



## DPW-21: RECORD OF ADDENDA TO TENDER DOCUMENTS

<b>Project title:</b>	<b>NERINA ONE STOP CHILD JUSTICE CENTRE, GELVANDALE, NORTH END AND MOTHERWELL MAGISTRATE OFFICES: PROVISION OF HORTICULTURAL MAINTENANCE FOR A PERIOD OF TWENTY FOUR (24) MONTHS MAGISTRATE OFFICE</b>		
<b>Tender / Quotation no:</b>	<b>PEH 03/2023</b>	<b>Reference no:</b>	1347

1. I / We confirm that the following communications received from the Department of Public Works before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer: *(Attach additional pages if more space is required)*

	<b>Date</b>	<b>Title or Details</b>
1.	05/10/2023	An incomplete pricing schedule was included in the bid document The corrected pricing schedule is attached
2.	05/10/2023	Validity period on bid 120 calendar days Correct validity period 84 calendar days-page 4 of 86
3.	05/10/2023	<b>Postpone of Closing date</b> Closing date postponed to 24 October 2023 @ 11H00
4.		
5.		
6.		
7.		
8.		
9.		
10.		

*05/10/23*

<b>Name of Tenderer</b>	<b>Signature</b>	<b>Date</b>

2. I / We confirm that no communications were received from the Department of Public Works before the submission of this tender offer, amending the tender documents.

<b>Name of Tenderer</b>	<b>Signature</b>	<b>Date</b>



Item No.		Quantity	Rate	Amount
	<p><b><u>GENERAL NOTES</u></b></p>			
	:			
	(I) The agreement is to be the Facilities Management Conditions of Contract (DPW) SEPT. 2005 VERSION 1			
	(II) Pursuant to this contract, the rates shall be subject to an annual escalation cap limited to five percent (5%) per annum, the base rate being the date of an award of tender.			
	(iii) Tenderers are referred to the abovementioned documents for the full intent and meaning of each clause thereof (hereinafter referred to by heading and clause number only) for which such allowance must be made as may be considered necessary.			
	(iv) Where standard clauses or alternatives are not entirely applicable to this contract such modifications, corrections or supplements as will apply are given under each relevant clause heading.			
	(v) Where any item is not relevant to this specific contract such item is marked N/A (signifying "not applicable").			
	(vi) Grouping of items necessitating the completion of works is allocated per type of service to be executed.			
	(vii) The Service Provider is expected to familiarise themselves with the site and condition of the respective SITE to accurately estimate the resources required for the successful Horticultural Maintenance Services			
	<b>Carried Forward</b>		R	<b>Not priced</b>



Item No.		Quantity	Rate	Amount
	<b>Brought Forward</b>		R	<b>Not priced</b>
	<b><u>SCHEDULE NO. 1: CONTRACT MANAGEMENT, MATERIAL AND MAINTENANCE</u></b>			
	<b>9. SERVICE PROVIDER'S RESPONSIBILITIES</b>			
1	9.1.1. Management / Supervision of Services Month	12		
2	9.1.2. Administration of Contract Month	12		
3	9.3.4. Insurance cover for all risks Month	12		
	<b>11.5. VEGETATION/WEED CONTROL ON PLANTS</b>			
	<b>11.5.8.4. Pest Control Service</b>			
4	Prov	1	50,000.00	50,000.00
	<b>12. GARDEN MATERIAL &amp; CONSUMABLES</b>			
5	12.1.2. Compost m3	80		
6	12.2.2. Fertilizer Kg	1200		
7	12.3.2. Mulch m3	40		
8	12.4.2. Top Dressing m3	80		
9	12.5.3. Plants Prov	1	18,000.00	18,000.00
10	12.6.2. Consumables Month	12		
	<b>13. OCCUPATIONAL HEALTH AND SAFETY</b>			
11	13.1.1. Medical examinations Sum	1		
12	13.2.1. Personal Protective Equipment Sum	1		
13	13.3.1. Warning signage No.	4		
	<b>Carried Forward</b>		R	



FACILITIES MANAGEMENT: HORTICULTURAL SERVICES						
Item No.	Brought Forward			Quantity	Rate R	Amount
<b>14. EQUIPMENT FOR MAINTENANCE</b>						
14	14.1.1. Machinery		Sum	1		
15	14.2.1. Equipment and tools		Sum	1		
<b>15. TRANSPORT</b>						
16	15.1.1. Personnel Transport	Km		Month	12	
17	15.2.1. Material Cartage / Transport	Km		Sum	1	
18	15.2.2. Disposal Transport	Km		Month	12	
-	-	-	-			
<b>First. 12 Months Total Excluding Labour Carried to Summary</b>					R	



Item No.					Quantity	Rate	Amount
19	<b>SCHEDULE NO. 2: LABOUR - GROUNDSMAN</b>						
	<b>10. MAINTENANCE PERSONNEL</b>						
	10.3.1.	Groundsman salary	No.	12	Month	12	
		Nerina	No	3			
		Gelvandale	No	3			
	North End	No	3				
	Motherwell	No	3				
<b>Carried Forward to Summary Page</b>						R	



Item No.	<u>FINAL SUMMARY</u>	Page No		Amount
	<b>SCHEDULE: YEAR 1</b>			
20	SCHEDULE NO. 1: CONTRACT MANAGEMENT, MATERIAL AND MAINTENANCE	3	R	
21	SCHEDULE NO. 2: LABOUR - GROUNDSMAN	4	R	
22	YEAR 1: TOTAL (20+21)		R	
	<b>SCHEDULE: YEAR 2</b>			
23	SCHEDULE NO. 1: CONTRACT MANAGEMENT, MATERIAL AND MAINTENANCE (Carried over from year 1 item 20)	3	R	
24	5.7.1. ANNUAL ESCALATION NOT EXCEEDING 5% _____ %		R	
25	YEAR 2: SUB-TOTAL EXCL. LABOUR (23+24)		R	
26	YEAR 2: LABOUR GROUNDSMAN (To be adjusted in terms of Sectoral determination as outlined under terms of reference: Use Year 1 Labour for tender purposes)		R	
27	YEAR 2: SUB-TOTAL INCL. LABOUR (25+26)		R	
28	CONTRACT SUB-TOTAL EXCL. PROFIT (22+27)		R	
29	PROFIT _____		R	
	SUB-TOTAL INCLUSIVE OF PROFIT (28+29)		R	
	VAT@		R	
	<b>Total Carried to Form of Offer</b>		R	