

NATIONAL DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE

TENDER DOCUMENT

FOR MACLEAR MAGISTRATE COURT STRUCTURAL REPAIR WORKS: (COMPLETION CONTRACT)

TENDER NO: MTH04/2025 VOLUME 1

CLIENT:

National Department of Public Works & Infrastructure PRD Building MTHATHA 5099

TENDERER'S NAME:		

CRS NUMBER:

TENDER DOCUMENT

FOR

STRUCTURAL REPAIR WORKS: COMPLETION CONTRACT

TO

MACLEAR MAGISTRATE COURT

TENDER NO: MTH04/25

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Volume 1: Tendering Procedures

T1.1 Tender Notice and Invitation to Tender



PA-04 (EC): NOTICE AND INVITATION TO TENDER

THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INVITES TENDERS FOR:

Project title:	MACLEAR MAGISTRATE CONTRACT	OURT:STRUCTURAI	. REPAIF	R WORKS:COMPLETION
Tender no:	MTH04/25	Reference no:	19/2/4/2	2/2/6950/34
Advertising date:	16/05/2025	Closing date:	09/06/2	025
Closing time:	11H00	Validity period:	84 Cale	ndar days
It is estimated that Not applicable No * Delete "or select tend The selec	GRADING I tenderers should have a CIDB of tenderers should have a CIDB of ter value range select class of construct a potentially emerging enterprise of applicable PE or Not applicate value range select class of construct CRITERIA APPLICABLE YES meet minimum functionality score	ion works" where only one is should have a CIDE able Not applicable ion works PE" where only one is NO	class of cor B contract PE* or hig one class of	nstruction works is applicable or grading designation of the construction works is applicable
Functionality criteria	a ¹ :			Weighting factor:

For Internal & External Use

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¹The points allocated to each functionality criterion should not be generic but should be determined separately for each tender on a case by case basis.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tenderer".

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1.CRITERIA -COMPANY EXPERIENCE	
The bidder to list successfully completed and comparable condition-based maintenance, repair and renovations or refurbishments related projects to the value threshold equal or above R10 000 000 per project completed within the past 10 years(up to and including 2015) on the DPW-09, namely:	
Name of Employer; Contact number; Contract sum; Contractual completion date,and Certificate of practical completion clearly stipulating date of completion.	
Failure to provide complete infomaton on this form or provide information regarding the bidder's experience will lead to the bidder not scoring points in this criteria. Bidders must also not that failure to submit CERTIFICATE OF PRACTICAL COMPLETION will lead to the bidder not scoring points in this criteria.	30
1 Completed similar construction projects to the value of R10 million or higher.(6 Weight =1 Point)	
2 Completed similar construction projects to the value of R10 milion or higher .(12 Weight =2 Points)	
3 Completed similar construction projects to the value of R10 milion or higher .(18 Weight =3 Points)	
4 Completed similar construction projects to the value of R10 milion or higher .(24 Weight =4 Points)	
5 Completed similar construction projects to the value of R10 milion or higher .(30 Weight =5 Points)	
CRITERIA 2- REFERENCE LETTERS	
Provide signed reference letters from either Clients, Principal Agents, other Consultants, Project Managers confirming your company's appointment, performance and recommending your company's performance on the projects on CRITERIA 1 listed above. (Maximum of 5 letters)	
Total score per reference letter will be used and weighing is to be rounded to the nearest whole number.	30
Each reference letter will be scored out of the maximum weight of 6(Depending on the points attained from the reference letter)	
30 Weight=5 Points (NB:ALL FIGURES WILL BE ROUNDED OFF TO THE NEAREST HOLE NUMBER)	



CRITERIA 3- FUNCTIONALITY CAPACITY	
Submission of a valid bank rating document from your banking institution with a minimum threshold of 1.4 million and above over (6) monthsperiod and to be specific only to the codes listed below. A bank rating letter should contain only one	
bank code, and not a combination of two or more codes.	
A bank rating letter which does not specify the required minimum threshold or with an amount lower than the required threshold value will not earn points.	
A Bank rating/Code of "E". (2 Weight =1 Points)	10
A Bank rating/Code of "D". (4 Weight =2 Points)	10
A Bank rating/Code of "C". (6 Weight =3 Points)	
A Bank rating/Code of "B". (8 Weight =4 Points)	
A Bank rating/Code of "A". (10 Weight =5 Points)	
CRITERIA 4-EXPERIENCE	
Provide the following information for Site Agent or Contracts Manager who will be employed full time on this project:	
 A detailed Curriculum Vitae; Originally certified copies of ID; Originally certified copies of built environment academic qualifications; A summary of completed projects as a Site Agent / Contracts Manager 	
FAILURE TO PROVIDE CERTIFIED DOCUMENTS LISTED ABOVE = 0 Points.	
Note: The Site Agent or Contracts Manager with the highest number of years' experience, will be utilized for evaluation purposes.	
5 to 7 Years experience in the construction industry as a site agent or contracts manager (4 Weight = 1 Point)	20
More than 7 but less or equal to 9 Years experience in the construction industry as a site agent or contracts manager (8 Weight = 2 Points)	
More than 9 but less or equal to 11 Years experience in the construction industry as a site agent or contracts manager (12 Weight = 3 Points)	
More than 11 but less or equal to 13 Years experience in the construction industry as a site agent or contracts manager (16 Weight = 4 Points)	
More than 13 Years experience in the construction industry as a site agent or contracts manager (20 Weight = 5 Points)	



CRITERIA 5- QUALIFICATION			
Provide ORIGINALLY certified proothe Site Agent or Contracts Manage) in the built enviror	ment for
Trade Test- (2 Weight = 1 Point)			10
NQF Level 5 (Higher Certificate) -(4)	
NQF Level 6 (Diploma)- (6 Weight= NQF Level 7 (Degree)- (8 Weight=			
NQF Level 8 or Higher (Honors or F		ht =5 Points)	
Total			100 Points
the total functionality points)			500/
Minimum functionality score to qu	-		50%
(Total minimum qualifying score for functionality	ty is 50 Percent, any d	eviation below or above i	ne 50 Percent, provide motivation below)
Not Applicable			
3. THE FOLLOWING EVALUATION	N METHOD FOR	RESPONSIVE BID	S WILL BE APPLICABLE:
☐ Method 1 (Financial of	ffer)		(Financial and Preference offer)
	,		,
3.1. Indicate which preference po	ints scoring sys	em is applicable f	or this bid:
⊠ 80/20		90/10	☐ Either 80/20 or 90/10
Preference points scoring system	Preference poir	its scoring system	Preference points scoring system



4. RESPONSIVENESS CRITERIA

4.1. Indicate substantive responsiveness criteria applicable for this tender. Failure to comply with the criteria stated hereunder <u>shall</u> result in the tender offer being disqualified from further consideration:

	44-	
1		Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.
2		Tender offer must be properly received on the tender closing date and time specified on the invitation, completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).
3	\boxtimes	Use of correction fluid is prohibited.
4		Submission of a signed bid offer as per the DPW-07 (EC).
5		Submission of DPW-09 (EC): Particulars of Tenderer's Projects.
6		Bidders must comply with DPW-21 (EC): Record of Addenda to tender documents, if any.
7		Submission of DPW-16 signed by the authorised official and completion of bid briefing attendance register. The tender briefing meeting is compulsory: (The purpose or necessity of the meeting is to ensure that the bidders familiarize themselves with site and its conditions for better esitimation, pricing and for much realistic offers)
8		The tenderer shall submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender.
9		The tenderer shall submit his fully priced and completed sectional summary- and final summary pages with the tender.
10	\boxtimes	Submission of DPW-16 signed by the authorised official OR completion of bid briefing attendance register. The tender briefing meeting is compulsory: (The purpose or necessity of the meeting is to ensure that the bidders familiarize themselves with site and its conditions for better estimation, pricing and for much realistic tender offers
11		Specify other responsiveness criteria
12		Specify other responsiveness criteria
13		Specify other responsiveness criteria
14		Specify other responsiveness criteria
15		Specify other responsiveness criteria

4.2. Indicate administrative requirements applicable for this tender. Tenderers may be required to submit the below documents where applicable.

The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within seven (7) calendar days from request or as specifically indicated, will disqualify the tender offer from further consideration.

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1	\boxtimes	Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's.
2		Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3	\boxtimes	All parts of tender documents submitted must be fully completed in ink and signed where required.
4	\boxtimes	Submission of (PA-11): Bidder's disclosure
5		Submission of PA-16.1 (EC): Ownership Particulars
6	\boxtimes	Submission of documentation relating to risk assessment criteria as contained in C 2.1 of DPW-03 Tender Data.
7		Submission of (PA 40): Declaration of Designated Groups.
8	\boxtimes	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD). Insert the Supplier Registration Number on the form of offer, including proposed sub-contractors if any
9	\boxtimes	Data provided by the tenderer in Part 2 of DPW-04 Contract Data (JBCC 2018) or DPW-05 Contract Data (GCC 2015) whichever applicable to be fully completed.
10		The tenderer shall submit his fully priced Bills of Quantities (complete document inclusive of all parts) within 14 calendar days from request.
11		Upon request, submission of fingerprints obtainable from local SAPS including any other additional documentation and information required for vetting purposes.
12	\boxtimes	Upon request, submission of a fully completed security clearance application form with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.
13	\boxtimes	2 Points for Locality:will be allocated to the Province Cape Bidders
14		Specify other responsiveness criteria
15		Specify other responsiveness criteria
16		Specify other responsiveness criteria
17		Specify other responsiveness criteria
18		Specify other responsiveness criteria

4.3. Indicate administrative requirements applicable for specific goals, Tenderers will not be required to submit the below document if not provided in the original tender proposals, Failure to comply with the criteria stated hereunder shall result in the tenderer not allocated points for specific goals.

1	\boxtimes	Submission of (PA-16): Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022
2	\boxtimes	A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Certificate issued by a SANAS accredited service provider

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5. METHOD TO BE USED TO CALCULATE POINTS FOR SPECIFIC GOALS:

5.1. For procurement transaction with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.

Table 1

 \boxtimes

Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	 Official Municipal Rates Statement which is in the name of the bidder. Or Any account or statement which is in the name of the bidder. Or Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Or Lease Agreement which is in the name of the bidder.
3.	An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and Medical Certificate indicating that the disability is permanent. Or South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. Or National Council for Persons with Physical Disability in South Africa

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer". Page 7 of



5. An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
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8.2. For procurement transaction with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 2 below are applicable.

NB. The use of one of goal numbers' 4 or 5 is mandatory. The BSC must select either one of the two, but not both.

Table 2

Serial No	Specific Goals	Preference Points Allocated out of 10	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	 Official Municipal Rates Statement which is in the name of the bidder. Any account or statement which is in the name of the bidder. Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Lease Agreement which is in the name of the bidder.
3.	An EME or QSE or any entity which is at least 51% owned by black women (mandatory)	2	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4. 🗌	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
			 Medical Certificate indicating that the disability is permanent.

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			Or South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. Or
OR 5. □	An EME or QSE or any	2	National Council for Persons with Physical Disability in South Africa registration (NCPPDSA). ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

Black people mean Africans, Coloureds and Indians, who - (a) are citizens of the Republic of South Africa by birth or descent; or (b) became citizens of the Republic of South Africa by naturalisation - (i) before 27 April 1994; or (ii) on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalisation prior to that date. (BROAD-BASED BLACK ECONOMIC EMPOWERMENT ACT No 25899, 2003 of

6. BID EVALUATION METHOD

This bid will be evaluated according to the preferential procurement model in the PPPFA: (Tick applicable preference point scoring system)

	☐ 90/10 Preference points scoring system	Either 80/20 or 90/10 Preference points scoring system
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In case where below/above R 50 000 000 is selected, the lowest acceptable tender will be used to determine the applicable preference point system.

7. ELIGIBILITY IN RESPECT OF RISK TO THE EMPLOYER:

Standard risk management assessment criteria in respect of tenders received for routine projects in the engineering and construction works environments:

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Bid Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.

In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Bid Evaluation Committee, failing which the tender offer will mutatis mutandis be declared non-responsive.



7.1 Technical risks:

Criterion 1: Experience on comparable projects during the past specify period between 10 and above years.

The tendering Service Provider's experience on comparable projects during the past specify period between 10 and above years. The number of current and previous comparable projects performed by the Tenderer as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer will be *mutatis mutandis* declared non-responsive.

Aspects to be regarded as "comparable" includes (but may be extended according to circumstances): size of projects (measured against monetary value or other project quantifying parameters), nature of projects (building, engineering, high/low rise, etc.), locality/area of execution (site-specific influences, knowledge of local conditions, etc.), complexity of project, projects for similar client department irrespective of end purpose of buildings/facilities created or in progress of being created and time scales of projects (normal, fast track, etc.) and stage of its/their development.

Criterion 2: Contractual commitment and quality of performance on comparable projects during the past specify period between 10 and above years.

Adherence to contractual commitments and quality of performance of comparable current and previous projects performed by the Tenderer during the past specify period between 10 and above years as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer be *mutatis mutandis* declared non-responsive.

Aspects to be considered include, but are not limited to the following:

- 1. The level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general;
- 2. The degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto, and the extend of penalties imposed;
- Project performance: time management & programming of works, timeous ordering of materials and appointment of subcontractors;
- 4. Financial management: payment to suppliers and cash flow problems;
- 5. Quality of workmanship: extent of reworks and timeous attention to remedial works;
- 6. Personnel resources: suitably qualified and experienced, turnover in site staff and labour force, specifically site manager and foreman;
- 7. Personnel management: extent of labour disputes and ability to resolving labour disputes amicably;
- 8. Sub-contractors: extent of turnover in subcontractors, general liaison and payment problems experienced;
- Contract administration: contractual aspects such as complying to laws and regulations, insurances, security, submission of required documentation timeously, reaction to written contract instructions, appointments of subcontractors, etc. as can generally be expected in standard/normal conditions of contract.
- Health & Safety: adherence to regulations and compliance, and number of transgressions & serious incidents.
- 11. Plant & equipment: sufficient resources on site and in time.
- 12. Delays: extent of causing delays, submission of claims timeously, and abuse of or exaggerated delay claims.
- 13. Final account: extent to which the contractor assisted in finalising the final account.

Criterion 3: Suitably qualified and appropriately experienced human resources

Allocation of suitably qualified and appropriately experienced human resources, both in respect of principals and/or other staff (contract manager, site agent, site foreman including other professional, technical and/or administrative) of the tendering Service Provider to the project, as proof that the tendering Service Provider

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will be able to react/respond appropriately to the Services required herein. The Company Organogram with CV's and certified ID's of all principals and employed workforce as well as proof of Professional Registration will be verified. Current and future workload of the tenderer in relation to capacity and capability will also be considered. The tenderer should demonstrate that he or she possesses the necessary professional and technical qualifications and -competence in relation to the scope of work and work to be undertaken.

Criterion 4: Attendance of compulsory bid clarification meeting, if applicable

If applicable, submission of confirmation of DPW-16.1 (PSB) attendance of compulsory bid clarification meeting or proof of attending the compulsory virtual meeting by a suitably qualified and experienced representative of the tenderer in terms of PA-04 (EC): Notice and Invitation to Tender.

7.2 Commercial risks:

The financial viability assessment evaluates the risk over the life of the construction period, as to whether the tenderer will be able to deliver the goods and services which are specified in the contract and / or be able to fulfil guarantees or warranties provided for in the contract in order to complete the project successfully for the amount tendered.

Aspects to be considered include but are not limited to, the respective rates tendered, bank rating, financial capability and capacity whether the tenderer has or has access to sufficient financial resources to deliver the goods or services described in the tender documentation (including fulfilling any guarantees or warranty claims), whether the tenderer is not subject to any current or impending legal action (either formal proceedings or notification of legal action) which could impact on the financial standing of the tenderer or the delivery of the goods or services, financial report from auditors as proof of current liquidity, and company or any parent company or investor guarantee/s and financial statements.

8. CONTRACT PARTICIPATION GOAL TARGETS AND CIDB B.U.I.L.D. PROGRAMME

The contractor shall achieve in the performance of the contract the following Contract Participation Goals (CPGs) as described in PG-01.2 (EC): Scope of Work and PG-02.2 (EC): Pricing Assumptions and in accordance with the feasibility study, which forms part of the specifications in the CPG Section of the Specification of this contract.

(a)	Minimum Targeted Local Manufacturers of Material Contract Participation Goal, in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Applicable
(b)	Minimum Targeted Local Building Material Suppliers Contract Participation Goal in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Applicable
(c)	Minimum Targeted Local Labour Skills Development Contract Participation Goal in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Applicable
(d)	cidb BUILD Programme: Minimum Targeted Enterprise Development Contract Participation Goal in accordance with the cidb Standard for Indirect Targeting for Enterprise Development through Construction Works Contracts, No 36190 Government Gazette, 25 February 2013, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 — Condition of Contract.	Not applicable

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(e)	cidb BUILD Programme: Minimum Targeted Local Labour Skills Development Contract Participation Goal in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 48491 of 28 April 2023 and the cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract. — Condition of Contract	Applicable
(f)	DPWI National Youth Service training and development programme (NYS) - Condition of Contract.	Not applicable
(g)	Labour Intensive Works – Condition of Contract.	Not applicable
(h)		Select
(i)		Select

9. COLLECTION OF TENDER DOCUMENTS

Bid documents are available for free download on e-Tender portal www.eten	ders.gov.za
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Alternatively; Bid documents may be collected during working hours at the following address National public works and Infrastructure, PRD Building, Sutherland Street, 5th Floor. A non-refundable bid deposit of R 500.00 is payable (cash only) on collection of the bid documents.

10. SITE INSPECTION MEETING

A pre-tender site inspection meeting will **be** held in respect of this tender. Attendance of said pre- tender site inspection meeting is **compulsory**

The particulars for said pre- tender site inspection meeting or virtual bid clarification / site inspection meeting. are:

Venue:	Maclear Magistrate Court 1 Royal Avenue Maclear 5480		
Virtual meeting link:	N/A		
Date:	26/05/2025	Starting time:	11h00

11. ENQUIRIES

11.1. Technical enquiries may be addressed to:

DPWI Project Manager	Bulelwa Bara	Telephone no:	047 502 7109
Cellular phone no	079 896 7739	Fax no:	n/a
E-mail	bulelwa.bara@dpw.gov.za		

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11.2. SCM enquiries may be addressed to:

SCM Official	Sibonelo Xulu	Telephone no:	
Cellular phone no	066 335 6306	Fax no:	
E-mail	sibonelo.xulu@dpw.gov.za		

12. DEPOSIT / RETURN OF TENDER DOCUMENTS

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

All tenders must be completed in non-erasable ink and submitted on the official forms – (forms not to be retyped).

Tender documents may be posted to: The Director-General Department of Public Works and Infrastructure Private Bag X 5007 MTHATHA 5100	OR	Deposited in the tender box at: Department of Public Works and Infrastructure PRD Building Sutherland Street 5th floor
Attention: Procurement section: Room RECEPTION		

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T 1.2 Tender Data

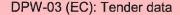


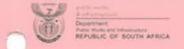
DPW-03 (EC): TENDER DATA

Project title:	MACLEAR MAGISTRATE COURT: STRUCTURAL REPAIR WORKS (COMPLETION CONTRACT)
Reference no:	19/2/4/2/2/6950/34

Tender / Quotation no:	MTH04/2025	Closing date:	09/06/2025
Closing time:	11H00	Validity period:	12 Weeks (84 Calender days)

Clause number:	
	The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Construction Procurement as per Government Notice No. 423 published in Government Gazette No. 42622 of 8 August 2019 and as amended from time to time. (see www.cidb.org.za).
	The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.
	Each item of data given below is cross-referenced to the clause marked "C" in the above mentioned Standard Conditions of Tender.
C.1.1	The employer is the Government of the Republic of South Africa in its Department of Public Works and Infrastructure.
C.1.2	For this contract the three volume approach is adopted.
	This procurement document has been formatted and compiled under the headings as contained in the CIDB's "Standard for Uniformity in Construction Procurement."
	The three volume procurement document issued by the employer comprises the following:
	Volume 1: Tendering procedures T1.1 - Notice and invitation to tender (PA-04 EC) T1.2 - Tender data (DPW-03 EC)
	Volume 2: Returnable documents T2.1 - List of returnable documents (PA-09 EC) C1.1 - Form of offer and acceptance (DPW-07 EC) C1.2 - Contract Data T2.2 - Returnable schedules
	Volume 3: Contract Part C1: Agreement and contract data C1.2 - Contract data (Part 1: Data provided by employer) (DPW-04 EC or DPW-05 EC) C1.3 - Form of guarantee (DPW-10.1 EC / DPW-10.3EC or DPW-10.2 EC/DPW-10.4 EC)
	Part C2: Pricing data C2.1 - Pricing Assumptions (PG-02.2 EC or PG-02.1EC) C2.2 - Bills of Quantities / Lump sum document (if not a returnable document)
	Part C3: Scope of work C3 - Scope of work (PG-01.2 EC or PG-01.1EC)
	Part C4: Site information C4 - Site information (PG-03.2 EC or PG03.1EC)





C.1.4	The Employer's agent i	is:
	Name:	BULELWA BARA
	Capacity:	Departmental Project Manager
	Address:	7 TH Floor PRD II Building, Sutherland Street, Mthatha
	Tel:	047 502 7108
	Fax:	n/a
	E-mail:	bulelwa.bara@dpw.gov.za

C.2.1 A. <u>ELIGIBILITY IN RESPECT OF CIDB REGISTRATION</u>:

The following tenderers who are registered with the CIDB, or are *capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated (* tenderers who are capable of being so registered, or who have applied for registration but have not yet received confirmation of such registration, must provide, with this tender, acceptable documentary proof thereof):

- a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, for a 6 GB or 6 GB** class of construction work; and
- contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation lower than that required in terms of a) above: Not applicable

Joint ventures are eligible to submit tenders provided that:

- 1. every member of the joint venture is registered with the CIDB;
- the lead partner has a contractor grading designation in the 6 GB or 6 GB** class of construction work; and
- 3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a 6 GB or 6 GB** class of construction work
- ** Delete "or select tender value range select class of construction works" where only one class of construction works is applicable

A contract will be entered into with a tenderer who has in his employ management and supervisory staff satisfying the requirements of the scope of work for labour intensive competencies for supervisory and management staff: **Not applicable**



C. FUNCTIONALITY WEIGHTING APPLICABLE TO THIS BID:

<u>Note:</u> Failure to meet minimum functionality score will result in the tenderer being disqualified.

Factor
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Each reference letter will be scored out of a maximum weight of 6 (Depending on the points attained from the reference letter)	
30 Weight = 5 Points (NB: ALL FIGURES WILL BE ROUNDED OFF TO THE NEAREST WHOLE NUMBER) CRITERIA 3 - FINANCIAL CAPACITY	
Submission of a valid bank rating document from your Banking institution with a minimum threshold of R1.4 million and above over (6) months period and to be specific only to the codes listed below. A bank rating letter should contain only one bank code, and not a combination of two or more codes.	
A bank rating letter which does not specify the required minimum threshold or with an amount lower than the required threshold value will not earn points.	
A Bank rating/Code of "E". (2 Weight = 1 Point)	
A Bank rating/Code of "D". (4 Weight = 2 Points)	10
A Bank rating/Code of "C". (6 Weight = 3 Points)	
A Bank rating/Code of "B". (8 Weight = 4 Points)	
A Bank rating/Code of "A". (10 Weight = 5 Points)	
CRITERIA 4 - EXPERIENCE	
Provide the following information for Site Agent or Contracts Manager who will be employed full time on this project:	
A detailed Curriculum Vitae;	
Originally certified copies of ID;	
Originally certified copies of built environment academic qualifications;	
A summary of completed projects as a Site Agent / Contracts Manager	
FAILURE TO PROVIDE CERTIFIED DOCUMENTS LISTED ABOVE = 0 Points.	20
Note: The Site Agent or Contracts Manager with the highest number of years' experience, will be utilized for evaluation purposes.	
5 to 7 Years experience in the construction industry as a site agent or contracts manager (4 Weight = 1 Point)	
More than 7 but less or equal to 9 Years experience in the construction industry as a site agent or contracts manager (8 Weight = 2 Points)	



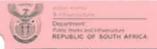
Minimum functionality score to qualify for further evaluation:	50%
Veightings will be multiplied by the scores allocated during the evaluation process to	arrive at the total functionality poir
Total	100 Points
NQF Level 8 or Higher (Honours or Higher) = (10 Weight = 5 Points)	
NQF Level 6 (Diploma) - (6 Weight = 3 Points) NQF Level 7 (Degree) - (8 Weight = 4 Points)	
Trade Test - (2 Weight = 1 Point) NQF Level 5 (Higher Certificate) =(4 Weight = 2 Points)	10
environment for the Site Agent or Contracts Manager	
Provide ORIGINALLY certified proof of qualification(s) in the built	
site agent or contracts manager (20 Weight = 5 Points) CRITERIA 5 - QUALIFICATION	
More than 13 Years experience in the construction industry as a	
Weight = 4 Points)	
More than 11 but less or equal to 13 Years experience in the construction industry as a site agent or contracts manager (16	
Weight = 3 Points)	
More than 9 but less or equal to 11 Years experience in the construction industry as a site agent or contracts manager (12	

D. METHOD TO BE USED TO CALCULATE POINTS FOR SPECIFIC GOALS

D1. For procurement transaction with rand value greater than R2 000,00 and up to R1 Million (Inclusive of all applicable taxes) the specific goals listed below are applicable.

Table 1

<u>rable r</u>			
Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	 Official Municipal Rates Statement which is in the name of the bidder. Or Any account or statement which is in the name of the bidder. Or



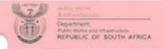
			• Or	Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder.
			•	Lease Agreement which is in the name of the bidder.
3.	An EME or QSE which is at least 51% owned by black women (Mandatory)	4	•	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE which is at least 51% owned by black people with disability (Mandatory)	2	•	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
	,		and	1
			•	Medical Certificate indicating that the disability is permanent.
			Or	
			•	South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.
			Or	
			•	National Council for Persons with Physical Disability in South Africa registration (NCPPDSA).
5.	An EME or QSE which is at least 51% owned by black youth (Mandatory)	2	•	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

D2. For procurement transaction with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.

Table 2

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Seri al No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted b bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	10	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	 Official Municipal Rates Statemen which is in the name of the bidder Or Any account or statement which is in the name of the bidder. Or



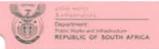
		H	Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder.
			Lease Agreement which is in the name of the bidder.
3.	An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and Medical Certificate indicating that the disability is permanent. Or South African Social Security Agency (SASSA) Registration indicating that the disability is
5.	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	registration (NCPPDSA). • ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

D3. For procurement transaction with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 2 below are applicable.

NB. The use of one of goal numbers' 4 or 5 is mandatory. The BSC must select either one of the two, but not both.

Table 3

Serial No	Specific Goals	Preference Points Allocated out of 10	Documentation to be submitted bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	4	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.



2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	 Official Municipal Rates Statement which is in the name of the bidder. Any account or statement which is in the name of the bidder. Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Lease Agreement which is in
			the name of the bidder.
3.	An EME or QSE or any entity which is at least 51% owned by black women (mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and Medical Certificate indicating that the disability is permanent.
			Or South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.
OR			Or National Council for Persons with Physical Disability in South Africa
			registration (NCPPDSA).
5. [_]	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

Black people mean Africans, Coloureds and Indians, who - (a) are citizens of the Republic of South Africa by birth or descent; or (b) became citizens of the Republic of South Africa by naturalisation - (i) before 27 April 1994; or (ii) on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalisation prior to that date. (BROAD-BASED BLACK ECONOMIC EMPOWERMENT ACT No 25899, 2003 of 9 JANUARY 2004).



E. ELIGIBILITY IN RESPECT OF RISK TO EMPLOYER:

Standard risk management assessment criteria in respect of tenders received for routine projects in the engineering and construction works environments:

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Bid Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.

In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Bid Evaluation Committee, failing which the tender offer will *mutatis mutandis* be declared non-responsive.

E.1 Technical risks:

Criterion 1: Experience on comparable projects during the past specify period between 10 and above years.

The tendering Service Provider's experience on comparable projects during the past specify period between 10 and above years. The number of current and previous comparable projects performed by the Tenderer as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer will be *mutatis mutandis* declared non-responsive.

Aspects to be regarded as "comparable" includes (but may be extended according to circumstances): size of projects (measured against monetary value or other project quantifying parameters), nature of projects (building, engineering, high/low rise, etc.), locality/area of execution (site-specific influences, knowledge of local conditions, etc.), complexity of project, projects for similar client department irrespective of end purpose of buildings/facilities created or in progress of being created and time scales of projects (normal, fast track, etc.) and stage of its/their development.

Criterion 2: Contractual commitment and quality of performance on comparable projects during the past specify period between 10 and above years.

Adherence to contractual commitments and quality of performance of comparable current and previous projects performed by the Tenderer on comparable projects during the past specify period between10 and above years as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer be *mutatis mutandis* declared non-responsive.

Aspects to be considered include, but are not limited to the following:

- 1. The level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general;
- The degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto, and the extend of penalties imposed;



- Project performance: time management & programming of works, timeous ordering of materials and appointment of subcontractors;
- 4. Financial management: payment to suppliers and cash flow problems;
- 5. Quality of workmanship: extent of reworks and timeous attention to remedial works;
- 6. Personnel resources: suitably qualified and experienced, turnover in site staff and labour force, specifically site manager and foreman;
- 7. Personnel management: extent of labour disputes and ability to resolving labour disputes amicably;
- 8. Sub-contractors: extent of turnover in subcontractors, general liaison and payment problems experienced;
- Contract administration: contractual aspects such as complying to laws and regulations, insurances, security, submission of required documentation timeously, reaction to written contract instructions, appointments of subcontractors, etc. as can generally be expected in standard/normal conditions of contract.
- Health & Safety: adherence to regulations and compliance, and number of transgressions & serious incidents.
- 11. Plant & equipment: sufficient resources on site and in time.
- 12. Delays: extent of causing delays, submission of claims timeously, and abuse of or exaggerated delay claims.
- 13. Final account: extent to which the contractor assisted in finalising the final account.

Criterion 3: Suitably qualified and appropriately experienced human resources

Allocation of suitably qualified and appropriately experienced human resources, both in respect of principals and/or other staff (contract manager, site agent, site foreman including other professional, technical and/or administrative) of the tendering Service Provider to the project, as proof that the tendering Service Provider will be able to react/respond appropriately to the Services required herein. The Company Organogram with CV's and certified ID's of all principals and employed workforce as well as proof of Professional Registration will be verified. Current and future workload of the tenderer in relation to capacity and capability will also be considered. The tenderer should demonstrate that he or she possesses the necessary professional and technical qualifications and -competence in relation to the scope of work and work to be undertaken.

Criterion 4: Attendance of compulsory bid clarification meeting, if applicable

If applicable, submission of confirmation of DPW-16.1 (PSB) attendance of compulsory bid clarification meeting or proof of attending the compulsory virtual meeting by a suitably qualified and experienced representative of the tenderer in terms of PA-04 (EC): Notice and Invitation to Tender.

E.2 Commercial risks:

The financial viability assessment evaluates the risk over the life of the construction period, as to whether the tenderer will be able to deliver the goods and services which are specified in the contract and / or be able to fulfil guarantees or warranties provided for in the contract in order to complete the project successfully for the amount tendered.

Aspects to be considered include but are not limited to, the respective rates tendered, bank rating, financial capability and capacity whether the tenderer has or has access to sufficient financial resources to deliver the goods or services described in the tender documentation (including fulfilling any guarantees or warranty claims), whether the tenderer is not subject to any current or impending legal action (either formal proceedings or notification of legal action) which could impact on the financial standing of the tenderer or the delivery of the goods or services, financial report from auditors as proof of current liquidity, and company or any parent company or investor guarantee/s and financial statements.

C.2.7 For particulars regarding a pre-tender site inspection meeting, see Notice and Invitation to Tender T1.1

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tendere" or "Tenderer".

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For Internal & External Use

Effective date: 21 July 2023

Version: 2023/08



C.2.12	If a tenderer wishes to submit an alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably satisfies the Employer's standards and requirements. A tenderer may submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. Provided that the tenderer's main tender offer is according to specification and would under normal circumstances be recommended for acceptance, his alternative tender offer may also be considered for the purpose of the award of the contract.		
	Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal.		
	Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the tenderer, in the event that the alternative is accepted, to accept full responsibility and liability that the alternative offer complies in all respects with the Employer's standards and requirements.		
	The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed.		
	Alternative tender offer permitted: Yes ☐ No ☒		
C.2.13.2	The list of Returnable Documents identifies which of the documents a tenderer must complete when submitting a tender offer. The tenderer must submit his tender offer by completing the Returnable Documents, signing the "Offer" section in the "Form of Offer and Acceptance" and delivering the Returnable Documents back to the Department.		
C.2.13.5	The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are as per Notice and Invitation to Tender T1.1.		
C.2.13.6 C.3.5	A two-envelope procedure will not be followed.		
C.2.15	The closing time for submission of tender offers is as per Notice and Invitation to Tender T1.1.		
C.2.16	The tender offer validity period is as per Notice and Invitation to Tender T1.1.		
C2.16.3	Omit the wording of the last sentence for those projects which are subject to CPAP		
C.2.18	The tenderer will be required to submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts):		
	☑ Together with his tender;		
	or The tenderer shall submit his fully priced and completed sectional summary- and final summary pages with the tender and thereafter submit the fully completed Bills of Quantities within fourteen (14) calendar days of the date requested to do so prior to the award of the contract.		
C.2.19	Access shall be provided for inspections, tests and analysis as may be required by the Employer.		
C.3.4.1 C.3.4.2	The location for opening of the tender offers, immediately after the closing time thereof shall be at: DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE:5 TH FLOOR, PRD II BUILDING, SUTHERLAND STREET, MTHATHA		
C.3.8	The words "responsive tender" and "acceptable tender" shall be construed to have the same meaning.		



C.3.9.3	Omit the wording and replace with the following: "Notify the tenderer of all errors, omissions and/or rate imbalances that are identified in the tender offer and request the tenderer to, within a stipulated time, accept the total of prices as corrected in accordance with C.3.9.4."
C.3.9.4	Omit the wording of the first sentence and replace with the following: "In cases where tender offers contain errors, omissions and/or rate imbalances, these are to be corrected as follows:"
C.3.9.4	Add sub paragraph c) to C.3.9.4, as follows: "c) If the tenderer does not accept the corrected tender offer, or cannot reach consensus with the Employer on a corrected tender offer, the tender is to be classified as not acceptable/non responsive and removed from further contention."
C.3.11.1	The procedure for the evaluation of responsive tenders is Method 2: Financial Offer and Preference.
C.3.13	Add the following to sub paragraph a), as follows: The tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) as a person prohibited from doing business with the public sector;
C.3.17	Provide to the successful tenderer one copy of the signed contract document.

