



public works  
& infrastructure

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Department:  
Public Works and Infrastructure  
**REPUBLIC OF SOUTH AFRICA**

**PROCUREMENT DOCUMENTS  
FOR  
*FRANCES BAART, NAMAKWA & MGCWU  
DISTRICT MUNICIPALITIES: SERVICE AND  
REPAIR FIRE EQUIPMENT: TERM CONTRACT  
FOR VARIOUS CLIENTS 24 MONTHS  
NORTHERN CAPE PROVINCE***

DEPARTMENT OF PUBLIC WORKS  
KIMBERLEY REGIONAL OFFICES  
PRIVATE BAG X5002  
KIMBERLEY  
8300

PROJECT MANAGER:  
N NTJABANE

# FRANCES BAART, NAMAKWA & MGCAWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS

TENDER NUMBER: ID: 98404

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**Must be returned together with the tender/bid submitted**

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# FRANCES BAART, NAMAKWA & MGCAWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS

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## ***Part 1: Tendering Procedure***

***PA-04 (EC): Tender notice to  
invitation***

## PA-04 (EC): NOTICE AND INVITATION TO TENDER

THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INVITES TENDERS FOR:

<b>Project title:</b>	FRANCES BAART, NAMAKWA & MGCAWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS		
<b>Reference no:</b>			

<b>Tender no:</b>	ID: 98404		
<b>Advertising date:</b>	15-10-2021	<b>Closing date:</b>	05-11-2021
<b>Closing time:</b>	11:00	<b>Validity period:</b>	90days

It is estimated that tenderers should have a CIDB contractor grading designation of **4SF** or **4SF\*** or higher.

\* Delete "or select tender value range select class of construction works" where only one class of construction works is applicable

It is estimated that potentially emerging enterprises should have a CIDB contractor grading designation of **4SFPE** or **4SFPE\*** or higher.

\* Delete "or select tender value range select class of construction works PE" where only one class of construction works is applicable

Only tenderers who are responsive to the following responsiveness criteria are eligible to submit tenders. Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration:

<input checked="" type="checkbox"/>	Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.
<input checked="" type="checkbox"/>	Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).
<input checked="" type="checkbox"/>	All parts of tender documents submitted must be fully completed and signed where required.
<input checked="" type="checkbox"/>	Submission of (DPW-07 EC): Form of Offer and Acceptance.
<input checked="" type="checkbox"/>	Submission of (PA-11): Declaration of Interest and Tenderer's Past Supply Chain Management Practices.
<input checked="" type="checkbox"/>	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
<input checked="" type="checkbox"/>	Submission of (PA-29): Certificate of Independent Bid Determination.
<input checked="" type="checkbox"/>	The tenderer will be required to submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender.
<input type="checkbox"/>	Submission of (DPW-16 EC): Site Inspection Meeting Certificate as proof of attendance of compulsory site inspection meeting. <b>insert motivation why the site inspection meeting is declared compulsory</b>
<input checked="" type="checkbox"/>	Use of correction fluid is prohibited.
<input checked="" type="checkbox"/>	Registration on National Treasury's Central Supplier Database (CSD).
<input checked="" type="checkbox"/>	Compliance with Pre-qualification criteria for Preferential Procurement as indicated below.
<input type="checkbox"/>	Submission of proof of registration on National Treasury's Central Supplier Database (CSD) for all sub-contractors for 30% compulsory sub-contracting (attach CSD print out).
<input type="checkbox"/>	Submission of PA 36 and Annexure C as proof of Compliance to Local Production and Content requirements.

<input checked="" type="checkbox"/>	Submission of (DPW-09EC): Particulars of Tenderer's Projects.
<input checked="" type="checkbox"/>	Submission of valid SABS 1475 certificate and registration with SAQCC fire
<input checked="" type="checkbox"/>	Submission of the completed PA40

**Tenderer must comply with the Pre-qualification criteria for Preferential Procurement listed below**

<input checked="" type="checkbox"/>	A tenderer having stipulated minimum B-BBEE status level of contributor: <input checked="" type="checkbox"/> Level 1 or <input checked="" type="checkbox"/> Level 2 or <input type="checkbox"/> Level 3
<input type="checkbox"/>	An EME or QSE
<input type="checkbox"/>	A tenderer subcontracting a minimum of 30% to: <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are youth <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are women <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people with disabilities <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people living in rural or underdeveloped areas or townships <input type="checkbox"/> A co-operative which is at least 51% owned by black people <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are Military veterans <input type="checkbox"/> An EME or QSE;

This bid will be evaluated according to the preferential procurement model in the PPPFA: *(Tick applicable preference point scoring system)*

<input checked="" type="checkbox"/> <b>80/20</b> Preference points scoring system	<input type="checkbox"/> <b>90/10</b> Preference points scoring system	<input type="checkbox"/> <b>Either 80/20 or 90/10</b> Preference points scoring system
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In case where below/above R 50 000 000 is selected, the lowest acceptable tender will be used to determine the applicable preference point system. (To be used in instances where the estimate cannot be reasonably determined or when one is unsure as to what the market price may be).

**Note:** Functionality will be applied as a prequalification criterion. Such criteria are used to establish minimum requirements where after bids will be evaluated solely on the basis of price and preference.

<b>Minimum functionality score to qualify for further evaluation:</b>	50
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Functionality criteria:	Weighting factor:
1. Number of completed projects on fire fighting equipment service and repairs as listed on DPW 09  1.1 5 and above projects completed - 5 points 1.2 4 projects completed - 4 points 1.3 3 projects completed - 3 points 1.4 2 projects completed - 2 points 1.5 1 project completed - 1 point  provide completion certificate/ recommendation letter.	35

<p>2. Staffing resources (Supervisor): previous experience as a Technician</p> <p>2.1 5 years as a fire technician - 5 points 2.2 4 years as a fire technician - 4 points 2.3 3 years as a fire technician - 3 points 2.4 2 years as a fire technician - 2 points 2.5 1 year as a fire technician - 1 point</p> <p>Provide proof of tertiary qualifications (National Diploma or above in Engineering)</p>	15
<p>3. Financial capability</p> <p>3.1. Credit rating of A = 5 points 3.2. Credit rating of B = 4 points 3.3. Credit rating of C = 3 points 3.4. Credit rating of D = 2 points 3.5. Credit rating of E = 1 point 3.6. Credit rating of F to H / No information provided = 0 points</p> <p>Provide a copy of stamped valid bank rating from the banking institution stating either A,B,C,D or E bank code/rating, not older than 3 months prior to tender closing date.</p>	15
<p>4. Number of certified fire fighting equipment technicians</p> <p>4.1 5 or more technicians - 5 points 4.2 4 technicians - 4 points 4.3 3 technicians - 3 points 4.2 2 technicians - 2 points 4.1 1 technician - 1 point</p> <p>proof of registration (SAQCC fire certificate)</p>	35
<p><b>Total</b></p>	<p><b>100 Points</b></p>

### Collection of tender documents

Bid documents are available for free download on e-Tender portal [www.etenders.gov.za](http://www.etenders.gov.za)

Alternatively; Bid documents may be collected during working hours at the following address **21-23 Market Square Old Magistrate Court Building, Phakamile Mabija, Kimberley**. A non-refundable bid deposit of R 200,00 is payable (cash only) on collection of the bid documents.

### Site inspection meeting

A pre-tender site inspection meeting will **not be** held in respect of this tender. Attendance of said pre- tender site inspection meeting is **select**

The particulars for said pre- tender site inspection meeting are:

Venue: **(type in here the place or "N/A")**

Date: **(type in here the date or "N/A")**

Starting time: **(type in here the time or "N/A")**

**inquiries related to tender documents may be addressed to:**

<p><b>DPW Project Manager:</b></p>	<p>Nomfanelo Ntjabane</p>	<p><b>Telephone no:</b></p>	<p>0538385378</p>
<p><b>Cell no:</b></p>	<p>0834632777</p>	<p><b>Fax no:</b></p>	



<b>E-mail:</b>	Nomfanelo.Ntjabane@dpw.gov.za
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**Deposit / return of tender documents**

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

All tenders must be completed in non-erasable ink and submitted on the official forms – (forms not to be re-typed).

<p><b>Tender documents may be posted to:</b></p> <p>The Director-General Department of Public Works and Infrastructure Private Bag X5002 Kimberley 8300</p> <p>Attention: <b>Procurement section: Room <i>insert room no</i></b></p>	<p><b>OR</b></p>	<p><b>Deposited in the tender box at:</b></p> <p>21-23 Market Square Old Magistrate Court Building Phakamile Mabija <b><i>insert room no</i></b></p>
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**Compiled by:**

Nomfanelo Ntjabane		05/10/2021
Name of Project Manager	Signature	Date

***DPW-03 (EC): Tender data***

## DPW-03 (EC): TENDER DATA

<b>Project title:</b>	<b>FRANCES BAART, NAMAKWA &amp; MGCWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS</b>
<b>Reference no:</b>	

<b>Tender no:</b>	<b>ID: 98404</b>	<b>Closing date:</b>	<b>05-11-2021</b>
<b>Closing time:</b>	<b>11:00</b>	<b>Validity period:</b>	<b>90 days</b>

<b>Clause number:</b>	
	<p>The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Construction Procurement as per Government Notice No. 423 published in Government Gazette No. 42622 of 8 August 2019 and as amended from time to time. (see <a href="http://www.cidb.org.za">www.cidb.org.za</a>).</p> <p>The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.</p> <p>Each item of data given below is cross-referenced to the clause marked "C" in the above mentioned Standard Conditions of Tender.</p>
<b>C.1.1</b>	The employer is the Government of the Republic of South Africa in its Department of Public Works and Infrastructure.
<b>C.1.2</b>	<p>For this contract the three volume approach is adopted.</p> <p>This procurement document has been formatted and compiled under the headings as contained in the CIDB's "Standard for Uniformity in Construction Procurement."</p> <p>The three volume procurement document issued by the employer comprises the following:</p> <p>Volume 1: Tendering procedures T1.1 - Notice and invitation to tender (PA-04 EC) T1.2 - Tender data (DPW-03 EC)</p> <p>Volume 2: Returnable documents T2.1 - List of returnable documents (PA-09 EC) C1.1 - Form of offer and acceptance (DPW-07 EC) C2.2 - Bills of Quantities / Lump sum document (if a returnable document) T2.2 - Returnable schedules</p> <p>Volume 3: Contract Part C1: Agreement and contract data C1.2 - Contract data (DPW-04 EC or DPW-05 EC) C1.3 - Form of guarantee (DPW-10.1 EC / DPW-10.3EC or DPW-10.2 EC/DPW-10.4 EC)</p> <p>Part C2: Pricing data C2.1 - Pricing instructions (PG-02.2 EC or PG-02.1EC) C2.2 - Bills of Quantities / Lump sum document (if not a returnable document)</p> <p>Part C3: Scope of work C3 - Scope of work (PG-01.2 EC or PG-01.1EC)</p> <p>Part C4: Site information C4 - Site information (PG-03.2 EC or PG03.1EC)</p>

**Tender no: ID: 98404**

<b>C.1.4</b>	The Employer's agent is:																	
	Name:	<b>Department of Public Works and Infrastructure</b>																
	Capacity:	<b>Departmental Project Manager</b>																
	Address:	<b>21-23 Market Square Old Magistrate court building</b>																
	Tel:	<b>0538385378</b>																
	Fax:	<b>Insert fax of agent</b>																
	E-mail:	<b>nomfanelo.ntjabane@dpw.gov.za</b>																
<b>C.2.1 C.3.11</b>	<p><b>A. <u>ELIGIBILITY IN RESPECT OF CIDB REGISTRATION:</u></b></p> <p>The following tenderers who are registered with the CIDB, or are *capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated (* tenderers who are capable of being so registered, or who have applied for registration but have not yet received confirmation of such registration, must provide, with this tender, acceptable documentary proof thereof):</p> <p>a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, for a <b>SF</b> or <b>SF**</b> class of construction work; and</p> <p>b) contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation lower than that required in terms of a) above</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> <li>every member of the joint venture is registered with the CIDB;</li> <li>the lead partner has a contractor grading designation in the <b>SF</b> or <b>SF**</b> class of construction work; and</li> <li>the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a <b>SF</b> or <b>SF**</b> class of construction work</li> </ol> <p><b>** Delete "or select tender value range select class of construction works" where only one class of construction works is applicable</b></p> <p>A contract will be entered into with a tenderer who has in his employ management and supervisory staff satisfying the requirements of the scope of work for labour intensive competencies for supervisory and management staff. - <b>Applicable</b></p> <p><b>B. <u>INDICATE THE FUNCTIONALITY WEIGHTING APPLICABLE TO THIS BID:</u></b></p> <p><b>Note:</b> Functionality will only be applied as a prequalification criterion. Such criteria are used to establish minimum requirements where after bids will be evaluated solely on the basis of price and preference.</p> <table border="1"> <thead> <tr> <th><b>Functionality Criteria</b></th> <th><b>Weighting Factor</b></th> </tr> </thead> <tbody> <tr> <td><b>1. Number of completed projects on fire fighting equipment service and repairs as listed on DPW 09</b></td> <td><b>35</b></td> </tr> <tr> <td><b>1.1 5 and above projects completed - 5 poits</b></td> <td></td> </tr> <tr> <td><b>1.2 4 projects completed - 4 points</b></td> <td></td> </tr> <tr> <td><b>1.3 3 projects completed - 3 points</b></td> <td></td> </tr> <tr> <td><b>1.4 2 projects completed - 2 points</b></td> <td></td> </tr> <tr> <td><b>1.5 1 project completed - 1 point</b></td> <td></td> </tr> <tr> <td><b>provide completion certicate/ recommendation letter.</b></td> <td></td> </tr> </tbody> </table>		<b>Functionality Criteria</b>	<b>Weighting Factor</b>	<b>1. Number of completed projects on fire fighting equipment service and repairs as listed on DPW 09</b>	<b>35</b>	<b>1.1 5 and above projects completed - 5 poits</b>		<b>1.2 4 projects completed - 4 points</b>		<b>1.3 3 projects completed - 3 points</b>		<b>1.4 2 projects completed - 2 points</b>		<b>1.5 1 project completed - 1 point</b>		<b>provide completion certicate/ recommendation letter.</b>	
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<p><b>2. Staffing resources: previous experience as Electrical or 2. Staffing resources (Supervisor): previous experience as a Technician</b></p> <p>2.1 5 years as a fire technician - 5 points 2.2 4 years as a fire technician - 4 points 2.3 3 years as a fire technician - 3 points 2.4 2 years as a fire technician - 2 points 2.5 1 year as a fire technician - 1 point</p> <p><b>Provide proof of tertiary qualifications (National Diploma or above in Engineering)</b></p>	<p>15</p>
<p><b>3. Financial capability</b></p> <p>3.1. Credit rating of A = 5 points 3.2. Credit rating of B = 4 points 3.3. Credit rating of C = 3 points 3.4. Credit rating of D = 2 points 3.5. Credit rating of E = 1 point 3.6. Credit rating of F to H / No information provided = 0 points</p> <p><b>Provide a copy of stamped valid bank rating from the banking institution stating either A,B,C,D or E bank code/rating, not older than 3 months prior to tender closing date.</b></p>	<p>15</p>
<p><b>4. Number of certified fire fighting equipment technicians</b></p> <p>4.1 5 or more technicians - 5 points 4.2 4 technicians - 4 points 4.3 3 technicians - 3 points 4.2 2 technicians - 2 points 4.1 1 technician - 1 point</p> <p><b>proof of registration (SAQCC fire certificate)</b></p>	<p>35</p>
<p> </p>	<p> </p>
<p><b>Total</b></p>	<p><b>100 Points</b></p>
<p><i>(Weightings will be multiplied by the scores allocated during the evaluation process to arrive at the total functionality points)</i></p>	
<p><b>Minimum functionality score to qualify for further evaluation:</b></p>	<p><b>50</b></p>
<p><i>(Total minimum qualifying score for functionality is 50 Percent).</i></p>	
<p><b><u>C ELIGIBILITY IN RESPECT OF RISK TO EMPLOYER:</u></b></p>	
<p><b>Provisions applicable to Evaluation Method 1 and 2:</b></p>	
<p>Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.</p>	
<p>In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Project Manager, failing which the tender offer will <i>mutatis mutandis</i> be declared non-responsive.</p>	
<p><b>C.1. Technical risks:</b></p>	

	<p><b>C.1.1 Criterion 1: Quality of current and previous work</b> Quality of current and previous work performed by the Tenderer in the class of construction work stated above as per the evaluation report prepared by the Professional Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC).</p> <p><b>C.1.2 Criterion 2: Contractual commitment</b> Adherence to contractual commitments, demonstrated by the Tenderer in the performance on current and previous work, evaluated in terms of: a) the level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general; b) the degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto; and c) general contract administration, i.e. compliance with contractual aspects such as laws and regulations, insurances, security, written contract instructions, subcontractors, time delay claims, etc as can generally be expected in standard/normal conditions of contract.</p> <p><b>C.2 Commercial risks:</b></p> <p>The level to which agreement with the Tenderer is reached in respect of the adjustment of rates which are considered to be imbalanced or unreasonable and to eliminate errors or discrepancies, without changing the tendered total price, over and above the correction of arithmetical errors as provided for in C.3.9.</p>
C.2.7	For particulars regarding a pre-tender site inspection meeting, see Notice and Invitation to Tender T1.1
C.2.12	<p>If a tenderer wishes to submit an alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably satisfies the Employer's standards and requirements. A tenderer may submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. Provided that the tenderer's main tender offer is according to specification and would under normal circumstances be recommended for acceptance, his alternative tender offer may also be considered for the purpose of the award of the contract.</p> <p>Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal.</p> <p>Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the tenderer, in the event that the alternative is accepted, to accept full responsibility and liability that the alternative offer complies in all respects with the Employer's standards and requirements.</p> <p>The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed.</p> <p>Alternative tender offer permitted: <span style="float: right;">Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></span></p>
C.2.13.2	The list of Returnable Documents identifies which of the documents a tenderer must complete when submitting a tender offer. The tenderer must submit his tender offer by completing the Returnable Documents, signing the "Offer" section in the "Form of Offer and Acceptance" and delivering the Returnable Documents back to the Department.
C.2.13.5	The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are as per Notice and Invitation to Tender T1.1.
C.2.13.6 C.3.5	A two-envelope procedure will not be followed.
C.2.15	The closing time for submission of tender offers is as per Notice and Invitation to Tender T1.1.
C.2.16	The tender offer validity period is as per Notice and Invitation to Tender T1.1.
C2.16.3	Omit the wording of the last sentence for those projects which are subject to CPAP



C.2.18	<p>The tenderer will be required to submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts):</p> <p><input checked="" type="checkbox"/> Together with his tender; or <input type="checkbox"/> Within fourteen (14) calendar days of the date on which he has been requested to do so prior to the award of the contract.</p>
C.2.19	Access shall be provided for inspections, tests and analysis as may be required by the Employer.
C.3.4.1 C.3.4.2	<p>The location for opening of the tender offers, immediately after the closing time thereof shall be at: <b><i>Insert location</i></b></p>
C.3.8	The words “responsive tender” and “acceptable tender” shall be construed to have the same meaning.
C.3.9.3	<p>Omit the wording and replace with the following: “Notify the tenderer of all errors, omissions and/or rate imbalances that are identified in the tender offer and request the tenderer to, within a stipulated time, accept the total of prices as corrected in accordance with C.3.9.4.”</p>
C.3.9.4	<p>Omit the wording of the first sentence and replace with the following: “In cases where tender offers contain errors, omissions and/or rate imbalances, these are to be corrected as follows:”</p>
C.3.9.4	<p>Add sub paragraph c) to C.3.9.4, as follows: “c) If the tenderer does not accept the corrected tender offer, or cannot reach consensus with the Employer on a corrected tender offer, the tender is to be classified as not acceptable/non responsive and removed from further contention.”</p>
C.3.11.1	The procedure for the evaluation of responsive tenders is Method 2: Financial Offer and Preference.
C.3.13	<p>Add the following to sub paragraph a), as follows:</p> <p>The tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) as a person prohibited from doing business with the public sector;</p>
C.3.17	Provide to the successful tenderer one copy of the signed contract document.

***PART 2: Returnable  
Schedules/Documents***



***PA-09 (EC): List of returnable schedule***

## PA-09 (EC): LIST OF RETURNABLE DOCUMENTS

Project title:	FRANCES BAART, NAMAKWA & MGCWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS		
Tender / Quote no:	ID: 98404	Reference no:	
Receipt Number:			

### 1. RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES

**Note:** Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

Tender document name	Number of pages issued	Returnable document
Form of Offer and Acceptance (DPW-07 EC)	4 Pages	Yes
Declaration of Interest and Tenderer's Past Supply Chain Management Practices (PA-11)	4 Pages	Yes
Submission of (PA-29): Certificate of Independent Bid Determination	4 Pages	Yes
Resolution of Board of Directors (PA-15.1) (if applicable)	1 Page	Yes
Resolution of Board of Directors to enter into Consortia or JV's (PA-15.2) (if applicable)	2 Pages	Yes
Special Resolution of Consortia or JV's (PA-15.3) (if applicable)	3 Pages	Yes
Site Inspection Meeting Certificate (DPW-16 EC) (if applicable)	1 Page	Yes
Particulars of Tenderer's Projects (DPW-09 EC)		
Particulars of Tenderer's Projects (DPW-09 EC)	2 Page	Yes

### 2. ADDITIONAL RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES

**Note:** Failure to submit the applicable documents will result in the Tenderer having to submit same upon request within a stipulated time and if not complied with, will result in the tender offer being disqualified from further consideration. [See also F.2.18 of the Standard Conditions of Tender]

Tender document name	Number of pages issued	Returnable document
Any <u>additional</u> information required to complete a risk assessment (if applicable)	-	Yes

### 3. RETURNABLE DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT

**Note:** Failure to submit the applicable documents will result in the Tenderer having to submit same upon request within a stipulated time and if not complied with, will result in the tender offer being disqualified from further consideration. [See also F.2.18 of the Standard Conditions of Tender]

Tender document name	Number of pages issued	Returnable document
Record of Addenda to tender documents (DPW-21 EC) (if applicable)	1 Page	Yes
Schedule of proposed sub-contractors (DPW-15 EC) (if applicable)	1 Page	Yes
Particulars of Electrical Contractor (DPW-22 EC) (if applicable)	1 Page	Yes

Mechanical / Electrical / Security Work material and equipment schedules (if applicable)	Pages	Yes
Schedule for Imported Materials and Equipment (DPW-23 EC) (if applicable)	1 Page	Yes

**4. OTHER DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT**

(Insert a tick in the "Returnable document" column to indicate which documents must be returned with the tender)

**Note:** Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

Tender document name	Number of pages issued	Returnable document
Priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts)	7 Pages	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>insert document name</i>	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>insert document name</i>	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>insert document name</i>	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>insert document name</i>	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No

**5. ADDITIONAL INFORMATION THAT MAY BE REQUIRED FOR TENDER EVALUATION PURPOSES**

Legal Status of Tendering Entity: If the Tendering Entity is:	Documentation to be submitted with the tender, or which may be required during the tender evaluation:
a. A close corporation, incorporated prior to 1 May 2011 under the Close Corporations Act, 1984 (Act 69 of 1984, as amended)	Copies of the Founding Statement – CK1
b. A profit company duly registered as a private company.  [including a profit company that meets the criteria for a private company, whose Memorandum of Incorporation states that the company is a personal liability company in terms of Section 8(2)(c) of the Companies Act, 2008 (Act 71 of 2008, as amended)].	Copies of: i. Certificate of Incorporation – CM1; ii. Shareholding Certificates of all Shareholders of the company, plus a signed statement of the company's Auditor, certifying each Shareholder's ownership / shareholding percentage relative to the total; and/or iii. Memorandum of Incorporation in the case of a personal liability company.
c. A profit company duly registered as a private company in which any, or all, shares are held by one or more other close corporation(s) or company(ies) duly registered as profit or non-profit company(ies).	Copies of documents referred to in a. and/or b. above in respect of all such close corporation(s) and/or company(ies).
d. A profit company duly registered as a public company.	Copy of Certificate of Incorporation – CM1, and a signed statement of the company's Secretary or Auditor confirming that the company is a public company.



List of Returnable Documents: PA-09 (EC)

e. A non-profit company, incorporated in terms of Section 10 and Schedule 1 of the Companies Act, 2008 (Act 71 of 2008, as amended).	Copies of: i the Founding Statement – CK1; and ii the Memorandum of Incorporation setting out the object of the company, indicating the public benefit, cultural or social activity, or communal or group interest.
f. A natural person, sole proprietor or a Partnership	Copy(ies) of the Identity Document(s) of: i. such natural person/ sole proprietor, or each of the Partners to the Partnership.
g. A Trust	Deed of Trust duly indicating names of the Trustee(s) and Beneficiary (ies) as well as the purpose of the Trust and the mandate of the Trustees.

**Signed by the Tenderer**

<b>Name of representative</b>	<b>Signature</b>	<b>Date</b>

***PA-11: Declaration on interest and  
bidder's past supply chain  
management practices***

## PA-11: DECLARATION OF INTEREST AND BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Failure to complete this form in full and signed by the duly authorized person, as indicated on PA-15.1 or PA-15.3, shall render the tender non-responsive and will be removed from any and all further contention.

<b>Project title:</b>	<b>FRANCES BAART, NAMAKWA &amp; MGCAWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS</b>		
<b>Bid no:</b>	ID: 98404	<b>Reference no:</b>	

The following particulars must be furnished. In the case of a joint venture, separate declarations in respect of each partner must be completed and submitted.

**1. CIDB REGISTRATION NUMBER (if applicable)**

2. Any legal person, including persons employed by the State<sup>1</sup>; or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, where:

- The bidder is employed by the state; and/or
- The legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

**3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative: .....

3.2 Identity number:.....

3.3 Position occupied in the Company (director, trustees, shareholder<sup>2</sup> ect .....

3.4 Company Registration Number: .....

3.5 Tax Reference umber:.....

3.6 VAT Registration Number: .....

3.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup> "State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup> "Shareholder" means –

- (a) a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercise control over the enterprise

3.7 Are you or any person connected with the bidder presently employed by the state?  YES  NO

3.7.1 If so, furnish the following particulars:

Name of person / director /trustees/shareholder/ member:.....

Name of state institution at which you or the person is connected to the bidder is employed .....

Position occupied in the state institution:.....

Any other particulars:

.....  
 .....

3.8 Did you or your spouse, or any of the company's directors / trustees/shareholders / members or their spouses conduct business with the state in the previous twelve months?  YES  NO

3.8.1 If so, furnish particulars:.....  
 .....

3.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?  YES  NO

3.9.1 If so, furnish particulars.  
 .....  
 .....

3.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other)

between the bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?  YES  NO

3.10.1 If so, furnish particulars.

.....  
 .....

3.11 Do you or any of the directors /trustees/shareholders/ members of the company have any interest in any other related companies whether or not they are bidding for this contract?  YES  NO

3.11.1 If so, furnish particulars:

.....  
 .....

**4. Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

**5. DECLARATION OF TENDERER / BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

5.1	<i>Is the tenderer / bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector?</i> <b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).</b>	<input type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>
-----	--	--	------------------------------------



5.2	<i>If so, furnish particulars:</i>		
5.3	<p><i>Is the tenderer / bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</i></p> <p><b>To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.</b></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5.4	<i>If so, furnish particulars:</i>		
5.5	<p><i>Was the tenderer / bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</i></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5.6	<i>If so, furnish particulars:</i>		
5.7	<p><i>Was any contract between the tenderer / bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</i></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5.8	<i>If so, furnish particulars:</i>		

**6. CERTIFICATION**

I the undersigned (full name) \_\_\_\_\_ certify that the information furnished on this declaration form is true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

Name of Tenderer / bidder	Signature	Date	Position

This form has been aligned with SBD4 and SBD 8

***PA-29: Certificate of independent Bid  
Determination***

## PA- 29: CERTIFICATION OF INDEPENDENT BID DETERMINATION

<b>Project title:</b>	FRANCES BAART, NAMAKWA & MGCAWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS		
<b>Bid no:</b>	ID: 98404	<b>Reference no:</b>	

### INTRODUCTION

1. This PA-29 [Certificate of Independent Bid Determination] must form part of all bids<sup>1</sup> invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
4. This form (PA-29) serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (PA-29) must be completed and submitted with the bid:

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<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

## Certification of Independent Bid Determination: PA-29

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

### CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

---

**(Bid Number and Description)**

in response to the invitation for the bid made by:

---

**(Name of Institution)**

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:  
**(Name of Bidder)**

1. I have read and I understand the contents of this Certificate.
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect.
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder.
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder.
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

## Certification of Independent Bid Determination: PA-29

- (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No



### Certification of Independent Bid Determination: PA-29

89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Name of Bidder	Signature	Date	Position
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***PA-15.1: Resolution of board of directors***

## PA-15.1: RESOLUTION OF BOARD OF DIRECTORS

**RESOLUTION** of a meeting of the Board of \*Directors / Members / Partners of:

\_\_\_\_\_ (legally correct full name and registration number, if applicable, of the Enterprise)

Held at \_\_\_\_\_ (place)

on \_\_\_\_\_ (date)

**RESOLVED that:**

1. The Enterprise submits a Bid / Tender to the Department of Public Works in respect of the following project:

\_\_\_\_\_ (project description as per Bid / Tender Document)

Bid / Tender Number: \_\_\_\_\_ (Bid / Tender Number as per Bid / Tender Document)

2. \*Mr/Mrs/Ms: \_\_\_\_\_

in \*his/her Capacity as: \_\_\_\_\_ (Position in the Enterprise)

and who will sign as follows: \_\_\_\_\_

be, and is hereby, authorised to sign the Bid / Tender, and any and all other documents and/or correspondence in connection with and relating to the Bid / Tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid / Tender to the Enterprise mentioned above.

	Name	Capacity	Signature
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2			
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14			





## Resolution of Board of Directors: PA-15.1

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16			
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The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed.

**Note:**

1. \* Delete which is not applicable.
2. **NB:** This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.
3. In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
4. Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
5. Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

### ENTERPRISE STAMP

***PA-15.2: Resolution of board of  
directors to Enter into Consortia or  
Joint Ventures***



## PA-15.2: RESOLUTION OF BOARD OF DIRECTORS TO ENTER INTO CONSORTIA OR JOINT VENTURES

**RESOLUTION** of a meeting of the Board of \*Directors / Members / Partners of:

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---

*(Legally correct full name and registration number, if applicable, of the Enterprise)*

Held at \_\_\_\_\_ *(place)*

on \_\_\_\_\_ *(date)*

**RESOLVED that:**

- The Enterprise submits a Bid /Tender, in consortium/Joint Venture with the following Enterprises:

---



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*(List all the legally correct full names and registration numbers, if applicable, of the Enterprises forming the Consortium/Joint Venture)*

to the Department of Public Works in respect of the following project:

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---

*(Project description as per Bid /Tender Document)*

Bid / Tender Number: \_\_\_\_\_ *(Bid / Tender Number as per Bid / Tender Document)*

- \*Mr/Mrs/Ms: \_\_\_\_\_

in \*his/her Capacity as: \_\_\_\_\_ *(Position in the Enterprise)*

and who will sign as follows: \_\_\_\_\_

be, and is hereby, authorised to sign a consortium/joint venture agreement with the parties listed under item 1 above, and any and all other documents and/or correspondence in connection with and relating to the consortium/joint venture, in respect of the project described under item 1 above.

- The Enterprise accepts joint and several liability with the parties listed under item 1 above for the due fulfilment of the obligations of the joint venture deriving from, and in any way connected with, the Contract to be entered into with the Department in respect of the project described under item 1 above.
- The Enterprise chooses as its *domicilium citandi et executandi* for all purposes arising from this joint venture agreement and the Contract with the Department in respect of the project under item 1 above:

Physical address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (code)



Postal Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (code)

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

	Name	Capacity	Signature
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The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed

**Note:**

- \* Delete which is not applicable.
- NB:** This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.
- In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
- Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
- Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

**ENTERPRISE STAMP**

***PA-15.3: Special Resolution of  
Consortia or Joint Venture***



# PA-15.3: SPECIAL RESOLUTION OF CONSORTIA OR JOINT VENTURES

**RESOLUTION** of a meeting of the duly authorised representatives of the following legal entities who have entered into a consortium/joint venture to jointly bid for the project mentioned below: *(legally correct full names and registration numbers, if applicable, of the Enterprises forming a Consortium/Joint Venture)*

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_
6. \_\_\_\_\_  
\_\_\_\_\_
7. \_\_\_\_\_  
\_\_\_\_\_
8. \_\_\_\_\_  
\_\_\_\_\_

Held at \_\_\_\_\_ *(place)*

on \_\_\_\_\_ *(date)*

**RESOLVED that:**

**RESOLVED that:**

A. The above-mentioned Enterprises submit a Bid in Consortium/Joint Venture to the Department of Public Works in respect of the following project:

\_\_\_\_\_  
\_\_\_\_\_

*(Project description as per Bid /Tender Document)*

Bid / Tender Number: \_\_\_\_\_ *(Bid / Tender Number as per Bid /Tender Document)*



B. \*Mr/Mrs/Ms: \_\_\_\_\_  
 in \*his/her Capacity as: \_\_\_\_\_ (Position in the Enterprise)  
 and who will sign as follows: \_\_\_\_\_

be, and is hereby, authorised to sign the Bid, and any and all other documents and/or correspondence in connection with and relating to the Bid, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid to the Enterprises in Consortium/Joint Venture mentioned above.

C. The Enterprises constituting the Consortium/Joint Venture, notwithstanding its composition, shall conduct all business under the name and style of:

\_\_\_\_\_

D. The Enterprises to the Consortium/Joint Venture accept joint and several liability for the due fulfilment of the obligations of the Consortium/Joint Venture deriving from, and in any way connected with, the Contract entered into with the Department in respect of the project described under item A above.

E. Any of the Enterprises to the Consortium/Joint Venture intending to terminate the consortium/joint venture agreement, for whatever reason, shall give the Department 30 days written notice of such intention. Notwithstanding such decision to terminate, the Enterprises shall remain jointly and severally liable to the Department for the due fulfilment of the obligations of the Consortium/Joint Venture as mentioned under item D above.

F. No Enterprise to the Consortium/Joint Venture shall, without the prior written consent of the other Enterprises to the Consortium/Joint Venture and of the Department, cede any of its rights or assign any of its obligations under the consortium/joint venture agreement in relation to the Contract with the Department referred to herein.

G. The Enterprises choose as the *domicilium citandi et executandi* of the Consortium/Joint Venture for all purposes arising from the consortium/joint venture agreement and the Contract with the Department in respect of the project under item A above:

Physical address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (code)

Postal Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (code)

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_



	Name	Capacity	Signature
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The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed.

**Note:**

1. \* Delete which is not applicable.
2. **NB:** This resolution must be signed by all the Duly Authorised Representatives of the Legal Entities to the consortium/joint venture submitting this tender, as named in item 2 of Resolution PA-15.2.
3. Should the number of the Duly Authorised Representatives of the Legal Entities joining forces in this tender exceed the space available above, additional names, capacity and signatures must be supplied on a separate page.
4. Resolution PA-15.2, duly completed and signed, from the separate Enterprises who participate in this consortium/joint venture, must be attached to this Special Resolution (PA-15.3).



***PA-16: Preference points claim form  
in terms of the preferential  
procurement***

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017 AND THE AMENDED B-BBEE CODES.**

### 1. GENERAL CONDITIONS

1.1. The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2. The value of this bid is estimated to **Not Exceed** R50 000 000 (all applicable taxes included) and therefore the... **80/20**.....system shall be applicable.

1.3. Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

	POINTS
<b>1.3.1.1 PRICE</b>	<b>80</b>
<b>1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION</b>	<b>20</b>
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.4. Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5. An Exempted Micro Enterprise (EME) is only required to obtain a sworn affidavit or a certificate issued by Companies and intellectual property Commission (CIPC) confirming their annual turnover of R10 Million or less and level of black ownership to claim points.

1.6. Qualifying Small Enterprise (QSE) is only required to obtain a sworn affidavit or a certificate issued by Companies and intellectual property Commission (CIPC) confirming their annual turnover of R10 Million or less and level of black ownership to claim points.

## Preference Points Claim for Bids: PA-16

- 1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 1.8 CERTIFICATES ISSUED BY IRBA AND ACCOUNTING OFFICER HAVE BEEN DISCONTINUED; HOWEVER VALID CERTIFICATES ALREADY ISSUED BEFORE 01 JANUARY 2017 MAY BE USED UNTIL THEY PHASE OUT COMPLETELY BY DECEMBER 2017

## 2. DEFINITIONS

- (a) **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- (g) **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- (h) **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- (i) **“EME”** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- (k) **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- (l) **“non-firm prices”** means all prices other than “firm” prices;
- (m) **“person”** includes a juristic person;
- (n) **“QSE”** means a Qualifying Small Enterprise as defines by Codes of Good Practice under

Preference Points Claim for Bids: PA-16

section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 ( Act No. 53 of 2003);

- (o) **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- (p) **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- (q) **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- (r) **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- (s) **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

**3. ADJUDICATION USING A POINT SYSTEM**

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

**4. POINTS AWARDED FOR PRICE**

**4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20 or 90/10**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

**P<sub>s</sub>** = Points scored for comparative price of bid under consideration

**P<sub>t</sub>** = Comparative price of bid under consideration

Preference Points Claim for Bids: PA-16

P<sub>min</sub> = Comparative price of lowest acceptable bid

**5. Points awarded for B-BBEE Status Level of Contribution**

5.1 In terms of Regulation 6(2) and /or 7(2), of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<b>B-BBEE Status Level of Contributor</b>	<b>Number of points (90/10 system)</b>	<b>Number of points (80/20 system)</b>
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 5.2 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 5.3 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.4 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.5 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

**6. BID DECLARATION**

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1**

7.1 B-BBEE Status Level of Contribution: ..... = .....(maximum of 10 or 20 points)

Preference Points Claim for Bids: PA-16

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or Sworn Affidavit for EME's and QSE's.

**8 SUB-CONTRACTING (relates to 5.5)**

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

(i) what percentage of the contract will be subcontracted?

.....%

(ii) the name of the sub-contractor? .....

(iii) the B-BBEE status level of the sub-contractor?

.....

(iv) whether the sub-contractor is an EME/ a QSE? YES / NO (delete which is not applicable)

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

**9 DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm .....

9.2 VAT registration number .....

9.3 Company registration number .....

9.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

Preference Points Claim for Bids: PA-16

5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

9.6 COMPANY CLASSIFICATION

- Manufacturer
  - Supplier
  - Professional service provider
  - Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business? .....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate/ Sworn Affidavit, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) Disqualify the person from the bidding process;
  - (b) Recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) Cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution

**WITNESSES:**

1. ....

2. ....

SIGNATURE(S) OF BIDDER(S)

DATE:.....

ADDRESS:.....

.....

***PA-40: Declaration of designated  
groups for preferential procurement***





## PA- 40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Name of Tenderer .....  EME<sup>1</sup>  QSE<sup>2</sup>  Non EME/QSE (tick applicable box)

### 1. LIST ALL PROPRIETORS, MEMBERS OR SHAREHOLDERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.

Name and Surname #	Identity/ Passport number and Citizenship##	Percentage owned	Black	Indicate if youth	Indicate if woman	Indicate if person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).	Indicate if military veteran
1.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
12.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No

# Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number  
## State date of South African citizenship obtained (not applicable to persons born in South Africa)

<sup>1</sup> EME: Exempted Micro Enterprise

<sup>2</sup> QSE: Qualifying Small Business Enterprise

## PA- 40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

### 2. DECLARATION:

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:

- 1 The information and particulars contained in this Affidavit are true and correct in all respects;
- 2 The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential Procurement Regulations, 2017, National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood and that the above form was completed according to the definitions and information contained in said documents;
- 3 The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer herein;
- 4 The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein;
- 5 Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter;

**Signed by the Tenderer**

<b>Name of representative</b>	<b>Signature</b>
	<b>Date</b>

***DPW-09 (EC): Particulars of tenderer's  
Projects***

## DPW-09 (EC): PARTICULARS OF TENDERER'S PROJECTS

<b>Project title:</b>	FRANCES BAART, NAMAKWA & MGCAWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS	
<b>Tender / quotation no:</b>	ID: 98404	Closing date: 05-11-2021
<b>Advertising date:</b>	15-10-2021	Validity period: 90 days

### 1. PARTICULARS OF THE TENDERER'S CURRENT AND PREVIOUS COMMITMENTS

#### 1.1. Current projects

Projects currently engaged in	Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commencement date	Contractual completion date	Current percentage progress
1						
2						
3						
4						
5						
6						
7						
8						

**1.2. Completed projects**

Projects completed in the previous 5 (five) years	Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commencement date	Contractual completion date	Date of Certificate of Practical Completion
1						
2						
3						
4						
5						
6						
7						
8						
9						

	Name of Tenderer	Signature

***DPW-21 (EC): Record of addenda to  
tender documents***

DPW-21 (EC): Record of addenda to tender documents

## DPW-21 (EC): RECORD OF ADDENDA TO TENDER DOCUMENTS

<b>Project title:</b>	FRANCES BAART, NAMAKWA & MGCWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS		
<b>Tender no:</b>	ID: 98404	<b>Reference no:</b>	

1. I / We confirm that the following communications received from the Department of Public Works and Infrastructure before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer: *(Attach additional pages if more space is required)*

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		

Name of Tenderer	Signature	Date

2. I / We confirm that no communications were received from the Department of Public Works and Infrastructure before the submission of this tender offer, amending the tender documents.



DPW-21 (EC): Record of addenda to tender documents

Name of Tenderer	Signature	Date



***DPW-23 (EC): Schedule for imported  
material and equipment***



## DPW-23 (EC): SCHEDULE FOR IMPORTED MATERIALS AND EQUIPMENT

<b>Project title:</b>	<b>FRANCES BAART, NAMAKWA &amp; MGCWU DISTRICT MUNICIPALITIES: SERVICE AND REPAIR FIRE EQUIPMENT: TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS</b>		
<b>Tender no:</b>	ID: 98404	<b>Reference no:</b>	

This schedule should be completed by the tenderer. *(Attach additional pages if more space is required)*

Item	Material / Equipment	Rand (R) (Excluding VAT)
1.		R
2.		R
3.		R
4.		R
5.		R
6.		R

**The Contractor shall list imported items, materials and/or equipment which shall be excluded from the Contract Price Adjustment Provisions (if applicable) and shall be adjusted in terms of currency fluctuations only.** Copies of the supplier's quotations for the items, materials or equipment (provided that such costs shall not be higher than the relevant contract rate as listed above) should be lodged with the Principal Agent / Engineer of the Department of Public Works within 60 (sixty) days from the date of acceptance of the tender. No adjustment of the local VAT amount, nor the contractor's profit, discount, mark-up, handling costs, etc. shall be allowed.

These net amounts will be adjusted as follows:

**FORMULA:**

The net amount to be added to or deducted from the contract sum:

$$A = V \left( \frac{Z}{Y} - 1 \right)$$

A = the amount (R) of adjustment

V = the net amount (supplier's quotation) (R) of the imported item

Y = exchange rate at the closing date of tender submission

Z = exchange rate on the date of payment.

Name of Tenderer	Signature	Date

***DPW-05: Contract data (GCC 2010)***

## DPW-05: (EC) CONTRACT DATA - (GCC (2010) 2<sup>nd</sup> EDITION: 2010)

<b>Project title:</b>	<b>FRANCES BAART, NAMAKWA &amp; MGCAWU DISTRICT MUNICIPALITIES: SERVICE AND REPAIR FIRE EQUIPMENT: TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS</b>		
<b>Tender no:</b>	<i>ID: 98404</i>	<b>Reference no:</b>	

	<b>PART 1: DATA PROVIDED BY THE EMPLOYER</b>
	<b>CONDITIONS OF CONTRACT</b>
	The General Conditions of Contract for Construction Works, Second Edition, 2010, published by the South African Institution of Civil Engineering, Private Bag X200, Halfway House, 1685, is applicable to this Contract and is obtainable from <a href="http://www.saice.org.za">www.saice.org.za</a>

<b>CONTRACT SPECIFIC DATA</b>	
The following contract specific data, referring to the General Conditions of Contract for Construction Works, Second Edition, 2010, are applicable to this Contract:	
<b>CLAUSES</b>	<b>COMPULSORY DATA</b>
1.1.1.8	Amend Clause 1.1.1.8 to include the word "rights" to read as follows:  "Contract Data" means the specific data which, together with these General Conditions of Contract, collectively describe the rights, risks, liabilities and obligations of the contracting parties and the procedures for the administration of the Contract.
1.1.1.13	Amend Clause 1.1.1.13 as follows, clarify when the defects liability period starts:  "Defects Liability Period" means the period stated in the Contract Data, commencing on the date indicated on the Certificate of Completion or Certificates of Completion in the event of more than one Certificate of Completion is issued for different parts of the Works, during which the Contractor has both the right and the obligation to make good defects in the materials, Plant and workmanship covered by the Contract.  Defects liability period is: <b>12 months</b> .
1.1.1.14 & 5.14.7	The time for achieving Practical Completion of the whole of the works is: <b>24 Months</b> measured from the <u>Commencement</u> Date. The time thus stated includes special non-working days and the year-end break.  <b><u>or, if Practical Completion in portions is required,</u></b>  The times for achieving Practical Completion for the portions as set out in the Scope of Works are <i>mutatis mutandi</i> :  For portion 1 within <b><i>insert description as may be applicable</i></b>  For portion 2 within <b><i>insert description as may be applicable</i></b>  For portion 3 within <b><i>insert description as may be applicable</i></b>  For portion 4 within <b><i>insert description as may be applicable</i></b>  <i>(followed by further portions as required)</i>  The time for achieving Practical Completion of the whole of the Works is: <b>24 Months, measured from the</b>

	<b>Commencement Date.</b> The time thus stated includes special non-working days and the year-end break.
1.1.1.15	The name of the Employer is: <b>The Government of the Republic of South Africa in its Department of Public Works.</b>
1.1.1.16	The name of the Engineer is: <b><i>Insert the legal name of the Engineer</i></b>
1.1.1.26	The Pricing Strategy is a: <b>Re-measurement Contract.</b>
1.1.1.31	Not applicable to this Contract.
1.1.1.35	Insert the definition of "Value of Works" as Clause 1.1.1.35: "Value of Works" means the value of the Works certified by the Engineer as having been satisfactorily executed and shall include the value of the works done, the value of the materials and/or plant and Contract Price Adjustments.
1.2.1.2	<b>Employer's address:</b>  Physical Address: <b>21-23 Market Square Kimberley 8300</b>  Postal Address: <b>Private Bag X5002 Kimberley 8300</b>  Facsimile: <b>053 838 5290</b>  Telephone: <b>053 838 5246</b>
	<b>Engineer's address:</b>  Physical Address: <b><i>insert physical address insert town insert code</i></b>  Postal Address: <b><i>insert postal address insert town insert postal code</i></b>  Facsimile: <b><i>insert fax no</i></b>  Telephone: <b><i>insert tel no</i></b>
1.3.4	Not applicable to this Contract.
1.3.5	Replace Clause 1.3.5 with the following provisions:  (a) The Employer will become the owner of the information, documents, advice, recommendation and reports collected, furnished and/or compiled by the Contractor during the course of, and for the

	<p>purposes of executing this Contract, all of which will be handed over to the Employer on request, but in any event on the termination and/or cancellation of this Contract for whatever reason. The Contractor relinquishes its retention or any other rights thereon to which it may be entitled.</p> <p>(b) The copyright of all documents, recommendations and reports compiled by the Contractor during the course of and for the purposes of finalizing the Works will vest in the Employer, and may not be reproduced or distributed or made available to any person outside the Employer's service, or to any institution in any way, without the prior written consent of the Employer. The Employer shall have the right to use such material for any other purpose without the approval of information or payment to the Contractor.</p> <p>(c) The copyright of all electronic aids, software programmes etc. prepared or developed in terms of the Contract shall vest in the Employer, who shall have the right to use such material for any other purpose without the approval of, information or payment to the Contractor.</p> <p>(d) In case of the Contractor providing documents, electronic aids, software programs or like material to the Employer, the development of which has not been at the expense of the Employer, copyright shall not vest in the Employer. The Contractor shall be required to indicate to which documents, electronic aids, software programs or like material this provision applies.</p> <p>(e) The Contractor hereby indemnifies the Employer against any action, claim, damages or legal cost that may be instituted against the Employer on the grounds of an alleged infringement of any copyright, patents or any other intellectual property right in connection with the Works outlined in this Contract.</p> <p>(f) All information, documents, recommendations, programs and reports collected or compiled must be regarded as confidential and may not be communicated or made available to any person outside the Employer's service and may not be published either during the currency of this Contract or after termination thereof without the prior written consent of the Employer.</p>
<p>3.1.3</p>	<p>1. The Engineer's authority to act and/or to execute functions or duties or to issue instructions are expressly <b>excluded</b> in respect of the following:</p> <p>(a) Appointment of nominated Sub-contractors – clause 4.4.3;</p> <p>(b) Granting of an extension of time and/or ruling on claims associated with claims for extension of time – clauses 5.12.3, 10.1.5;</p> <p>(c) Acceleration of the rate of progress and determination of the cost for payment of such acceleration – clause 5.12.4;</p> <p>(d) Rulings on claims and disputes – clauses 10.1.5, 10.2.3 and 10.3.3;</p> <p>(e) Suspension of the Works – clause 5.11.1;</p> <p>(f) Final Payment Certificate – clause 6.10.9;</p> <p>(g) Issuing of <i>mora</i> notices to the Contractor – clauses 9.1.1, 9.1.2.1 and 9.2.1;</p> <p>(h) Cancellation of the contract between the Employer and Contractor – clauses 9.1.1, 9.1.2.1 and 9.2.1.</p>
	<p>2. In order to be legally binding and have legal bearing and consequence, any ruling in respect of the above matters (a) to (h) must be on an official document, signed and issued by the Employer to the Contractor.</p> <p>3. The Contractor must submit claims, demands, notices, notifications, updated particulars and reports in writing, as well as any other supporting documentation pertaining thereto, in respect of any of the above listed matters (a) to (h), to the Engineer within the time periods and in the format(s) as determined in the relevant clauses of the Conditions of Contract. Failing to deliver such to the</p>

	<p>Engineer timeous and in the correct format will invalidate any claim and the consequences of such failure will <i>mutatis mutandis</i> be as stated in clause 10.1.4.</p> <p>4. Clauses 6.10.9 and 10.1.5 shall be amended as follows to indicate the limitation on the Engineer's authority in respect thereof:</p> <p><b>Clause 6.10.9 – Amend to read as follows:</b></p> <p>Within 14 days of the date of final approval as stated in the Final Approval Certificate, the Contractor shall deliver to the Engineer a final statement claiming final settlement of all moneys due to him (save in respect of matters in dispute, in terms of Clauses 10.3 to 10.11, and not yet resolved). The Employer shall within 14 days issue to the Contractor a Final Payment Certificate the amount of which shall be paid to the Contractor within 28 days of the date of such certificate, after which no further payments shall be due to the Contractor (save in respect of matters in dispute, in terms of Clauses 10.3 to 10.11 and not yet resolved).</p> <p><b>Clause 10.1.5 – Amend to read as follows:</b></p> <p>Unless otherwise provided in the Contract, the Employer shall, within 28 days after the Contractor has delivered his claim in terms of Clause 10.1.1 as read with Clause 10.1.2, deliver to the Contractor his written and adequately reasoned ruling on the claim (referring specifically to this Clause). The amount thereof, if any, allowed by the Employer shall be included to the credit of the Contractor in the next payment certificate.</p> <p>5. Insert the following under 3.1.3: Provided that, notwithstanding any provisions to the contrary in the Contract, the Employer shall have the right to reverse and, should it deem it necessary, to amend any certificate, instruction, decision or valuation of the Engineer and to issue a new one, and such certificate instruction, decisions or valuations shall for the purposes of the Contract be deemed to be issued by the Engineer, provided that the Contractor shall be remunerated in the normal manner for work executed in good faith in terms of an instruction issued by the Engineer and which has subsequently been rescinded.</p>
3.2.2.1	<p>Amend Clause 3.2.2.1 to insert the word "Plant" to read as follows:</p> <p>Observe the execution of the Works, examine and test material, Plant and workmanship, and receive from the Contractor such information as he shall reasonably require.</p>
3.2.3.2	<p>Amend Clause 3.2.3.2 to insert the word "Plant" to reads as follows:</p> <p>Notwithstanding any authority assigned to him in terms of Clauses 3.2.2 and 3.2.4, failure by the Engineer's Representative to disapprove of any work, workmanship, Plant or materials shall not prejudice the power of the Engineer thereafter to disapprove thereof and exercise any of his powers in terms of the Contract in respect of thereof.</p>
4.8.2.1	<p>Amend Clause 4.8.2.1 to include the word "person", as follows:</p> <p>Makes available to the Employer, or to any such contractor, person or authority, any roads or ways for the maintenance of which the Contractor is responsible, or</p>
4.8.2.2	<p>Amend Clause 4.8.2.2 to include "Employer" and "contractors", as follows:</p> <p>Provides any other facility or service of whatsoever nature to the Employer or to any of the said contractors, persons or authorities,</p>
5.3.1	<p>The documentation required before commencement with Works execution are:</p> <p>Health and Safety Plan (Refer to Clause 4.3) Initial programme (Refer to Clause 5.6) Security (Refer to Clause 6.2)</p>





	<p>Insurance (Refer to Clause 8.6)</p> <p><b><i>insert other requirements</i></b></p> <p><b><i>insert other requirements</i></b></p> <p><b><i>insert other requirements</i></b></p>
5.3.2	The time to submit the documentation required before commencement with Works execution is: <b>21 days.</b>
5.4.2	<p>The access to, and possession of, the Site referred to in Clause 5.4.1 shall be <b><i>enter "exclusive" or "not exclusive"</i></b> to the Contractor. In the event of access to, and possession of, the Site is not exclusive to the Contractor, the following limitations apply:</p> <p><b><i>Insert an exposition of limitation.</i></b></p>
5.8.1	<p>The non-working days are: <b>Saturdays and Sundays</b></p> <p>The special non-working days are:</p> <p>(1) <b>Public Holidays;</b></p> <p>(2) <b>The year-end break commencing on 16 December until the Sunday preceding the first working Monday of January of the succeeding year.</b></p>
5.9.1	<p>Amend Clause 5.9.1 as follows:</p> <p>On the Commencement Date, the Engineer shall deliver to the Contractor three (3) copies, at no cost to the Contractor, of the drawings and any instructions required for the commencement of the Works. The cost of any additional copies of such drawings and/or instructions, as may be required by the Contractor, will be for the account of the Contractor.</p>
5.13.1	<p>The penalty for failing to complete the Works is: <b><i>Rinsert penalty amount per day</i></b></p> <p><b><i>or, if completion in portions is required,</i></b></p> <p>The penalty for failing to complete portion 1 of the Works is: <b><i>Rinsert penalty amount per day.</i></b></p> <p>The penalty for failing to complete portion 2 of the Works is: <b><i>Rinsert penalty amount per day.</i></b></p> <p>The penalty for failing to complete portion 3 of the Works is: <b><i>Rinsert penalty amount per day.</i></b></p> <p>The penalty for failing to complete portion 4 of the Works is: <b><i>Rinsert penalty amount per day.</i></b></p> <p><b><i>Followed by further portions as required.</i></b></p> <p>The penalty for failing to complete the whole of the works is: <b><i>Rinsert penalty amount per day.</i></b></p>
5.14.1	<p>Amend the second paragraph of Clause 5.14.1 as follows:</p> <p>When the Works are about to reach the said stage, the Contractor shall, in writing, request a Certificate of Practical Completion and the Engineer shall, within 14 days after receiving such request, issue to the Contractor a written list setting out the work to be completed to justify Practical Completion. Should the Engineer not issue such a list within the 14 days, the Contractor shall notify the Employer accordingly. Should the Employer not issue such a list within 7 days of receipt of such notice, Practical Completion shall be deemed to have been achieved on the 14<sup>th</sup> day after the contractor requested the Certificate of Practical Completion.</p>
5.16.1	Amend Clause 5.16.1 to delete the proviso in the third paragraph of this clause.
5.16.2	Amend Clause 5.16.2 as follows:



	No certificate other than the Final Approval Certificate referred to in Clause 5.16.1 shall be deemed to constitute approval of the Works or shall be taken as an admission of the due performance of the Contract or any part thereof, nor of the accuracy of any claim made by the Contractor, nor shall any other certificate exclude or prejudice any of the powers of the Engineer and/or the Employer.
5.16.3	The latent defect period for all works is: <b>5 years</b> .
6.2.1	The type of security for the due performance of the Contract, as selected by the Contractor in the Contract Data, must be delivered to the Employer.
6.2.3	Amend Clause 6.2.3 as follows:  If the Contractor has selected a performance guarantee as security, he shall ensure that it remains valid and enforceable as required in terms of the Contract.
6.5.1.2.3	The percentage allowance to cover overhead charges is:  <b>33%, except on material cost where the percentage allowance is 10%.</b>
6.8.2	Contract Price Adjustment (CPA) will be applicable: <b>"No"</b> .  If CPA is indicated as 'Yes' above the value of payment certificates is to be adjusted by a Contract Price Adjustment Factor:  The value of the certificates issued shall be adjusted in accordance with the Contract Price Adjustment Schedule with the following values:  The value of "x" is 0.15.  The values of the coefficients are: a = 0.25. (Labour) b = 0.3 (Contractor's equipment) c = 0.3 (Material) d = 0.15 (Fuel)  The values of the coefficients for "Repair and Maintenance Project" (RAMP) contracts are: a = 0.35 (Labour) b = 0.20 (Contractor's equipment) c = 0.35 (Material) d = 0.10 (Fuel)  The urban area nearest the Site is <b>KIMBERLEY</b> . (Select urban area from Statistical News Release, P0141, Table 7.1.)  The applicable industry for the Producer Price Index for materials is <b>insert name of industry</b> . (Select the applicable industry from Statistical News Release, P01421, Table 11.)  The area for the Producer Price Index for fuel is <b>insert name of area</b> . (Select the area from Statistical News Release, P01421, Table 12.)  The base month is <b>insert month 2021 year</b> . (The month prior to the closing of the tender.)
6.8.3	Price adjustments for variations in the costs of special materials are not allowed.
6.10.1.5	The percentage advance on materials not yet built into the Permanent Works is: <b>85 %</b> .
6.10.3	The limit of retention money is dependent on the security to be provided by the Contractor in terms of Clause 6.2.1.

6.10.5	<p>Replace Clause 6.10.5 with the following:</p> <p><u>In respect of contracts up to R2 million and in respect of contracts above R2 million where the Contractor elects a security by means of a 10% retention, 50% of the retention shall be released to the Contractor when the Engineer issues the Certificate of Completion in terms of clause 5.14.4. The remaining 50% of the retention shall be released in accordance with the provisions of the conditions of contract and will become due and payable when the Contractor becomes entitled, in terms of Clause 5.16.1, to receive the Final Approval Certificate.</u></p> <p><u>In respect of contracts above R2 million, where the Contractor elects a security by means of a cash deposit or fixed guarantee of 5% of the Contract Sum (excl. VAT) and a 5% retention of the Value of the Works (excl. VAT), the cash deposit or fixed guarantee, whichever is applicable, shall be refunded to the Contractor or return to the guarantor, respectively, when the Engineer issues the Certificate of Completion in terms of Clause 5.14.4. The 5% retention of the Value of the Works (excl. VAT) shall become due and payable when the Contractor becomes entitled, in terms of Clause 5.16.1, to receive the Final Approval Certificate.</u></p> <p><u>In respect of contracts above R2 million, where the Contractor elects a security by means of a cash deposit or a variable guarantee of 10% of the Contract Sum (excl. VAT), the cash deposit or the variable guarantee, whichever is applicable, will be reduced to 5% of the Value of the Works (excl. VAT) when the Engineer issues the Certificate of Completion in terms of Clause 5.14.4. The balance of the cash deposit shall become due and payable or the variable guarantee shall expire when the Contractor becomes entitled in terms of Clause 5.16.1 to receive the Final Approval Certificate.</u></p>
7.9.1	<p>Insert the following at the end of Clause 7.9.1:</p> <p>Provided that, should the Contractor on demand not pay the amount of such costs to the Employer, such amount may be determined and deducted by the Employer from any amount due to or that may become due to the Contractor under this or any other previous or subsequent contract between the Contractor and the Employer.</p>
8.2.2.1	<p>Insert the following as a second paragraph to Clause 8.2.2.1:</p> <p>The Contractor shall at all times proceed immediately to remove or dispose of any debris arising from damage to or destruction of the Works and to rebuild, restore, replace and/or repair the Works, failing which the Employer may cause same to be done and recover the reasonable costs associated therewith from the Contractor.</p>
8.4.3	<p>Insert a new Clause 8.4.3 as follows:</p> <p>The Contractor shall on receiving a written instruction from the Engineer immediately proceed at his own cost to remove or dispose of any debris and to rebuild, restore, replace and/or repair such property and to execute the Works.</p>
8.6.1.1.1	<p>Amend Clause 8.6.1.1.1 to read as follows: Contract Sum plus 10%.</p>
8.6.1.1.2	<p>The value of Plant and materials supplied by the Employer to be included in the insurance sum is: <b>Nil</b></p>
8.6.1.1.3	<p>The amount to cover professional fees for repairing damage and loss to be included in the insurance sum is: <b>Nil</b></p>
8.6.1.3	<p>Amend Clause 8.6.1.3 to delete reference to limit of indemnity, to read as follows:</p> <p>Liability insurance that covers the Contractor against liability for the death of, or injury to any person, or loss of, or damage to any property (other than property while it is insured in terms of Clause 8.6.1.1) arising from or in the course of the fulfillment of the Contract, from the Commencement Date to the date of the end of the Defects Liability Period, if there is one, or otherwise to the issue of the Certificate of Completion.</p>

8.6.1.5	<p>1. <b>Public liability insurance</b> to be effect by the Contractor to a minimum value of:</p> <p><input type="checkbox"/> R5 million</p> <p><b>or</b></p> <p><input type="checkbox"/> <b>R insert amount in figures (and in words)</b></p> <p>With a deductible not exceeding 5% of each and every claim.</p> <p>2. <b>Support insurance</b> is to be effected by the Contractor to a minimum value of:</p> <p><b>R insert amount in figures (and in words)</b></p> <p>With a deductible not exceeding 5% of each and every claim.</p>
8.6.5	<p>Amend Clause 8.6.5 as follows:</p> <p>Save as otherwise provided in the Contract Data, the insurances referred to in Clause 8.6.1 shall be effected with an insurance company registered in the Republic of South Africa. The Contractor shall submit the insurance policy to the Employer for approval, if so requested.</p>
8.6.7	<p>Amend Clause 8.6.7 as follows:</p> <p>If the Contractor fails to effect and keep in force any of the insurances referred to in Clause 8.6.1, the Employer may cancel the Contract in terms of Clause 9.2.</p>
8.6.8	<p>Insert a new Clause 8.6.8 in provide for high risk insurance for projects executed on areas classified as "High Risk Areas".</p> <p><b>HIGH RISK INSURANCE</b></p> <p>In the event of the project being executed in a geological area classified as a "High Risk Area", that is an area which is subject to highly unstable subsurface conditions that might result in catastrophic ground movement evident by sinkhole or doline formation the following will apply:</p> <p>(1) <b>Damage to the Works</b></p> <p>The Contractor shall, from the date of Commencement of the Works until the date of the Certificate of Completion, bear the full risk of and hereby indemnifies and holds harmless the Employer against any damage to and/or destruction of the Works consequent upon a catastrophic ground movement as mentioned above. The Contractor shall take such precautions and security measures and other steps for the protection of the Works as he may deem necessary.</p> <p>When so instructed to do so by the Engineer, the Contractor shall proceed immediately to remove and/or dispose of any debris arising from damage to or destruction of the Works and to rebuild, restore, replace and/or repair the Works, at the Contractor's own costs.</p> <p>(2) <b>Injury to Persons or Loss of or damage to Properties</b></p> <p>The Contractor shall be liable for and hereby indemnifies and holds harmless the Employer against any liability, loss, claim or proceeding arising during the Contract Period whether arising in common law or by Statute, consequent upon personal injuries to or the death of any person whomsoever resulting from, arising out of or caused by a catastrophic ground movement as mentioned above.</p> <p>The Contractor shall be liable for and hereby indemnifies the Employer against any and all liability, loss, claim or proceeding consequent upon loss of or damage to any moveable, or immovable or personal property or property contiguous to the Site, whether belonging to or under the control of the Employer or any other body or person whomsoever arising out of or caused by a catastrophic ground</p>

	<p>movement, as mentioned above, which occurred during the Contract Period.</p> <p>(3) It is the responsibility of the Contractor to ensure that he has adequate insurance to cover his risk and liability as mentioned in Clauses 8.6.8(1) and 8.6.8 (2) above. Without limiting his obligations in terms of the Contract, the Contractor shall, within 21 days of the Commencement Date and before Commencement of the Works, submit to the Employer proof of such insurance policy, if requested to do so.</p> <p>(4) The Employer shall be entitled to recover any and all losses and/or damages of whatever nature suffered or incurred consequent upon the Contractor's default of his obligations as set out in Clauses 8.6.8 (1), 8.6.8 (2) and 8.6.8 (3). Provided that, should the Contractor on demand not pay the amount of such costs to the Employer, such amount may be determined and deducted by the Employer from any amount due to or that may become due to the Contractor under this or any other existing or subsequent contract between the Contractor and the Employer.</p>
9.1.4	<p>Amend Clause 9.1.4 as follows:</p> <p>In the circumstances referred to in Clauses 9.1.1, 9.1.2 or 9.1.3 (provided that the circumstances in 9.1.3 is not due to the fault of the Contractor, his employees, contractors or agents), and whether or not the Contract is terminated under the provisions of this Clause, the Contractor shall be entitled to payment of any increased cost of or incidental to the execution of the Works which is specifically attributable to, or consequent upon the circumstances defined in Clauses 9.1.1, 9.1.2 or 9.1.3;</p>
9.1.5	<p>Amend Clause 9.1.5 as follows:</p> <p>If the Contract is terminated on any account in terms of this Clause (provided that the circumstances in 9.1.3 is not due to the fault of the Contractor, his employees, contractors or agents) , the Contractor shall be paid by the Employer (insofar as such amounts or items have not already been covered by payments on account made to the Contractor) for all measured work executed prior to the date of termination, the amount (without retention), payable in terms of the Contract and, in addition:</p>
9.1.6	<p>This Clause is not applicable to this Contract.</p>
9.2.1.3.8	<p>Insert a new Clause 9.2.1.3.8 as follows:</p> <p>Has failed to effect and keep in force any of the insurances referred to in Clause 8.6.1,</p>
9.2.4	<p>Insert a new Clause 9.2.4 as follows, to provide for unilateral termination by the Employer:</p> <p>The Employer shall be entitled at any time to unilaterally terminate or cancel this Contract or any part thereof. Save for the following, the Contractor shall not be entitled to claim any other amounts whatsoever in respect of such termination or cancellation of this Contract. The Employer shall be obliged to pay the Contractor as damages and/or loss of profit the lesser of:</p> <p>9.2.4.1 An amount not exceeding 10% of the Contract Sum;</p> <p>9.2.4.2 10% of the value of incomplete work; or</p> <p>9.2.4.3 The Contractor's actual damage or loss as determined by the Employer after receipt of evidence substantiating any such damage or loss.</p>
9.3.2.2	<p>Amend Clause 9.3.2.2 as follows to delete the proviso on lien:</p> <p>The ownership of Plant and unused materials brought onto the Site by the Contractor, and for which the Employer has not made any payment, shall revert to the Contractor and he shall, with all reasonable dispatch, remove from the Site such Plant, materials and all Construction Equipment and Temporary Works.</p>
9.3.3	<p>Insert the following at the end of Clause 9.3.3</p>



	After cancellation of the Contract by the Contractor, the Contractor, when requested by the Employer to do so, shall not be entitled to refuse to withdraw from the Works on the grounds of any lien or a right of retention or on the grounds of any other right whatsoever.
10.1.3.1	Amend Clause 10.1.3.1 as follows to insert the word "Plant":  All facts and circumstances relating to the claims shall be investigated as and when they occur or arise. For this purpose, the Contractor shall deliver to the Engineer, records in a form approved by the Engineer, of all the facts and circumstances which the Contractor considers relevant and wishes to rely upon in support of his claims, including details of all Construction Equipment, labour, Plant and materials relevant to each claim. Such records shall be submitted promptly after the occurrence of the event giving rise to the claim.
10.1.6	Insert a new Clause 10.1.6 as follows:  If the Employer fails to give his ruling within the period referred to in Clause 10.1.5 he shall be deemed to have given a ruling dismissing the claim.
10.2.1	Amend Clause 10.2.1 as follows:  In respect of any matter arising out of or in connection with the Contract, which is not required to be dealt with in terms of Clause 10.1 or which does not require the decision or ruling of the Employer, the Contractor or the Employer shall have the right to deliver a written dissatisfaction claim to the Engineer. This written claim shall be supported by particulars and substantiated.
10.2.2	Amend Clause 10.2.2 as follows:  If, in respect of any matter arising out of or in connection with the Contract, which is not required to be dealt with in terms of Clause 10.1 or which does not require the decision or ruling of the Employer, the Contractor or the Employer fails to submit a claim within 28 days after the cause of dissatisfaction, he shall have no further right to raise any dissatisfaction on such matter.
10.3.2	Amend Clause 10.3.2 as follows to replace "adjudication" with "court":  If either party shall have given notice in compliance with Clause 10.3.1, the dispute shall be referred to court proceedings in terms of Clause 10.8, unless amicable settlement is contemplated.
10.3.3	Replace "Engineer" with "Employer".
10.4.2	Amend Clause 10.4.2 as follows to provide for submission to court:  If the other party rejects the invitation to amicable settlement in writing or does not respond in writing to the invitation with 14 days, or amicable settlement is unsuccessful, either party may submit the dispute to court.
10.4.4	Amend Clause 10.4.4 to delete reference to "adjudication" and "arbitration" to read as follows:  Save for reference to any portion of any settlement or decision which has been agreed to be final and binding on the parties, no reference shall be made by or on behalf of either party in any subsequent court proceedings, to any outcome of an amicable settlement, or to the fact that any particular evidence was given, or to any submission, statement or admission made in the course of the amicable settlement.
10.5 10.6 & 10.7	The entire provisions of these Clauses are not applicable to this Contract.
10.10.3	Amend Clause 10.10.3 as follows to reword and remove reference to "arbitrator":  The court shall have full power to open up, review and revise any ruling, decision, order, instruction, certificate or valuation of the Engineer and Employer and neither party shall be limited in such proceedings before such court to the evidence or arguments put before the Engineer or Employer for the purpose of

	obtaining his ruling.
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<b>PART 2: DATA PROVIDED BY THE CONTRACTOR</b>	
1.1.1.9	The name of the Contractor is: <b><i>Insert legal name of Contractor</i></b>
1.2.1.2	<p>The address of the Contractor is:</p> <p>Physical Address:  <b><i>insert physical address</i></b>  <b><i>insert town</i></b>  <b><i>insert code</i></b></p> <p>Postal Address:  <b><i>insert postal address</i></b>  <b><i>insert town</i></b>  <b><i>insert postal code</i></b></p> <p>Facsimile: <b><i>insert fax no</i></b></p> <p>Telephone: <b><i>insert tel no</i></b></p>
6.2.1	<p>The security to be provided by the Contractor shall be one of the following:</p> <p>(a) Cash deposit of 10 % of the Contact Sum (excl. VAT) <input type="checkbox"/> YES or <input type="checkbox"/> NO</p> <p>(b) Variable performance guarantee of 10 % of the Contract Sum (excl. VAT) <input type="checkbox"/> YES or <input type="checkbox"/> NO</p> <p>(c) Retention of 10 % of the value of the Works (excl. VAT) <input type="checkbox"/> YES or <input type="checkbox"/> NO</p> <p>(d) Cash deposit of 5 % of the Contract Sum (excl. VAT) plus retention of 5 % of the value of the Works (excl. VAT) <input type="checkbox"/> YES or <input type="checkbox"/> NO</p> <p>(e) Performance guarantee of 5 % of the Contract Sum (excl. VAT) plus retention of 5 % of the value of the Works (excl. VAT) <input type="checkbox"/> YES or <input type="checkbox"/> NO</p> <p><b><i>NB: Guarantees submitted must be issued by either an insurance company duly registered in terms of the Short-Term Insurance Act, 1998 (Act 53 of 1998) or by a bank duly registered in terms of the Banks Act, 1990 (Act 94 of 1990) on the pro-forma referred to above. No alterations or amendments of the wording of the pro-forma will be accepted.</i></b></p>

***PA-10: General Conditions of Contract***

## **PA-10: GENERAL CONDITIONS OF CONTRACT (GCC)**

### **NOTES:**

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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## General Conditions of Contract

### 1. Definitions

1. The following terms shall be interpreted as indicated:

- 1.1. **“Closing time”** means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2. **“Contract”** means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3. **“Contract price”** means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4. **“Corrupt practice”** means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5. **“Countervailing duties”** are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6. **“Country of origin”** means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7. **“Day”** means calendar day.
- 1.8. **“Delivery”** means delivery in compliance of the conditions of the contract or order.
- 1.9. **“Delivery ex stock”** means immediate delivery directly from stock actually on hand.
- 1.10. **“Delivery into consignees store or to his site”** means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11. **“Dumping”** occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12. **”Force majeure”** means an event beyond the control of the supplier and not involving the supplier’s fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13. **“Fraudulent practice”** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14. **“GCC”** means the General Conditions of Contract.
- 1.15. **“Goods”** means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.

- 1.16. **“Imported content”** means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17. **“Local content”** means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18. **“Manufacture”** means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19. **“Order”** means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20. **“Project site”** where applicable, means the place indicated in bidding documents.
- 1.21. **“Purchaser”** means the organization purchasing the goods.
- 1.22. **“Republic”** means the Republic of South Africa.
- 1.23. **“SCC”** means the Special Conditions of Contract.
- 1.24. **“Services”** means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25. **“Written” or “in writing”** means handwritten in ink or any form of electronic or mechanical writing.

## 2. Application

- 2.1. These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

## 3. General

- 3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2. With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from [www.treasury.gov.za](http://www.treasury.gov.za)

## 4. Standards

- 4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

## 5. Use of contract documents and information; inspection.

- 5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be

made in confidence and shall extend only so far as may be necessary for purposes of such performance.

- 5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3. Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

#### **6. Patent rights**

- 6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### **7. Performance security**

- 7.1. Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3. The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
  - (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
  - (b) a cashier's or certified cheque
- 7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

#### **8. Inspections, tests and analyses**

- 8.1. All pre-bidding testing will be for the account of the bidder.
- 8.2. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5. Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.

- 8.6. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7. Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

### 9. Packing

- 9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

### 10. Delivery and documents

- 10.1. Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2. Documents to be submitted by the supplier are specified in SCC.

### 11. Insurance

- 11.1. The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

### 12. Transportation

- 12.1. Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

### 13. Incidental services

- 13.1. The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
  - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
  - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
  - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and



- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

#### 14. Spare parts

14.1. As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and

(b) in the event of termination of production of the spare parts:

- (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
- (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

#### 15. Warranty

15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2. This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5. If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

#### 16. Payment

16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.

16.3. Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.4. Payment will be made in Rand unless otherwise stipulated in SCC.

#### 17. Prices

- 17.1. Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

#### **18. Contract amendments**

- 18.1. No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

#### **19. Assignment**

- 19.1. The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

#### **20. Subcontracts**

- 20.1. The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

#### **21. Delays in the supplier's performance**

- 21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3. No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

#### **22. Penalties**

- 22.1. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

#### **23. Termination for default**

- 23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period of not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction on any person by the Accounting Officer/ Authority will, at the discretion of the Accounting Officer/ Authority, also be applicable to any enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which the first-mentioned person, is or was in the opinion of the Accounting Officer/ Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish The National Treasury, with the following information:  
i) The name and address of the supplier and/or person restricted by the purchaser;  
ii) The date of commencement of the restriction  
iii) The period of the restriction; and  
iv) The reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than ten years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

#### **24. Anti-dumping and countervailing duties and rights**

24.1. When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

## 25. Force Majeure

- 25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

## 26. Termination for insolvency

- 26.1. The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

## 27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in Connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of the procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under contract unless they Otherwise agree; and
- (b) the purchaser shall pay the supplier any monies due the supplier.

## 28. Limitation of Liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss 12 or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.



**29. Governing language**

29.1. The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

**30. Applicable law**

30.1. The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

**31. Notices**

31.1. Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2. The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

**32. Taxes and duties**

32.1. A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2. A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3. No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African

**33. National Industrial Participation Programme (NIPP)**

33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

**34. Prohibition of Restrictive Practices**

34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).

34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Name of Bidder	Signature	Date

***DPW-07: Form of offer and  
Acceptance***

## DPW-07 (FM): FORM OF OFFER AND ACCEPTANCE

**Tender no:** ID: 98404

**OFFER**

The Employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:  
FRANCES BAART, NAMA KWA & MGCAWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS

The Tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the Tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Tenderer offers to perform all of the obligations and responsibilities of the Service Provider under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

**THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX (All applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies ) IS:**

<b>Rand (in words):</b>	
<b>Rand in figures:</b>	<b>R</b>

The award of the tender may be subjected to price negotiation with the preferred tender(s). The negotiated and agreed price will be considered for acceptance as ***a firm and final offer***.

This offer may be accepted by the Employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the tender data, whereupon the Tenderer becomes the party named as the Service Provider in the conditions of contract identified in the contract data.

**THIS OFFER IS MADE BY THE FOLLOWING LEGAL ENTITY:** (cross out block which is not applicable)

Company or Close Corporation: ..... ..... And: Whose Registration Number is: ..... And: Whose Income Tax Reference Number is: ..... CSD supplier number: .....	<b>OR</b>	Natural Person or Partnership: ..... ..... Whose Identity Number(s) is/are: ..... Whose Income Tax Reference Number is/are: ..... CSD supplier number: .....
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**AND WHO IS (if applicable):**

Trading under the name and style of: .....

**AND WHO IS:**

Represented herein, and who is duly authorised to do so, by:  Mr/Mrs/Ms: ..... In his/her capacity as: .....	<b>Note:</b> <b>A Resolution / Power of Attorney, signed by all the Directors / Member / Partners of the Legal Entity must accompany this Offer, authorising the Representative to make this offer.</b>
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**SIGNED FOR THE TENDERER:**

Name of representative	Signature	Date

Tender no: ID: 98404

**WITNESSED BY:**

Name of witness	Signature	Date

This Offer is in respect of: (Please indicate with an "X" in the appropriate block)

- The official documents .....
- The official alternative .....
- Own alternative (only if documentation makes provision therefore)

(N.B.: Separate Offer and Acceptance forms are to be completed for the main and for each alternative offer)

**SECURITY OFFERED:**

The Service Provider will provide one of the following forms of security:

- (1) Cash deposit of 2.5% of the Contract Sum (excl. VAT) Yes  No
- (2) Variable guarantee of 2.5% of the Contract Sum (excl. VAT) (DPW-10.5: FM) Yes  No
- (3) Retention of 2.5% of the Contract Sum (excl. VAT) Yes  No
- (4) 1.25% cash deposit and 1.25% retention of the Contract Sum (excl. VAT) Yes  No

NB. Guarantees submitted must be issued by either an insurance company duly registered in terms of the Short-Term Insurance Act, 1998 (Act 35 of 1998) or by a bank duly registered in terms of the Banks Act, 1990 (Act 94 of 1990) on the pro-forma referred to above. No alterations or amendments of the wording of the pro-forma will be accepted.

The Tenderer elects as its *domicilium citandi et executandi* in the Republic of South Africa, where any and all legal notices may be served, as (physical address):

.....

**Other Contact Details of the Tenderer are:**

Telephone No..... Cellular Phone No. ....

Fax No .....

Postal address .....

Banker ..... Branch.....

Bank Account No. .... Branch Code .....

Registration No of Tenderer at Department of Labour .....

**ACCEPTANCE**

By signing this part of this form of offer and acceptance, the Employer identified below accepts the Tenderer's offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the Tenderer's offer shall form an agreement between the Employer and the Tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

**Tender no:** ID: 98404

**The terms of the contract, are contained in:**

- Part 1 Agreements and contract data, (which includes this agreement)
- Part 2 Pricing data
- Part 3 Scope of work.
- Part 4 Site information

and drawings and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the Tenderer and the Employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The Tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the Employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect, if delivered by hand on the day of delivery, or if delivered by courier within two working days after submission by the Employer to the courier services for a door-to-door delivery to the tenderer, provided that the Employer notifies the tenderer of the tracking number within 24 hours of such submission. Unless the tenderer (now Service Provider) within seven working days of the date of such submission notifies the Employer in writing of any reason why he cannot accept the contents of the schedule of deviation to this agreement if applicable), this agreement shall constitute a binding contract between the parties.

**For the Employer:**

Name of signatory	Signature	Date

<b>Name of Organisation:</b>	Department of Public Works
<b>Address of Organisation:</b>	

**WITNESSED BY:**

Name of witness	Signature	Date

**Tender no:** ID: 98404

**Schedule of Deviations**

<b>1.1.1. Subject:</b>
<b>Detail:</b>
<b>1.1.2. Subject:</b>
<b>Detail:</b>
<b>1.1.3. Subject:</b>
<b>Detail:</b>
<b>1.1.4. Subject:</b>
<b>Detail:</b>
<b>1.1.5. Subject:</b>
<b>Detail:</b>
<b>1.1.6. Subject:</b>
<b>Detail:</b>

By the duly authorised representatives signing this agreement, the Employer and the Tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the Tenderer and the Employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the Tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

***DPW-10.2 (EC): Form of Guarantee-  
Variable Construction Guarantee***



## DPW-10.2 (EC): VARIABLE CONSTRUCTION GUARANTEE – (GCC (2010) 2<sup>nd</sup> EDITION: 2010)

Director-General  
 Department of Public Works  
 Government of the Republic of South Africa

To: **Department of Public Works & Infrastructure**  
 Private Bag X5002  
**Kimberley**  
**8300**

Sir,

### VARIABLE CONSTRUCTION GUARANTEE FOR THE EXECUTION OF A CONTRACT IN TERMS OF GCC (2010) 2<sup>nd</sup> EDITION 2010

1. With reference to the contract between \_\_\_\_\_

\_\_\_\_\_ (hereinafter referred to as the “**contractor**”) and the Government of the Republic of South Africa in its Department of Public Works (hereinafter referred to as the “**employer**”), Contract/Tender No: **ID: 98404**, for the **FRANCES BAART, NAMAKWA & MGCAWU DISTRICT MUNICIPALITIES: SERVICE AND REPAIR FIRE EQUIPMENT: TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS** (hereinafter referred to as the “**contract**”) for the sum of R \_\_\_\_\_, (\_\_\_\_\_), (hereinafter referred to as the “**contract sum**”).

I / We, \_\_\_\_\_

in my/our capacity as \_\_\_\_\_ and hereby

representing \_\_\_\_\_ (hereinafter referred to as the “**guarantor**”) advise that the **guarantor** holds at the **employer’s** disposal the sum of R \_\_\_\_\_, (\_\_\_\_\_), being 10% of the **contract sum** (excluding VAT), for the due fulfilment of the **contract**.

2. I / We advise that the **guarantor’s** liability in terms of this guarantee shall be as follows:

- (a) From and including the date on which this guarantee is issued and up to and including the day before the date on which the last **certificate of completion** of works is issued, the **guarantor** will be liable in terms of this guarantee to the maximum amount of 10% of the **contract sum** (excluding VAT);
- (b) The **guarantor’s** liability shall reduce to 5 % of the **value of the works** (excluding VAT) as determined at the date of the last **certificate of completion** of works, subject to such amount not exceeding 10% of the **contract sum** (excluding VAT);
- (c) This guarantee shall expire on the date of the last **final approval certificate**.

3. The **guarantor** hereby renounces the benefits of the exceptions *non numeratae pecunia; non causa debiti; excussionis et divisionis; and de duobus vel pluribus reis debendi* which could be pleaded against the enforcement of this guarantee, with the meaning and effect whereof I/we declare myself/ourselves to be conversant, and undertake to pay the **employer** the amount guaranteed on receipt of a written demand from the **employer** to do so, stating that (in the **employer’s** opinion and sole discretion):

- (a) the **contractor** has failed or neglected to comply with the terms and/or conditions of the **contract**; or
- (b) the **contractor’s** estate is sequestrated, liquidated or surrendered in terms of the insolvency laws in force within the Republic of South Africa.



4. Subject to the above, but without in any way detracting from the **employer's** rights to adopt any of the procedures provided for in the **contract**, the said demand can be made by the **employer** at any stage prior to the expiry of this guarantee.
5. The amount paid by the **guarantor** in terms of this guarantee may be retained by the **employer** on condition that upon issue of the last **final approval certificate**, the **employer** shall account to the **guarantor** showing how this amount has been expended and refund any balance due to the **guarantor**.
6. The **employer** shall have the absolute right to arrange his affairs with the **contractor** in any manner which the **employer** deems fit and the **guarantor** shall not have the right to claim his release on account of any conduct alleged to be prejudicial to the **guarantor**. Without derogating from the foregoing, any compromise, extension of the construction period, indulgence, release or variation of the **contractor's** obligation shall not affect the validity of this guarantee.
7. The **guarantor** reserves the right to withdraw from this guarantee at any time by depositing the guaranteed amount with the **employer**, whereupon the **guarantor's** liability ceases.
8. This guarantee is neither negotiable nor transferable, and
  - (a) must be surrendered to the **guarantor** at the time when the **employer** accounts to the **guarantor** in terms of clause 5 above, or
  - (b) shall lapse in accordance with clause 2 (c) above.
9. This guarantee shall not be interpreted as extending the **guarantor's** liability to anything more than payment of the amount guaranteed.

SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 200\_\_

**AS WITNESS**

1. \_\_\_\_\_
2. \_\_\_\_\_

\_\_\_\_\_  
**By and on behalf of**  
 \_\_\_\_\_  
 \_\_\_\_\_

(insert the name and physical address of the guarantor)

**NAME:** \_\_\_\_\_

**CAPACITY:** \_\_\_\_\_  
 (duly authorised thereto by resolution attached marked Annexure A)

**DATE:** \_\_\_\_\_

- A. No alterations and/or additions of the wording of this form will be accepted.**
- B. The physical address of the guarantor must be clearly indicated and will be regarded as the guarantor's *domicilium citandi et executandi*, for all purposes arising from this guarantee.**

C. This GUARANTEE must be returned to: \_\_\_\_\_  
\_\_\_\_\_

***DPW-10.4 (EC): Form of guarantee-  
Fixed construction guarantee***

## DPW-10.4 (EC): FIXED CONSTRUCTION GUARANTEE - (GCC (2010) 2nd EDITION: 2010)

Director-General  
 Department of Public Works  
 Government of the Republic of South Africa

To: **Department of Public Works and Infrastructure**  
 Private Bag X5002  
**Kimberley**  
**8300**

Sir,

### FIXED CONSTRUCTION GUARANTEE FOR THE EXECUTION OF A CONTRACT IN TERMS OF GCC (2010) 2<sup>ND</sup> EDITION 2010

1. With reference to the contract between \_\_\_\_\_  
 \_\_\_\_\_ (hereinafter referred to as the "**contractor**") and the Government of the Republic of South Africa in its Department of Public Works (hereinafter referred to as the "**employer**"), Contract/Tender No: **ID: 98404**, for the **FRANCES BAART, NAMAKWA & MGCAWU DISTRICT MUNICIPALITIES: SERVICE AND REPAIR FIRE EQUIPMENT: TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS** (hereinafter referred to as the "**contract**"), for the sum of R \_\_\_\_\_, (.....), (hereinafter referred to as the "**contract sum**").

I / We, \_\_\_\_\_

in my/our capacity as \_\_\_\_\_ and hereby

representing \_\_\_\_\_ (hereinafter referred to as the "**guarantor**") advise that the **guarantor** holds at the **employer's** disposal the sum of R \_\_\_\_\_, (.....) being 5% of the **contract sum** (excluding VAT), for the due fulfillment of the **contract**.

2. The **guarantor** hereby renounces the benefits of the exceptions *non numeratae pecunia; non causa debiti; excussionis et divisionis; and de duobus vel pluribus reis debendi* which could be pleaded against the enforcement of this guarantee, with the meaning and effect whereof I/we declare myself/ourselves to be conversant, and undertake to pay the **employer** the amount guaranteed on receipt of a written demand from the **employer** to do so, stating that (in the **employer's** opinion and sole discretion):
- (a) the **contractor** has failed or neglected to comply with the terms and/or conditions of the **contract**; or
  - (b) the **contractor's** estate is sequestered; liquidated or surrendered in terms of the insolvency laws in force within the Republic of South Africa.
3. Subject to the above, but without in any way detracting from the **employer's** rights to adopt any of the procedures provided for in the **contract**, the said demand can be made by the **employer** at any stage prior to the expiry of this guarantee.
4. The amount paid by the **guarantor** in terms of this guarantee may be retained by the **employer** on condition that upon the issue of the last **final approval certificate**, the **employer** shall account to the **guarantor** showing how this amount has been expended and refund any balance due to the **guarantor**.
5. The **employer** shall have the absolute right to arrange his affairs with the **contractor** in any manner which the **employer** deems fit and the **guarantor** shall not have the right to claim his release on

account of any conduct alleged to be prejudicial to the **guarantor**. Without derogating from the foregoing, any compromise, extension of the construction period, indulgence, release or variation of the **contractor's** obligation shall not affect the validity of this guarantee.

- 6. The **guarantor** reserves the right to withdraw from this guarantee at any time by depositing the guaranteed amount with the **employer**, whereupon the **guarantor's** liability ceases.
- 7. This guarantee is neither negotiable nor transferable, and
  - (a) must be surrendered to the **guarantor** at the time when the **employer** accounts to the **guarantor** in terms of clause 4 above, or
  - (b) shall lapse on the date of the last **certificate of completion** of works.
- 8. This guarantee shall not be interpreted as extending the **guarantor's** liability to anything more than the payment of the amount guaranteed.

SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_.

**AS WITNESS**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

\_\_\_\_\_  
**By and on behalf of**  
 \_\_\_\_\_  
 \_\_\_\_\_

(insert the name and physical address of the guarantor)

**NAME:** \_\_\_\_\_

**CAPACITY:** \_\_\_\_\_  
 (duly authorised thereto by resolution attached marked Annexure A)

**DATE:** \_\_\_\_\_

- A. **No alterations and/or additions of the wording of this form will be accepted.**
- B. **The physical address of the guarantor must be clearly indicated and will be regarded as the guarantor's *domicilium citandi et executandi*, for all purposes arising from this guarantee.**
- C. **This GUARANTEE must be returned to:** \_\_\_\_\_

## ***PG-02.1: Pricing Instructions***

## PG-02.1 (EC) PRICING INSTRUCTIONS – (GCC (2010) 2<sup>nd</sup> EDITION: 2010)

<b>Project title:</b>	<b>FRANCES BAART, NAMAKWA &amp; MGCWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS</b>		
<b>Tender no:</b>	<i>ID: 98404</i>	<b>Reference no:</b>	

### C2.1 Pricing Instructions

#### 1. GENERAL

The Bill of Quantities forms part of the Contract Documents and must be read and priced in conjunction with all the other documents comprising the Contract Documents, which include the Conditions of Tender, Conditions of Contract, the Specifications (including the Standard, Project and Particular Specifications) and the Drawings.

#### 2. DESCRIPTION OF ITEMS IN THE SCHEDULE

The Bill of Quantities has been drawn up generally in accordance with Civil Engineering Quantities 1990 issued by the SA Institution of Civil Engineers.

The short descriptions of the items in the Bill of Quantities are for identification purposes only and the measurement and payment clause of the Standardized Specifications and the Particular Specifications, read together with the relevant clauses of the Project Specification and directives on the drawings, set out what ancillary or associated work and activities are included in the rates for the operations specified.

#### 3. QUANTITIES REFLECTED IN THE SCHEDULE

The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Engineer's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.

The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.

The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.

#### 4. PROVISIONAL SUMS

Where Provisional sums or Prime Cost sums are provided for items in the Bill of Quantities, payment for the work done under such items will be made in accordance with Clause 6.6 of the General Conditions of Contract 2010. The Employer reserves the right, during the execution of the works, to adjust the stated amounts upwards or downwards according to the work actually done under the item, or the item may be omitted altogether, without affecting the validity of the Contract.

The Tenderer shall not under any circumstances whatsoever delete or amend any of the sums inserted in the "Amount" column of the Bill of Quantities and in the Summary of the Bill of Quantities unless ordered or authorized in writing by the Employer before closure of tenders. Unauthorized changes made by the Tenderer to provisional items in the Bill of Quantities, or to the provisional percentages and sums in the Summary of the Bill of Quantities will lead to the disqualification of the Tenderer.

#### 5. PRICING OF THE BILL OF QUANTITIES

The prices and rates to be inserted by the Tenderer in the Bill of Quantities shall be the full inclusive prices to be paid by the Employer for the work described under the several items, and shall include full compensation for all costs and expenses that may be required in and for the completion and maintenance during the defects liability period of all the work described and as shown on the drawings

as well as all overheads, profits, incidentals and the cost of all general risks, liabilities and obligations set forth or implied in the documents on which the Tender is based.

**Tender no: ID: 98404**

Each item shall be priced and extended to the “Total” column by the Tenderer, with the exception of the items for which only rates are required, or items which already have Prime Cost or Provisional Sums affixed thereto. If the Tenderer omits to price any items in the Bill of Quantities, then these items will be considered to have a nil rate or price.

All items for which terminology such as “inclusive” or “not applicable” have been added by the Tenderer will be regarded as having a nil rate which shall be valid irrespective of any change in quantities during the execution of the Contract.

The Tenderer shall fill in rates for all items where the words “rate only” appear in the “Total” column. “Rate Only” items have been included where:

- (a) an alternative item or material is contemplated;
- (b) variations of specified components in the make-up of a pay item may be expected; and
- (c) no work under the item is foreseen at tender stage but the possibility that such work may be required is not excluded.

For “Rate Only” items no quantities are given in the “Quantity” column but the quoted rate shall apply in the event of work under this item being required. The Tenderer shall however note that in terms of the Tender Data the Tenderer may be asked to reconsider any such rates which the Employer may regard as unbalanced.

All rates and amounts quoted in the Bill of Quantities shall be in rands and cents and shall include all levies and taxes (other than VAT). VAT will be added in the summary of the Bill of Quantities.

The Tenderer shall be deemed to have inspected and examined the Site and its surroundings and information available in connection therewith and to have satisfied himself before submitting his tender (as far as is practicable) as to:

- (a) the form and nature of the Site and its surroundings, including subsurface conditions,
- (b) the hydrological and climatic conditions,
- (c) the extent and nature of work and materials necessary for the execution and completion of the Works,
- (d) the means of access to the Site and the accommodation he may require

and, in general, shall be deemed to have obtained all information (as far as is practicable) as to risks, contingencies and all other circumstances which may influence or affect his Tender.

## **6. CORRECTION OF ENTRIES**

Incorrect entries shall not be erased or obliterated with correction fluid but must be crossed out neatly. The correct figures must be entered above or adjacent to the deleted entry, and the alteration must be initialled by the Tenderer.

## **7. ARITHMETICAL ERRORS**

Arithmetical errors found in the Bill of Quantities as a result of faulty multiplication or addition, will be corrected by the Engineer at the tender evaluation stage, as set out in the Tender Data.



**Tender no: ID: 98404**

## **8. UNITS OF MEASUREMENT**

The units of measurement described in the Bill of Quantities are metric units for which the standard international abbreviations are used. Non-standard abbreviations which may appear in the Bill of Quantities are as follows:

No.	=	Number
%	=	Percent
Sum	=	Lump sum
PCsum	=	Prime cost sum
Prov sum	=	Provisional sum
m <sup>3</sup> .km	=	Cubic metre - kilometre
Km-pas	=	kilometre - pass
m <sup>2</sup> .pass	=	square metre – pass

**Tender no: ID: 98404**

## **C2.1 Bill of Quantities**

**Insert Bill of Quantities**

## ***C2.2: Bill of Quantities***

**BILL No: 1: FRANCES BAART, NAMAKWA AND MGCAWU DISTRICT**

CLIENT

DEPARTMENTS: DOJ, SAPS, DCS, SANDF, DOL

Item	Description	Unit Measure	Unit Qty	Qty Services p/unit	Total Qty Services	Rate P/Service	Amount
	Unit price for the servicing of equipment shall deem to be read as being all inclusive of Labour, powder refill and sundries required to carry out the servicing of equipment						
	Transport is to be claimed as measured under item 64						
	<b>Item prices below to be inclusive of labour and sundries required to complete service of equipment</b>						
	<b><u>MGCAWU DISTRICT MUNICIPALITY</u></b>						
<b>1</b>	<b>UPINGTON PRISON</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	23	2	46	
	Fire extinguishers 9kg DPC	Annual	no	44	2	88	
	Fire extinguishers 5kg CO2	Annual	no	7	2	14	
	Fire Hose reels	Annual	no	33	2	66	
<b>2</b>	<b>8 SAI UPINGTON</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	200	2	400	
	Fire extinguishers 5kg CO2	Annual	no	22	2	44	
	Fire extinguishers 9kg DPC	Annual	no	135	2	270	
	Fire extinguishers 50kg DPC	Annual	no	4	2	8	
	Fire Hose reels	Annual	no	99	2	198	
	Fire Hydrants	Annual	no	54	2	108	
<b>3</b>	<b>UPINGTON MAGISTRATES COURT</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	14	2	28	
	Fire extinguishers 9kg DPC	Annual	no	4	2	8	
	Fire Hose reels	Annual	no	14	2	28	
<b>4</b>	<b>UPINGTON SAPS</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	17	2	34	
	Fire extinguishers 9kg DPC	Annual	no	1	2	2	
	Fire extinguishers 5kg CO2	Annual	no	2	2	4	
	Fire Hose reels	Annual	no	13	2	26	
	Fire Hydrants	Annual	no	10	2	20	
<b>5</b>	<b>UPINGTON DEPARTMENT OF LABOUR</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	3	2	6	
	Fire extinguishers 5kg CO2	Annual	no	5	2	10	
<b>5</b>	<b>GEMSBOK BORDER POST</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	13	2	26	
	Fire extinguishers 9kg DPC	Annual	no	13	2	26	
	Fire blanket	Annual	no	8	2	16	
<b>7</b>	<b>REITFONTEIN BORDER POST</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	8	2	16	
	Fire extinguishers 9kg DPC	Annual	no	3	2	6	
<b>8</b>	<b>KENHARDT MAGISTRATES COURT</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	9	2	18	
<b>9</b>	<b>KENHARDT SAPS</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	10	2	20	
	Fire extinguishers 9kg DPC	Annual	no	8	2	16	
	Fire extinguishers 5kg CO2	Annual	no	1	2	2	
<b>10</b>	<b>GROBBLERSHOOP MAGISTRATE COURT</b>						
	Fire extinguishers 4.5kg DPC	annual	no	5	2	10	
	Fire extinguishers 5kg CO2	Annual	no	3	2	6	
<b>CARRIED FORWARD</b>							

CLIENT  
DEPARTMENTS: DOJ, SAPS, DCS, SANDF, DOL

BRAUGHT FORWARD								
Item	Description		Unit Measure	Unit Qty	Qty Services		Rate P/Service	Amount
11	<b>KAKAMAS MAGISTRATE COURT</b> Fire extinguishers 4.5kg DPC	annual	no	5	2	10		
12	<b>AUGRABIES SAPS</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire extinguishers 11.5kg DPC Fire Hose Reels Fire hydrants	Annual Annual Annual Annual Annual	no no no no no	6 5 2 4 2	2 2 2 2 2	12 10 4 8 4		
<b><u>NAMAKWA DISTRICT MUNICIPALITY</u></b>								
13	<b>STEINKOPF SAPS</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire Hose Reels	Annual Annual Annual	no no no	3 5 2	2 2 2	6 10 4		
14	<b>PELLA SAPS</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire Hose Reels	Annual Annual Annual	no no no	6 3 2	2 2 2	12 8 4		
15	<b>PORT NOLLOTH MAGISTRATE COURT</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC	annual Annual	no no	2 9	2 2	4 18		
16	<b>POFADDER MAGISTRATE COURT</b> Fire extinguishers 4.5kg CO2 Fire extinguishers 9kg DPC	annual Annual	no no	1 2	2 2	2 4		
17	<b>POFADDER SAPS</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire Hose Reels	Annual Annual Annual	no no no	5 7 1	2 2 2	10 8 2		
18	<b>KLEINSEE SAPS</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC	Annual Annual	no no	2 10	2 2	4 20		
19	<b>ALEXANDER BAY SANDF</b> Fire extinguishers 4.5kg DPC Fire extinguishers 5kg CO2 Fire extinguishers 9kg DPC Fire extinguishers 14kg AFFF Fire hose reels Fire sprinkler system	Annual annual Annual Annual Annual Annual	no no no no no no	12 3 2 11 9 1	2 2 2 2 2 2	24 6 4 22 18 2		
20	<b>KAMIESKROON SAPS</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire extinguishers 5kg CO2 Fire Hose reels	Annual Annual Annual Annual	no no no no	3 5 1 2	2 2 2 2	6 10 2 4		
21	<b>HONDEKLIPBAAI SAPS</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire hose reels	Annual Annual Annual	no no no	3 5 5	2 2 2	6 10 10		
22	<b>SPINGBOK SAPS</b> Fire extinguishers 4.5kg DPC	Annual	no	21	2	42		
23	<b>SPRINGBOK MAGISTRATES COURT</b> Fire extinguishers 5kg CO2 Fire extinguishers 9kg DPC Fire hose reels	Annual Annual Annual	no no no	4 10 1	2 2 2	8 20 2		
24	<b>AGGENEYS SAPS</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire Hose reels	Annual Annual Annual	no no no	3 2 2	2 2 2	6 4 4		
<b>CARRIED FORWARD</b>								

CLIENT

DEPARTMENTS: DOJ, SAPS, DCS, SANDF, DOL

BRAUGHT FORWARD								
Item	Description		Unit Measure	Unit Qty	Qty Services		Rate P/Service	Amount
25	<b>NABABEEP SAPS</b> Fire extinguishers 9kg DPC	Annual	no	7	2		14	
26	<b>VASTRAP SANDF (SPRINGBOK)</b> Fire extinguishers 4.5kg DPC Fire extinguishers 5kg CO2 Fire extinguishers 9kg DPC Fire hydrants	Annual Annual Annual Annual	no no no no	39 20 1 7	2 2 2 2		78 40 2 14	
<b>FRANCES BAARD DISTRICT MUNICIPALITY</b>								
27	<b>KIMBERLEY FAMILY LAW CENTRE</b> Fire extinguishers 9kg DPC	Annual	no	6	2		12	
28	<b>OLD MAGISTRATES COURT BUILDING (DPW)</b> Fire extinguishers 4.5kg DPC Fire Hose reels	Annual Annual	no no	10 1	2 2		20 2	
29	<b>KIMBERLEY CBD MAGISTRATES OFFICE (NPO)</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire hose reel Fire hydrants	Annual Annual Annual Annual	no no no no	37 3 27 12	2 2 2 2		74 6 54 24	
30	<b>KIMBERLEY CBD SAPS</b> Fire extinguishers 4.5kg DPC Fire extinguishers 5kg CO2 Fire extinguishers 9kg DPC Fire hose reels Fire hydrant	Annual annual Annual Annual Annual	no no no no no	56 4 51 54 25	2 2 2 2 2		112 8 102 108 50	
31	<b>KIMBERLEY HIGH COURT</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire hose reels Halogen gears	Annual Annual Annual Annual	no no no no	8 53 19 4	2 2 2 2		16 106 38 8	
32	<b>TSWELOPELE PRISON</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire hose reels Fire hydrants	Annual Annual Annual Annual	no no no no	12 178 103 12	2 2 2 2		24 356 206 24	
33	<b>KIMBERLEY OLD PRISON</b> Fire extinguishers 4.5kg DPC Fire extinguishers 5kg CO2 Fire extinguishers 9kg DPC Fire hose reels Fire hydrants	Annual Annual Annual Annual Annual	no no no no no	27 10 35 15 27	2 2 2 2 2		54 20 70 30 54	
34	<b>KIMBERLEY GARAGE RADIO TECH DOG UNIT (SAPS)</b> Fire extinguishers 4.5kg DPC Fire extinguishers 5kg CO2 Fire extinguishers 9kg DPC Fire hose reels	Annual Annual Annual Annual	no no no no	5 3 2 1	2 2 2 2		10 6 4 2	
35	<b>GRICKWASTAD SAPS</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC Fire hose reels	Annual Annual Annual	no no no	2 11 4	2 2 2		4 22 8	
36	<b>GRICKWASTAD MAGISTRATES COURT</b> Fire extinguishers 4.5kg DPC Fire extinguishers 9kg DPC	Annual Annual	no no	2 5	2 2		4 10	
37	<b>KIMBERLEY TRAINING CENTRE SAPS</b> Fire extinguishers 9kg DPC	Annual	no	20	2		40	
38	<b>GALESHEWE SAPS</b> Fire extinguishers 4.5kg DPC	Annual	no	24	2		48	
<b>CARRIED FORWARD</b>								

CLIENT

DEPARTMENTS: DOJ, SAPS, DCS, SANDF, DOL

BRAUGHT FORWARD							
Item	Description		Unit Measure	Unit Qty	Qty Services	Rate P/Service	Amount
39	<b>KAGISHO SAPS</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	9	2	18	
	Fire extinguishers 9kg DPC	Annual	no	3	2	6	
40	<b>GALESHWE BRANCH COURT</b>						
	Fire extinguishers 5kg CO2	Annual	no	9	2	18	
	Fire hose reel	Annual	no	9	2	18	
41	<b>ROODEPAN SAPS</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	10	2	20	
	Fire hose reel	Annual	no	3	2	6	
42	<b>WILLIAM HUMPHREYS ART (KIMBERLEY)</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	26	2	52	
	Fire extinguishers 5kg CO2	Annual	no	2	2	4	
	Fire extinguishers 7.5kg DPC	Annual	no	1	2	2	
	Fire extinguishers 9kg DPC	Annual	no	3	2	6	
	Fire extinguishers 10.3kg DPC	Annual	no	1	2	2	
43	<b>DISKOBOLOS SANDF</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	155	2	310	
	Fire extinguishers 5kg CO2	Annual	no	90	2	180	
	Fire extinguishers 9kg DPC	Annual	no	220	2	440	
	Fire extinguishers 50kg DPC	Annual	no	5	2	10	
	Fire Hose reels	Annual	no	66	2	132	
	Fire Hydrants	Annual	no	104	2	208	
	Fire sprinkler system	Annual	no	1	2	2	
44	<b>3 SAI SANDF</b>						
	Fire extinguishers 9kg DPC	Annual	no	58	2	116	
	Fire Hose reels	Annual	no	250	2	500	
	Fire Hydrants	Annual	no	37	2	74	
	Fire sprinkler system	Annual	no	8	2	16	
45	<b>JAN KEMPDOR SANDF</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	26	2	52	
	Fire extinguishers 9kg DPC	Annual	no	520	2	1040	
	Fire Hose reels	Annual	no	20	2	40	
	Fire Hydrants	Annual	no	133	2	266	
46	<b>JAN KEMPDORP SAPS</b>						
	Fire extinguishers 5kg CO2	Annual	no	1	2	2	
	Fire extinguishers 9kg DPC	Annual	no	31	2	62	
	Fire hose reels	Annual	no	3	2	6	
47	<b>JAN KEMPDORP MAGISTRATES COURT</b>						
Fire extinguishers 9kg DPC	Annual	no	5	2	10		
48	<b>WARRENTON MAGISTRATE COURT</b>						
Fire extinguishers 9kg DPC	Annual	no	5	2	10		
49	<b>WINDSORTON SAPS</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	2	2	4	
	Fire extinguishers 9kg DPC	Annual	no	8	2	16	
50	<b>PAMPIERSTAD MAGISTRATES COURT</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	1	2	2	
	Fire extinguishers 9kg DPC	Annual	no	8	2	16	
	Fire hose reels	Annual	no	1	2	2	
51	<b>PAMPIERSTAD SAPS</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	2	2	4	
	Fire extinguishers 9kg DPC	Annual	no	8	2	16	
52	<b>PAMPIERSTAD HOME AFFAIRS</b>						
	Fire extinguishers 4.5kg DPC	Annual	no	6	2	12	
	Fire extinguishers 9kg DPC	Annual	no	2	2	4	
<b>CARRIED FORWARD</b>							

CLIENT

DEPARTMENTS: DOJ, SAPS, DCS, SANDF, DOL.

Item	Description	BRAUGHT FORWARD					Rate P/Service	Amount
		Unit Measure	Unit Qty	Qty Services				
53	<b>KGOMOTSO SAPS</b>							
	Fire extinguishers 9kg DPC	Annual	no	6	2	12		
	Fire hose reels	Annual	no	6	2	12		
54	<b>BOETSAP SAPS</b>							
	Fire extinguishers 4.5kg DPC	Annual	no	4	2	8		
	Fire extinguishers 9kg DPC	Annual	no	5	2	10		
55	<b>BARKLY WEST SAPS</b>							
	Fire extinguishers 4.5kg DPC	Annual	no	10	2	20		
	Fire extinguishers 9kg DPC	Annual	no	6	2	12		
	Fire hose reels	Annual	no	1	2	2		
56	<b>BARKLY WEST PRISON</b>							
	Fire extinguishers 4.5kg DPC	Annual	no	4	2	8		
	Fire extinguishers 5kg CO2	Annual	no	1	2	2		
	Fire extinguishers 9kg DPC	Annual	no	5	2	10		
	Fire hose reels	Annual	no	2	2	4		
	Fire hydrants	Annual	no	2	2	4		
57	<b>BARKLY WEST MAGISTRATES COURT</b>							
	Fire extinguishers 4.5kg DPC	Annual	no	10	2	20		
	Fire extinguishers 5kg CO2	Annual	no	2	2	4		
	Fire extinguishers 9kg DPC	Annual	no	6	2	12		
	Fire hose reels	Annual	no	4	2	8		
58	<b>DOUGLAS PRISON</b>							
	Fire extinguishers 4.5kg DPC	Annual	no	11	2	22		
	Fire extinguishers 5kg CO2	Annual	no	5	2	10		
	Fire extinguishers 9kg DPC	Annual	no	46	2	92		
	Fire hose reels	Annual	no	3	2	6		
	Fire hydrants	Annual	no	8	2	16		
59	<b>DOUGLAS SAPS</b>							
	Fire extinguishers 4.5kg DPC	Annual	no	8	2	16		
	Fire extinguishers 9kg DPC	Annual	no	8	2	16		
	Fire hose reels	Annual	no	1	2	2		
60	<b>PRIESKA SAPS</b>							
	Fire extinguishers 4.5kg DPC	Annual	no	10	2	20		
	Fire extinguishers 5kg CO2	Annual	no	1	2	2		
	Fire extinguishers 9kg DPC	Annual	no	11	2	22		
	Fire hose reels	Annual	no	3	2	6		
61	<b>PRIESKA MAGISTRATES COURT</b>							
	Fire extinguishers 4.5kg DPC	Annual	no	1	2	2		
	Fire extinguishers 9kg DPC	Annual	no	4	2	8		
62	<b>MARYDALE SAPS</b>							
	Fire extinguishers 4.5kg DPC	Annual	no	1	2	2		
	Fire extinguishers 9kg DPC	Annual	no	2	2	4		
	Fire hose reels	Annual	no	2	2	4		
<b>CARRIED FORWARD</b>								



CLIENT

DEPARTMENTS: DOJ, SAPS, DCS, SANDF, DOL

BRAUGHT FORWARD							
Item	Description	Unit Measure	Unit Qty	Qty Services		Rate P/Service	Amount
63	Replacement and repairs of fire extinguishers			%		300 000	
64	Transport to be charged from Identified office to site where actual service is to be rendered.			km		65 000	
65	Labour costs for installations and breakdowns will include for all overhead and statutory rates required by law. (Hours for traveling measured under "Transport")						
				Technician normal time	hrs	340	
				Technician Assistant	hrs	340	
<b>TOTAL CARRIED TO SUMMARY</b>							

**BILL No: 2: Frances Baart, Namakwa & Mgcawu District**  
**Skills Development – Internship/Beneficiary**

	<b>Employment of Youth Workers</b>	<b>UNIT</b>	<b>Quantity</b>	<b>Rate</b>	<b>AMOUNT</b> <b>R c</b>
	<b><u>EMPLOYMENTS OF YOUTH WORKERS</u></b>				
5,1	<p>Employment of Youth Workers</p> <p>The unit of measurement shall be the number of youth workers at the labour rate of R3000 per month as the amount agreed by MINMEC multiplied by the period employed in months and the rate tender shall include full compensation for all costs associated with the employment of two(2) youth workers and for complying with the conditions of contract. The cost for the training shall be excluded from this item. This item is based on 24 months appointment for youth worker/s. Allow for R3000/mth x 12mths</p> <p>Allow for R3000.00/mth x 12mths  Allow for 6% increase in year two</p> <p>Profit and attendance (ref.SL 11.05.02)  (a) Admin cost  (b) Transport cost</p>	<p>Worker days Year1</p> <p>Worker days Year1</p> <p>%</p>	<p>240</p> <p>240</p> <p>R 148 560</p>		
5,2	<p><b><u>PROVISION OF EPWP DESIGNED OVERRALLS AND HARD HATS TO YOUTH WORKERS</u></b></p> <p>Supply 4 x EPWP branded overalls, 1 x EPWP branded hard hat and safety shoes to youth workers (ref. SL11.05.01)</p> <p><b><u>Provision of small tools for youth workers</u></b></p>	<p>Item</p>	<p>Once off</p>		
5,3	<p>Provide all youth worker with prescribe tools for the respective trade specification for the mentioned tools to be provided by the service provider. These tools will become the property of the youth workers after the completion of the program (ref. SL 11.06.01)</p>	<p>Item</p>	<p>Once off</p>		
Total cost carried to summary page.					



**Summary** **Frances Baart, Namakwa & Mgcawu District Municipalities: 24-Months Fire Equipment Term Contract**

Tender No.....

Bill no.	Description	Amount
1	BILL No 1: Servicing, repair and replacement	
2	Bill No 2: Skills Development (EPWP)	
<b>Total carried to total summary table</b>		

**Summary Table**

**Totals**

<b>Total of Schedule of Quantities 1 &amp; 2</b>	
<b>Value added Tax (VAT) The Tenderer shall add 15% of the Total of Schedule of Quantities above</b>	
<b>Tender Sum carried to: 'Form of Offer and Acceptance' DPW-07-EC</b>	

***PG-01.1 (EC): Scope of works***

## PG-01.1 (EC) SCOPE OF WORKS – (GCC (2010) 2<sup>nd</sup> EDITION: 2010)

<b>Project title:</b>	<b>FRANCES BAART, NAMAKWA &amp; MGCWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS</b>		
<b>Tender no:</b>	<i>ID: 98404</i>	<b>Reference no:</b>	

### C3. Scope of Works

#### CONTENTS

#### C3.1 STANDARD SPECIFICATIONS

#### C3.2 PROJECT SPECIFICATIONS

##### A: GENERAL

- PS-1 PROJECT DESCRIPTION
- PS-2 DESCRIPTION OF SITE AND ACCESS
- PS-3 DETAILS OF CONTRACT
- PS-4 CONSTRUCTION AND MANAGEMENT REQUIREMENTS
- PS-5 SERVICE AND MAINTENANCE PROGRAMME
- PS-6 SITE FACILITIES AVAILABLE
- PS-7 SITE FACILITIES REQUIRED
- PS-8 REQUIREMENTS FOR ACCOMMODATION OF TRAFFIC
- PS-9 OCCUPATIONAL HEALTH AND SAFETY
- PS-10 ADVERSE WEATHER CONDITIONS

**NOTE: This is an example only. Compiler / Designer to provide the applicable contents.**

##### B: AMENDMENTS TO THE STANDARD SPECIFICATIONS

Insert amendments to standard specifications

#### C3.3 PARTICULAR SPECIFICATIONS

List particular specifications

Tender no: **ID: 98404**

### **C3.1 STANDARD SPECIFICATIONS:**

The standard specifications on which this contract is based are the **South African Bureau of Standards Standardized Specifications for Civil Engineering Construction SABS 1200**. *(Note to compiler. "SABS" has been changed to "SANS"; the SABS 1200 specifications are due to be replaced in the foreseeable future by SANS 2100)*

Although not bound in nor issued with this Document, the following Sections of the Standardized Specifications of SABS 1200 shall form part of this Contract:

A - 1986 - GENERAL / D – (etc, to be provide by compiler)

**Tender no: ID: 98404**

### **C3.2 PROJECT SPECIFICATIONS:**

#### **Status**

The Project Specification, consisting of two parts, forms an integral part of the contract and supplements the Standard Specifications.

Part A contains a general description of the works, the site and the requirements to be met.

Part B contains variations, amendments and additions to the Standardized Specifications.

In the event of any discrepancy between a part or parts of the Standardised of Particular Specifications and the Project Specification, the Project Specification shall take precedence. In the event of a discrepancy between the specifications, (including the Project Specifications) and the drawings and / or the Bill of Quantities, the discrepancy shall be resolved by the Engineer before the execution of the work under the relevant item.

### **A GENERAL**

#### **PS-1 PROJECT DESCRIPTION:**

**FRANCES BAART, NAMAKWA & MGCAWU DISTRICT MUNICIPALITIES:SERVICE AND REPAIR FIRE EQUIPMENT:TERM CONTRACT FOR VARIOUS CLIENTS 24 MONTHS (areas covered mentioned in scope of work)**

#### **DESCRIPTION OF SITE AND ACCESS**

The Department, Chief of the SANDF or Commisioner of the SAPS may require the Contractor to have his personnel or certain number of them for security screening.

Contractor's personnel must have identity card and uniform so that they can be easily identified by Clients Department.

Comply with National Strategic Intellengence Act 39 Of 1994, prescribes that individual who will have access to classified information and National Key Points must have positive security clearance (Foreign Nationality).

#### **CONTRACTED AND MANAGEMENT**

The Contractor shall use competent trained staff directly employed and supervised by him and shall take all reasonable care to maintain the installations and keep them in proper operational condition.

Arrange with the occupants of buildings regarding access to the preises in order to execute the required service.

Take adequate precautions to prevent damage to buildings, fittings and furnishings inside the premises and elsewhere on site.

Accept liability and to indemnity the Department against any claims whatsoever arising from his conduct and/or the conduct of his employees.

Safeguard all his employees in accordance with the regulations of the Unemployment Insurance Act 1966, ( Act no 33 of 1966) and any amendments therefore;

Comply with all By- laws and requirements of the local authority

Carry out maintance, servicing and repairs during normal working hours

**The Contractor must ensure that service and repair log book is easily accessible by department and must be always on site with Client Maintenance Representative.**

#### **SERVICE AND MAINTANCE PROGRAMME**

**The Contractor must provide Department and Client with programme ( Bar Chart) for quartely service of equipment for 24 months any amendments on the programme must be communicated with department and client in time to avoid inconvinince.**

**The programme must be submitted within 14 days before the execution of service.**

#### **OCCUPATIONAL HEALTH AND SAFETY PLAN**

**The Contractor must all in time be in position of Occupational Health and Safety Plan on site.**

**The Contractor must provide his/her personeel and learners with PPE clothing as per bill of quantity.**



**Tender no: ID: 98404**

**B: AMENDMENTS TO THE STANDARD SPECIFICATIONS:**

**no amendments to standard specifications**

**Tender no: ID: 98404**

### **C3.3 PARTICULAR SPECIFICATIONS:**

**Insert particular specifications**

#### **3.3.1. RESPONSE TIME**

**Contractors shall response to all normal breakdown calls within EIGHT (8) working hours of receipt of the call.**

**For Emergency services the response time shall be TWO (2) working hours from receipt of the call, night or day**

**In the event of Contractors not responding in the required time, the Department reserves the right to call on any other Contractor to carry out the service and any additional costs incurred will be for the account of the successful bidder.**

**Only EMERGENCY SERVICES may be carried out after hours at overtime rates.**

#### **3.3.2. TRANSPORT COST**

**All transport cost will be paid according to rates provided on the Bill Of Quantities for any work done in connection with this bid.**

**The Contractor shall make the necessary arrangements to have the required parts, material or equipment available to execute repair work, therefore no claims for delivery cost or transport cost to collect parts, materials or equipment shall be accepted.**

**(a) When repairs are done on the same day in a specific areas, bills must be submitted with transport cost specified separately as set out as follows;**

**" From Post Office to Client A - 10km, from "A" to client "B"- 2km, from "B" to "C"- 5km total = 17km**

**(b) Distance will be measured from the general Post Office in Kimberley as the site office has to be located in Kimberley.**

#### **3.3.3. JOB CARD FOR REPAIRS**

**Job card shall be completed in all respects for each and every repairs undertaken. The Contractor shall in the event of repairs or replacements becoming necessary, submit and estimate of the cost of the work concerned to the Regional Representative and on receipt of instructions to that effect put the work in hand.**

**The Job Card must be completed legibly in ink after completion of each repairs and services and signed by Client Department. All unused lines must be cancelled. In addition to the original completed Job Card submitted with the account, the contractor must submit a copy of the Job Card to the User Department for audit purpose.**

**NOTE: USE OF CORRECTION FLUID WILL NOT BE ALLOWED ON ANY DOCUMENTATION.**

**GENERAL INFORMATION**

**DOCUMENTATION**

The Department of Public Works & Infrastructure proposes to service and repair fire equipment for a period of 24 months at various state premises in Frances Baart, Namakwa & Mgcawu District Municipalities.

**Bidders submitting a Bid in response to this RFT are deemed to do so, on the basis that they acknowledge and accept the terms of contract set out in this bidding document**

- 1.1. **Servicing** –Regular servicing of fire equipment must be carried out by qualified service providers as per manufacturer’s product and guarantee specifications or where applicable in terms of the Operational Health and Safety legislation. This normally measured in operating hours.
- 1.2. **Repair-** actions required to reinstate fire equipment to its original state when such equipment fails due to ordinary use. This does not include upgrading or replacement of equipment that has reached the end of its lifespan. Should there be a need to upgrade or replace any equipment the service provider should communicate with responsible works manager/inspector for approval.
- 1.3. The service provider will be called as and when the above mentioned services are required in a form of compliant number and order number. The service provider should not execute any work without receiving complaint number from NDPWI.
- 1.4. **Warranty-** The service contractor shall unconditionally guarantee any work performed on the Departmental fire equipment, or implements for twelve (12) months on new parts supplied and three (3) months repairs on existing equipment/components, irrespective of hours worked or kilometers travelled.

If the standard warranty period on any parts that are supplied by the contractor is more favorable to the department than that stated above, then the standard warranty shall apply.

Should the work done not meet the above mentioned condition the contractor will be held accountable.

- 1.5. **Response time** – the contractor should respond to complaint within the stated in the table time below

<b>PRIORITY</b>	<b>RESPONSE TIME</b>	<b>RESOLUTION TIME</b>
Emergency	2 hours	8 hours
Urgent	8 hours	24 hours
Normal	24hours	7 days

- 1.5.1 Should the contractor fail to report to site within the prescribe period DPWI reserves rights to appoint any service provider for that specific complaint, any cost incurred during the appointment and work executed will be recovered from the contracted contractor.

- 1.6. **Job-card** – The job card should meet the following criteria:
  - Be fully completed
  - With complaint number/ID number/order number
  - Summary of work executed

- Completion date of work executed
- Both signed by contractor and end-user
- End-user date stamp

1.7. **Invoices** – The contractor shall invoice NDPWI when work executed is completed and confirmed by the client onsite and the invoice must be submitted to NDPWI within 5 days of completion of work via email on [invoice.kimberley@dpw.gov.za](mailto:invoice.kimberley@dpw.gov.za) , postal address or hand delivery unless otherwise special arrangement is made between the project manager and contractor . **The following criteria should be met upon submission of invoices:**

- Invoice must be made of “Department Of Public Works & Infrastructure “ together with the address of the department;
- Name of the company and contact information, including physical and postal address, email address, cellphone and telephone where applicable;
- Value added tax (VAT), CSD and company’s registration number;
- Description of a list of the services or goods provided and the price for each items of such goods or services;
- Quantity and units price of the goods and/or service procured and/or delivered;
- Date of invoice;
- Invoice number;
- Department purchase order or complaint number(KIM number/ID number);
- Supplier’s banking details and Total amount claimed/invoiced

1.8 **Unsatisfactory performance-** occurs when performance is not in accordance with the contract conditions.

1.8.1 The departmental official shall warn the contractor in writing that action will be taken in accordance with the contract conditions unless the contractor complies with the contract conditions and delivers satisfactory supplies or services within a specified reasonable time (7 days minimum). If the contractor does not perform satisfactorily despite the warning, the official will:

- (a) Take action in terms of its delegated powers; and
- (b) Make a recommendation to the Accounting Officer for cancellation of the contract concerned.

1.8.2 When correspondence is addressed to the contractor, reference will be made to the contract number/item number/s and an explanation of the complaint.

## 2. SITE INFORMATION

### General

The sites of the proposed engineering works for this project are located at the premises listed on the attached facilities list which are occupied by various Client Departments.

The contractor shall assess each site to determine status quo of the existing kitchen equipment including the equipment information (type supply, size etc.), and prepare comprehensive report on each kitchen equipment with pictures including recommendation and costing.

### 3. SITE ESTABLISHMENT

The appointed contractor should establish the office anywhere within the De aar and surrounding areas as per the contract especially for contractors who their residential address are outside De aar or Northern Cape Province. The appointed contractor is expected to have fulltime technician to attend to any emergencies which may arise during the period of project.

### 4. TRANSPORT COST

The Contractor shall make the necessary arrangements to have the required parts, material or equipment available to execute repair work, therefore no claims for delivery cost or transport cost to collect parts, materials or equipment shall be accepted.

### 5. AWARDING OF STATE CONTRACTS

The State reserves rights to make an award or award a contract to more than one supplier to address product availability, equitable distribution of opportunities and compatibility. Due diligence will be applied to ensure that pricing is affordable, market related and aligned to end-user requirements.

**In awarding of tenders, the department will apply inter alia, equitable distribution of opportunities.**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



public works  
& infrastructure

Department:  
Public Works and Infrastructure  
REPUBLIC OF SOUTH AFRICA

# **OCCUPATIONAL HEALTH AND SAFETY SPECIFICATION FOR PLANNED AND UNPLANNED (DAY-TO-DAY) MAINTENANCE WORK**

## **PROJECT DESCRIPTION:**

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## **SECTION 1: INTRODUCTION**

## 1.1 Scope

This specification describes the health and safety requirements associated with planned and unplanned maintenance (day-to-day) works.

## 1.2 Preamble

Every effort has been made to ensure that this specification is accurate in all respects; however, should it contain any errors or omissions they may not be considered as grounds for not complying with applicable occupational health and safety legislation. It remains the contractor's responsibility to ensure that all his activities which have or may have a detrimental impact on the health and safety of persons comply with statutory requirements.

## 1.3 Purpose

The purpose of this specification is to brief contractors on the significant health and safety aspects of the project that they must comply with in order to maintain legislative/statutory compliance. It provides information and requirements on *inter alia* health and safety considerations affecting the site and its environment; and submissions on health and safety matters.

## 1.4 Interpretations

The provisions of the *Occupational Health and Safety Act, Act 85 of 1993* (hereafter referred to as the Act) and all its Regulations shall apply to this contract. Particular attention shall be given to the *Construction Regulations* (as amended) in any work/project which falls under the *definition of construction work* as described. Whenever confusion arises as to the interpretation of this specification the contractor shall consult the department for clarity.

## SECTION 2: GENERAL REQUIREMENTS

- 2.1 The *Department of Public Works* (hereafter referred to as "the dept") will appoint the Contractor in writing for the execution of the works.
- 2.2 The dept will take reasonable steps to ensure that the Contractor complies with the specification, the Act and regulations. The Contractor will only commence with work once the dept has formally given him/her authority to do so. To this effect the contractor and the dept representative shall sign the specification on the last page and initial all other pages of the specification. The dept shall keep the original document whilst the contractor shall keep the copy in the health and safety file.
- 2.3 The Contractor shall accept an *appointment from the department* under the terms and Conditions of Contract. The Contractor shall sign and agree to those terms and conditions. Furthermore, the Contractor shall enter into an *agreement with the dept based on Section 37(2)* of the Act. The agreement shall be entered into and duly signed by both the dept and Contractor prior to commencement with work. A copy of the signed agreement shall be included in the Contractor's health and safety plan.
- 2.4 Where applicable, the contractor shall, before commencing work, notify the *Department of Labour* of the intended construction work in terms of Regulation 3 of the Construction Regulations in the prescribed manner. The Contractor shall submit the notification in writing prior to commencement of work. Proof of acknowledgement from Dept of Labour shall be kept in the health and safety file.

- 2.5 The Contractor shall ensure that he/she is fully conversant with the requirements of this Specification.
- 2.6 The Contractor shall provide and demonstrate to the Employer a suitable and sufficiently documented **health and safety plan** based on this specification, which shall be applied from the date of commencement of and for the duration of execution of the works. The health and safety plan shall be commensurate with the risk that people are exposed to on site.
- 2.7 The Contractor shall provide **valid proof of his/her registration and good standing with the Compensation Fund** or with a licensed compensation insurer prior to commencement with the works.
- 2.8 The Contractor shall, in submitting his/her bid/quotation, demonstrate that he/she has made **provision for the cost of compliance** with the specified health and safety requirements.
- 2.9 The Contractor shall consistently demonstrate his/her **competence and adequacy of resources** to perform the duties imposed on the Contractor in terms of this Specification, the Act and the Construction Regulations.
- 2.10 The Contractor shall ensure that a copy of his/her health and safety plan is available on request to the dept or any authorised person.
- 2.11 The Contractor shall ensure that a **health and safety file**, which shall include all documentation required in terms of the provisions of this Specification, the Act and the Construction Regulations, is opened and **kept on site** and made available to the authorised personnel upon request. Upon completion of the works, the Contractor shall hand over a consolidated health and safety file to the department.
- 2.12 The Contractor shall, throughout execution of the contract, ensure that all conditions imposed on his/her **sub-contractors** in terms of the Act and the Construction Regulations are complied with as if they were the Contractor.
- 2.13 Before commencing work the Contractor shall conduct a **risk assessment** which must be carried out by a competent person appointed in writing and this shall form part of the health and safety plan. A copy of the risk assessment shall be available on site at all times for inspection.
- 2.14 The Contractor shall at all times carry out the works in a manner to avoid the risk of bodily harm to persons or risk of damage to any property.
- 2.15 The Contractor shall take all precautions, which are necessary and adequate to eliminate any conditions which contribute to the risk of injury to persons or damage to property.
- 2.16 The Contractor shall continually inspect all work, materials and equipment to discover and determine any such conditions and shall be solely responsible for the discovery, determination and elimination of such conditions.
- 2.17 During the period of this contract, the Contractor shall be responsible for the safe storage of all materials and equipment required for execution of the contract, and for disposal of all non-usable waste material in an orderly manner.
- 2.18 All materials, whether stored on the construction site or within the Contractor's designated area, shall be stored neatly and safely to prevent possible injury to any personnel. The material shall be stored to facilitate safe access to, and removal of the material from the storage area.



- 2.19 Any **flammable material**, such as paint, diesel fuel and oil, shall be stored in lockable non-combustible structures, which shall be clearly marked to indicate the hazardous nature of the materials stored within. The flammable materials stores shall be located in safe areas away from hazardous surroundings and adequate and **suitable fire-fighting equipment** shall be provided within easy reach of the materials stores.
- 2.20 The Contractor shall where applicable, keep the following **log books/registers** up to date as required by the regulations and shall make them available to the department's representative or any other authorised person on request: fire-fighting equipment; welding machines; ladders; first aid boxes; oxy-acetylene equipment; scaffolding structures; builder's hoists; cranes; lifting gear; portable electrical equipment; earth leakage units.
- 2.21 The Contractor shall provide for its employees a stretcher for emergencies and an approved **first aid box**. The first aid box shall be checked weekly by a competent First Aider, who shall be appointed by the Contractor, and a record shall be kept of the contents. Proof of competency shall be kept in the health and safety file. Any deficient medical supplies shall be promptly replenished by the Contractor. First aid equipment must be stored in an appropriate place and container to prevent contamination. Relevant signage shall be conspicuously and appropriately displayed.
- 2.22 All **incidents** in respect of damage to works, property or machinery, or injury to persons, shall be reported by the Contractor to the dept by the quickest means possible. A mandatory incident report form, containing full details of the incident, shall be completed and submitted to the dept within twenty four (24) hours of the occurrence of the incident. Where applicable the incident shall also be reported to Dept of Labour as prescribed in General Administrative Regulation 8.
- 2.23 All **danger areas** shall be demarcated by the contractor with appropriate tape and hazard notices to prevent unauthorized persons entering the danger area. Danger areas should include at least, *inter alia*, cranes, lifts and hoists in operation.
- 2.24 The Contractor shall display **hazard notices** in all areas identified in the risk assessment as potentially hazardous.
- 2.25 The Contractor shall provide the necessary **personal protective clothing/equipment** for his/her employees appropriate to the nature of the hazard identified in the risk assessment.
- 2.26 The Contractor shall ensure that drivers of motor vehicles are in possession of a **driver's licence**, valid for the class of vehicle which they are required to drive, and shall produce the licence on request.
- 2.27 The Contractor shall not permit any driver to be in control of a vehicle at the works while under the influence of **alcohol or drugs**.
- 2.28 The Contractor shall ensure that all **excavation work** is carried out under the supervision of a competent person who has been appointed in writing.
- 2.29 The Contractor shall ensure that:
- a) The safe working loads of hoists, load-bearing beams and cranes are prominently displayed at all times.
  - b) The safe working loads are not exceeded under any circumstances.
- 2.30 All **electrical equipment/installations** shall comply with Electrical Installation Regulations, Code of Practice for the Wiring of Premises (SANS 10142-1) and any other relevant standard.

The equipment/installation shall be regularly inspected by a qualified electrician, who shall be appointed by the Contractor, and the inspections shall be logged. A record of the inspections shall be kept on the health and safety file.

2.31 All building work shall conform to the Code of Practice for the Application of the National Building Regulations (SANS 10400) and any other local authority bylaws.

\* \* \* \* \*

**ACKNOWLEDGEMENT BY CONTRACTOR/AUTHORISED REPRESENTATIVE**

I, the undersigned representing \_\_\_\_\_ have received, read and understand the contents of this specification.

Signed at \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_

Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

\* \* \* \* \*

**PERMISSION TO COMMENCE WITH WORK**

The contractor, \_\_\_\_\_ having complied with the requirements as stipulated in this specification, is hereby granted permission to commence with work (Ref number \_\_\_\_\_) subject to the following conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* \* \* \* \*

***PG-03.1 (EC): Site Information***



**PG-03.1 (EC) SITE INFORMATION – (GCC (2010) 2<sup>nd</sup> EDITION: 2010)**

Project title:	<b>DE AAR AND SURROUNDING AREAS:SERVICE AND REPAIR OF FIRE EQUIPMENT :TERM CONTRACT FOR VARIOUS CLIENTS FOR 24 MONTHS</b>		
Tender no:	ID:46647	Reference no:	

**C4 Site Information**

*Servicing and maintenance of kitchen equipment in fully structured building for various clients in Upington area for 24 months:*

**Facilities**

1. UPINGTON PRISON
2. 8 SAI UPINGTON
3. UPINGTON MAGISTRATES COURT
4. UPINGTON SAPS
5. UPINGTON DEPARTMENT OF LABOUR
6. GEMSBOK BORDER POST
7. REITFONTEIN BORDER POST
8. KENHARDT MAGISTRATES COURT
9. KENHARDT SAPS
10. GROBBLERSHOOP MAGISTRATE COURT
11. KAKAMAS MAGISTRATE COURT
12. AUGRABIES SAPS
13. STEINKOPF SAPS
14. PELLA SAPS
15. PORT NOLLOTH MAGISTRATE COURT
16. POFADDER MAGISTRATE COURT
17. POFADDER SAPS
18. KLEINSEE SAPS
19. ALEXANDER BAY SANDF
20. KAMIESKROON SAPS
21. HONDEKLIPBAAI SAPS
22. SPINGBOK SAP
23. SPRINGBOK MAGISTRATES COURT
24. AGGENEYS SAPS
25. NABABEEP SAPS
26. VASTRAP SANDF (SPRINGBOK)
27. KIMBERLEY FAMILY LAW CENTRE
28. OLD MAGISTRATES COURT BUILDING (DPW)
29. KIMBERLEY CBD MAGISTRATES OFFICE (NPO)
30. KIMBERLEY CBD SAPS
31. KIMBERLEY HIGH COURT
32. TSWELOPELE PRISON

33. **KIMBERLEY OLD PRISON**
34. **KIMBERLEY GARAGE RADIO TECH DOG UNIT (SAPS)**
35. **GRICKWASTAD SAPS**
36. **GRICKWASTAD MAGISTRATES COURT**
37. **KIMBERLEY TRAINING CENTRE SAPS**
38. **GALESHEWE SAPS**
39. **KAGISHO SAPS**
40. **GALESHEWE BRANCH COURT**
41. **ROODEPAN SAPS**
42. **WILLIAM HUMPHREYS ART (KIMBERLEY)**
43. **DISKOBOLOS SANDF**
44. **3 SAI SANDF**
45. **JAN KEMPDOR SANDF**
46. **JAN KEMPDORP SAPS**
47. **JAN KEMPDORP MAGISTRATES COURT**
48. **WARRENTON MAGISTRATE COURT**
49. **WINDSORTON SAPS**
50. **PAMPIERSTAD MAGISTRATES COURT**
51. **PAMPIERSTAD SAPS**
52. **PAMPIERSTAD HOME AFFAIRS**
53. **KGOMOTSO SAPS**
54. **BOETSAP SAPS**
55. **BARKLY WEST SAPS**
56. **BARKLY WEST PRISON**
57. **BARKLY WEST MAGISTRATES COURT**
58. **DOUGLAS PRISON**
59. **DOUGLAS SAPS**
60. **PRIESKA SAPS**
61. **PRIESKA MAGISTRATES COURT**
62. **MARYDALE SAPS**