | 20mm diameter   |      |     |          |                   |
| 209                          | 08.02.02(h)     | 25mm diameter   |      |     |          |                   |
| 210                          | 08.02.02(h)     | 32mm diameter   |      |     |          |                   |
| 211                          | 08.02.02(h)     | 40mm diameter   | no.  | 1   | 360,00   | 360,00            |
| 212                          | 08.02.02(h)     | 50mm diameter   | no.  | 1   | 380,00   | 380,00            |
| 213                          | 08.02.02(h)     | 63mm diameter   |      |     |          |                   |
| 214                          | 08.02.02(h)     | 75mm diameter   | no.  | 1   | 400,85   | 400,85            |
| 215                          | 08.02.02(h)     | 90mm diameter   | no.  | 1   | 567,03   | 567,03            |
|                              | <b>08.02.03</b> | <b>REPLACEMENT OF MANHOLE COVERS,GRID INLETS,ETC</b><br>The following in accordance with SANS 558 |      |     |          |                   |
|                              |                 | <u>Type 4 manhole covers, grids, etc (frames elsewhere measured)</u> (L)                          |      |     |          |                   |
| 216                          | 08.02.03(a)     | Up to 300mm diameter  | no.  | 1   | 2 100,00 | 2 100,00          |
| 217                          | 08.02.03(a)     | Exceeding 300 but not exceeding 600mm diameter  | no.  | 1   | 2 300,00 | 2 300,00          |
| 218                          | 08.02.03(a)     | Exceeding 600 but not exceeding 900mm diameter  | no.  | 1   | 2 500,00 | 2 500,00          |
| 219                          | 08.02.03(a)     | Exceeding 900mm diameter  | no.  | 1   | 3 000,00 | 3 000,00          |
| <b>Total carried forward</b> |                 |   |      |     | R        | <b>355 535,81</b> |

| ITEM No.                     | REFERS TO       | DESCRIPTION  | UNIT | QTY | RATE     | AMOUNT            |
|------------------------------|-----------------|--|------|-----|----------|-------------------|
|                              |                 | <b>Brought forward</b>   |      |     | R        | <b>355 535,81</b> |
|                              |                 | <u>Type 4 frames to manhole covers, grids, etc</u> (LI)                    |      |     |          |                   |
| 220                          | 08.02.03(b)     | Up to 300mm diameter   |      |     |          |                   |
| 221                          | 08.02.03(b)     | Exceeding 300 but not exceeding 600mm diameter                             |      |     |          |                   |
| 222                          | 08.02.03(b)     | Exceeding 600 but not exceeding 900mm diameter                             |      |     |          |                   |
| 223                          | 08.02.03(b)     | Exceeding 900mm diameter   |      |     |          |                   |
|                              |                 | <u>Type 2A manhole covers, grids, etc (frames elsewhere measured)</u> (LI) |      |     |          |                   |
| 224                          | 08.02.03(c)     | Up to 300mm diameter   | no.  | 1   | 3 537,00 | 3 537,00          |
| 225                          | 08.02.03(c)     | Exceeding 300 but not exceeding 600mm diameter                             | no.  | 1   | 4 938,30 | 4 938,30          |
| 226                          | 08.02.03(c)     | Exceeding 600 but not exceeding 900mm diameter                             | no.  | 1   | 5 721,30 | 5 721,30          |
| 227                          | 08.02.03(c)     | Exceeding 900mm diameter   | no.  | 1   | 7 661,25 | 7 661,25          |
|                              |                 | <u>Type 2A frames to manhole covers, grids, etc</u> (LI)                   |      |     |          |                   |
| 228                          | 08.02.03(d)     | Up to 300mm diameter   | no.  | 1   | 1 911,60 | 1 911,60          |
| 229                          | 08.02.03(d)     | Exceeding 300 but not exceeding 600mm diameter                             | no.  | 1   | 3 091,50 | 3 091,50          |
| 230                          | 08.02.03(d)     | Exceeding 600 but not exceeding 900mm diameter                             | no.  | 1   | 5 506,65 | 5 506,65          |
| 231                          | 08.02.03(d)     | Exceeding 900mm diameter   | no.  | 1   | 8 614,65 | 8 614,65          |
|                              | <b>08.02.04</b> | <b>REPAIR OF CORROSION PROTECTION</b>                                      |      |     |          |                   |
|                              |                 | Special paint to pipelines in corrosive soil                               |      |     |          |                   |
|                              |                 | <u>Prepare and apply corrosion protection to steel pipelines</u> (LI)      |      |     |          |                   |
| 232                          | 08.02.04(a)     | Up to 100mm diameter   | 1    | 50  | 90       | 4 500,00          |
| 233                          | 08.02.04(b)     | Exceeding 100 but not exceeding 200mm diameter                             | 1    | 50  | 90       | 4 500,00          |
| 234                          | 08.02.04(c)     | Exceeding 200 but not exceeding 300mm diameter                             | 1    | 50  | 90       | 4 500,00          |
| 235                          | 08.02.04(d)     | Exceeding 300 but not exceeding 400mm diameter                             | 1    | 50  | 90       | 4 500,00          |
| <b>Total carried forward</b> |                 |  |      |     | R        | <b>414 518,06</b> |

| ITEM No. | REFERS TO       | DESCRIPTION  | UNIT           | QTY | RATE     | AMOUNT            |
|----------|-----------------|--|----------------|-----|----------|-------------------|
|          |                 | <b>Brought forward</b>   |                |     | R        | <b>414 518,06</b> |
|          | <b>D WA</b>     | <b>CLEANING OF PIPELINE</b>  |                |     |          |                   |
|          | <b>08.03</b>    | <b>CLEANING OF DEPOSITS IN PIPELINE</b>  |                |     |          |                   |
|          |                 | <u><b>Mechanically clean deposits in pipeline all in accordance with manufacture's instructions NOT EXCEEDING 25M</b></u>        |                |     |          |                   |
| 236      | 08.03.01(a)     | Up to 100mm diameter   | m              | 1   | 4 500,00 | 4 500,00          |
| 237      | 08.03.01(b)     | Exceeding 100 but not exceeding 200mm diameter   | m              | 1   | 4 500,00 | 4 500,00          |
| 238      | 08.03.01(c)     | Exceeding 200 but not exceeding 300mm diameter   | m              | 1   | 4 500,00 | 4 500,00          |
| 239      | 08.03.01(d)     | Exceeding 300 but not exceeding 400mm diameter   | m              | 1   | 4 500,00 | 4 500,00          |
|          |                 | <u><b>provide and install new upvc pressure pipe including necessary fitting for sewerage in accordance with SABS 966</b></u>    |                |     |          |                   |
| 240      | 08.03.02(a)     | Up to 110mm upvc pipping including fittings  | m              | 1   | 350,00   | 350,00            |
| 241      | 08.03.02(b)     | Ditto but 160mm including fittings   | m              | 1   | 640,00   | 640,00            |
| 242      | 08.03.02(c)     | Ditto but 200mm including fittings   | m              | 1   | 900,00   | 900,00            |
| 243      | 08.03.02(d)     | Ditto but 250mm including fittings   | m              | 1   | 350,00   | 350,00            |
|          | 08.03.02E       | desluding /sucking of septic tank,unblocking sewr line   | m <sup>3</sup> | 1   | 450      | 450,00            |
|          | <b>E WA</b>     | <b>REPAIR OF FITTINGS</b>  |                |     |          |                   |
|          | <b>08.04.01</b> | <b>SERVICING OF VALVES</b>   |                |     |          |                   |
|          |                 | <u><b>Service existing valves all in accordance with manufacturer's instructions</b></u>   |                |     |          |                   |
| 244      | 08.04.01        | Isolating valves from Ø15 mm to 80mm   | no.            | 1   | 2 345,00 | 2 345,00          |
|          | 08.04.01        | <u><b>Strip, check and replace worn-out flanged gate components as per the manufacture' instruction from Ø80mm to Ø300mm</b></u> |                |     |          |                   |
| 245      | 08.04.01(a)     | Bearings   | no.            | 1   | 585,00   | 585,00            |
| 246      | 08.04.01(a)     | Bonnet gasket  | no.            | 1   | 520,00   | 520,00            |
| 247      | 08.04.01(a)     | Stem   | no.            | 1   | 3 785,00 | 3 785,00          |
| 248      | 08.04.01(a)     | NBR wiper ring   | no.            | 1   | 456,00   | 456,00            |
| 249      | 08.04.01(a)     | Wedge  | no.            | 1   | 498,00   | 498,00            |
| 250      | 08.04.01(a)     | EPDM rubber machette   | no.            | 1   | 520,00   | 520,00            |
| 251      | 08.04.01(a)     | NBR O-ring   | no.            | 1   | 370,00   | 370,00            |

|  |                       |   |            |
|--|-----------------------|---|------------|
|  | Total carried forward | R | 444 287,06 |
|--|-----------------------|---|------------|

| ITEM<br>M<br>No. | I<br>REFERS<br>TO | DESCRIPTION   | UNIT | QTY | RATE     | AMOUNT     |
|------------------|-------------------|---|------|-----|----------|------------|
|                  |                   | Brought forward   |      |     | R        | 444 287,06 |
|                  | 08.04.01          | <u>Strip, check and replace worn-out OS &amp;Y flanged gate valve components from Ø64mm to Ø300mm</u>   |      |     |          |            |
| 252              | 08.04.01(b)       | SG Iron Cap top   | no.  | 1   | 586,00   | 586,00     |
| 253              | 08.04.01(b)       | NBR Rubber cap  | no.  | 1   | 520,00   | 520,00     |
| 254              | 08.04.01(b)       | SG Iron RSV Bonnet  | no.  | 1   | 1 250,00 | 1 250,00   |
| 255              | 08.04.01(b)       | High tensile brass thrust washer  | no.  | 1   | 456,00   | 456,00     |
| 256              | 08.04.01(b)       | Stainless steel -grade 410 Spindle  | no.  | 1   | 785,85   | 785,85     |
| 257              | 08.04.01(b)       | High tensile brass Gland nut  | no.  | 1   | 389,00   | 389,00     |
| 258              | 08.04.01(b)       | NBR Wiper seal  | no.  | 1   | 450,00   | 450,00     |
| 259              | 08.04.01(b)       | NBR Rod seal  | no.  | 1   | 350,00   | 350,00     |
| 260              | 08.04.01(b)       | Stainless steel Spring retaining ring   | no.  | 1   | 467,00   | 467,00     |
| 261              | 08.04.01(b)       | NBR O-Ring  | no.  | 1   | 370,00   | 370,00     |
| 262              | 08.04.01(b)       | NBR O-Ring  | no.  | 1   | 370,00   | 370,00     |
| 263              | 08.04.01(b)       | NBR Bonnet gasket   | no.  | 1   | 1 234,00 | 1 234,00   |
| 264              | 08.04.01(b)       | SG Iron Rubber Gate   | no.  | 1   | 1 234,00 | 1 234,00   |
| 265              | 08.04.01(b)       | DZR brass gate nut  | no.  | 1   | 40,00    | 40,00      |
|                  | 08.04.01          | <u>Strip, check and replace worn-out Iron Swing valve, components from Ø50 mm to 350mm as follows:-</u> |      |     |          |            |
| 266              | 08.04.01(c)       | Disc  | no.  | 1   | 789,00   | 789,00     |
| 267              | 08.04.01(c)       | Hinge pin   | no.  | 1   | 234,00   | 234,00     |
| 268              | 08.04.01(c)       | Spring waster   | no.  | 1   | 280,00   | 280,00     |
| 269              | 08.04.01(c)       | Gasket  | no.  | 1   | 310,00   | 310,00     |

|  |                       |   |            |
|--|-----------------------|---|------------|
|  | Total carried forward | R | 454 401,91 |
|--|-----------------------|---|------------|

| ITEM No. | I REFERS TO | DESCRIPTION  | UNIT | QTY | RATE     | AMOUNT     |
|----------|-------------|--|------|-----|----------|------------|
|          |             | Brought forward  |      |     | R        | 454 401,91 |
|          | 08.04.01    | <u>Strip, check and replace worn-out Pressure Reducing valve, components from Ø50 mm to 200mm as follows:-</u> |      |     |          |            |
| 270      | 08.04.01(d) | Gaskets  | no.  | 1   | 310,00   | 310,00     |
| 271      | 08.04.01(d) | Disc   | no.  | 1   | 789,00   | 789,00     |
| 272      | 08.04.01(d) | Rubber O-ring  | no.  | 1   | 380,00   | 380,00     |
| 273      | 08.04.01(d) | Seal ring  | no.  | 1   | 370,00   | 370,00     |
|          | 08.04.01    | <u>Strip, check and replace worn-out Butterfly valve, components from Ø80mm to 300mm as follows:-</u>          |      |     |          |            |
| 274      | 08.04.01(e) | Disc   | no.  | 1   | 310,00   | 310,00     |
| 275      | 08.04.01(e) | seal   | no.  | 1   | 456,00   | 456,00     |
| 276      | 08.04.01(e) | O-ring   | no.  | 1   | 456,00   | 456,00     |
| 277      | 08.04.01(e) | Bushing  | no.  | 1   | 380,00   | 380,00     |
| 278      | 08.04.01(e) | Locating pin   | no.  | 1   | 310,00   | 310,00     |
|          | 08.04.02    | <b>RECONDITION VALVES</b>  |      |     |          |            |
|          |             | <u>Recondition existing valves all in accordance with manufacturer's instructions</u>                          |      |     |          |            |
| 279      | 08.04.02    | Isolating valves from Ø15 mm to 80mm   | no.  | 1   | 2 500,00 | 2 500,00   |
| 280      | 08.04.03    | NRS flanged gate valve from Ø50mm to 300mm   | no.  | 1   | 3 800,00 | 3 800,00   |
| 281      | 08.04.04    | OS & Y flanged gate valve from Ø64mm to 300mm  | no.  | 1   | 4 400,00 | 4 400,00   |
| 282      | 08.04.05    | Iron Swing Check valve from Ø50 mm to 250mm  | no.  | 1   | 3 450,00 | 3 450,00   |
| 283      | 08.04.06    | Pressure Reducing valve from Ø64 mm to 300mm   | no.  | 1   | 3 456,00 | 3 456,00   |



|  |                       |   |            |
|--|-----------------------|---|------------|
|  | Total carried forward | R | 475 768,91 |
|--|-----------------------|---|------------|

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| ITEM No. | REFERS TO       | DESCRIPTION   | UNIT | QTY | RATE     | AMOUNT            |
|----------|-----------------|---|------|-----|----------|-------------------|
|          |                 | <b>Brought forward</b>  |      |     | R        | <b>475 768,91</b> |
|          | <b>08.04.03</b> | <b>DECOMMISSIONING AND REMOVAL OF VALVES</b>                            |      |     |          |                   |
|          |                 | <u>Decommission and carefully remove valves from existing pipelines</u> |      |     |          |                   |
| 284      | 08.04.02        | Isolating valves from Ø15 mm to 80mm                                    |      |     |          |                   |
| 285      | 08.04.03        | NRS flanged gate valve from Ø50mm to 300mm                              | no.  | 1   | 2 100,00 | 2 100,00          |
| 286      | 08.04.04        | OS &Y flanged gate valve from Ø64mm to 300mm                            | no.  | 1   | 2 100,00 | 2 100,00          |
| 287      | 08.04.05        | Iron Swing Check valve from Ø50 mm to 250mm                             | no.  | 1   | 2 100,00 | 2 100,00          |
| 289      | 08.04.06        | Pressure Reducing valve from Ø64 mm to 300mm                            | no.  | 1   | 3 500,00 | 3 500,00          |
|          | <b>08.04.04</b> | <b>REPAIR OF HOUSE CONNECTIONS</b>                                      |      |     |          |                   |
|          |                 | <u>Carefully repair connections to distribution pipelines</u><br>(LI)   |      |     |          |                   |
| 290      | 08.04.02        | Isolating valves from Ø15 mm to 80mm                                    | no.  | 1   | 900,00   | 900,00            |
| 291      | 08.04.03        | NRS flanged gate valve from Ø50mm to 300mm                              | no.  | 1   | 4 100,00 | 4 100,00          |
| 292      | 08.04.04        | OS &Y flanged gate valve from Ø64mm to 300mm                            | no.  | 1   | 4 567,00 | 4 567,00          |
| 293      | 08.04.05        | Iron Swing Check valve from Ø50 mm to 250mm                             | no.  | 1   | 5 679    | 5 679,00          |
| 294      | 08.04.06        | Pressure Reducing valve from Ø64 mm to 300mm                            | no.  | 1   | 8 790    | 8 790,00          |

|  |                       |   |            |
|--|-----------------------|---|------------|
|  | Total carried forward | R | 509 604,91 |
|--|-----------------------|---|------------|

| ITEM No. | I REFERS TO | DESCRIPTION   | UNIT  | QTY | RATE   | AMOUNT     |
|----------|-------------|---|-------|-----|--------|------------|
|          |             | Brought forward   |       |     | R      | 509 604,91 |
| F 08.05  |             | <b>REPAIR OF STRUCTURES</b>   |       |     |        |            |
|          | 08.05.01    | <b>DEMOLITION AND REMOVAL OF DAMAGED EXISTING STRUTCURES</b>  |       |     |        |            |
|          |             | <u>Demolish and remove structures/buildings and dismantle steelwork, etc. (new work elsewhere measured)</u>                 |       |     |        |            |
| 295      | 08.05.01(a) | Plain concrete  | m3    | 1   | 220    | 220,00     |
| 296      | 08.05.01(b) | Reinforced concrete   | m3    | 1   | 220    | 220,00     |
| 297      | 08.05.01(c) | Brickwork   | m2    | 1   | 180    | 180,00     |
| 298      | 08.05.01(d) | Precast concrete manhole section  | no.   | 1   | 190    | 190,00     |
|          | 08.05.02    | <b>CLEANING OF EXISTING MANHOLES, CHAMBERS, ETC</b>   |       |     |        |            |
|          |             | <u>Carefully clean existing manholes, chambers, etc to remove debris and other material including disposal thereof</u> (LI) |       |     |        |            |
| 299      | 08.05.02    | Manholes  | m3    | 1   | 180,00 | 180,00     |
| 300      | 08.05.02    | Chambers  | m3    | 1   | 180,00 | 180,00     |
|          | 08.05.03    | <b>OVERHAUL ON MATERIAL</b>   |       |     |        |            |
|          |             | <u>Overhaul on material for haul in excess of 1.0km</u>   |       |     |        |            |
| 301      | 08.05.03(a) | Excavated material to spoil   | m3-km | 1   | 12,00  | 12,00      |
| 302      | 08.05.03(b) | Rubble from demolished structures   | m3-km | 1   | 18,00  | 18,00      |
|          | 08.05.04    | <b>REPAIR OF STRUCTURES</b>   |       |     |        |            |
|          |             | <u>Carefully repair damaged brickwork including brick reinforcement, plaster, wall finishes, etc</u> (LI)                   |       |     |        |            |
| 303      | 08.05.04(a) | Half brickwall  | m2    | 1   | 450,00 | 450,00     |
| 304      | 08.05.04(a) | One brickwall   | m2    | 1   | 450,00 | 450,00     |
| 305      | 08.05.04(a) | One and half brickwall  | m2    | 1   | 450,00 | 450,00     |

|  |                       |   |            |
|--|-----------------------|---|------------|
|  | Total carried forward | R | 512 154,91 |
|--|-----------------------|---|------------|

| ITEM<br>M<br>No. | I<br>REFERS<br>TO | DESCRIPTION  | UNIT | QTY | RATE     | AMOUNT     |
|------------------|-------------------|--|------|-----|----------|------------|
|                  |                   | Brought forward  |      |     | R        | 512 154,91 |
|                  |                   | <u>Carefully repair damaged concrete including rebar, formwork, etc</u> (LI)                                       |      |     |          |            |
| 306              | 08.05.04(b)       | Floors   | m3   | 1   | 1 200,00 | 1 200,00   |
| 307              | 08.05.04(b)       | Walls  | m3   | 1   | 3 500,00 | 3 500,00   |
| 308              | 08.05.04(b)       | Roofs  | m3   | 1   | 1 200,00 | 1 200,00   |
|                  |                   | <u>Carefully repair damaged manholes including reinforcing, finishes, etc</u> (LI)                                 |      |     |          |            |
| 309              | 08.05.04(c)       | Frames   | no.  | 1   | 250,00   | 250,00     |
| 310              | 08.05.04(c)       | Covers   | no.  | 1   | 270,00   | 270,00     |
|                  | <b>08.05.05</b>   | <b>SAMPLE TESTING</b>  |      |     |          |            |
|                  |                   | <u>Test extracted sample from pipelines to determine lime deposition, corrosion and general condition of pipes</u> |      |     |          |            |
| 311              | 08.05.05(a)       | Up to 32mm diameter  | no.  | 1   | 180,00   | 180,00     |
| 312              | 08.05.05(a)       | Exceeding 32 but not exceeding 63mm diameter   | no.  | 1   | 180,00   | 180,00     |
| 313              | 08.05.05(a)       | Exceeding 63 but not exceeding 80mm diameter   | no.  | 1   | 180,00   | 180,00     |
| 314              | 08.05.05(a)       | Exceeding 80mm diameter  | no.  | 1   | 180,00   | 180,00     |
|                  | <b>08.05.06</b>   | <b>NEW STRUCTURES</b>  |      |     |          |            |
|                  |                   | <u>Supply and install precast concrete manhole complete with top, frame, cover and finishing</u>                   |      |     |          |            |
| 315              | 08.05.06          | Ø750mm x 55mm thick precast manhole  | no.  | 1   | 749,91   | 749,91     |
| 316              | 08.05.06          | Ø1000mm x 55mm thick precast manhole   | no.  | 1   | 1 230,00 | 1 230,00   |
| 317              | 08.05.06          | Ø1250mm x 55mm thick precast manhole   | no.  | 1   | 1 567,80 | 1 567,80   |
| 318              | 08.05.06          | Ø1500mm x 55mm thick precast manhole   | no.  | 1   | 1 900,00 | 1 900,00   |
|                  |                   | <u>Extra over for manholes of depth exceeding 1,5m</u>   |      |     |          |            |
| 319              | 08.05.06          | Ø750mm x 55mm thick precast manhole  | no.  | 1   | 898,41   | 898,41     |
| 320              | 08.05.06          | Ø1000mm x 55mm thick precast manhole   | no.  | 1   | 1 500,00 | 1 500,00   |
| 321              | 08.05.06          | Ø1250mm x 55mm thick precast manhole   | no.  | 1   | 1 700,00 | 1 700,00   |
| 322              | 08.05.06          | Ø1500mm x 55mm thick precast manhole   | no.  | 1   | 2 200,00 | 2 200,00   |
|                  |                   | Total carried forward  |      |     | R        | 531 041,03 |

| ITEM No.                                    | REFERS TO      | DESCRIPTION   | UNIT | QTY | RATE   | AMOUNT            |
|---|----------------|---|------|-----|--------|-------------------|
|   |                | <b>Brought forward</b>  |      |     | R      | <b>531 041,03</b> |
| <b>G</b>                                    | <b>08.06</b>   | <b>TESTS AND INSPECTIONS</b>  |      |     |        |                   |
|   | 08.06          | TESTING AND INSPECTION OF REPAIR WORK   |      |     |        |                   |
| 323   | 08.06          | Test and inspect repair work  | no.  | 1   | 300,00 | 300,00            |
| <b>H</b>                                    | <b>08.07</b>   | <b>LOCATE AND CONNECT NEW PIPE INTO THE EXISTING WATER NETWORK</b>  |      |     |        |                   |
|   |                | <b>Locate and connect into the existing water network pipeline</b> (L)  |      |     |        |                   |
| 324   | 08.07(a) (i)   | Up to 50mm nominal diameter   | no.  | 1   | 350,00 | 350,00            |
| 325   | 08.07(a) (ii)  | Exceeding 50 but not exceeding 100mm nominal diameter   | no.  | 1   | 350,00 | 350,00            |
| 326   | 08.07(a) (iii) | Exceeding 100 but not exceeding 200mm nominal diameter  | no.  | 1   | 435,23 | 435,23            |
| 327   | 08.07(a) (iv)  | Exceeding 200mm nominal diameter  | no.  | 1   | 575,88 | 575,88            |
| <b>I</b>                                    | <b>8,80</b>    | <b><u>PAINT WORK</u></b>  |      |     |        |                   |
|   |                | NOTE: Paint color-coded surface mark should be used to indicate the location and route of buried reticulation network/lines .To increase visibility, color coded vertical marks(temporary stakes or flags) should suppliment the surface marks. Al marks and markers shall indicate the name, initial or logo of the company that own or operates the line and the width of the facility if it is greater than 50mm |      |     |        |                   |
|   |                | <u>PAINT COLOR CODING INDEX</u>   |      |     |        |                   |
|   |                | 1). Red - Electrical powerline cable and lighting cable.  | m    | 1   | 70     | 280               |
|   |                | 2). Yellow - Gas, oil and steam.  | m    | 1   | 70     | 280               |
|   |                | 3). Orange - Alarm, Signal line, cable & communication.   | m    | 1   | 70     | 280               |
|   |                | 4). Blue - Portable water.  | m    | 1   | 70     | 280               |
|   |                | 5). Green - Sewers and drain lines.   | m    | 1   | 70     | 280               |
|   |                | 6). Purple - Reclaimed water; irrigation and slurry line.   | m    | 1   | 70     | 280               |
|   |                | 7). Pink - Temporary survey marking.  | m    | 1   | 70     | 280               |
| <b>TOTAL CARRIED FORWARD TO COLLECTIONS</b> |                |   |      |     |        | <b>535 012,14</b> |

| ITEM No. | PAYMENT REFERS TO | DESCRIPTION   | UNIT | QTY | RATE  | AMOUNT     |
|----------|-------------------|---|------|-----|-------|------------|
|          |                   | Brought forward   |      |     | R     | 535 012,14 |
|          |                   | ON METAL  |      |     |       |            |
|          |                   | <u>Clean down the entire concrete surface area thoroughly by removing loose particles, dust rinse off with water and allow to dry. Paint color code - mark line with reflective two coats paint</u> |      |     |       |            |
|          |                   | On the concrete surface   |      |     |       |            |
| 328      | .08.08.01         | Red paint - Electrical powerline cable .etc.  | m    | 1   | 70,00 | 70,00      |
| 329      | .08.08.01         | Yellow paint- Gas, oil and steam .etc.  | m    | 1   | 70,00 | 70,00      |
| 330      | .08.08.01         | Orange paint - Alarm, Signal line, cable .etc.  | m    | 1   | 70,00 | 70,00      |
| 331      | .08.08.01         | Blue paint - Portable water .etc.   | m    | 1   | 70,00 | 70,00      |
| 332      | .08.08.01         | Green paint - Sewers and drain lines .etc.  | m    | 1   | 70,00 | 70,00      |
| 334      | .08.08.01         | Purple paint - Reclaimed water; irrigation .etc.  | m    | 1   | 70,00 | 70,00      |
| 335      | .08.08.01         | Pink paint - Temporary survey marking .etc.   | m    | 1   | 70,00 | 70,00      |
|          |                   | On the tar road surface   |      |     |       |            |
| 336      | .08.08.01         | Red paint - Electrical powerline cable .etc.  | m    | 1   | 70,00 | 70,00      |
| 337      | .08.08.01         | Yellow paint- Gas, oil and steam .etc.  | m    | 1   | 70,00 | 70,00      |
| 338      | .08.08.01         | Orange paint - Alarm, Signal line, cable .etc.  | m    | 1   | 70,00 | 70,00      |
| 339      | .08.08.01         | Blue paint - Portable water .etc.   | m    | 1   | 70,00 | 70,00      |
| 340      | .08.08.01         | Green paint - Sewers and drain lines .etc.  | m    | 1   | 70,00 | 70,00      |
| 341      | .08.08.01         | Purple paint - Reclaimed water; irrigation .etc.  | m    | 1   | 70,00 | 70,00      |
| 342      | .08.08.01         | Pink paint - Temporary survey marking .etc.   | m    | 1   | 70,00 | 70,00      |

|  |                                |   |            |
|--|--------------------------------|---|------------|
|  | TOTAL CARRIED TO FINAL SUMMARY | R | 535 992,14 |
|--|--------------------------------|---|------------|

**SECTION 2**

**NON-SCHEDULED RATES FOR LABOUR AND MATERIAL**

VHEMBE DISTRICT: MAINTENANCE OF WATER SUPPLY NETWORK: TENDER No:-

PLK21/57

| ITEM  | LABOUR   | UNIT | QTY | RATE     | AMOUNT         |
|---|--|------|-----|----------|----------------|
|   | The rates for labour will be deemed to be an all-inclusive rate (i.e. inclusive of statutory minimum labour rates, bonuses, pension fund contributions, medical fund contributions, UIF etc) |      |     |          |                |
|   | <b>Normal working hours</b>  |      |     |          |                |
| 1   | Skilled artisan (Technician)   | Hour | 100 | 200      | 20,000.00      |
| 2   | General worker   | Hour | 100 | 60       | 6,000          |
|   | <b>Non- scheduled materials</b>  |      |     |          |                |
| 3   | The cost of non-scheduled materials shall be deemed to include for the cost of material after the deduction of any discount, and shall include for the cost of delivery to site              |      |     |          |                |
| 4   | Allow the amount of R 200 000.00 for the provisional cost of non-scheduled material that may be used   | Item |     |          | R 200 000,00   |
| 5   | Add for percentage mark-up on non-scheduled materials that may be used (.....17.....%)   | Item |     |          | 34,000         |
| <b>TOTAL FOR SECTION 3 CARRIED TO FINAL SUMMARY</b> |  |      |     | <b>R</b> | <b>260,000</b> |

**SECTION 3****TRANSPORT SCHEDULE FOR NON SCHEDULED WORK**

VHEMBE DISTRICT: MAINTENANCE OF WATER SUPPLY NETWORK: TENDER No:-

PLK21/57

| ITEM | LABOUR  | UNIT | QTY  | RATE     | AMOUNT        |
|------|---|------|------|----------|---------------|
|      | <p><b>NOTE:</b></p> <p>All distances travelled will be measured from the General Post Office of the core town</p> <p>Where more than one service has to be executed on the same day in the same area, transport costs will be calculated on the actual distance travelled</p> |      |      |          |               |
| 1    | Transport cost of a vehicle with a loading capacity of 1 ton  | Km   | 1000 | 10       | R 5 000       |
| 2    | Transport cost of a vehicle with a loading capacity of 2 ton  | Km   | 1000 | 15       | R 7 000       |
|      | <b>TOTAL FOR SECTION 4 CARRIED TO FINAL SUMMARY</b>   |      |      | <b>R</b> | <b>12,000</b> |



**FACILITIES MANAGEMENT**

**CONDITIONS OF CONTRACT (DPW)**

**SEPT. 2005 VERSION 1**

## PA-10 (FM): CONDITIONS OF CONTRACT

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## 1. DEFINITIONS

- 1.1. The following words and expressions shall have the meanings hereby assigned to them except where the context otherwise requires:
- 1.1.1. "Additional Services" are increases in the quantity of the routine Services detailed in the Scope of Works.
- 1.1.2. "Bill of Quantities" means the document so designated in the Pricing Data that describes the Services and indicates the quantities and rates associated with each item which the Employer agrees to pay the Service Provider for the Services completed;
- 1.1.3. "Certificate of Completion" means the certificate issued by the Service Manager signifying that the Contract has expired;
- 1.1.4. "Commencement Date" means the date on when the Service Provider is notified of the Employer's acceptance of its offer;
- 1.1.5. "Contract" means the Contract signed by the Parties and of which these Conditions of Contract form part of, and such amendments and additions to the Contract as may be agreed in writing between the Parties;
- 1.1.6. "Contract Data" means the specific data, which together with these Conditions of Contract, Scope of Works and Pricing Data collectively describe the risks, liabilities and obligations of the contracting Parties and the procedures for the administration of the Contract;
- 1.1.7. "Contract Period" is from Commencement Date for the period stated in the Contract Data;
- 1.1.8. "Contract Price" means the price to be paid for the Services in accordance with the Pricing Data, subject to such additions thereto or deductions there from as may be made from time to time under the provisions of the Contract;
- 1.1.9. "Contract Sum" refers to the amount stated by the Service Provider in the Form of Offer and Acceptance;
- 1.1.10. "CPAP" means contract price adjustment provisions used for the adjustment of fluctuations in the cost of labour, plant and materials and goods as stated in the Contract Data;
- 1.1.11. "Day" means a calendar day;
- 1.1.12. "Drawings" means all drawings, calculations and technical information which are made available to the Service Provider for inspection at a venue and time to be announced by the Service Manager and any modifications thereof or additions thereto from time to time approved in writing by the Employer or delivered to the Service Provider by the Employer;
- 1.1.13. "Employer" means the contracting Party named in the Contract Data who appoints the Service Provider;
- 1.1.14. "Equipment" includes all appliances, tools implements, machinery, articles and things of whatsoever nature required in or for the rendering, completion or defects correction of the Services but does not include materials;
- 1.1.15. "Facilities" means the land and buildings, detailed in the Scope of Works, and any additions, or omission thereto, made available by the Employer for the purposes of the Contract, on, under, over, in or through which the Services are to be rendered or carried out;
- 1.1.16. "Form of Offer and Acceptance" means the written communication by the Employer to the Service Provider recording the acceptance of the Service Provider's offer;
- 1.1.17. "Identified Projects" means any projects, other than routine Services, identified and agreed to by the Parties during the Contract period or any extensions thereto, to be completed in terms of the Contract.



- 1.1.18. "Materials" includes all materials, commodities, articles and things required to be furnished under the Contract for the execution of the Services;
- 1.1.19. "Month" refers to the period commencing on a certain day of a month to the day preceding the corresponding day of the next month;
- 1.1.20. "Parties" means the Employer and the Service Provider;
- 1.1.21. "Pricing Data" means the document that contains the Bill of Quantities and provides the criteria and assumptions, which it will be assumed in the Contract were taken into account by the Service Provider when developing his prices;
- 1.1.22. "Services" means all the work to be performed by the Service Provider during the Contract Period in accordance with the Contract, as more fully set out in the Scope of Works, as amended from time to time by written agreement between the Parties;
- 1.1.23. "Service Provider" means the Tenderer, as named in the Contract Data, whose offer has been accepted by or on behalf of the Employer and, where applicable, includes the Service Provider's heirs, executors, administrators, trustees, judicial managers or liquidators, as the case may be, but not, except with the written consent of the Employer, any assignee of the Service Provider;
- 1.1.24. "Service Manager" means the representative of the Employer named as the Service Manager in the Contract Data. The Employer reserves the right to replace the said Service Manager, by written notice to the Service Provider, without the need to furnish reasons therefor;
- 1.1.25. "Scope of Work" refers to the document which defines the Employer's objectives and requirements and specifications and any other requirements and constraints relating to the manner in which the Services must, or may, be provided or performed;
- 1.1.26. "Service Period" refers to the period indicated in the Contract Data during which the Service Provider shall render the Services required in terms of the Contract;
- 1.1.27. "Transitional Stage" refers to the period indicated in the Contract Data, which commences immediately on the expiry of the Service Period, and during which the Services to be provided by the Service Provider shall include, inter alia, the provision and transfer to the incoming service provider of managerial support and information, as detailed in the Scope of Works.

## 2. INTERPRETATION

- 2.1. In this Contract, except where the context otherwise requires:
  - 2.1.1 The masculine includes the feminine and the neuter, vice versa;
  - 2.1.2 The singular includes the plural; and vice versa
  - 2.1.3 Any reference to a natural person includes a body corporate, firm, association or consortium/joint venture/partnership, vice versa.
- 2.2. The headings to the clauses of this Contract are included for reference purposes only and shall not affect the interpretation of the provisions to which they relate.
- 2.3. Words and phrases defined in any clause shall bear the meanings assigned thereto.
- 2.4. The various parts of the Contract are severable and may be interpreted as such.
- 2.5. The expressions listed in clause 1 bear the meanings as assigned thereto and cognate expressions bear corresponding meanings.
- 2.6. If any provision in a definition clause is a substantive provision conferring rights or imposing obligations on any Party, effect shall be given to it as if it were a substantive clause in the body of the Contract, notwithstanding that it is only contained in the interpretation clause.

### **3. DURATION**

- 3.1. The rights and obligations of the Parties to this Contract shall commence on the Commencement Date.
- 3.2. Subject to the terms of clauses 33 and 34 relating to breach and termination respectively, the Contract will commence on the Commencement Date and terminate on the expiry of the Contract Period, unless it is extended in terms of clause 3.3.
- 3.3. The terms or duration of the Contract may be extended as a result of bona fide negotiations between the Parties. No extension of term or duration of the Contract shall however be valid unless the terms and conditions of such extension has been reduced to writing and signed by the authorised representatives of both Parties.

### **4. RIGHTS AND OBLIGATIONS OF THE EMPLOYER**

- 4.1. The Employer shall give access to or supply the Service Provider with:
  - 4.1.1 All relevant, available data and information required and requested by the Service Provider for the proper execution of the Services; and
  - 4.1.2 Such assistance as shall reasonably be required by the Service Provider for the execution of its duties under the Contract.

### **5. RIGHTS AND OBLIGATIONS OF THE SERVICE PROVIDER**

- 5.1. The Service Provider shall, in executing his obligations, comply with the Service Manager's written instructions on any matter relating to the Services.
- 5.2. The Service Provider shall take instructions only from the Service Manager or other persons authorised by the Service Manager in terms of Clause 6.
- 5.3. The Service Provider shall not have the power of attorney or authority to enter into any contract or to otherwise bind or incur liability on behalf of the Employer, save where prior written authorisation has been obtained.
- 5.4. The Service Provider shall ensure that it, its employees, agents and representatives have the relevant experience and capacity necessary for rendering of the Services with the reasonable degree of skill, care and diligence that may be expected of professionals providing services similar to the Services.
- 5.5. Should any member of the Service Provider's team, in the opinion of the Service Manager or occupants of the Facilities, misconduct himself or is incompetent or negligent in the delivery of the Services, or whose presence on the Facilities is otherwise considered by the Service Manager, or occupants of the Facilities, on reasonable grounds, to be undesirable, the Employer may, in writing and together with reasons therefor, request that such person be removed. Such person shall not again be employed on the Services without the prior written consent of the Employer.
- 5.6. The Service Provider undertakes to effect such removal, as referred to in 5.5 above, within a day of receipt of the Employer's written request.
- 5.7. The Service Provider shall ensure that reasonable levels of care and responsibility are exercised when using items belonging to the Employer in the delivery of the Services.
- 5.8. During the ongoing provision of the Services the Service Provider shall at all times keep the Facilities clean and in a safe condition.
- 5.9. Notwithstanding anything herein contained to the contrary, it is specifically agreed that the appointment of the Service Provider shall not create an employment contract or relationship between the Parties and the Service Provider or his employees shall therefore not be entitled to any benefits to which the employees of the Employer may be entitled.

**6. SERVICE MANAGER**

- 6.1. The Service Manager shall administer the Contract on behalf of the Employer in accordance with the provisions of the Contract.
- 6.2. The Service Manager may delegate any of his powers and authority and may cancel such delegation, on the prior written notification thereof to the Service Provider.
- 6.3. Such delegation shall continue in force until the Service Manager notifies the Service Provider in writing that the delegation is terminated.
- 6.4. The Service Provider may at any time, prior to giving effect thereto, refer any written order or instruction of the Service Manager's delegatee to the Service Manager who shall confirm, reverse or vary such order or instruction.

**7. SECURITY**

- 7.1. The Service Provider shall provide to the Employer security in the amount and in the form set out in the Contract Data and any expenditure incurred in doing so shall be borne by the Service Provider.
- 7.2. Should the Service Provider fail to select the security to be provided or should the Service Provider fail to provide the Employer with the selected security within 21 days from Commencement Date, it shall be deemed that the Service Provider has selected a security in the form of a retention of 2.5 % of the Contract Sum (excl. VAT).

**8. SECURITY CLEARANCE**

- 8.1. In the event of security clearance becoming necessary, the Service Provider, any subcontractors and all human resources utilized by the Service Provider undertake to undergo security clearance, for which purpose the necessary forms will be made available to the Service Provider at the relevant time by the Employer. The Service Provider accepts that if he or any of his human resources refuses to undergo the required security clearance, they will not be allowed on the Facilities to render the Services.
- 8.2. It is required that all persons engaged in the rendering of the Services shall be easily identifiable and where required, security cleared.

**9. CONFIDENTIALITY**

- 9.1. The Service Provider undertakes to keep any and all information, of whatever nature, relating to the Contract or which he becomes privy to due to his presence at the Facilities, strictly confidential and such shall not be sold, traded, published or otherwise disclosed to anyone in any manner whatsoever, including by means of photocopy or other reproduction, without the Employer's prior written consent. As disclosure or improper use of the confidential information, without the Employer's prior written consent, will cause the Employer harm:
  - 9.1.1 the Service Provider shall be liable for any loss or damages suffered by the Employer and shall indemnify the Employer against any claims by third parties as a result of such unauthorised disclosure or use thereof , either in whole or in part; and/or
  - 9.2.1 the Employer shall be entitled to cancel the Contract
- 9.2. The Service Provider shall be entitled to disclose such confidential information to the following persons, who have a clear need to know interest, in order to assist with the rendering of the Services on the Contract:
  - 9.2.1 employees, officers and directors of the Service Provider; and
  - 9.2.2 any professional consultant or agent retained by the Service Provider for the purpose of rendering the Services, provided that the identity of such consultant or agent is made known to the Employer in writing and the Employer acknowledges in writing that the confidential information may be disclosed to such person.



- 9.3. The Service Provider shall be responsible for ensuring that all persons to whom the confidential information is disclosed under this Contract shall keep such information confidential and shall not disclose or divulge the same to any unauthorised person.
- 9.4. The confidential information shall remain the property of the Employer and the Employer may demand the return or destruction thereof, at the cost of the Service Provider, at any time upon giving written notice to the Service Provider. Within ten (10) days of receipt of such notice, the Service Provider shall return all of the original confidential information and shall destroy all copies and reproductions (both written and electronic) in its possession or in the possession of persons to whom it was disclosed and furnish a certificate to the Employer stating as much.

## 10. AMBIGUITY IN DOCUMENTS

- 10.1. The several documents forming the Contract are to be taken as mutually explanatory of one another and any ambiguity in or discrepancy between them shall be explained and, if necessary, rectified by the Service Manager who shall thereupon issue to the Service Provider a written explanation giving details of the adjustments, if any, and a written instruction directing what Service, if any, is to be delivered.

## 11. INSURANCES

- 11.1. It is the responsibility of the Service Provider to assess his risks on this project and to ensure that he obtains and maintains the adequate insurances to cover such risks.

## 12. ACCESS TO THE FACILITIES AND COMMENCEMENT OF THE SERVICES

- 12.1. The Service Provider shall provide the Employer, within 21 days of the Commencement Date, with an acceptable health and safety plan and such other information required in terms of the Occupational Health and Safety Act (85 of 1993).
- 12.2. The Service Period shall commence 30 days from Commencement date, or on such other date as maybe specified in the Contract Data
- 12.3. Notwithstanding the provision of 12.2, the Service Provider shall be given access to the Facilities or portions thereof, only after the provision by the Service Provider of an acceptable health and safety plan and of security clearance being obtained in terms of Clauses 12.1 and 8.1 respectively.
- 12.4. The Service Provider shall be given access to the Facilities or portions thereof and shall render the Services in accordance with its programme, referred to in clause 13 or after the receipt by him of a written instruction to this effect.
- 12.5. If the Employer fails to give the Service Provider access to the facility or any portion thereof for any reason other than default by the Service Provider and the Service Provider suffers additional costs as a result thereof, the Service Provider shall be entitled to make a claim therefor provided that the Service Provider is able to prove his claim and that he has taken all reasonable steps to mitigate the additional costs.

## 13. PROGRAMME

- 13.1. The Service Provider shall deliver to the Service Manager within 14 days from Commencement Date, a realistic programme and a cash flow for the delivery of the Services. The programme shall describe and detail the order in which the Services are to be rendered and shall be subject to the approval of the Service Manager, which written approval shall not be unreasonably withheld.
- 13.2. The Service Provider shall, on receipt of a written request from the Service Manager, furnish the Employer with any documents or information, of whatever nature, in support of the programme and/or in relation to the manner in which the Services are to be rendered and/or the resources to be supplied and used in the rendering of the Services and/or progress of the various parts of the Contract; and/or a detailed cash flow forecast.
- 13.3. A programme and the cash flow forecast will be submitted in terms of 13.1 and reviewed quarterly or as circumstances may require.



- 13.4. Agreement to the programme by the Service Manager or any adjustment thereto will not alter the responsibilities of the Service Provider in terms of this Contract.

**14. SUBCONTRACTING**

- 14.1. The Service Provider may subcontract any part of the Services at its discretion. The subcontracts shall incorporate the applicable terms, conditions and requirements of this Contract.
- 14.2. Subcontracting by the Service Provider shall not be construed as relieving the Service Provider from any obligations under the Contract or imposing any liability on the Employer.

**15. INTELLECTUAL PROPERTY RIGHTS INDEMNITY**

- 15.1. The Service Provider undertakes to obtain the necessary consent from the proprietors or their licensees should the Service Provider make use of the intellectual property of any other person.
- 15.2. The Service Provider further indemnifies the Employer against any claim or action (including costs on an attorney and client scale) caused by or arising from the failure to obtain such consent.

**16. COMPLIANCE WITH LEGISLATION**

- 16.1. This clause applies to legislation emanating from national and provincial government as well as that of any local authorities in whose area of jurisdiction the Facilities fall and which have a bearing on the delivery of the Services and Facilities under this Contract.
- 16.2. All the applicable legislation, which does not specifically allow discretion in respect of compliance by the Employer, shall be followed exactly as intended by such legislation regardless of any instructions, verbal or in writing, to the contrary.
- 16.3. Should any applicable legislation allow discretion in respect of compliance by the Employer it shall be followed exactly as intended by the relevant legislation as if no discretion is allowed until such time as specific instructions in writing are issued to the Service Provider by the Service Manager.
- 16.4. The Service Provider shall in the provision of the Services comply with the provisions of, and give all notices and pay all fees, taxes, levies and other charges required to be given or paid in terms of any legislation or imposed by any other body or person. The Service Provider hereby indemnifies the Employer against any liability for any breach of the provision of this clause.
- 16.5. It is the responsibility of the Service Provider to obtain the consents, permissions and/or permits, referred to in Clause 16.4, in the provision of the Services.
- 16.6. The Service Provider shall not have a claim against the Employer, and the Employer shall not be liable to refund the Service Provider for any of the fees, taxes, levies and other charges referred to Clause 16.4.

**17. REPORTING OF INCIDENTS**

- 17.1. In addition to the above, the Service Provider shall, as soon as possible, notify the Employer in writing of any incidents at the Facilities, which resulted or could have resulted in damage to property or injury or death to persons.
- 17.2. The Service Provider shall verbally notify the Service Manager of any of the incidents referred to in 17.1 immediately after the occurrence thereof.
- 17.3. The Service Provider shall follow up the verbal notification referred to in 17.2 with a detailed written report on such incidents to the Service Manager within the time frame indicated by the Service Manager, but in any event within 48 hours of the incident.
- 17.4. The written report referred to in 17.3 shall provide for all incidents, which resulted in injury, death or damage to property.





17.5. The Service Provider shall notify the Employer immediately, on becoming aware of the Contract requiring him to undertake anything that is illegal or impossible

## 18. NUISANCE

18.1. The Service Provider shall deliver the Services in a manner that shall not cause unnecessary noise, nuisance, or hinder the normal activities in the Facilities.

18.2. The Service Provider hereby indemnifies the Employer against any liability arising out of the Service Provider's non-compliance with his obligations in terms of Clause 18.1.

## 19. MATERIALS, WORKMANSHIP AND EQUIPMENT

19.1. All Services delivered, and materials and workmanship shall comply with the requirements of this Contract, the manufacturer's specification; good industry practice and the Service Manager's written instructions and shall be suitable for the purpose intended.

19.2. The Service Provider shall, in accordance with the Scope of Works or if instructed by the Service Manager, carry out tests demonstrating the acceptability of the relevant Services provided, or the suitability of materials or equipment to be used.

19.3. The Service Provider shall provide all necessary assistance, labour, materials, testing equipment and instruments for the purpose of such tests to be performed by himself or, if so instructed by the Service Manager, for the purposes of tests to be performed by any other person.

19.4. All costs for tests carried out shall be deemed to be included in the Service Provider's prices

19.5. Copies of the reports on the tests referred to in Clause 19.2 shall be forwarded by the Service Provider to the Employer within 10 days of the tests being completed.

## 20. URGENT WORK

20.1. The Employer may, by itself or through another service provider, effect any remedial or other repair work which becomes necessary due to no act or omission on the part of the Service Provider.

20.2. If the remedial or repair work became necessary due to an act or omission on the part of the Service Provider, its employees, agents or representatives, the Service Provider shall effect such remedial or repair work at its own cost.

20.3. If the remedial or repair work is urgently necessary due to an act or omission on the part of the Service Provider, its employees, agents or representatives and the Service Provider refuses to or is not available or able to effect such remedial or repair work, the Employer may effect such remedial or repair work either by itself or through another service provider.

20.4. If the Employer effects the remedial or repair work in terms of 20.3, then the Employer may recover such costs, losses or damages from the Service Provider or by deducting the same from any amount still due under this Contract or under any other contract presently or hereafter existing between the Employer and the Service Provider and for this purpose all these contracts shall be considered one indivisible whole.

## 21. INDEMNIFICATIONS

21.1. The Service Provider shall be liable for and hereby indemnifies the Employer against any liability, claim, demand, loss, cost, damage, action, suits or legal proceedings whether arising in common law or by statute consequent upon:

21.1.1 personal injuries to or the death of any person arising out of, related to, occasioned by, attributed to, or in the cause of or caused by the rendering of the Services;

21.1.2 loss of or damage to any movable or immovable or personal property or property contiguous to the Facilities whether belonging to or under the control of the Employer or any other body or person arising out of, related to, occasioned by, attributed to, or in the cause of or caused by reason of the rendering of the Services;



21.1.3 any liens, attachments, charges or other encumbrances or claims upon or in respect of any materials parts, work-in-process or finished work furnished to, or in respect of which any payment has been made by the Employer.

21.2. The Employer accepts liability for all acts or omissions of its employees, agents or representatives.

## 22. VARIATIONS

22.1. The Employer may at any time during the Contract Period, vary the Services by way of additions, omissions, or substitutions.

22.2. No variation by the Employer of whatever nature shall vitiate the Contract.

22.3. Any Services required by the Employer outside of the Services as referred to in the Scope of Works will be regarded as being Identified Projects and shall be dealt with under clause 23 and shall be executed as a variation order.

22.4. The Service Provider shall inform the Employer of any instructions that are deemed to be Additional Services prior to such instructions being executed.

22.5. Additional Services will only be executed by the Service Provider after receipt by him of a written instruction from the Service Manager.

22.6. If no prior written authorisation, as required in 22.5 above, has been obtained, the Employer shall not reimburse the Service Provider for the Additional Services so executed, and the Service Provider agrees that it shall not have a claim for payment for such Additional Services.

22.7. The Additional Services will be valued at the rates in the Pricing Data.

## 23. IDENTIFIED PROJECTS

23.1. The Service Provider shall inform the Employer of any instructions that are deemed to be Identified Projects prior to such instructions being executed.

23.2. The Employer is not obliged to engage the services of the Service Provider on Identified Projects. The Employer may, by itself, through another service provider or through the Service Provider effect the services/works under Identified Projects.

23.3. Identified Projects will only be executed by the Service Provider after receipt by him of a written instruction from the Service Manager.

23.4. If no prior written authorisation, as required in 23.3 above, has been obtained, the Employer shall not reimburse the Service Provider for the Identified Projects so executed, and the Service Provider agrees that it shall not have a claim for payment for such Identified Projects.

23.5 In respect of the Identified Projects, the written instruction referred to in 23.3 shall:

- (a) describe the services/works required to be executed by the Service Provider under the Identified Project;
- (b) state the due commencement and completion dates of the relevant Identified Project;
- (c) state the total cost of the relevant Identified Project as agreed to between the Parties; and
- (d) any additional requirements, conditions of contract and/or restrictions, other than those already stated in the Contract, that will be applicable.

23.6 Within 14 days of receipt of the written instruction referred to in 23.5, the Service Provider shall furnish the Employer with a realistic programme and a cash flow for the relevant Identified Project as required in 13.



- 23.7 Where an Identified Project comprises services/works that are of the same or similar character executed under the same or similar conditions as those to which the rates in the Pricing Data apply, it shall be valued at such rates.
- 23.8 Where an Identified Project comprises services/works that are not of the same or similar character executed under the same or similar conditions as those to which the rates in the Pricing Data apply, it shall be valued at market related rates to be agreed to in writing between the Employer and the Service Provider and in advance of executing the Identified Project. Failing agreement, the rates applicable shall be as determined by the Employer.
- 23.9 If the Service Provider fails to complete the Identified Project by the completion date specified in the written instruction referred to in 23.3, then the Service Provider will be liable for a penalty, at the rate stated in the Contract Data, for every day that lapses from the due completion date of the relevant Identified Project to the date of the actual completion of such Identified Project.
- 23.10 If the Identified Projects are delayed by variations, omissions, additions, substitutions or organised work stoppages by any workman not due to any action on the part of the Service Provider, exceptionally inclement weather, any substantial increase in provisional quantities or any other cause beyond the Service Provider's control, including delays caused by the Employer, then the Service Provider shall be entitled to apply in writing within 21 days of the cause of delay arising to the Service Manager for extension of the due completion date of the relevant Identified Project stating the cause of delay and period of extension applied for.
- 23.11 If during the period for completion of the Identified Project or any extension thereof abnormal rainfall or wet conditions occur, the formula below shall be used to calculate separately the delay for each calendar month or part thereof. It shall be calculated each month during the period referred to herein above, or until the issue date of the certificate of completion for the relevant Identified Project, whichever is the shorter period. The delay calculated for a given month shall be used to determine the interim extension of time granted for the month. At the end of the applicable period referred to above, the aggregate of the monthly delays will be taken into account for the final determination of the total extension of time for the Contract:

$$V = \frac{(Nw - Nn) + (Rw - Rn)}{X}$$

- V = Delays due to rain in calendar days in respect of the calendar month under consideration.
- Nw = Actual number of days during the calendar month on which a rainfall of Y mm or more per day has been recorded
- Rw = Actual rainfall in mm for the calendar month under consideration.
- Nn = Average number of days in the relevant calendar month (as derived from existing rainfall records provided in the project specifications) on which a rainfall of Y mm or more per day has been recorded.
- Rn = Average rainfall in mm for the calendar month, as derived from the rainfall records supplied in the project specifications.
- X = 20, unless otherwise provided in the project specifications.
- Y = 10, unless otherwise provided in the project specifications.

The total delay that will be taken into account for the determination of the total extension of time for the Contract shall be the algebraic sum of the monthly totals for the period under consideration. But if the grand total is negative, the time for completion shall not be reduced on account of abnormal rainfall. The total extension of time for any calendar month shall not exceed (Nc - Nn) calendar days, where Nc = number of days calendar days in the month under consideration

The factor (Nw - Nn) shall be considered to represent a fair allowance for variations from the average number of days during which rainfall equals or exceeds Y mm per day.

The factor  $(Rw - Rn) + X$  shall be considered to represent a fair allowance for variations from the average for the number of days during which rainfall does not equal or exceed Y mm per day, but when wet conditions prevent or disrupt work.

This formula does not take into account any flood damage, which could cause further or concurrent delays and which should be treated separately in so far as extension of time is concerned.

Accurate rain gaugings shall be taken at a suitable point on the site daily at 08:00 unless otherwise agreed to by the Service Manager, and the Contractor shall, at his own expense, take all necessary precautions to ensure that the rain gauges cannot be interfered with by unauthorized persons.

Information regarding existing rainfall records, if available from a suitable rainfall station near the site, will be supplied in the project specifications, together with calculations of rain delays for previous years in accordance with the above formula. The average of these delays will be regarded as normal rain delays which the Contractor shall accommodate in his programme, and for which no extension of time will be considered.

- 23.12 Upon receipt of such written application, referred to in 23.10, the Employer may in writing extend the due completion date of the relevant Identified Project by a period to be determined by the Employer or may refuse to extend the due completion date of the relevant Identified Project. The due completion date of an Identified Project may not be extended beyond the end of the Contract Period stated in the Contract Data.
- 23.13 Any decision given by the Employer, in terms of 23.12, shall be final and binding on the Parties.
- 23.14 Should the Service Provider fail to apply in writing for an extension of the due completion date of the relevant Identified Projects within the 21 days referred to in 23.10, or should the Employer not grant an extension of the due completion date then the due completion date stipulated in the relevant written instruction referred to in 23.5 shall not be extended nor the Service Provider exonerated from liability to pay the penalty stipulated in 23.9 or from specific performance of the service/works within the period in the relevant written instruction.

## 24. SUSPENSION OF THE SERVICES

- 24.1 The Service Provider shall, on the written order of the Service Manager, suspend the provision of the Services or any part thereof for such time or times and in such manner as the Service Manager shall order and shall, during such suspension, properly protect the Services so far as is necessary.
- 24.2 If the Service Provider is instructed in writing by the Service Manager to suspend any or all of the Services, the Service Provider shall re-schedule the relevant Services. For the duration of such suspension all penalties applicable to that Service will be waived. Should the Service Provider suffer any additional costs resulting from such suspension, the Service Provider shall be entitled to make a claim therefor provided that the Service Provider shall prove his claim and that he has taken all reasonable steps to mitigate the additional costs.
- 24.3 If the Service Provider is unable to render any of the Services for any reason other than an instruction by the Employer to suspend the Services in terms of clause 24.1, the Employer shall not be liable for any claim of whatever nature, including a claim for costs, by the Service Provider.

## 25. PENALTY FOR NON-PERFORMANCE

- 25.1 The Service Provider shall be liable for a performance deduction, if the Service Provider in rendering any of the Services required under the Scope of Works, as amended from time to time,
- 25.1.1 delays in performing any of the Services;
- 25.1.2 fails to perform any of the Services;
- 25.1.3 fails to perform any of the Services to the standard required in the Scope of Works, as amended from time to time.
- 25.2 The performance deduction shall be calculated in accordance with the formula detailed in the Scope of Works.

25.3 The Service Provider shall not be liable for a performance deduction, if the Service Provider is unable to perform due to no fault of his own, his employees, agents or representatives.

## 26. PAYMENTS

26.1 The Service Manager will evaluate the Service Provider's performance on a monthly basis.

26.2 The Service Provider shall submit a monthly certificate taking into account the following:

26.2.1 the assessment of the Services rendered during the assessment month, including routine services, management fees, and services using call down rates;

26.2.2 adjustments in terms of the pricing data;

26.2.3 additional work rendered by the Service Provider;

26.2.4 CPAP adjustment where stated in the Contract Data; and

26.2.5 VAT. Vat will be indicated separately in all documents.

26.3 If the Service Provider elects a security of 2,5% retention, or a 1,25% cash and 1,25% retention, then 5% of all moneys (excl. VAT) in the monthly certificate assessed by the Service Manager as being due to the Service Provider will be retained until such time as the amount retained equals 2.5% or 1,25%, whichever is applicable, of the Contract Sum (excl. VAT)

26.4 The monthly certificate shall be supported by a detailed report substantiating the Services rendered at each Facility during the month under assessment.

26.5 The monthly certificate shall be assessed by the Service Manager. If the Service Manager agrees with the certificate, he will issue a statement within 14 days of the receipt of the certificate, taking into account inter alia the following:

- (1) deductions for penalties;
- (2) deductions for overpayments;
- (3) deductions for retention
- (4) deductions for damages.

26.6 The Service Provider shall, on receipt of the statement referred to in 26.5, issue to the Employer a tax invoice in the amount reflected in the statement. The Employer shall effect payment to the Service Provider within 16 days of receipt of the tax invoice.

26.7 If the Service Manager does not agree with the certificate issued by the Service Provider in terms of Clause 26.2, the Service Manager shall within 14 days of receipt of the certificate, issue a statement in the amount to which the Service Manager agrees and shall give reasons for rejecting the balance of the claim indicated in the statement.

26.8 The Service Provider shall furnish the Employer with a tax invoice in the amount indicated in the statement referred to in Clause 26.7.

26.9 With regards to the claim in dispute, the Service Provider may, within 14 days of the Service Manager issuing the statement referred to in 26.7, submit a revised certificate or a justification for his claim or declare a dispute in terms of 34.

26.10 If it is later resolved that the amount in dispute or any part thereof is owing to the Service Provider, the Employer shall be liable for interest thereon from 30 days after the issue of the relevant monthly certificate referred to in 26.2 until the date of payment at the interest rate determined from time to time, by the Minister of Finance in terms of section 80 (1)(b) of the Public Finance Management Act, 1999 (Act 1 of 1999), as amended.

26.11 All the work shall be evaluated in accordance with the provisions of the Pricing Data.



- 26.12 In assessing the quality of the work presented by the Service Provider, the Employer may enlist the assistance of third persons. In assessing the work the third person shall act reasonably. The selection of such third persons shall be in the absolute discretion of the Employer and the Service Provider shall abide by such selection.
- 26.13 Any and all extra costs incurred by the Service Provider, resulting from the Service Provider having to address and/or rectify queries arising from a claim submitted in respect of work done, shall be for the account of the Service Provider.

**27. RELEASE OF SECURITY**

- 27.1 If the Service Provider has furnished a security by way of a variable guarantee of 2.5% of the Contract Sum (excl. VAT), the security will be reduced and be released in accordance with the provisions of such variable guarantee.
- 27.2 If the Service Provider elects to furnish a security by way of a cash deposit of 2.5% of the Contract Sum (excl. VAT), then the security will be released as follows:
  - 27.2.1 annually in equal portions, subject to 27.2.2 and 27.2.3;
  - 27.2.2 95% of the last annual portion of retention shall be released within 30 days of the expiry of the Service Period;
  - 27.2.3 the remaining retention shall be released within 30 days of the issue of the Certificate of Completion.
- 27.3 If the form of security selected is:
  - (a) a retention of 2.5% of the Contract Sum (excl. VAT); or
  - (b) a 1,25% cash deposit and a 1,25% retention of the Contract Sum (excl. VAT),

then security will only be released after the 2,5% or 1,25% retention respectively has been accumulated, as follows:

- 27.3.1 annually in equal portions, subject to 27.3.2 and 27.3.3;
- 27.3.2 95% of the last annual portion of retention shall be released within 30 days of the expiry of the Service Period;
- 27.3.3 the remaining retention shall be released within 30 days of the issue of the Certificate of Completion.

**28. OVERPAYMENTS**

- 28.1 If any overpayment of whatever nature is made to the Service Provider, the Service Provider shall be obliged to repay such amount to the Employer and the Employer shall be entitled to deduct such over payment from any amount due to the Service Provider, in respect of this Contract or any other contract, which the Employer may have with the Service Provider. The Employer shall be entitled to claim interest on any and all overpayments made to the Service Provider at the rate prescribed, from time to time, by the Minister of Finance in terms of section 80 (1)(b) of the Public Finance Management Act, 1999 (Act 1 of 1999), as amended.

**29. COMPLETION**

- 28.1 At the expiry of the Service Period the Service Manager shall furnish the Service Provider with a written list of Employer's Assets and Data handed over at commencement of the Contract and accumulated during the Contract Period.
- 29.2 At the expiry of the Contract Period, the Service Manager shall issue to the Service Provider a Certificate of Completion.
- 29.3 Upon the issue of a Certificate of Completion, unless otherwise provided in the Contract:



29.3.1 The Guarantee shall be returned, if applicable.

29.3.2 The final cash deposit or retention, whichever is applicable, shall be reduced to zero.

### **30. ASSIGNMENT**

30.1 The rights and obligations of the Parties in terms of this Contract shall not be ceded, assigned, delegated, or otherwise transferred, by either Party to any person outside of the Service Provider and the Employer, save with the prior written consent of the other Party.

30.2 Each Party warrants that he is acting as a principal and not as an agent of an undisclosed principal.

### **31. INDULGENCES**

31.2 No extension of time, latitude or other indulgences which may be given or allowed by either Party to the other shall constitute a waiver or alteration of this Contract, or affect such Party's rights, or prevent such Party from strictly enforcing due compliance with each and every provision of this Contract.

### **32. OWNERSHIP AND PUBLICATION OF DOCUMENTS**

32.1 The Employer will become the owner of the information, documents, advice, recommendations and reports collected, furnished and/or compiled by the Service Provider during the course of, and for the purposes of executing this Contract, all of which will be handed over to the Employer, unless otherwise stipulated in the Contract, within ten (10) days of request therefor, but in any event on the termination and/or cancellation of this Contract for whatever reason. The Service Provider relinquishes its retention or any other rights to which it may be entitled.

32.2 The copyright of all documents, recommendations and reports compiled by the Service Provider during the course of and for the purposes of finalising Services, and the Contract as a whole, will vest in the Employer, and may not be reproduced or distributed or made available to any person outside the Employer's service, or to any institution in any way, without the prior written consent of the Employer. The Employer shall have the right to use such material for any other purpose without the approval of, notification to or payment to the Service Provider.

32.3 The copyright of all electronic aids, software programmes etc. prepared or developed in terms of this Contract shall be vested in the Employer, who shall have the right to use such material for any other purpose without the approval of, information or payment to the Service Provider.

32.4 In case of the Service Provider providing documents or material to the Employer, the development of which has not been at the expense of the Employer, copyright shall not be vested in the Employer. The Service Provider shall be required to indicate to which documents and/or materials this provision applies.

32.5 The Service Provider hereby indemnifies the Employer against any action or claim that may be instituted against the Employer and for any damages suffered or legal costs (including costs on an attorney and client scale) incurred on the grounds of an alleged infringement of any copyright or any other intellectual property right in connection with the work outlined in this Contract.

32.6 All information, documents, recommendations, programmes and reports collected or compiled must be regarded as confidential and may not be communicated or made available to any person outside the Employer's service and may not be published either during the currency of this Contract or after termination thereof without the prior written consent of the Employer.

### **33. BREACH OF CONTRACT**

33.1 In the event of a breach by the Service Provider of any of the terms and conditions of this Contract, the Employer shall issue a notice of non-compliance requiring compliance within 10 (ten) days. In the event that the Service Provider fails to remedy such breach on expiry of the notice period, then the Employer shall without prejudice to any other rights that it may have, be entitled to exercise any or all of the following rights:

33.1.1 Enforce strict compliance with the terms and conditions of the Contract;



- 33.1.2 To terminate this Contract without prejudice to any other rights it may have;
- 33.1.3 To suspend further payments to the Service Provider;
- 33.1.4 To appoint other service providers to complete the execution of the Services, in which event the Service Provider shall be held liable for costs incurred in connection with and arising from the appointment of such a service provider as well as damages suffered.
- 33.2 The Service Provider agrees to, within ten (10) days of written request from the Employer, give access to and to make available all information, documents, programmes, advice, recommendations and reports collected, furnished and/or compiled by them to enable the Employer to assume responsibility for and the benefit of the project as a whole.
- 33.3 In the event of breach by the Employer of the terms and conditions of this Contract, and in the event of the Employer remaining in breach after ten (10) days' written notice calling for rectification of the breach, the Service Provider shall be entitled to:
  - 33.3.1 enforce strict compliance with the terms and conditions of the Contract; or
  - 33.3.2 terminate the Contract by delivering written notice to the Employer to that effect to the extent that such breach is of a material term of this Contract.
- 34. STOPPAGE AND/OR TERMINATION OF CONTRACT**
- 34.1 The Employer reserves the right to terminate this Contract or temporarily stop the Services, or any part thereof, at any stage of completion.
- 34.2 The Employer shall have the right to terminate this Contract without prejudice to any of its rights upon the occurrence of any of the following acts:
  - 34.2.1 on breach of this Contract by the Service Provider as stipulated in Clause 33;
  - 34.2.2 on commencement of any action for the dissolution and/or liquidation of the Service Provider, except for purposes of an amalgamation or restructuring approved in advance by the Employer in writing;
  - 34.2.3 if the Service Provider receives a court order to be placed under judicial management or to commence liquidation proceedings that is not withdrawn or struck out within five (5) days;
  - 34.2.4 if the Service Provider informs the Employer that it intends to cease performing its obligations in terms of this Contract;
  - 34.2.5 if the Service Provider informs the Employer that it is incapable of completing the Services as described; or
  - 34.2.6 if in the opinion of the Employer the Service Provider acted dishonestly;
- 34.3 The Employer reserves the right to, even in the absence of breach or the events referred to in 34, terminate this Contract at any time, by giving one (1) calendar month written notice to the Service Provider.
- 34.4 Further, the Contract shall be considered as having been terminated:
  - 34.4.1 where the Employer stops the Contract and/or the Project and instructions to resume or reinstate the Services are not issued within twelve (12) months of the instruction; or
  - 34.4.2 if instructions, necessary for the Service Provider to continue with the Services after a stoppage instruction, are not received from the Employer within three (3) months after such instructions were requested by the Service Provider.
- 34.5 Should the Contract between the Employer and the Service Provider, or any part thereof, be terminated by either of the Parties due to reasons not attributed to the Service Provider:





- 34.5.1 The Service Provider will be remunerated for the appropriate portion of the Services satisfactorily completed, calculated in accordance with the agreed rates.
- 34.5.2 Invoices for work done shall be submitted to the Employer within three (3) months after the termination of the Contract, failing which the Employer will not be obliged to pay same.
- 34.5.3 The Service Provider shall not be entitled to advance a right of retention or any similar right if this Contract is terminated and specifically agrees to, within ten (10) days of written request from the Employer, give access to and to make available all information, documents, programmes, advice, recommendations and reports collected, furnished and/or compiled by them to enable the Employer to assume responsibility for and the benefit of the Contract as a whole.

### **35. DISPUTE RESOLUTION**

- 35.1 In the event of a dispute, the Parties shall endeavour to resolve such dispute through negotiation, in good faith.
- 35.2 If the Parties fail to resolve a dispute through negotiation as mentioned in 35.1, within 14 days of a dispute being declared, the Parties may by written agreement refer the matter to mediation.
- 35.3 The mediator shall be a person agreed to by the Parties, failing agreement, the President: South African Facilities Management Institute shall nominate the mediator.
- 35.4 Whether or not mediation resolves the dispute and irrespective of the outcome of thereof, the Parties shall bear their own costs arising from the mediation and shall equally share the costs of the mediator and related costs. The mediator and the Parties shall, before the commencement of the mediation, agree on a scale of fees on which the mediator's fees will be based.
- 35.5 The Parties shall appoint the mediator within 21 days of agreeing to mediate.
- 35.6 On appointment of the mediator, the Parties shall jointly with the mediator decide on the procedure to be followed, representation, dates and venue for the mediation.
- 35.7 If the dispute or any part thereof is settled, the agreement shall be recorded by the mediator and signed by both Parties. The agreement shall be binding on the Parties to the extent that it correctly records the issues agreed upon between the Parties.
- 35.8 If the dispute or any part thereof remains unresolved, it may be resolved by litigation proceedings.
- 35.9 If the mediator or any Party, at any time during the mediation process, is of the opinion that the mediation will not resolve the dispute, then he may in writing stop the mediation process. The dispute may then be dealt with in terms of 35.8.
- 35.10 Notwithstanding anything else herein contained to the contrary, it is agreed that irrespective of the fact that the dispute is referred to negotiation, mediation or litigation in court, the decision of the Employer on the dispute involved will immediately be given effect to by the Service Provider and the Service Provider shall proceed with the Services with all diligence unless the Parties agree otherwise in writing.

### **36. GENERAL**

- 36.1 This is the entire Contract between the Parties and may only be amended if reduced to writing and signed by the duly authorised representatives of both Parties, whereafter such amendments will take effect.
- 36.2 The Contract shall be governed by, construed and interpreted according to the law of the Republic of South Africa.

### **37. DOMICILIUM CITANDI ET EXECUTANDI**

- 37.1 The domicilium citandi et executandi of the Parties for all purposes arising from this Contract for the service of notices and legal process shall be as specified by the Parties in the Contract Data.
- 37.2 Each of the Parties shall be entitled at any time by way of written notice to the other Party, to change its domicilium citandi et executandi to another physical address.
- 37.3 Any notice in terms of the conditions of the Agreement must either be:
- 37.3.1 delivered by hand during normal business hours of the recipient; or
  - 37.3.2 sent by prepaid registered post to the address chosen by the addressee.
- 37.4 A notice in terms of the provisions of this Agreement shall be considered to be duly received:
- 37.4.1 if hand-delivered on the date of delivery;
  - 37.4.2 if sent by registered post as indicated in clause 37.3.2 above, ten (10) days after the date it was posted, unless the contrary is proved.
- 37.5 Notwithstanding anything to the contrary contained or implied in this Agreement, the written notice or communication actually received by one of the Parties from the other, including by way of facsimile transmission, shall be adequate written notice or communication to such Party.
- 37.6 Any notice, request, consent, or other communication made between the Parties pursuant to the Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or one day after being sent by facsimile to such Party at the number specified in the Contract Data or one week after being sent by registered post to the addressee specified in the Contract Data.