



## PA-09 (EC): LIST OF RETURNABLE DOCUMENTS

Project title:	<b>Kimberley and Surrounding Area: Maintenance, Repair and Levelling of Tarred Road, Potholes, Gravel Road and Paved Area used as Roads and Repair and Cleaning of Exposed Concrete and Brick Storm Water Channel</b>		
Tender / Quote no:	ID:3148465	Reference no:	19/2/4/2/2/2023-2025
Receipt Number:			

### 1. RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES

**Note:** Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

Tender document name	Number of pages issued	Returnable document
Form of Offer and Acceptance (DPW-07 EC)	4 Pages	Yes
Bidder's Disclosure (PA-11)	3 Pages	Yes
Resolution of Board of Directors (PA-15.1) <i>(if applicable)</i>	2 Page	Yes
Resolution of Board of Directors to enter into Consortia or JV's (PA-15.2) <i>(if applicable)</i>	2 Pages	Yes
Special Resolution of Consortia or JV's (PA-15.3) <i>(if applicable)</i>	3 Pages	Yes
Preference points claim form in terms of the Preferential Procurement Regulations 2022 (PA – 16)	10 Pages	Yes
Fully completed Declaration of Designated Groups for Preferential Procurement (PA 40)	2 Pages	Yes
Registration on National Treasury's Central Supplier Database (CSD).	-	Yes
Particulars of Tenderer's Projects (DPW-09 EC)	2 Pages	Yes
Site Inspection Meeting Certificate (DPW-16 EC) <i>(if applicable)</i> .	1 Page	N/A
Record of attending compulsory virtual bid clarification / site inspection meeting <i>(if applicable)</i> .	1 Pages	N/A
Record of Addenda to tender documents (DPW-21 EC)	1 Page	Yes
Notice and Invitation to tender(PA.04EC)	10 Pages	Yes
Data provided by the tenderer in Part 2, DPW-05 contract data (GCC 2015) whichever applicable to be fully completed	19 Pages	Yes
Submission of qualification as a civil Engineer/Technologist with valid registration with ECSA as a professional Civil engineer/Technologist		Yes

\* In compliance with the requirements of the CIDB SFU Annexure G

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**2. ADDITIONAL RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES**

**Note:** Failure to submit the applicable documents will result in the Tenderer having to submit same upon request within a stipulated time and if not complied with, will result in the tender offer being disqualified from further consideration. [See also C.2.18 of the Standard Conditions of Tender]

Tender document name	Number of pages issued	Returnable document
Any <u>additional</u> information required to complete a risk assessment ( <i>if applicable</i> )		

**3. RETURNABLE DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT**

**Note:** Failure to submit the applicable documents will result in the Tenderer having to submit same upon request within a stipulated time and if not complied with, will result in the tender offer being disqualified from further consideration. [See also C.2.18 of the Standard Conditions of Tender]

Tender document name	Number of pages issued	Returnable document
Schedule of proposed sub-contractors (DPW-15 EC) ( <i>if applicable</i> )	1 Page	No
Particulars of Electrical Contractor (DPW-22 EC) ( <i>if applicable</i> )	1 Page	N/A
Mechanical / Electrical / Security Work material and equipment schedules ( <i>if applicable</i> )	Pages	No
Schedule for Imported Materials and Equipment (DPW-23 EC) ( <i>if applicable</i> )	1 Page	No

**4. OTHER DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT**

(Insert a tick in the "Returnable document" column to indicate which documents must be returned with the tender)

**Note:** Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

Tender document name	Number of pages issued	Returnable document
Priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts)	10 Pages	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Fully priced and completed sectional summary- and final summary pages with the tender.	Pages	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<i>insert document name</i>	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>insert document name</i>	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>insert document name</i>	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No

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**5. ADDITIONAL INFORMATION THAT MAY BE REQUIRED FOR TENDER EVALUATION PURPOSES**

<b>Legal Status of Tendering Entity:</b> <b>If the Tendering Entity is:</b>	<b>Documentation to be submitted with the tender, or which may be required during the tender evaluation:</b>
a. A close corporation, incorporated prior to 1 May 2011 under the Close Corporations Act, 1984 (Act 69 of 1984, as amended)	Copies of the Founding Statement – CK1
b. A profit company duly registered as a private company.  [including a profit company that meets the criteria for a private company, whose Memorandum of Incorporation states that the company is a personal liability company in terms of Section 8(2)(c) of the Companies Act, 2008 (Act 71 of 2008, as amended)].	Copies of: i. Certificate of Incorporation – CM1; ii. Shareholding Certificates of all Shareholders of the company, plus a signed statement of the company's Auditor, certifying each Shareholder's ownership / shareholding percentage relative to the total; and/or iii. Memorandum of Incorporation in the case of a personal liability company.
c. A profit company duly registered as a private company in which any, or all, shares are held by one or more other close corporation(s) or company(ies) duly registered as profit or non-profit company(ies).	Copies of documents referred to in a. and/or b. above in respect of all such close corporation(s) and/or company(ies).
d. A profit company duly registered as a public company.	Copy of Certificate of Incorporation – CM1, and a signed statement of the company's Secretary or Auditor confirming that the company is a public company.
e. A non-profit company, incorporated in terms of Section 10 and Schedule 1 of the Companies Act, 2008 (Act 71 of 2008, as amended).	Copies of: i the Founding Statement – CK1; and ii the Memorandum of Incorporation setting out the object of the company, indicating the public benefit, cultural or social activity, or communal or group interest.
f. A natural person, sole proprietor or a Partnership	Copy(ies) of the Identity Document(s) of: i. such natural person/ sole proprietor, or each of the Partners to the Partnership.
g. A Trust	Deed of Trust duly indicating names of the Trustee(s) and Beneficiary (ies) as well as the purpose of the Trust and the mandate of the Trustees.

**Signed by the Tenderer:**

<b>Name of representative</b>	<b>Signature</b>	<b>Date</b>

27	<b>SCHEDULE 2: EPWP – EMPLOYEES- POT HOLES Employment of Youth Workers</b>	UNIT	Quantity	Rate	AMOUNT year one and two R C
	<b><u>EMPLOYMENTS OF YOUTH WORKERS</u></b>				
27.1	Employment of Youth Workers				
27.2	The provision of remunerations is based on official Labour rates of R21, 69/hr as the amount agreed by NMW from the Minister of Labour. The Bidder shall include Salaries of 2 x employees per year x 2 years = 4 employees (R21, 69 X 8hs/day x 21days = R3643.92/month).				
	Allow for R3643.92/month x 12mths (year One)	No	2	R43 727.04	R87 454.08
27.3	Profit and Attendance to the above item	%	10	R4 372,70	R8 745.41
	Allow for R3643.92/month x 12mths + 6%(Allow for 6% increase in year Two)	No	2	R46 350,72	R92 701,44
27.4	Profit and Attendance to the above item	%	10	R4 635,07	R9 270,14
28	<b><u>PROVISION OF EPWP DESIGNED OVERRALLS AND HARD HATS TO YOUTH WORKERS</u></b>				
28.1	Supply 2 x EPWP branded overalls per youth worker. (Once off)	Item	4		
28.2	1 x EPWP branded hard hat to youth worker (Once off)	Item	4		
28.3	1 x EPWP safety shoes to youth workers.	Item	4		
28.4	Chemical Resistance gloves to be issued once a month 4 x 24	Item	96		
28.5	Cut Resistance gloves to be issued once a month 4 x 24	Item	96		
	<b>SUB TOTAL carried to summary page</b>				<b>R</b>

23	provisional cost of non- scheduled material that may be used. The above labour rates will apply.	No	1	R400 000	1	R400 000	R 800 000
	Percentage mark- up on non-schedule materials that may be used. (Percentage (25% of Item No. 22)	%	25	R100 000	25	R100 000	200 000.00
Total labour cost carried to summary page							
<b>SUB TOTAL carried to summary page</b>							